PURSUANT TO A.R.S. §38-431.01, THE GILA COUNTY BOARD OF SUPERVISORS WILL HOLD AN OPEN MEETING IN THE SUPERVISORS' AUDITORIUM, 1400 EAST ASH STREET, GLOBE, ARIZONA. ONE OR MORE BOARD MEMBERS MAY PARTICIPATE IN THE MEETING BY TELEPHONE CONFERENCE CALL OR BY INTERACTIVE TELEVISION VIDEO (ITV). ANY MEMBER OF THE PUBLIC IS WELCOME TO ATTEND THE MEETING VIA ITV WHICH IS HELD AT 610 E. HIGHWAY 260, BOARD OF SUPERVISORS' CONFERENCE ROOM, PAYSON, ARIZONA. THE AGENDA IS AS FOLLOWS:

REGULAR MEETING - TUESDAY, MAY 3, 2016 - 10:00 A.M.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

2. **REGULAR AGENDA ITEMS:**

- A. Information/Discussion/Action to authorize the purchase of twelve WatchGuard dash cameras from Computech International through U.S. General Services Administration Contract No. GS-35F-0186P in the amount of \$66,981.50. (Jeff Hessenius/Adam Shepherd)
- B. Information/Discussion/Action to approve Intergovernmental Agreement No. 032716 between the Town of Payson and Gila County whereby the County will utilize contracting services procured by the Town to pave a portion of Houston Mesa Road while the Town's contractor is performing paving services for the Town on an adjoining portion of Houston Mesa Road; and the County will pay the Town \$201,363.07 for paving 2,140 linear feet of roadway. (Jeff Hessenius/Steve Sanders)
- C. Information/Discussion/Action to adopt Resolution No. 16-05-01 authorizing the disposal of unnecessary public roadways in the Globe area being portions of Blake, Coplen and Hobart Streets, in Arlington Heights, Official Map No. 31, Gila County Records, and authorizing the Chairman's signature on the Quit Claim Deed conveying the abandoned roadways to Ronald E. and Chrisanna L. Attaway, Trustees of the Ronald E. and Chrisanna L. Attaway Living Trust. (Steve Sanders)

- D. Information/Discussion/Action to direct staff to begin the process to dispose of a portion of Roper Lane in the Verde Glen 3 Subdivision, north of Payson. (Steve Sanders)
- E. Information/Discussion/Action to direct staff to begin the process to dispose of portion of First Avenue in the Midland City Subdivision. (Steve Sanders)
- F. Information/Discussion/Action to consider issuing official comments from the Board of Supervisors to the Tonto National Forest regarding the Notice of Intent to prepare an Environmental Impact Statement (EIS) for the Resolution Copper Project and Land Exchange. (Jacque Sanders)
- 3. CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)
 - A. Approval of Amendment No. 3 to an Intergovernmental Agreement (Contract No. ADHS16-098369) with the Arizona Department of Health and Emergency Services to revise the Scope of Work, add Provision Twenty (20) The Federal Funding Accountability and Transparency Act, and replace the Price Sheet.
 - B. Approval of Amendment No. 4 to an Intergovernmental Agreement (Contract No. ADES15-089113) between the Arizona Department of Economic Security and Gila County Division of Community Services, Community Action Program, revising the Itemized Service Budget for Case Management and Community Services whereby the cumulative reimbursement ceiling has been set to \$448,145 for the period of July 1, 2016, through June 30, 2017.

- C. Approval of a Request for Release of Funds between Gila County Housing Services and the Arizona Department of Housing, which will allow Housing Services to request a release of funds for multiple contracts and multiple years if said contracts are awarded.
- D. Approval of Amendment No. 1 to Professional Services Contract No. 041515-1 between the Superior Court in Gila County and Canizales Law, PLLC to increase the contract amount by \$12,100 for an amended contract amount of \$53,100 to cover the remainder of the contract term from July 1, 2015, to June 30, 2016.
- E. Approval of a Special Event Liquor License Application submitted by the Dylan Earven Foundation to serve liquor at a fund-raising event to be held at the Gila County Fairgrounds on June 3 & 4, 2016.
- F. Authorization of the Chairman's signature on the Quit Claim Deed for the sale of Assessor's tax parcel number 207-06-079 to Laurie Devine.
- G. Authorization of the Chairman's signature on the Quit Claim Deeds for the sale of Assessor's parcel numbers 201-08-011V and 201-10-034 to Savannah Jewell and Joshua Sulwer.
- H. Acknowledgment of Violeta Worthy (term 4/7/16 to 12/31/19), elected member of the Correctional Officers Retirement Plan (CORP) Local Board of Directors for Gila County Sheriff's Office Detention Officers and Non-Uniformed Officers; and Belinda Licano (term 4/7/16 to 12/31/17) and Yvette Baxley (term 4/7/16 to 12/31/19), elected members of the CORP Local Board of Directors for Gila County Sheriff's Office Dispatchers.

- I. Approval to appoint Kurtis Knauss to fill Lori Brown's unexpired term of office on the Gila County Planning and Zoning Commission for the period May 3, 2016, through December 31, 2018; and, to appoint Mr. Knauss to fill Ms. Brown's unexpired term of office on the Gila County Board of Adjustment for the period May 3, 2016, through December 31, 2016.
- J. Acknowledgment of the March 2016 monthly activity report submitted by the Globe Regional Constable's Office.
- K. Acknowledgment of the March 2016 monthly activity report submitted by the Clerk of the Superior Court's Office.
- L. Approval of the April 5, 2016, and April 19, 2016, Board of Supervisors' meeting minutes.
- M. Acknowledgment of the Human Resources reports for the weeks of April 5, 2016, April 12, 2016, April 19, 2016, and April 26, 2016.
- N. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of April 04, 2016, through April 08, 2016; and April 11, 2016 through April 15, 2016.
- O. Approval of finance reports/demands/transfers for the weeks of Mar. 28-Apr. 3, 2016; Apr. 4-10, 2016; Apr. 11-17, 2016; and Apr. 18-24, 2016.
- 4. **CALL TO THE PUBLIC:** Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors

may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

5. At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.

IF SPECIAL ACCOMMODATIONS ARE NEEDED, PLEASE CONTACT THE RECEPTIONIST AT (928) 425-3231 AS EARLY AS POSSIBLE TO ARRANGE THE ACCOMMODATIONS. FOR TTY, PLEASE DIAL 7-1-1 TO REACH THE ARIZONA RELAY SERVICE AND ASK THE OPERATOR TO CONNECT YOU TO (928) 425-3231.

THE BOARD MAY VOTE TO HOLD AN EXECUTIVE SESSION FOR THE PURPOSE OF OBTAINING LEGAL ADVICE FROM THE BOARD'S ATTORNEY ON ANY MATTER LISTED ON THE AGENDA PURSUANT TO A.R.S. §38-431.03(A)((3)

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ARF-3713

Regular Agenda Item 2. A.

Regular BOS Meeting

Meeting Date: 05/03/2016 Submitted For: Jeff Hessenius,

Finance Director

Department: Finance

<u>Fiscal Year:</u> 2016 <u>Budgeted?:</u> Yes Contract Dates 03-16-16 to Grant?: No

Begin & End: 06-30-16

Matching No <u>Fund?</u>: Renewal

Requirement?:

Information

Request/Subject

Purchase dash cameras to equip Gila County Sheriff's Office patrol units.

Background Information

The Gila County Sheriff's Office included the cost for the dash cameras for twelve patrol units in its 2015-2016 budget.

Evaluation

The Gila County Sheriff's Office would like to equip twelve patrol units with dash cameras. There is an increasing use in dash cameras due to the compelling evidence that video records present to the viewer. Video recorded evidence leads to criminal convictions in trial and pre-trail plea agreements, saving precious hours in court. The recorded evidence from the dash cameras can save an officer's career when they are faced with allegations of misconduct, or it can justify the termination of an officer.

The dash cameras also go a long way in the spirit of building public trust. The dash camera recording provides an un-biased account of events that allow citizens and others to view what actually occurred during encounters that have been called into question.

In a 2002 national study of the impact that dash cameras have on patrol units and the communities they serve, the study showed that the single greatest value of the dash camera is the positive impact that it has on officer safety. Officers have the ability to review how they approach each situation and take mental notes of any officer safety issues they discover, such as turning their backs on a potentially dangerous individual, or allowing themselves to be distracted by other persons or events. The cameras have proven to be a valuable tool when communicating to a citizen that a camera is recording the incident, it can deescalate situations that are becoming confrontational, thereby improving officer safety. Additionally, the dash camera footage can be used as a means of self-critique for officers and their actions.

The footage provides the ability to quote exact statements for report writing. Especially

in the realm of consent searches, this enables the officers to better prepare cases for presentation in a courtroom, where they may need to recount how they established probable cause for enforcement actions.

Conclusion

In today's environment, it makes sense to use viable tools to help ensure the safety of the public and the safety of police officers. It also makes financial sense to utilize resources that reduce man hours spent in investigating and court trials.

Recommendation

It is the recommendation of the Finance Director and the Gila County Sheriff to authorize utilizing a U.S. General Services Administration (GSA) contract to purchase twelve dash cameras to install on police units.

Suggested Motion

Information/Discussion/Action to authorize the purchase of twelve WatchGuard dash cameras from Computech International through U.S. General Services Administration Contract No. GS-35F-0186P in the amount of \$66,981.50. (**Jeff Hessenius/Adam Shepherd**)

Attachments

Contract Agreement Form-Computech International GSA Contract Modification #32
GS-35F-0186P

GSA Approved Item - WatchGuard Video

Attorney Comments

CONTRACT AGREEMENT FORM

Contract Name:	General Purpose Commercial Information T Equipment, Software and Services	echnology Contract No.:	GS-35F-0186P	
cameras to equip twe	Consent and Intent nty and Computech International, agree to elve Gila County Sheriff's Office patrol units. GS-35F-0186P shall apply to this procurement	All documents executed by the	e U.S. General Services Administra	
Contract End Date:	03-16-16 to 06-30-16	Renewa	ral Option: X Yes No	
Maximum Dollar Limi	t: \$66,981.50	-		
Contract Information				
Firm Name: Cor	nputech International	Contact Person:	Eli Ziv	
Address: 525 No	rthern Boulevard	Phone No:	516-487-0101	
City: Great Neck	State: NY	Fax:	Email: eli@cti-intl.com	
Special Notes: Gila County is a member of the GSA Purchasing Cooperative, for cooperative purchasing. By utilizing the GSA contract with Computech International (CTI), it will save the county in both time and money for a rate that has already been established in the bidding process.				
Commercial Informa	e a Cooperative Purchasing Agreement ation Technology Equipment, Software ar		*	òse
GILA COUNTY		COMPUTECH INTER	RNATIONL	
Michael A. Pastor, C	hairman of the Board	Authorized Represe	entative	
ATTEST:		EL	li Wi	
Marian E. Sheppard,	Clerk of the Board	Print Name		_
APPROVED AS TO FORM:				

Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief *for* Bradley D. Beauchamp, County Attorney

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1.Contract ID Cod	le	Page of Pages
Amendment/Modification No.	3. Effective Dat		isition/Pu	rchase Req. No.	5. Projec	t No. (If Applicable) 70
6. Issued By: General Service Administra IT ACQUISITION CENTER 2200 CRYSTAL DR.,CP 4	ation A 22202		GS 10	nistered By: (If Oth SA/FAS/QV0CC) CAUSEWAY S DSTON MA 022	T	
8. Name and Address of Contractor (No. Street COMPUTECH INTERNATIONAL, 3 525 NORTHERN BLVD STE 102	Code)		9A Amendment of Soliciation No: 9B. Dated (See Item 11)			
GREAT NECK, NY 110215111			x	10A. Modification GS-35F-0 10B. Dated (See I Dec 29,	186P	act/Order No.
Code	Facility Code					
11. THIS I	TEM ONLY APPLIE	S TO AMENDME	NTS OF	SOLICITATIO	NS	
The above numbered solicitation is amdate specified for receipt of Offers	ended as set forth in item	14. The hour and		is extended		is not extended.
(a) By completing items 8 and 15, and returning copies of the an reference to the solicitation and amendment numbers. FAILURE DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OF telegram or letter makes reference to the solicitation and this ame 12. ACCOUNTING AND APPROPRIATION DAT	OF YOUR ACKNOWLEDGEMEN FER. If by virtue of this amendmen endment and is received prior to the	T TO BE RECEIVED AT TH t you desire to change an of	E PLACE DES fer already sub	IGNATED FOR THE REC	EIPT OF OFF	FERS PRIOR TO THE HOUR AND
	S ITEM APPLIES ONLY T			•		
A. THIS CHANGE ORDER IS ISSUED PURSUANT IN ITEM 10A.	TO: (Specify authority) THE CHAI	NGES SET FORTH IN ITEM	14 ARE MADI	E IN THE CONTRACT OF	RDER NO.	
X B. THE ABOVE NUMBERED CONTRACT/ORDER			ES (such as ch	anges in paying office, ap	propriation da	ta, etc.) SET FORTH IN
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
X D. OTHER (Specify type of modification and authority	ty): See Block 13	Notes				
E. IMPORTANT: Contractor: is not X , is required to sign this document and return, copies to the issuing office.						
14. DESCRIPTION OF MODIFICATION (Organized by UCF sec The above referenced contr Commercial Information Tec	cact, awarded un	der Federal	Supply			
a. In accordance with I-1 five (5) year option period performance is option period is the most	od for Contract 12/29/2003 throu advantageous me	GS-35F-0186P	is her 8. The illing	eby exercis exercis	ed. T of th	he contract is contract
15A. NAME AND TITLE OF SIGNER (Type or Print) GSA Initiated Mod			E OF CONTRA	CTING OFFICER (Type o	or Print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES				16C. DATE SIGNED
Signature Not Required (Signature of person authorized to sign)		By Signed els		sally See	above	Dec 02, 2013

Continuation of Description...

- b. The pricing during this option period will be based Computech International Inc. s Commercial Pricing Database effective September 1, 2013. The excerpts from this Commercial Pricing Database for each of the 24 manufacturers on this contract are attached to this modification.
- c. The Economic Price Adjustment (EPA) Clause 552.216-70 (Based on Commercial Catalog Pricing) applies to all items on this contract.
- d. The price discount relationship and basis of award for each of the 24 manufacturers under this contract was established by modifications PO-0041, PO-0042, PO-0043 and PO-0044.
- e. The current terms and conditions in effect for this option period are as follows:

Basic Discount: Unique for each manufacturer. See modifications PO-0041, PO-0042, PO-0043 and PO-0044

Prompt Payment Terms: None Quantity/ Volume Discount: None Normal Delivery: 30 Days Expedited Delivery: N/A Special Terms or Considerations: N/A

f. The Industrial Funding Fee (IFF) is a separate collection mechanism and any increase or decrease in the fee does not change the price discount relationship stated above. The

current IFF is .75% and should be calculated as follows:

Negotiated price divided by (1 minus .0075) which equates to Negotiated price divided by 0.9925. Example: (\$100,000 / 0.9925) = \$100,755.67

g. All other terms and conditions remain in effect as originally accepted or subsequently changed by modification.

This modification is issued at no cost to either party.

Point of Contact: Carolyn Blake, 817-978-4661, carolyn.blake@gsa.gov

Block 13 Notes

Block 13.D:

Unilateral Modification, Authority - I-FSS-163



AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICELIST GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES

SIN 132-\$ I 132-SSTLOC I 132-SRC - PURCHASE OF EQUIPMENT

NOTE: Installation must be incidental to, in conjunction with and indirect support of the products sold under SIN 132-8 / 112-8STLOC | 1 32-8RC of this contract and cannot be purchased separately. If the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply. In applying the Davis-Bacon Act., ordering actives are required to incorporate wage rate determinations into orders, as applicable.

SIN 132-12/132-12STLOC/132-12RC – MAINTENANCE OF EQUIPMENT, REPAIR SERVICE, AND REPAIR PART/SPARE PARTS (FPDS Cede J070 - Maintenance and Repair Service) (Repair Parts/Spare Parts - See FSC Class far basic equipment)

Computech International 525 Northern Blvd., Suite 102 Great Neck, NY 11021 Phone: (516) 487-0101

Fax: (516) 487-5214 http://www.ctistore.com

Business Size/Status: Small, Small Woman-Owned Business

Contract Number: GS-35F-0186P

Period Covered by Contract: 12/29/2003-12/28/2018

GENERAL SERVICES ADMINISTRATION FEDERAL ACQUISITION SERVICE

Pricelist current through modification #PS-0074, dated 02/16/16

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage System Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at http://www.fss.gsa.gov/

Products and Services Offered/Schedule of Items

SIN 132-8 / 132-8STLOC / 132-8RC - PURCHASE OF EQUIPMENT

FSC CLASS 7010 - SYSTEM CONFIGURATION

End User Computers/Desktop Computers, Professional Workstations, Servers, Laptop/Portable/Notebook Computers, Large Scale Computers, Optical and Imaging Systems, Other Systems Configuration Equipment, Not Elsewhere Classified

FSC CLASS 7025 - INPUT/OUTPUT AND STORAGE DEVICES

Printers, Display, Graphics, including Video Graphics, Light Pens, Digitizers, Scanners, and Touch Screens, Network Equipment, Other Communications Equipment, Optical Recognition Input/Output Devices, Storage Devices including Magnetic Storage, Magnetic Tape Storage and Optical Disk Storage, Other Input/Output and Storage Devices, Not Elsewhere Classified

FSC CLASS 7035 - ADP SUPPORT EQUIPMENT

ADP Support Equipment

FSC Class 7042 - MINI AND MICRO COMPUTER CONTROL DEVICES

Microcomputer Control Devices, Telephone Answering and Voice Messaging Systems

FSC CLASS 7050 - ADP COMPONENTS

ADP Boards

FSC CLASS 5995 - CABLE, CORD, AND WIRE ASSEMBLIES: COMMUNICATIONS EQUIPMENT Communications Equipment Cables

FSC CLASS 6015 - FIBER OPTIC CABLES

Fiber Optic Cables

FSC CLASS 6020 - FIBER OPTIC CABLE ASSEMBLES AND HARNESSES

Fiber Optic Cable Assemblies and Harnesses

FSC CLASS 6145 - WIRE AND CABLE, ELECTRICAL

Coaxial Cables

FSC Class 5805 - TELEPHONE AND TELEGRAPH EQUIPMENT

Telephone Equipment, Audio and Video Teleconferencing Equipment

FSC CLASS 5810 - COMMUNICATIONS SECURITY EQUIPMENT AND COMPONENTS

Communications Security Equipment

FSC CLASS 5815 - TELETYPE AND FACSIMILE EQUIPMENT

Facsimile Equipment (FAX)

FSC CLASS 5820 - RADIO AND TELEVISION COMMUNICATION EQUIPMENT, EXCEPT AIRBORNE
Two-Way Radio Transmitters/Receivers/Antennas, Broadcast Band Radio Transmitters/Receivers/Antennas,
Microwave Radio Equipment/Antennas and Waveguides, Satellite Communications Equipment

FSC CLASS 5821 - RADIO AND TELEVISION COMMUNICATION EQUIPMENT, AIRBORNE

Airborne Radio Transmitters/Receivers

FSC CLASS 5825 - RADIO NAVIGATION EQUIPMENT, EXCEPT AIRBORNE

Radio Navigation Equipment/Antennas

FSC CLASS 5826 - RADIO NAVIGATION EQUIPMENT, AIRBORNE

Airborne Radio Navigation Equipment

FSC CLASS 5830 - INTERCOMMUNICATION AND PUBLIC ADDRESS SYSTEMS, EXCEPT AIRBORNE
Pagers and Public Address Systems (wired and wireless transmissions, including background music systems)

FSC CLASS 5841 - RADAR EQUIPMENT, AIRBORNE

Airborne Radar Equipment

FSC CLASS 5895 - MISCELLANEOUS COMMUNICATION EQUIPMENT

Miscellaneous Communications Equipment: Special Physical, Visual, Speech, and Hearing Aid Equipment, Used Equipment, Installation (FPDS Code N070) for Equipment Offered, Deinstallation (FPDS N070), Reinstallation (FPDS N070)

NOTE: Installation must be incidental to, in conjunction with and in direct support of the products sold under SIN 132-8 / 132-8STLOC / 132-8RC of this contract and cannot be purchased separately. If the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply. In applying the Davis-Bacon Act, ordering activies are required to incorporate wage rate determinations into orders, as applicable.

SIN 132-12 / 132-12STLOC / 132-12RC - MAINTENANCE OF EQUIPMENT, REPAIR SERVICE, AND REPAIR PARTS/SPARE PARTS (FPDS Code J070 - Maintenance and Repair Service)(Repair Parts/Spare Parts - See FSC Class for basic equipment)

Maintenance, Repair Service, Repair Parts/Spare Parts, Third Party Maintenance

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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

delivery.

Offerors are requested to check one of the following boxes:	
☐ The Geographic Scope of Contract will be domestic and overse	eas
☐ The Geographic Scope of Contract will be overseas delivery or	alv

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION

The Geographic Scope of Contract will be domestic delivery only.

CONTRACTOR'S ORDERING ADDRESS AN	D PAYMENT INFORMATION
CONTRACTOR'S ORDERING ADDRESS:	Computech International
	Attn: Steve Turner/GSA Orders
	525 Northern Blvd., Suite 102
	Great Neck, NY 11021
CONTRACTOR'S PAYMENT ADDRESS:	Computech International
	Attn: Judith Shachi/Accounts Receivable
	525 Northern Blvd., Suite 102
	Great Neck, NV 11021

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Steve	Turner,	(516) 487-0101	
		•	

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.



4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number - 932683121

Block 30: Type of Contractor - B. Other Small Business

Block 31: Woman-Owned Small Business - Yes

Block 36: Contractor's Taxpayer Identification Number (TIN) - 11-3261048

4a. CAGE Code: 1XAT3

4b. Contractor <u>has</u> registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME		
100 0 1100 0000	(Days ARO)		
132-8 / 132-8STLOC / 132-8RC	5 Days ARO of in-stock items		
132-12 / 132-12STLOC / 132-12RC	To be negotiated with ordering agency		

SPECIAL ITEM NUMBER	EXPEDITED DELIVERY TIME (Days ARO)
132-8 / 132-8STLOC / 132-8RC	5 Days ARO of in-stock items
132-12 / 132-12STLOC / 132-12RC	To be negotiated with ordering agency

SPECIAL ITEM NUMBER	OVERNIGHT & 2- DAY DELIVERY TIME		
	(Days ARO)		
132-8 / 132-8STLOC / 132-8RC	5 Days ARO of in-stock items		
132-12 / 132-12STLOC / 132-12RC	To be negotiated with ordering agency		

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS

Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 0% 30 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: None
- c. Dollar Volume: None
- d. Government Educational Institutions: Offered the same discounts as all other Government customers
- e. Other: None

8. TRADE AGREEMENTS ACT OF 1979, as amended

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING



Not Applicable

10. SMALL REQUIREMENTS

The minimum dollar value of orders to be issued is \$100.00.

- 11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)
- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item No. 132-8 / 132-8STLOC / 132-8RC - Purchase of Equipment
Special Item No. 132-12 / 132-12STLOC / 132-12RC - Maintenance, Repair Service and Repair Parts/Spare Parts

12. ORDERING PROCEEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.
- 13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.
- 13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.
- 13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.
- 14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)
- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be



- reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).
- 15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is http://www.fss.gsa.gov/.



17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if-

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
 - (1) Time of delivery/installation quotations for individual orders;
 - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
 - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).



21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 / 132-8STLOC / 132-8RC.

23. SECTION 508 COMPLIANCE

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: Please contact Irene Liu @ (516) 487-0101.

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from ______ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.



26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at http://www.core.gov.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under



TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT (SPECIAL ITEM NUMBER 132-8 / 132-8STLOC / 132-8RC)

1. MATERIAL AND WORKMANSHIP

All equipment furnished hereunder must satisfactorily perform the function for which it is intended.

2. ORDER

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPA) agreements shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, the Contractor will be obligated to meet the delivery and installation date specified in the original order.

For credit card orders and BPAs, telephone orders are permissible.

3. TRANSPORTATION OF EQUIPMENT

FOB DESTINATION. Prices cover equipment delivery to destination, for any location within the geographic scope of this contract.

4. INSTALLATION AND TECHNICAL SERVICES

a. INSTALLATION. When the equipment provided under this contract is not normally self-installable, the Contractor's technical personnel shall be available to the ordering activity, at the ordering activity's location, to install the equipment and to train ordering activity personnel in the use and maintenance of the equipment. The charges, if any, for such services are listed below, or in the price schedule:

All equipment is self-installable.

b. INSTALLATION, DEINSTALLATION, REINSTALLATION. The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 132-8STLOC / 132-8RC.

c. OPERATING AND MAINTENANCE MANUALS. The Contractor shall furnish the ordering activity with one (1) copy of all operating and maintenance manuals which are normally provided with the equipment being purchased.

5. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any equipment that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming equipment at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.



6. WARRANTY

a. Unless specified otherwise in this contract, the Contractor's standard commercial warranty as stated in the contract's commercial pricelist will apply to this contract.

Computech International, Inc. 2 Year Limited Warranty for Hardware

Computech International, Inc. ("CTI") warrants, to the original purchaser, this equipment against defects in materials and workmanship for a period of two years from the date of original retail purchase when the equipment is used normally and is properly serviced when needed. Keep your original purchase invoice to verify your warranty.

If you discover such a defect, as your sole remedy, CTI will, at its option, repair, replace, or refund the purchase price of the product at no charge to you, provided you return it during the warranty period, with transportation charges prepaid, to the authorized CTI dealer from whom you purchased it or to any other authorized CTI dealer or to CTI within the country of original retail purchase and you obtain a Return Material Authorization number before sending your product in for service. PLEASE NOTE - UNDER NO CIRCUMSTANCES WILL A PRODUCT BE ACCEPTED FOR REPAIR BY CTI WITHOUT A PREVIOUSLY ISSUED RMA. Replacement product, at the sole option of CTI, may be a new product or a remanufactured product. Attach your name, address, telephone number, a description of the problem, and a copy of the bill of sale bearing the appropriate CTI serial numbers as proof of date of original retail purchase, to each product returned for warranty service. International customers pay for all transportation. U.S. customers pay for return transportation after the first year.

This warranty applies only to hardware products; CTI software, media, and manuals are licensed and warranted pursuant to separate written statement. This warranty does not apply if the product has been misused or has been damaged by accident, abuse, misuse, or misapplication; if it has been modified without permission of CTI; or if any CTI serial number has been removed or defaced.

ALL WARRANTIES, EXPRESS OR IMPLIED, OTHER THAN THE LIMITED WARRANTY ABOVE, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXCLUDED. WITHOUT FURTHER LIMITING THE GENERALI TY OF THE FOREGOING, CTI DOES NOT WARRANT (1) THE PERFORMANCE OR RESULTS OBTAINED FROM USING THIS PRODUCT, (2) THAT THE PRODUCT IS APPROPRIATE FOR THE CUSTOMER'S PURPOSES, (3) THE MANUAL IS ERROR FREE, OR (4) THAT NO DATA WILL BE LOST WHILE USING THE PRODUCT. THE ENTIRE RISK AS TO THE RESULTS AND PERFORMANCE IS ASSUMED BY THE CUSTOMER.

THE WARRANTY AND REMEDIES SET FORTH ABOVE ARE EXCLUSIVE AND IN LIEU OF ALL OTHERS, ORAL OF WRITTEN, EXPRESS OR IMPLIED. No CTI dealer, agent, or employee is authorized to make any modification, extension or addition to this warranty.

Should your product be out of warranty (the unit is in your possession for a period greater than two years from the date of purchase), it will be necessary to contact CTI for determination of the cost and process of the product's repair or replacement.

CTI IS NOT RESPONSIBLE FOR SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES RESULTING FROM ANY BREACH OF WARRANTY, OR UNDER ANY LEGAL THEORY, INCLUDING LOST PROFITS, DOWNTIME, GOODWILL, DAMAGE TO OR REPLACEMENT OF EQUIPMENT AND PROPERTY, AND ANY COSTS OF RECOVERING, REPROGRAMMING, OR REPRODUCING ANY PROGRAM OR DATA STORED IN OR USED WITH CTI PRODUCTS EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Some states do not allow the exclusion or limitation of implied warranties or liability for incidental or consequential damages, so the above limitation or exclusion may not apply to you. This warranty gives you specific legal rights, and you may have other rights, which vary from state to state.

Your opening of this package, your use of this product, or your return of the enclosed Registration Card acknowledges that you have read and agreed to the terms of this Agreement. You further agree that it is the complete and exclusive state of the agreement between us and supersedes any proposal or prior agreement, oral or written, and any other communications between us relating to the subject matter of this Agreement.

Computech International, Inc. 525 Northern Boulevard Great Neck, NY 11021

support@cti-intl.com



- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to
 the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.
- d. If inspection and repair of defective equipment under this warranty will be performed at the Contractor's plant, the address is as follows: See above.

7. PURCHASE PRICE FOR ORDERED EQUIPMENT

The purchase price that the ordering activity will be charged will be the ordering activity purchase price in effect at the time of order placement, or the ordering activity purchase price in effect on the installation date (or delivery date when installation is not applicable), whichever is less.

8. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City or otherwise) covering work of this character, and shall include all costs, if any, of such compliance in the prices quoted in this offer.

9. TRADE-IN OF INFORMATION TECHNOLOGY EQUIPMENT

When an ordering activity determines that Information Technology equipment will be replaced, the ordering activity shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding disposition of information technology excess personal property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in the FPMR (41 CFR part 101-46).



TERMS AND CONDITIONS APPLICABLE TO MAINTENANCE, REPAIR SERVICE AND REPAIR PARTS/SPARE PARTS FOR GOVERNMENT-OWNED GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT (AFTER EXPIRATION OF GUARANTEE/WARRANTY PROVISIONS AND/OR WHEN REQUIRED SERVICE IS NOT COVERED BY GUARANTEE/WARRANTY PROVISIONS) AND FOR LEASED EQUIPMENT (SPECIAL IDEM NUMBER 132-12 / 132-12STLOC / 132-12RC)

1. SERVICE AREAS

- a. The maintenance and repair service rates listed herein are applicable to any ordering activity location within a <u>Not Offered</u> mile radius of the Contractor's service points. If any additional charge is to apply because of the greater distance from the Contractor's service locations, the mileage rate or other distance factor shall be stated in paragraphs 8.d and 9.d of this Special Item Number 132-12 / 132-12STLOC / 132-12RC.
- b. When repair services cannot be performed at the ordering activity installation site, the repair services will be performed at the Contractor's plant(s) listed below:

Computech International, Inc. 525 Northern Boulevard Great Neck, NY 11021

Note: All repair service is to be performed at Conputech International

2. MAINTENANCE ORDER

- a. Agencies may use written orders, EDI orders, credit card orders, or BPAs, for ordering maintenance under this contract. The Contractor shall confirm orders within fifteen (15) calendar days from the date of receipt, except that confirmation of orders shall be considered automatic for renewals for maintenance (Special Item Number 132-12 / 132-12STLOC / 132-12RC). Automatic acceptance of order renewals for maintenance service shall apply for machines which may have been discontinued from use for temporary periods of time not longer than 120 calendar days. If the order is not confirmed by the Contractor as prescribed by this paragraph, the order shall be considered to be confirmed by the Contractor.
- b. The Contractor shall honor orders for maintenance for the duration of the contract period or a lessor period of time, for the equipment shown in the pricelist. Maintenance service shall commence on a mutually agreed upon date, which will be written into the maintenance order. Maintenance orders shall not be made effective before the expiration of any applicable maintenance and parts guarantee/warranty period associated with the purchase of equipment. Orders for maintenance service shall not extend beyond the end of the contract period.
- c. Maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice, or shorter notice when agreed to by the Contractor; such notice to become effective thirty (30) calendar days from the date on the notification. However, the ordering activity may extend the original discontinuance date upon written notice to the Contractor, provided that such notice is furnished at least ten (10) calendar days prior to the original discontinuance date.
- d. Annual Funding. When annually appropriated funds are cited on a maintenance order, the period of maintenance shall automatically expire on September 30th of the contract period, or at the end of the contract period, whichever occurs first. Renewal of a maintenance order citing the new appropriation shall be required, if maintenance is to continue during any remainder of the contract period.
- e. Cross-year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month, fiscal year period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
- f. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of maintenance service, if maintenance is to be terminated at that time. Orders for continued maintenance will be required if maintenance is to be continued during the subsequent period.



3. REPAIR SERVICE AND REPAIR PARTS/SPARE PARTS ORDERS

- a. Agencies may use written orders, EDI orders, credit card orders, blanket purchase agreements (BPAs), or small order procedures for ordering repair service and/or repair parts/spare parts under this contract. Orders for repair service shall not extend beyond the end of the contract period.
- b. When repair service is ordered, only one chargeable repairman shall be dispatched to perform repair service, unless the ordering activity agrees, in advance, that additional repair personnel are required to effect repairs.

4. LOSS OR DAMAGE

When the Contractor removes equipment to his establishment for repairs, the Contractor shall be responsible for any damage or loss, from the time the equipment is removed from the ordering activity installation, until the equipment is returned to such installation.

5. SCOPE

- a. The Contractor shall provide maintenance for all equipment listed herein, as requested by the ordering activity during the contract term. Repair service and repair parts/spare parts shall apply exclusively to the equipment types/models within the scope of this Information Technology Schedule.
- b. Equipment placed under maintenance service shall be in good operating condition.
 - (1) In order to determine that the equipment is in good operating condition, the equipment shall be subject to inspection by the Contractor, without charge to the ordering activity.
 - (2) Costs of any repairs performed for the purpose of placing the equipment in good operating condition shall be borne by the Contractor, if the equipment was under the Contractor's guarantee/warranty or maintenance responsibility prior to the effective date of the maintenance order.
 - (3) If the equipment was not under the Contractor's responsibility, the costs necessary to place the equipment in proper operating condition are to be borne by the ordering activity, in accordance with the provisions of Special Item Number 132-12 / 132-12STLOC / 132-12RC (or outside the scope of this contract).

6. RESPONSIBILITIES OF THE ORDERING ACTIVITY

- a. Ordering activity personnel shall not perform maintenance or attempt repairs to equipment while such equipment is under the purview of a maintenance order, unless agreed to by the Contractor.
- b. Subject to security regulations, the ordering activity shall permit access to the equipment which is to be maintained or repaired.

7. RESPONSIBILITIES OF THE CONTRACTOR

For equipment not covered by a maintenance contract or warranty, the Contractor's repair service personnel shall complete repairs as soon as possible after notification by the ordering activity that service is required. Within the service areas, this repair service should normally be done within 4 hours after notification.

8. MAINTENANCE RATE PROVISIONS

a. The Contractor shall bear all costs of maintenance, including labor, parts, and such other expenses as are necessary to keep the equipment in good operating condition, provided that the required repairs are not occasioned by fault or negligence of the ordering activity.

b. REGULAR HOURS

The basic monthly rate for each make and model of equipment shall entitle the ordering activity to maintenance service during a mutually agreed upon nine (9) hour principal period of maintenance, Monday through Friday, exclusive of holidays observed at the ordering activity location.

c. AFTER HOURS



Should the ordering activity require that maintenance be performed outside of Regular Hours, charges for such maintenance, if any, will be specified in the pricelist. Periods of less than one hour will be prorated to the nearest quarter hour.

d. TRAVEL AND TRANSPORTATION

If any charge is to apply, over and above the regular maintenance rates, because of the distance between the ordering activity location and the Contractor's service area, the charge will be: **Not Offered**

e. QUANTITY DISCOUNTS

Quantity discounts from listed maintenance service rates for multiple equipment owned and/or leased by a ordering activity are indicated below: Not Offered

9. REPAIR SERVICE RATE PROVISIONS

- a. CHARGES. Charges for repair service will include the labor charge, computed at the rates set forth below, for the time during which repairmen are actually engaged in work, and, when applicable, the charge for travel or transportation.
- b. MULTIPLE MACHINES. When repairs are ordered by a ordering activity on two or more machines located in one or more buildings within walking distance of each other, the charges will be computed from the time the repairman commences work on the first machine, until the work is completed on the last machine. The time required to go from one machine to another, or from one building to another, will be considered actual work performance, and chargeable to the ordering activity, provided the time consumed in going between machines (or buildings) is reasonable.

c. TRAVEL OR TRANSPORTATION

(1) AT THE CONTRACTOR'S SHOP

- (a) When equipment is returned to the Contractor's shop for adjustments or repairs which are not covered by the guarantee/warranty provision, the cost of transportation, packing, etc., from the ordering activity location to the Contractor's plant, and return to the ordering activity location, shall be borne by the ordering activity.
- (b) The ordering activity should not return defective equipment to the Contractor for adjustments and repairs or replacement without his prior consultation and instruction.

(2) AT THE ORDERING ACTIVITY LOCATION (Within Established Service Areas)

When equipment is repaired at the ordering activity location, and repair service rates are established for service areas or zones, the listed rates are applicable to any ordering activity location within such service areas or zones. No extra charge, time, or expense will be allowed for travel or transportation of repairmen or machines to or from the ordering activity office; such overhead is included in the repair service rates listed.

(3) AT THE ORDERING ACTIVITY LOCATION (Outside Established Service Areas)

- (a) The repair service rates listed for subparagraph (2) above apply, except that a travel charge of **Not Offered** per mile for repairmen will apply to the round-trip distance between the geographic limits of the applicable service area and the ordering activity location. Such charge will apply as an additional charge, but it will be limited to one round trip for each request that is made by the ordering activity for repair service, regardless of whether repairs are performed at the ordering activity location or at the Contractor's shop.
- (b) When the overall travel charge computed at the above mileage rate is unreasonable (considering the time required for travel, actual and necessary transportation costs, and the allowable ordering activity per diem rate for each night the repairman is required to remain overnight at the ordering activity location), the ordering activity shall have the option of reimbursing the Contractor for actual costs, provided that the actual costs are reasonable and allowable. The Contractor shall furnish the ordering activity with a report of travel performed and related expenses incurred. The report shall include departure and arrival dates, times, and the applicable mode of travel.

d. LABOR RATES

(1) REGULAR HOURS

The Regular Hours repair service rates listed herein shall entitle the ordering activity to repair service during the period 8:00 a.m. to 5:00 p.m., Monday through Friday, exclusive of holidays observed at the ordering activity location. There shall be no additional charge for repair service which was requested during Regular Hours, but performed outside the Regular Hours defined above, at the convenience of the Contractor.

(2) AFTER HOURS



When the ordering activity requires that repair service be performed outside the Regular Hours defined above, except Sundays and Holidays observed at the ordering activity location, the After Hours repair service rates listed herein shall apply. The Regular Hours rates defined above shall apply when repair service is requested during Regular Hours, but performed After Hours at the convenience of the Contractor.

(3) SUNDAYS AND HOLIDAYS

When the ordering activity requires that repair service be performed on Sundays and Holidays observed at the ordering activity location, the Sundays and Holidays repair service rates listed herein shall apply. When repair service is requested to be performed during Regular Hours and/or After Hours, but is performed at the convenience of the Contractor on Sundays or Holidays observed at the ordering activity location, the Regular Hours and/or After Hours repair service rates, as applicable, shall apply.

REPAIR SERVICE RATES

LOCATION	MINIMUM GHARGE*	REGULAR HOURS PER HOUR**	AFTER HOURS PER HOUR**	SUNDAY'S AND HOLIDAYS PER HOUR
CONTRACTOR'S SHOP	\$122.50 / hr	\$122.50 / hr	Not offered	Not offered
ORDERING ACTIVITY LOCATION (WITHIN ESTABLISHED SERVICE AREAS)	Not offered	Not offered	Not offered	Not offered
ORDERING ACTIVITY LOCATION (OUTSIDE ESTABLISHED SERVICE AREAS)	Not offered	Not offered	Not offered	Not offered

^{*}MINIMUM CHARGES INCLUDE One (1) FULL HOURS ON THE JOB.

10. REPAIR PARTS/SPARE PARTS RATE PROVISIONS

11. GUARANTEE/WARRANTY—REPAIR SERVICE AND REPAIR PARTS/SPARE PARTS

a. REPAIR SERVICE

All repair work will be guaranteed/warranted for a period of 60 days.

Computech International, Inc. (CTI) Post-Warrantee Service Policy

- 1 All out of warrantee equipment will be subject to a service rate of \$125 per hour.
- 2 The minimum charge for out of warrantee service will be for one hour.
- 3 Billing will be in quarter hour (15 minute) increments, rounded to nearest increment.
- 4 CTI promises to perform all repairs under "best effort" guidelines; units will be repaired as quickly as possible. Should any replacement components be required, CTI will obtain them as quickly as is reasonably possible, or replace them with an equivalent component, at our discretion. If the customer requires faster turnaround, expedited shipping of replacement parts can be arranged, with the additional costs being borne by the customer.
- 5 All service and repair will be performed at CTI's centralized location in Great Neck, New York. Should a customer require service to be performed at their location, they must contact CTI and request such service. If CTI agrees to provide such service, pricing will be determined on a cost-plus basis (time + transportation + incidentals). Unless this is agreed upon, all service and labor will be performed only at CTI's location.
- 6 The customer is responsible for the cost of shipping the unit for repair to CTI; CTI will cover the return cost to the customer.



^{**}FRACTIONAL HOURS, AT THE END OF THE JOB, WILL BE PRORATED TO THE NEAREST QUARTER HOUR.

Should a faster return shipping method be required, the customer will be responsible for the cost differential.

Please note:

Before sending any item in for repair, whether the unit is in or out of warrantee, a Return Merchandise Authorization (RMA) number must be requested. ANY ITEM RECEIVED WITHOUT USING THIS PROCESS WILL BE RETURNED TO SHIPPER UNSERVICED. The RMA number can be obtained by sending a request to rma@cti-intl.com or calling the RMA department at 516-487-0101.

b. REPAIR PARTS/SPARE PARTS

All parts, furnished either as spares or repairs parts will be guaranteed/warranted for a period Not Offered.

12. INVOICES AND PAYMENTS

a. Maintenance Service

- (1) Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.
- (2) Payment for maintenance service of less than one month's duration shall be prorated at 1/30th of the monthly rate for each calendar day.

b. Repair Service and Repair Parts/Spare Parts

Invoices for repair service and parts shall be submitted by the Contractor as soon as possible after completion of work. Payment under blanket purchase agreements will be made quarterly or monthly, except where cash payment procedures are used. Invoices shall be submitted separately to each ordering activity office ordering services under the contract. The cost of repair parts shall be shown as a separate item on the invoice, and shall be priced in accordance with paragraph #10, above. PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.



USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Computech International, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact

Irene Liu, Internet Manager

Phone: (516) 487-0101

E-mail: irene@cti-intl.com

Fax: (516) 487-5070



BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and Computech International, Inc. enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) GS-35F-0186P.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures			
Ordering Activity	Date	Contractor	Date



BPA NUMBER	
-------------------	--

(CUSTOMER NAME) BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) <u>GS-35F-0186P</u>, Blanket Purchase Agreements, <u>Computech International</u>. <u>Inc.</u> agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

	MOD	DEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
		,	
(2)	Deliv	very:	
	DEST	TINATION	DELIVERY SCHEDULES / DATES
(3)	The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be		
(4)		BPA does not obligate any funds.	
(5)	This BPA expires on or at the end of the contract period, whichever is earlier.		
(6)	The following office(s) is hereby authorized to place orders under this BPA:		
	OFFICE POINT OF CONTACT		
(7)		ers will be placed against this BPA via Electronic	Data Interchange (EDI) FAY or paper
(8)		• –	PA must be accompanied by delivery tickets or sales slips that must
		llowing information as a minimum:	A must be accompanied by derivery flexels of sales stips that must
	(a)	Name of Contractor;	
	(b)	Contract Number;	
	(c)	BPA Number;	
	(d)	Model Number or National Stock Number (I	NSN);
	(e)	Purchase Order Number;	
	(f)	Date of Purchase;	
	(g) with t		Item (unit prices and extensions need not be shown when incompatible invoice is itemized to show the information); and
	(h)	Date of Shipment.	
(9) addre	The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the ess specified within the purchase order transmission issued against this BPA.		



between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency

BASIC GUIDELINES FOR USING "CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.



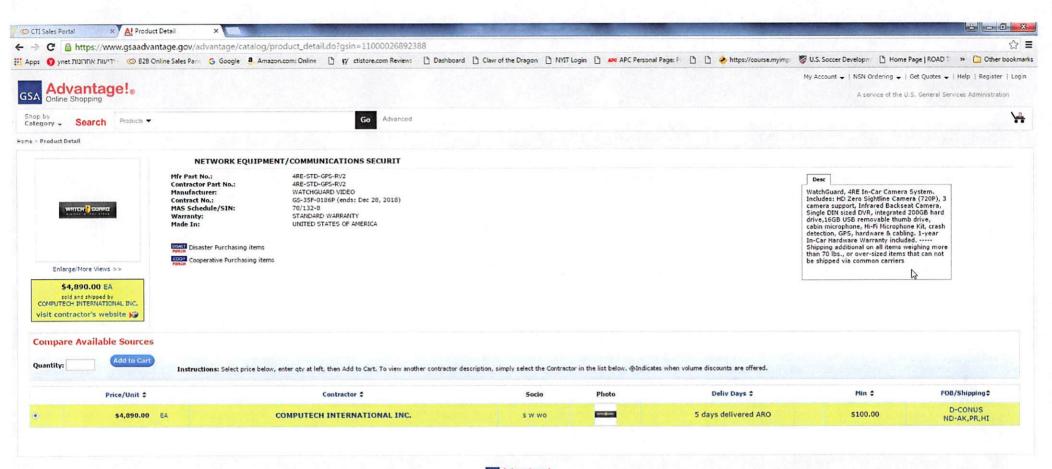
GSA LABOR RATES - SIN(S) 132-12 / 132-12STLOC / 132-12RC



GSA Price for Hourly repair sevices at Computech: \$122.50/ hour.

Minimum billing incrament is 1 Hour. See terms and conditions above for SIN 132-12 for more information.





GSA Orine Shapers

Home | My Account | Order History | Login | Help | Reports | GSA eLibrary | GSA eBuy | News | Acquisition Gateway

*** WARNING ***

This is a U.S. General Services Administration computer system that is "FOR OFFICIAL USE ONLY". This system is subject to monitoring. Therefore, no expectation of privacy is to be assumed. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution. Privacy and Security

















Comment

Date: April 29, 2016

To: The Gila County Board of Supervisors

From: The Gila County Attorney's Office

Re: May 3, 2016 Agenda; Item No. 3713 regarding the purchase of twelve dash cameras for the Gila County Sheriff's Office patrol units.

The Gila County Attorney's Office is unable to approve the above contract as to form because it does not contain provisions regarding immigration and cancellation due to conflict of interest which are required by the Arizona Revised Statutes.

Immigration

A.R.S. Section 44-4401(A) reads, in part:

Every government entity shall require that every government entity contract include all of following provisions: 1. the That contractor and subcontractor warrants their compliance with all federal immigration laws and regulations that relate to their employees and their compliance with section 23-214, subsection A. 2. That a breach of warranty under paragraph 1 shall be deemed a material breach of the contract that is subject to penalties up to and including termination of the contract. 3. That the government entity retains the legal right to inspect the papers of

any contractor or subcontractor employee who works on the contract to ensure that the contractor or subcontractor is complying with the warranty under paragraph 1.

(Emphasis added.) A.R.S. Section 41-4401(A)

Section 41-4401 sets forth three provisions that are required to be in every governmental entity contract. This is a binding legislative directive and these provisions are absent from this contract.

Conflict of Interest

A.R.S. Section 38-511 provides for cancellation of contracts due to defined conflicts of interest. Subsection F provides: "Notice of this section shall be included in every contract to which the state, its political subdivisions, or any of the departments or agencies of either is a party." This is a binding legislative directive and the required notice is absent from this contract.

ARF-3739

Regular Agenda Item 2. B.

Regular BOS Meeting

Meeting Date: 05/03/2016 Submitted For: Jeff Hessenius,

Finance Director

<u>Department:</u> Finance

<u>Fiscal Year:</u> 2015-2016 <u>Budgeted?:</u> Yes Contract Dates 05-03-16 to Grant?: No

Begin & End: 06-30-16

Matching No <u>Fund?</u>: Replacement

Requirement?:

Information

Request/Subject

Approve Intergovernmental Agreement No. 032716 with the Town of Payson (Town) for paving of a portion of Houston Mesa Road.

Background Information

On September 29, 2009, Gila County entered into an Intergovernmental Agreement (IGA) for Cooperative Purchasing with the Town. The purpose of the Cooperative Purchasing IGA is to conserve resources and reduce procurement costs by utilizing supplies, materials, equipment and contractual services subject to competitive bidding under A.R.S. §11-254.01, which have been previously secured by either Gila County or the Town.

Evaluation

On July 8, 2015, the Town entered into a contract with T & T Construction, Inc. for the C.C. Cragin Reservoir Water Supply project, Raw Water Penstock Phase 1. The contract provides for the installation of a waterline along a portion of Houston Mesa Road, which is a road maintained by the County north of the Town. As part of the waterline installation, one lane of roadway will require new pavement.

The County desires additional paving to be performed on the remainder of the Houston Mesa Road in the construction area not impacted by the Town's waterline project. By utilizing the contract between the Town and T & T Construction, Inc. for the paving the County would like to have done, it will save the County in both time and money for a rate that has already been established per State statute requirements.

T & T Construction, Inc. has entered into Change Order No. 8 with the Town to pulverize and pave 10,950 square yards of Houston Mesa Road at a unit price of \$32.10 per square yard for a total of \$351,495.00; and to remove and replace 700 cubic yards of unsuitable subgrade at a unit price of \$49.68 per cubic yard for a total of \$34,776.00. The total change order amount is \$386,271.00, which breaks down as follows:

Entire length of pavement replacement = 4105 Linear Feet or 10,947 Square Yards Additional section at south end that is 100% Gila County = 175 Linear Feet Portion shared 50/50 between the Town and Gila County = 3,930 Linear Feet

Gila County's portion = $(1 \times 175) + (0.5 \times 3930) = 2,140$ Linear Feet or 52.13% = \$201,363.07

Town's portion = $(0.5 \times 3930) = 1,965$ Linear Feet or 47.87% = \$184,907.93

Conclusion

Since the Town has already expended the resources and time to issue a contract based on the competitive bidding requirements of A.R.S. §11-254.01, the County would like to take advantage of the opportunity to have a portion of Houston Mesa Road paved, while the Town's contractor is performing paving services for the Town on an adjoining portion of Houston Mesa Road.

Recommendation

The Finance Division Director and the Public Works Division Director recommend approving Intergovernmental Agreement No. 032716 between the Town and Gila County to allow a contractor hired by the Town to pave a portion of Houston Mesa Road for which Gila County is responsible for maintaining.

Suggested Motion

Information/Discussion/Action to approve Intergovernmental Agreement No. 032716 between the Town of Payson and Gila County whereby the County will utilize contracting services procured by the Town to pave a portion of Houston Mesa Road while the Town's contractor is performing paving services for the Town on an adjoining portion of Houston Mesa Road; and the County will pay the Town \$201,363.07 for paving 2,140 linear feet of roadway. (**Jeff Hessenius/Steve Sanders**)

<u>Attachments</u>

IGA No. 032716

CO 8 Full Width Mill and Pave Houston Mesa Rd per Revised Drawing

Town of Payson - Resolution No. 2909

Cooperative Purchasing IGA with Town of Payson

Approval as to Form

INTERGOVERNMENTAL AGREEMENT NO. 032716 BETWEEN GILA COUNTY

AND

TOWN OF PAYSON PARTIAL PAVING OF HOUSTON MESA ROAD IN PAYSON, AZ

THIS I	NTERGOVERNMENTAL	AGREEMENT, referred to	as "IGA", is made an	d entered into
effective this	day of	, 2016, by an	d between Gila Coun	ty, hereinafter
referred to as	"the County" and the To	wn of Payson, Arizona her	einafter referred to a	s "the Town".

RECITALS

WHEREAS, the Town has contracted with a general contractor for the C.C. Cragin Reservoir Water Supply Project, Raw Water Penstock Phase 1, and that contract, referred to as "the Contract", is incorporated into this IGA. The Contract provides for the installation of a waterline along a portion of Houston Mesa Road, which is a road maintained by the County north of the Town. As part of the waterline installation one lane of the road will require new pavement; and

WHEREAS, the County desires additional paving to be performed on the remainder of Houston Mesa Road in the construction area, not impacted by the Town's waterline project; and

WHEREAS, the County and the Town have already executed a cooperative agreement in September, 2009 in order to conserve resources and reduce procurement costs; and A.R.S. § 41-2632 authorizes the County and the Town to participate in a cooperative purchasing agreement for construction services; and

WHEREAS, the Contract complied with the competitive bidding requirements of A.R.S. \S 11-254.01; and

WHEREAS, pursuant to A.R.S. § 41-2632 and the cooperative agreement with the Town, the County desires to use the same general contractor hired by the Town to pave the remainder of Houston Mesa Road in the construction area while the general contractor is performing paving services for the Town on an adjoining portion of Houston Mesa Road.

SCOPE

THEREFORE, it is the intent of the County, to enter into this IGA for the purpose of using the general contractor hired by the Town, to pave 2,140 linear feet of Houston Mesa Road, north of the Town; adjacent to the pavement impacted by the Town's waterline project.

NOW, THEREFORE, in consideration of the mutual promises contained in this agreement, and of the mutual benefits to result therefrom, the parties agree as follows:

- 1. The County will pay the Town \$201,363.07 to use the contract which the Town has entered into with T&T Construction, Inc., referred to as "T&T" to pave 2,140 linear feet of Houston Mesa Road for the County, thereby conserving the County's resources and reducing procurement costs to the County.
- 2. The Town will enter into a change order in the Contract with T&T for T&T to pave 2,140 linear feet of Houston Mesa Road adjacent to the pavement impacted by the Town's waterline project. The end result will be that T&T will pave the entire width of Houston Mesa Road adjacent to the waterline project. The Town shall ensure that T&T complies with all terms and conditions of the Contract, including the change order.

3. Notices

All notices or demands upon any party to this agreement shall be in writing, unless other forms are designated elsewhere, and shall be delivered in person or sent by mail addressed as follows:

Town of Payson Attn: Town Manager 303 N. Beeline Highway Payson, Arizona 85542 Gila County Board of Supervisors Attn: County Manager 1400 E. Ash Street Globe, Arizona 85501

GENERAL TERMS

- 1. Indemnification: The Town shall indemnify, defend, and hold harmless, the County, its officers, employees, and agents from and against any and all suits, actions, legal or administrative proceedings, claims, or demands, and costs attendant thereto, arising out of any act, omission, fault or negligence by the Town, its agents, employees, or anyone under its direction or control or on its behalf in connection with performance of this agreement.
- 2. Termination: Prior to the distribution of the funds described herein from the County to the Town, either party may rescind this agreement by providing written notice to the other party. The parties do not expect that there shall be any property owned by the parties that will be comingled that will need to be disposed of after termination of the agreement under this provision.
- 3. Cancellation: This Agreement may be canceled pursuant to the provisions of A.R.S. § 38-511.
- 4. Compliance with All Laws: The parties shall comply with all federal, state, and local laws; these include rules, regulations, standards, and executive orders, and are not limited to those designated within this agreement. Any changes in the governing laws, rules and regulations during the term of this agreement shall apply but do not require an amendment.
- 5. Entire Agreement: This document constitutes the entire agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This agreement may be modified, amended, altered, or extended only by a written amendment signed by the parties.

- 6. Non-Appropriation: Notwithstanding any other provision in this agreement, this agreement may be terminated if, for any reason, the County does not appropriate sufficient monies for the purpose of maintaining this agreement.
- 7. Immigration Law Compliance Warranty: As required by A.R.S. § 41-4401, each party hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). Each party further warrants that after hiring an employee, it verifies the employment eligibility of the employee through the e-verify program. If either party uses any subcontractors in performance of the Agreement, subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and subcontractors shall further warrant that after hiring an employee, such subcontractor verifies the employment eligibility of the employee through the e-verify program. A breach of this warranty shall be deemed a material breach of the Agreement subject to penalties up to and including termination of this Agreement. A party shall not be deemed in material breach if it and its subcontractors establish compliance with the employment verification provisions of Sections 274A and 274B of the federal Immigration and Nationality Act and the e-verify requirements contained in A.R.S. § 23-214(A). Each party retains the legal right to inspect the papers of the other party and its subcontractors engaged in performance of this Agreement to ensure that the other party and its subcontractors are complying with the warranty. Any inspection will be conducted after reasonable notice and at reasonable times. If state law is amended, the parties may modify this paragraph consistent with state law.
- 8. Finances and Budgetary Matters: Pursuant to A.R.S. §11-952(B)(3), the establishment and maintenance of a budget for this Intergovernmental Agreement, and the financing for it, shall be approved by the County and the Town through its respective board or council; financing may include commitment of general funds, grant funds, or other available financing.

IN WITNESS THEREOF, three (3) identical copies of this contract shall be executed. Each counterpart shall include original signatures and shall be deemed an original.

GILA COUNTY Date:	TOWN OF PAYSON 4/22/16 Date:
Michael A. Pastor, Chairman Gila County Board of Supervisors	Kenny J. Evans, Mayor Town of Payson
ATTEST Date:	ATTEST 4/22/16 ATTEST 4/22/16
Marian Sheppard, Clerk of the Board of Supervisors	Sylvia Smith, Town Clerk
APPROVED AS TO FORM: Date:	APPROVED AS TO FORM: Date: 42/16
Jefferson R. Dalton, Deputy Gila County Attorney Civil Bureau Chief	Hector Figueroa, Town Attorney

for Bradley D. Beauchamp, County Attorney

Sgroi, Jeannie

From:

Sanders, Steve

Sent:

Monday, March 14, 2016 8:58 AM

To:

Sgroi, Jeannie

Cc:

LaRon Garrett P.E. (lgarrett@paysonaz.gov)

Subject:

FW: Houston Mesa Road Pavement Replacement - CO #8

Attachments:

CO 8 Full Width Mill and Pave Houston Mesa Rd per Revised Drawing.pdf

Jeannie,

This is the cost for the IGA with the Town of Payson for additional paving on Houston Mesa Road. We have decided not to use the Maricopa Edge. Gila County's cost will be \$201,363.07

Thanks, Steve

Steve Sanders

Director

Gila County Public Works 745 N. Rose Mofford Way

Globe, AZ. 85501

Phone (928) 402-8530

FAX (928) 402-4255

From: Dave Dirren [mailto:ddirren@sunrise-eng.com]

Sent: Friday, March 11, 2016 1:54 PM

To: Sanders, Steve

Cc: Justin Van De Graaff; Geoffrey Child; LaRon Garrett P.E. (<u>Igarrett@paysonaz.gov</u>); Buzz Walker

(<u>bwalker@paysonaz.gov</u>); <u>thenry@paysonaz.gov</u>

Subject: RE: Houston Mesa Road Pavement Replacement - CO #8

Steve,

Just wanted to see if you had a chance to review the proposal for the pavement replacement on Houston Mesa Road. I have gotten the OK from the Town to proceed with this without the addition of the Maricopa Edge. The total cost including the contingency for the unsuitable subgrade (if needed) would be: \$386,271.00.

Using the % breakdown described below would work out to be: Gila County = \$201,363.07 and the Town of Payson = \$184,907.93

Let me know your thoughts.

Thanks, Dave



DAVE A. DIRREN, C.E.T.
PRINCIPAL / PROJECT MANAGER

ddirren@sunrise-eng.com 414 S. BEELINE HWY., SUITE 1 • PAYSON, ARIZONA 85541

TEL 928.474.4404 CELL 602.418.3820 www.sunrise-eng.com

From: Dave Dirren

Sent: Friday, March 04, 2016 11:06 AM

To: Steve Sanders < ssanders@gilacountyaz.gov>

Cc: Justin Van De Graaff < <u>ivandegraaff@sunrise-eng.com</u>>; Geoffrey Child < <u>gchild@sunrise-eng.com</u>>

Subject: Houston Mesa Road Pavement Replacement - CO #8

Steve,

Attached is the change order regarding the pavement replacement on Houston Mesa Road.

I have calculated the following % of cost based on footage for entire road and the section that is only Gila County's responsibility.

Entire length of pavement replacement = 4105 LF or 10,947 SY Additional section at south end that is 100% Gila County = 175 LF Portion shared 50/50 between Town & Gila County = 3930 LF

Therefore:

Gila County's portion = $(1 \times 175) + (0.5 \times 3930) = 2140$ LF or 52.13%Town of Payson's portion = $(0.5 \times 3930) = 1965$ LF or 47.87%

Let me know your thoughts?

Thx, Dave



DAVE A. DIRREN, C.E.T.
PRINCIPAL / PROJECT MANAGER

ddirren@sunrise-eng.com 414 S. BEELINE HWY., SUITE 1 • PAYSON, ARIZONA 85541 TEL 928.474.4404 CELL 602.418.3820 www.sunrise-eng.com

Proposal T&T CONSTRUCTION, INC.

Job Code: PENSTOCK CO 8 FULL WIDTH PAVING HOUSTON MESA RD

Description: PENSTOCK PHASE 1 CO 8 PAVE HOUSTON MESA FULL WIDTH 3"AC/6" BASE

Line No.	Pay Item No.	Proposal Description Subtotal Description	Quantity Unit of Measure	Unit Price	Total Price
1	CO8A	PULVERIZE AND PAVE HOUSTON MESA FULL WIDTH 3" AC ON 6" BASE PER ATTACHED SUNRISE ENGINEERING REVISED DRAWINGS, INCLUDES TAPERS AND DRIVEWAY PADS	10,950.00 SY	32.10	351,495.00
4	CO8B	(ALLOWANCE) REMOVE AND REPLACE UNSUITABLE SUBGRADE	700.00 CY	49.68	34,776.00
2	CO8C	(OPTIONAL) MARICOPA EDGE WEST SIDE OF HOUSTON MESA	4,105.00 LF	2.49	10,221.45
				Subtotal:	396,492.45
The state of the s				GRAND TOTAL:	396,492.45

Proposal Certification

The attached proposal is priced based on the attached revised plans sheets for Houston Mesa Rd provided by Sunrise Engineering. Quantities are based on plan sheet takeoffs, billing will be based on field measurements. Allowance for removal of unsuitable subgrade will be based on field measurements in the event this work is required. Maricopa Edge along West Side of Houston Mesa is an optional line Item.

Note: Additional Work Will Require 13 Calendar Days be added to Contract Time. (This work will take Approximately 10 working days or 14 Calendar Days. Less the 1 day scheduled originally scheduled for paving)

Submitted By: Ben Siegert

T&T Construction Inc. P: 480-837-2192 Ex 14 C: 623-210-5283

E: bsiegert@ttconstruction.com

Signed:

Date:

Price Breakdown Structure Summary T&T CONSTRUCTION, INC.

Job Code: PENSTOCK CO 8 FULL WIDTH PAVING HOUSTON MESA RD

Description: PENSTOCK PHASE 1 CO 8 PAVE HOUSTON MESA FULL WIDTH 3"AC/6" BASE

White and the Control of the Control	wn Structure with	Astronomical Continues and Con	items	200.02			enderet in the	Cost Cate	gories					
	_	Total	% of Target Price	Labor 0.62 %	Owned Equipment 0.13 %	Rented Equipment 0.00 %	Materials 0.00 %	Supplies 0.07 %	Subcontract 92.02 %	Fees 7.16 %	Allowance 0.00 %	Custom Category1 0.00 %	Undefine	
arget Price	_	396,489.38	100.00 %	2,438.41	510.26	0.00	0.00	289.80	364,864.72	28,386.19	0.00	0.00	0.00	
Target Profit		33,591.93	8.47 %	318.05	66.56	0.00	0.00	37.80	33,169.52	0.00	0.00	0.00	0.00	
Indirect Cost Mark	•	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
	Markup Rate			0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	
Direct Cost Marku	лр Markup Rate	33,591.93	8.47 %	318.05 15.00 %	66.56	0.00	0.00	37.80	33,169.52	0.00	0.00	0.00	0.0	
Total Cost	Markup Itale	262.007.45	04 50 0/		15.00 %	15.00 %	15.00 %	15.00 %	10.00 %	15.00 %	15.00 %	15.00 %	15.00 %	
Total Cost	% of Cost	362,897.45	91.53 %	2,120.36 0.58 %	443.70 0.12 %	0.00 0.00 %	0.00 0.00 %	252.00 0.07 %	331,695.20 91,40 %	28,386.19 7.82 %	0.00 0.00 %	0.00 0.00 %	0.00 0.00 %	
Indirect Cost		28,386.19	7.16 %	0.00	0.00	0.00	0.00	0.00	0.00	28,386.19	0.00	0.00	0.00	
	% of Cost			0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	7.82 %	0.00 %	0.00 %	0.00 %	
Business Overh		28,386.19	7.16 %	0.00	0.00	0.00	0.00	0.00	0.00	28,386.19	0.00	0.00	0.0	
	% of Cost			0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	7.82 %	0.00 %	0.00 %	0.00 %	
Sales Tax		22,480.95	5.67 %	0.00	0.00	0.00	0.00	0.00	0.00	22,480.95	0.00	0.00	0.0	
Job Financing	ng	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
Prime Bond		5,905.24	1.49 %	0.00	0.00	0.00	0.00	0.00	0.00	5,905.24	0.00	0.00	0.0	
Indirect Cost		0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
Direct Cost E	Escalation	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
Indirect Cost	: Add-On	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
Unassigned I Overhead	Business	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
Job Overhead		0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	% of Cost			0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 0.00 %	0.00 % 0.00	
Job Manager Equipment	ment &	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
General Expe	ense	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
Direct Cost A	\dd-On	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
Unassigned.	Job Overhead	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Direct Cost		334,511.26	84.37 %	2,120.36	443.70	0.00	0.00	252.00	331,695.20	0.00	0.00		0.0	
	% of Cost			0.58 %	0.12 %	0.00 %	0.00 %	0.07 %	91.40 %	0.00 %	0.00 %	0.00 0.00 %	0.00 9 0.00	
Unassigned Din Plan)	rect Cost (Work	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
	% of Cost			0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %	
Assigned Direct Plan)	t Cost (Work	334,511.26	84.37 %	2,120.36	443.70	0.00	0.00	252.00	331,695.20	0.00	0.00	0.00	0.00 9	
•	% of Cost			0.58 %	0.12 %	0.00 %	0.00 %	0.07 %	91.40 %	0.00 %				

Cost Breakdown Structure Details
T&T CONSTRUCTION, INC.

Job Code: PENSTOCK CO 8 FULL WIDTH PAVING HOUSTON MESA RD
Description: PENSTOCK PHASE 1 CO 8 PAVE HOUSTON MESA FULL WIDTH 3"AC/6" BASE

CBS Position		Cost Cost	t Item				Unit and Tota	al Costs by Category		
Code	CI Description	Source	Forecast (T/O) Quantity UM	Unit Cost	Total Cost	Labor	Owned Equipment	Supplies	Subcontract	Fees
1	PULVERIZE AND PAVE HOUSTON MESA FULL WIDTH 3" AC ON 6" BASE PER ATTACHED SUNRISE ENGINEERING REVISED DRAWINGS, INCLUDES TAPER AND DRIVEWAY PADS		10,950.00 SY	27.08	296,490.76	0.19	0.04	0.02	26.82	0.00
						2,120.36	443.70	252,00	293,674.70	0.00
Pay Item Ass	signment: CO8A (PULVERIZE AND PAVE HOU)	STON MESA FULL	. WIDTH 3" AC ON 6" BASE PER ATTAC	HED SUNRISE ENGINEERII	NG REVISED DRAWINGS, INCL	UDES TAPERS AND DRIVEWAY PAI	OS)			
	uration Days									
-	5.00			Cost/D	uration					
UM / Du	2,190.00			Durati	on / UM					
1.1	Supervision and Coordination	Detail	1.00 LS	2,816.06	2,816.06	2,120,36	443,70	252.00	0.00	0.00
Pay Item Ass	signment: CO8A (PULVERIZE AND PAVE HOU	STON MESA FULL	WIDTH 3" AC ON 6" BASE DED ATTAC	UED OLINDIOE ENGINEEDIN	IO DEL MOED DE AMBINOS INVOL	2,120,36	443.70	252.00	0.00	0.00
Produ	uction:		THE THE NO CITY BACK CITALIA	LED SOMMOE ENGINEERII	NG REVISED DRAWINGS, INCL	UDES TAPERS AND DRIVEWAY PAL	JS)			
Du	uration Days			Cost/D	uration					
UM / Du	5.00									
ON 7 DU	uration UM/Day 0.20			Durati	on / UM					
Resource Code	Description	Qua	antity Pay Hours UM	Unit Cost	Total Cost		Unit and Tota	al Costs by Category		
LF1	FOREMAN		1.00 45.00 Each	47.12	2,120.36	47.12	0.00	0.00	0.00	0.00
EPU	4*4 F 550		1.00 45.00 Each	9.86	443.70	2,120.36	0.00	0.00	0.00	0.00
			1000 2001	5,00	443.70	0.00 0.00	9.86 443.70	0.00 0.00	0.00 0.00	0.00 00.0
SM5	1Room/day/hr		1.00 45,00 Each	5.60	252,00	0.00	0.00	5.60	0.00	0.00
						0.00	0.00	252,00	0.00	0.00
1.2	SUB-Survey, Topo and Blue Tops	Quote	1.00 LS	11,880.00	11,880.00	0.00	0.00	0.00	11,880,00	0.00
Pay Item Ass	signment CORA (PUII VEDIZE AND DAVE HOU	TON MEGA EUR	MIDTI 128 A C ON CEDA OF DED ATTA	//FD 61 11 11 12 15 15 15 15 15 15 15 15 15 15 15 15 15		0.00	0.00	0.00	11,880.00	0.00
	signment: CO8A (PULVERIZE AND PAVE HOUS Awardee: Sunrise Engineering	STON MESA FULL	WIDTH 3" AC ON 6" BASE PER ATTAC	HED SUNRISE ENGINEERII	NG REVISED DRAWINGS, INCL	JDES TAPERS AND DRIVEWAY PAI	OS)			
1,3	SUB- Compaction Testing	Quote	1.00 LS	1,770.20	1,770.20	0.00	0.00	0.00	1,770.20	0,00
Pay Itam Ace	rigament: COOA (DUILVEDIZE AND DAVELIOUS	TONNESS FILL	WEDT VOLUME OF THE PARTY OF THE			0.00	0.00	0,00	1,770.20	0.00
i ay iwiii Ass	signment: CO8A (PULVERIZE AND PAVE HOUS Awardee: Western Technologies Inc	TON MESA FULL	WIDTH 3" AC ON 6" BASE PER ATTAC	HED SUNRISE ENGINEERIN	NG REVISED DRAWINGS, INCLI	JDES TAPERS AND DRIVEWAY PAD	OS)			
				1.35	14,782.50	0.00	0.00	0.00	1,35	0.00
1,4	SUB-Mill 2" Asphalt in Place to a Suitable Base Material, Mill Tapers	Quote	10,950.00 SY	1.55	14,102.00					
1.4	Base Material, Mili Tapers					0.00	0,00	0.00	14,782.50	
1.4 Pay Item Ass										0.00
1.4 Pay Item Ass	Base Material, MIII Tapers signment: CO8A (PULVERIZE AND PAVE HOUS									

Pay Item Assignment: C08A (PULVERIZE AND PAVE HOUSTON MESA FULL WIDTH 3* AC ON 5" BASE PER ATTACHED SUNRISE ENGINEERING REVISED DRAWINGS, INCLUDES TAPERS AND DRIVEWAY PADS)

Awardee: Mangum Civil Constructors

3S Position		Cost Cost		Total Commence of the Commence			Unit and Tota	I Costs by Category		
de	CI Description	Source	Forecast (T/O) Quantity UM	Unit Cost	Total Cost	Labor	Owned Equipment	Supplies	Subcontract	Fi
	SUB-3" Paving Full Width (24' Wide)	Quote	10,950.00 SY	16,02	175,419.00	0.00 0.00	0.00	0.00 0.00	16.02 175,419.00	
Pay Item Assignn	ment: CO8A (PULVERIZE AND PAVE HO	USTON MESA FULL	WIDTH 3" AC ON 6" BASE PER ATTACHE	D SUNRISE ENGINEERING	REVISED DRAWINGS, INCLU			0.00	175,419.00	
Awar	ardee: Mangum Civil Constructors						··			
,	Pilot Car and Flaggers for Traffic Control	Quote	1.00 LS	14,000.00	14,000.00	0.00 0.00	0.00 0.00	0.00 0.00	14,000.00 14,000.00	
	ment: CO8A (PULVERIZE AND PAVE HO srdee: Mangum Civil Constructors	OUSTON MESA FULL	WIDTH 3" AC ON 6" BASE PER ATTACHE	D SUNRISE ENGINEERING	REVISED DRAWINGS, INCLU			0.00	14,000.00	0
3	Haul off Excess From Taper Areas	Quote	130.00 CY	10.00	1,300.00	0.00 0.00	0.00	0.00 0.00	10.00 1,300.00	0
	ment: CO8A (PULVERIZE AND PAVE HO trdee: Mangum Civil Constructors	OUSTON MESA FULL	WIDTH 3" AC ON 6" BASE PER ATTACHE	D SUNRISE ENGINEERING	REVISED DRAWINGS, INCLU			5.50	1,00.00	0
)	Sub-Place Millings for Pullouts and Drives	G Quote	4,650.00 SF	1.45	6,742.50	0.00	0.00	0.00	1.45 6,742.50	0
	ment: CO8A (PULVERIZE AND PAVE HO irdee: Mangum Civil Constructors	USTON MESA FULL	WIDTH 3" AC ON 6" BASE PER ATTACHE	D SUNRISE ENGINEERING	REVISED DRAWINGS, INCLU	DES TAPERS AND DRIVEWAY P	ADS)		0)1 12200	
****	(ALLOWANCE) REMOVE AND REPLACE UNSUITABLE SUBGRADE	E Detail	700.00 CY	42.00	29,400.00	0.00	0.00	0.00	42.00	(
	ment: CO8B ((ALLOWANCE) REMOVE A					0.00	0.00	0.00	29,400,00	
Production Duratio				Cost/Du	ation					
UM / Duratio	O.00			Duration	/UM					
	Sub-Remove and Replace Unsuitable Material with ABC (Allowance)	Quote	700.00 CY	42,00	29,400.00	0,00	0.00	0.00	42,00	C
						0.00	0.00	0.00	29,400.00	(
	ment: CO8B ((ALLOWANCE) REMOVE Al ardee: Mangum Civil Constructors	ND REPLACE UNSU	ITABLE SUBGRADE)			-				
	(OPTIONAL) MARICOPA EDGE WEST S OF HOUSTON MESA	IDE Detail	4,105.00 LF	2.10	8,620.50	0.00	0.00	0.00	2.10	(
						0.00	0.00	0.00	8,620.50	
Pay Item Assignm Production	ment: CO8C ((OPTIONAL) MARICOPA EI on:	DGE WEST SIDE OF	HOUSTON MESA)							
Duratio	Days 0.00			Cost/Dur	ation					
UM / Duratio				Duration	/UM					
	Sub-Optional Maricopa Edge	Quote	4,105.00 LF	2.10	8,620.50	0.00 0.00	0.00	0.00	2.10	C
Pay Item Assignm	ment: COSC ((OPTIONAL) MARICOPA ED	OGE WEST SIDE OF	HOUSTON MESA)			0,00	0.00	0.00	8,620.50	1
	rdee: Mangum Civil Constructors									
2	Sales Tax	Varies	1.00 Lump Sum		22,480.95	0.00	0.00 0.00	0.00	0.00	22,480
						U.UU	0,00	0.00	0,00	22,480

Position	CI Description	Cost Source	Forecast (T/O) Quantity UM	Unit Cost Total Cost	Labor	Owned Equipment	Costs by Category		
ESSENTED.	Prime Bond					Owned Equipment	Supplies	Subcontract	
	rune bona	Varies	1,00 Lump Sum	5,905.24	0.00	0.00	0.00	0.00	;

Ben Siegert

From:

Dave Dirren <ddirren@sunrise-eng.com>

Sent:

Wednesday, December 16, 2015 5:28 PM

To:

Ben Siegert

Subject:

FW: Payson Waterline

Follow Up Flag:

Follow up

Flag Status:

Flagged

Ben,

I talked to Tony about the construction staking for the 4000 LF of pavement. He said since the only topo we have is from an aerial with 1' +/- accuracy he highly recommends doing a topo of the strip prior to obliterating the pavement. Also, knowing the pavement will most likely be several months out due to temperatures he has 2 sets of construction stakes listed. (see below)

Let me know if you need more info?

Thx, Dave



DAVE A. DIRREN, C.E.T.
PRINCIPAL / PROJECT MANAGER

ddirren@sunrise-eng.com 414 S. BEELINE HWY., SUITE 1 • PAYSON, ARIZONA 85541 TEL 928.474.4404 CELL 602.418.3820 www.sunrise-eng.com

From: Tony Elley

Sent: Wednesday, December 16, 2015 4:03 PM **To:** Dave Dirren <ddirren@sunrise-eng.com>

Subject: Payson Waterline

Topo \$3,000 Blue-top Subgrade \$4,440 Blue-top ABC grade \$4,440



TONY ELLEY, RLS/PLS CFEDS SURVEY DIVISION MANAGER





The Quality People Since 1956

QUOTATION FOR SERVICES

To: **Bidding Contractor**

Attn: Estimating

Re;

C.C. Cragin Raw Water Penstock Phase I

Payson, Arizona

Cottonwood Unit

240 Jennifer Dr. Cottonwood, Arizona 86326 Phone: (928) 634-5337.

Fax: (928) 639-3168 Cell: (928) 821-3389

Ref. # 2545PC164

Date:

Page 1 of 2

6/3/2015

Western Technologics Inc. (WT) is very interested in providing material tosting services for you on the subject project.

To aid you in determining your project costs, we are providing the following unit rates and an estimate based on an assumed schedule. Please note; We have no control over contractor schedules and other factors affecting our work; therefore, this is only an estimate. The total testing costs will be based on services actually performed. Feel free to adjust the quantities based on your schedule and/or call us for a revised estimate.

Qty	Unit	Description	Rate, \$	Extension, \$
Soils and Con	npaction	Testing:		
120	Each	Engineering Technician Trip Charge	150.00	18,000,00
240	Hour	Engineering Technician: Sampling and Compaction	50.00	12,000,00
6	Each	ASTM D698, Standard Proctor	125.00	750,00
6	Each	Specific Gravity and Absorption	65.00	390,00
1 .	Each	Sieve Analysis	75.00	75,00
1	Each	Plasticity Index (Wet Prep)	95.00	95,00
1	Each	PH and Resistivity	135.00	135.00
Concrete Test	ing;			
3	Each	Engineering Technician Site Visit: Trip Charge	150.00	450.00
6	Each	Engineering Technician: Concrete Sampling	60.00	300.00
16	Each	Compression Tests on Concrete (4 Sets of 4 Cylinders)	15.00	240.00
Chip Seal Tes	ting:			
2	Each	Engineering Technician Site Visit: Trip Charge	150,00	300.00
4	Each	Engineering Technician: Observation and Testing	50.00	200.00
4	Each	Sieve Analysis	75.00	300.00
Asphaltic Test	ing:			
1	Each	Engineering Technician Site Visit: Trip Charge	≤ 150,00	150,00
2	Each	Engineering Technician: Observation and Testing	50,00	100.00
1	Each	Marshall Density, Set of Three Specimens	110.00	110.00

Total Estimate for Assumed Schedule \$

33,595.00

2155 57 340 to 340/2155 = .169/402 10,600 .167=\$1770.20





Mangum Civil Constructors, Inc.

2514 E. Mohawk Ln. Suite 107

Phoenix, AZ 85050

Ph: (602) 466-3926 Fax: (602) 535-4530

PROPOSAL DATE: February 24, 2016

QUOTE #:

TT2016_001_REV1

CUSTOMER:



PROJECT:

Houston Mesa Road Paving

SITE NAME:

SITE ID:

LAT / LONG:

Contact: Ben Siegert Ph: (623) 210-5283

Email: Bsiegert@ttconstruction.com

PROPOSAL VALIDATION	PROPOSAL PREPARED BY	PAYMENT TERMS
30 days	Luke Plante	NET30

QTY	UNIT	DESCRIPTION	UNIT PRICE	LINE TOTAL
10598	SY	Mill 2 inch asphalt and leave in place. Price includes removal of material at all tappers. Note: We will run the mill slow so the asphalt breaks up better and can be used for road base mixing approximately 2 inches of base with asphalt.	\$ 1.35	14,307.3(
10598	SY	Grade existing road with existing millings. Fill ditch and reshape for new asphalt elevation. Road width to be 24' wide with as much shoulder as possible.	\$ 1.56	16,532.88
10598	SY	Place, compact and fine grade 4" Aggregate base course.	\$ 4.63	49,068.74
10598	SY	Place a compacted depth of 3" hot mix asphalt (409)	\$ 16.02	169,779.96
1	LS	Provide pilot car and flaggers for grading and paving operations.	\$ 14,000.00	14,000.00
130	CY	Haul off excess material from tapper areas.	\$ 10.00	1,300.00
3974	LF	Maricopa edge on east side. Note: Shoulder required to backup maricopa edge.	\$ 2.10	8,345.40
4650	SF	Place millings for pullouts/drives	\$ 1.45	6,742.50
1	CY	Remove and Replace existing unsuitable soils with ABC	\$ 42.00	42.00
			SUBTOTAL	\$ 280,118.78
			SALES TAX	200,116.76 Excluded
			TOTAL	\$ 280,118.78

Authorized / Accepted by

Date

	ASSUMPTIONS & EXCLUSIONS
City and County sales tax excluded.	5. Third party QA and QC excluded. (I'esting)
2. Assume prevailing wage rates apply.	6. Survey excluded.
3. Water supplied by others.	7. Valve adjustments excluded.
4. SWPPP supplied and maintained by others.	8. Pavement markings excluded.

Ben Siegert

From:

Dave Dirren <ddirren@sunrise-eng.com>

Sent:

Friday, February 19, 2016 4:28 PM

To:

brpave1@hotmail.com

Cc:

Ben Siegert

Subject:

Houston Mesa Road

Attachments:

Houston Mesa Paving Sketch 2-18-16.pdf

Buddy,

See attached sketch for your use in preparing a paving bid for T&T. I routed this around the Town & County and only comments I received was if the Maricopa edge was needed along the ditch side of the road. Therefore please have a separate line item for the Maricopa edge along the west side so if they decide to take it out they can do so easily. No Maricopa edge will be needed along the east side. We will assume the road will be moved over the 1' as we discussed. Let me know if you need any additional info.

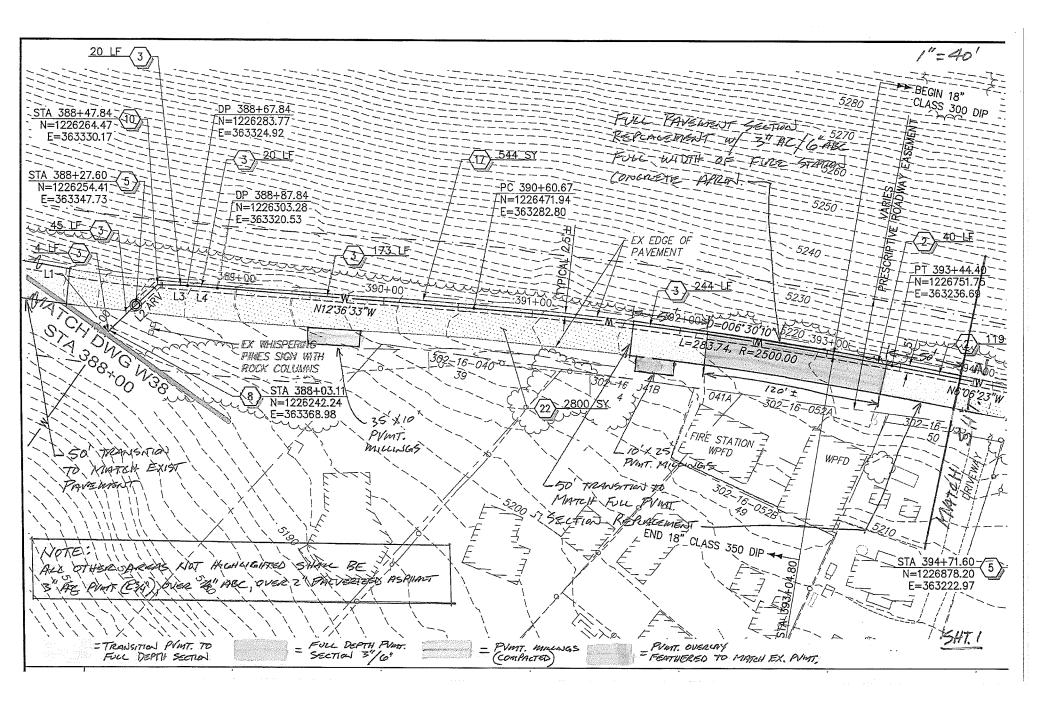
Thx, Dave

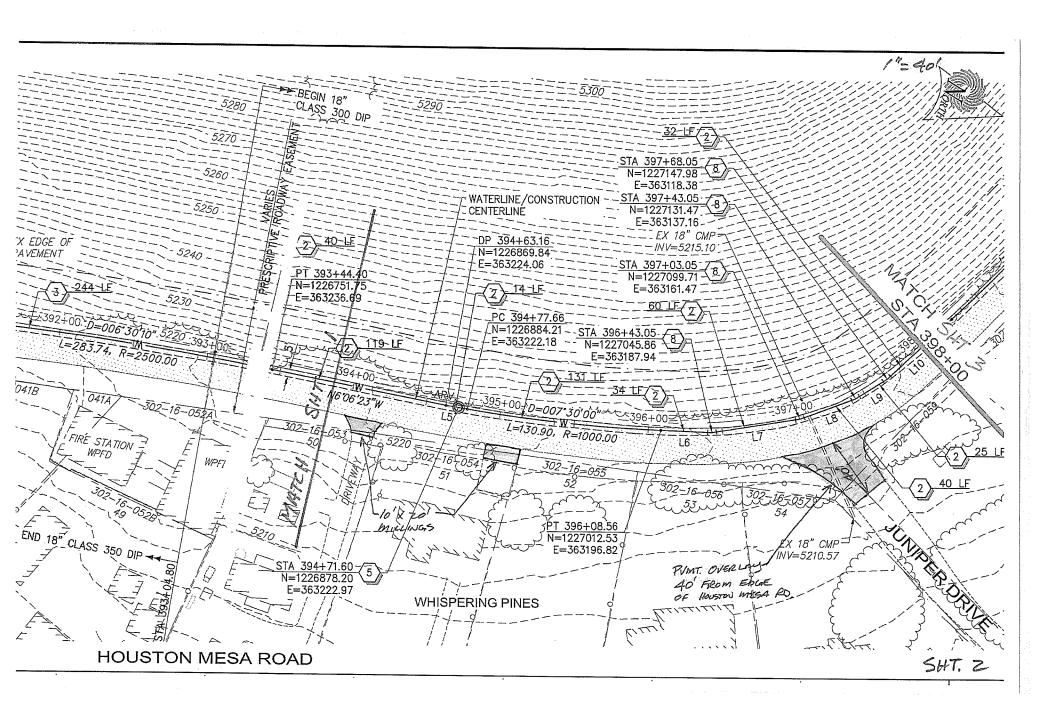


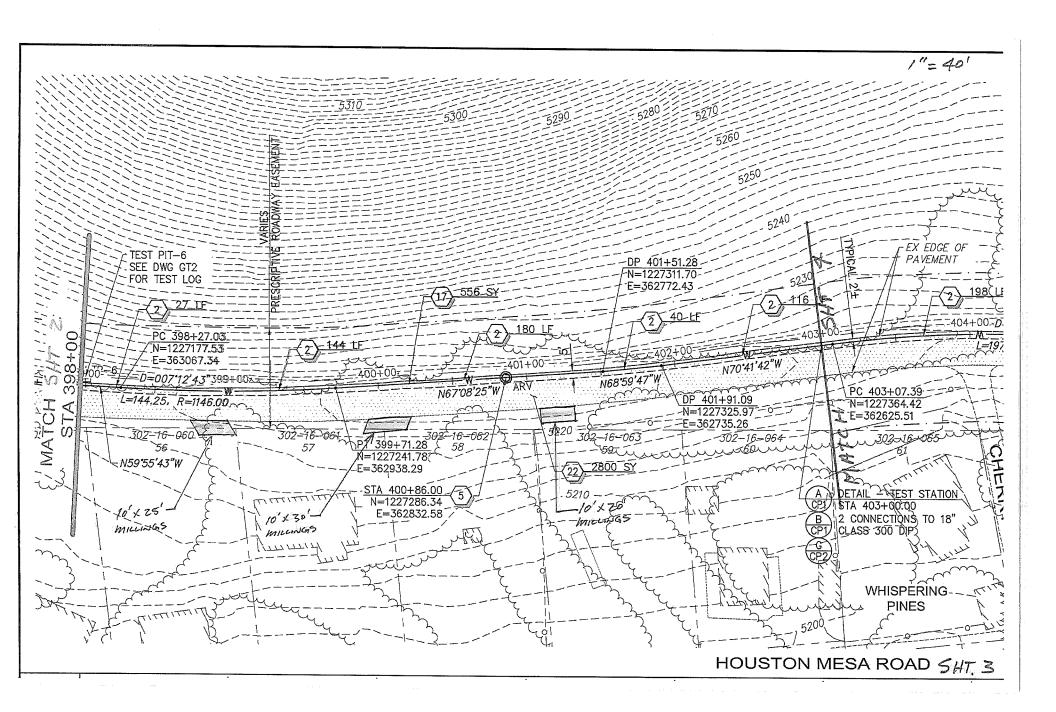
DAVE A. DIRREN, C.E.T.
PRINCIPAL / PROJECT MANAGER

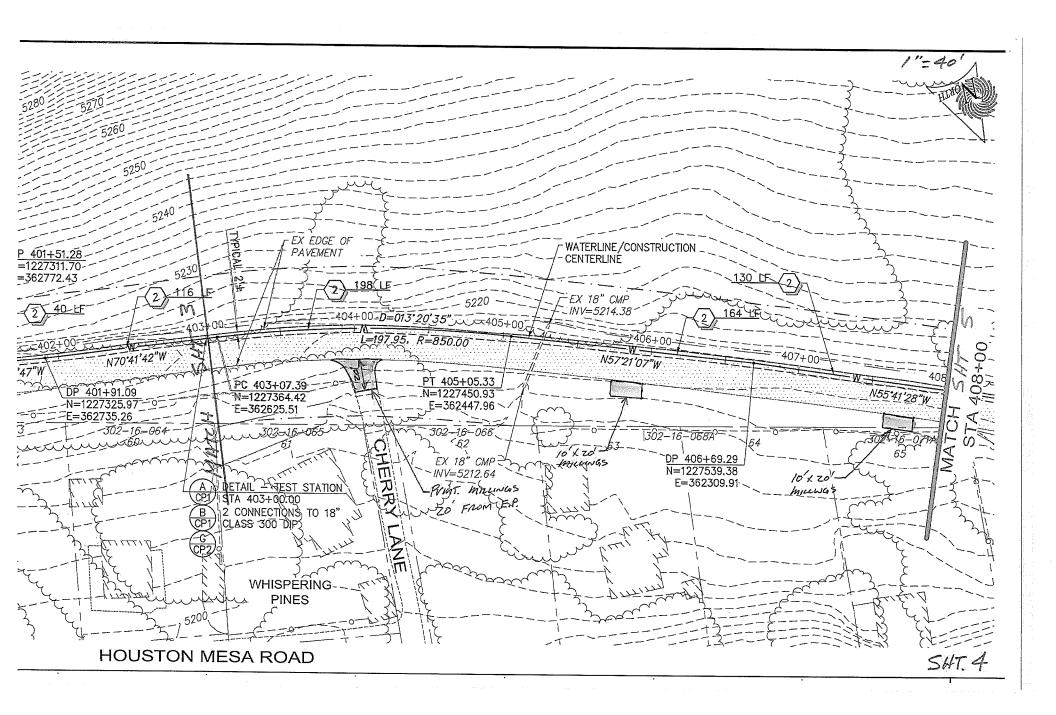
ddirren@sunrise-eng.com 414 S. BEELINE HWY., SUITE 1 • PAYSON, ARIZONA 85541 TEL 928.474.4404 CELL 602.418.3820 www.sunrise-eng.com

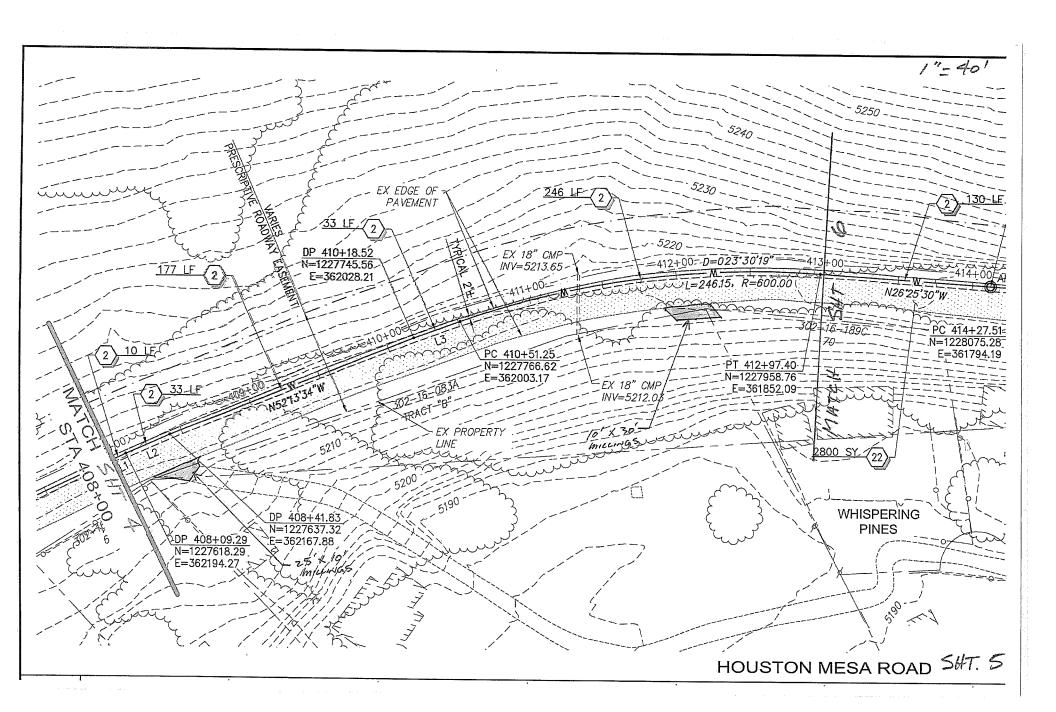


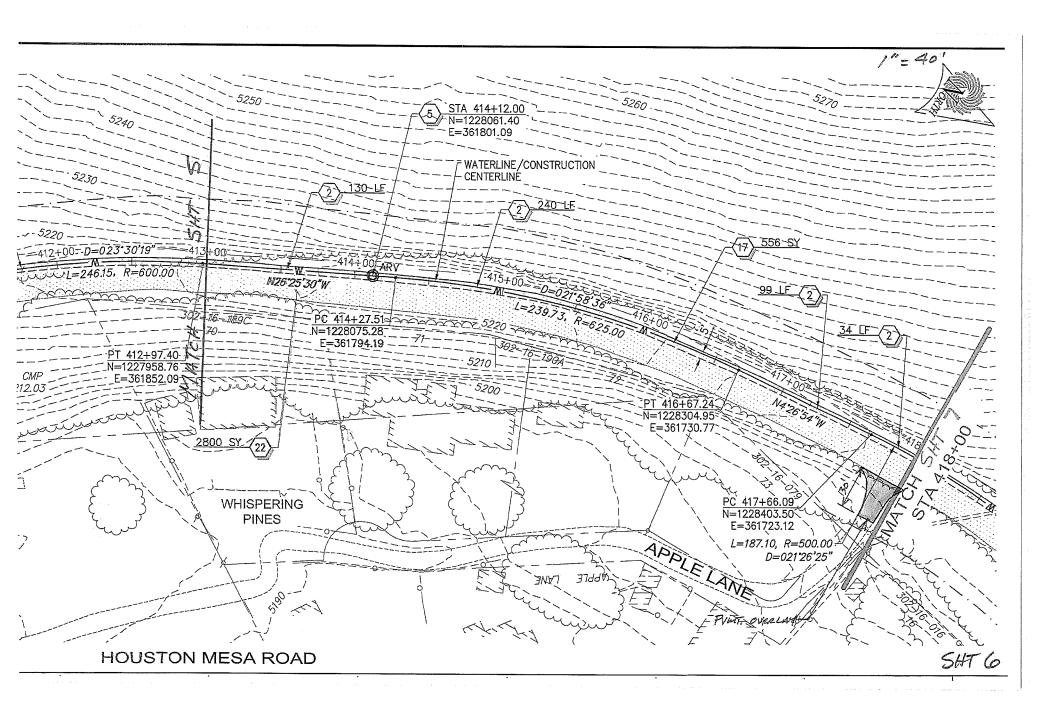


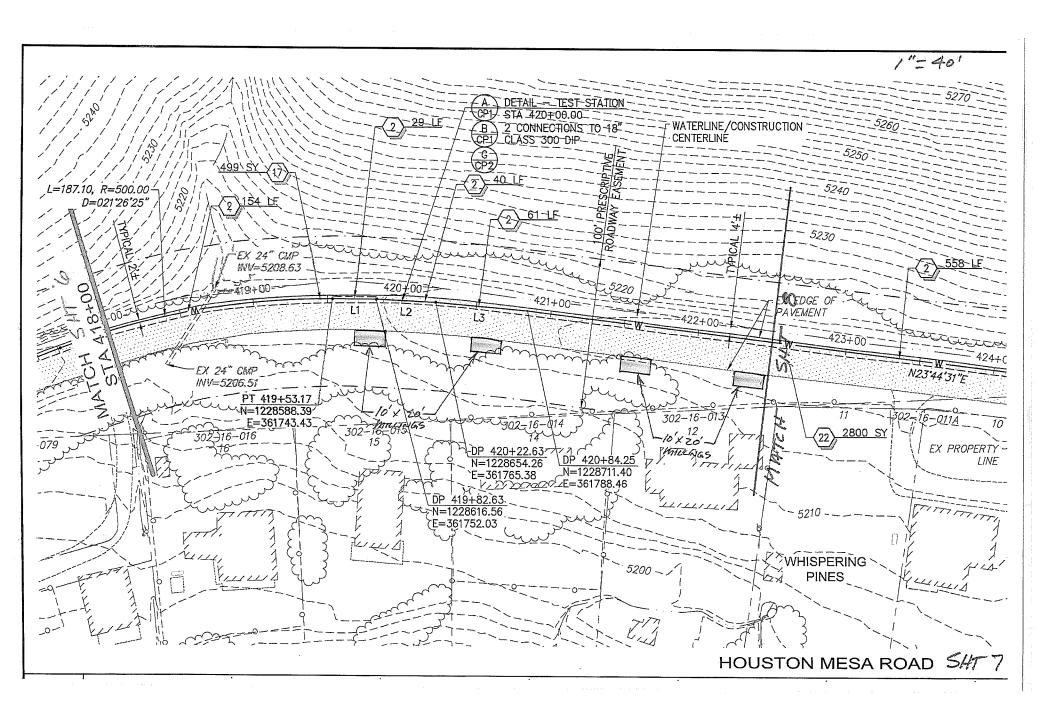


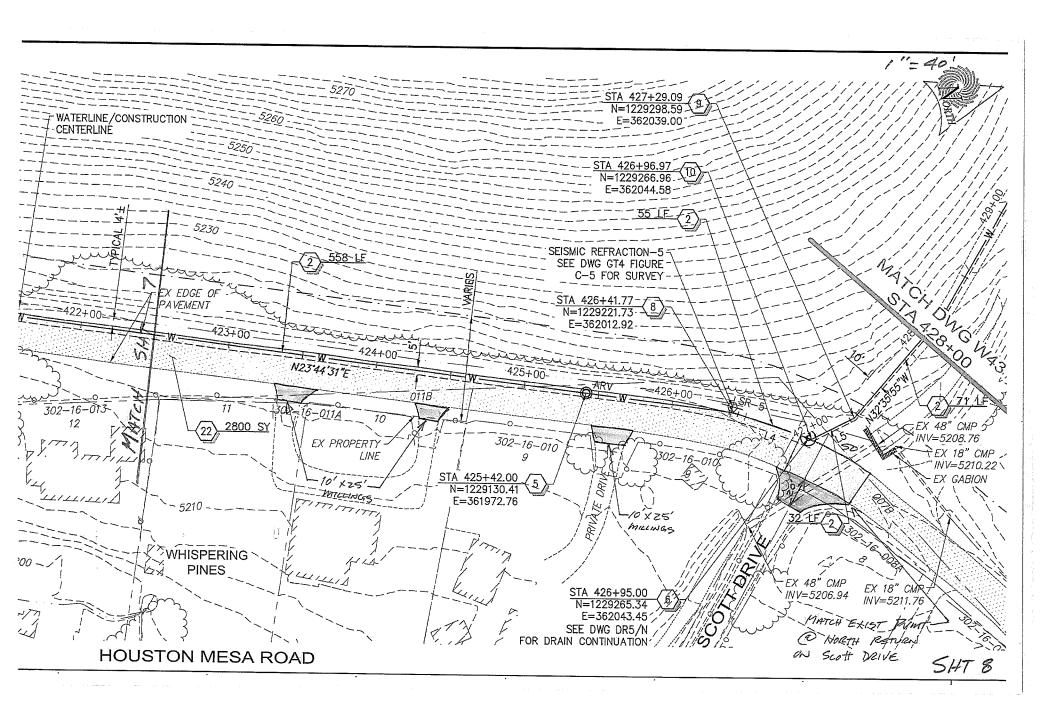












RESOLUTION NO. 2909

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING THE GILA COUNTY INTERGOVERNMENTAL AGREEMENT NO. 032716 WITH THE TOWN OF PAYSON FOR PARTIAL PAVING OF HOUSTON MESA ROAD AND AUTHORIZING THE MAYOR TO EXECUTE SUCH AGREEMENT.

WHEREAS, pursuant to A.R.S. § 9-240 (A) and (B), the Common Council shall have control of the finances of the municipal corporation and shall appropriate money and provide for the payment of its debts and expenses; and

WHEREAS, pursuant to A.R.S. § 9-240 (B)(3), the Common Council shall also have power to exercise exclusive control over the streets and to regulate, grade, or otherwise improve the same within the town limits; and

WHEREAS, pursuant to A.R.S. § 9-240 (B)(6), the Common Council shall also have power to provide the Town with water, to construct public wells, cisterns, and reservoirs in the streets and other public and private places within the town and beyond the limits thereof and to supply the same with pumps and conducting pipes or ditches; and

WHEREAS, pursuant to A.R.S. § 9-571 (A), the Town may construct, acquire from a willing seller, or improve a demonstration ASR project or nonpoint source project with monies borrowed from or financial assistance provided by the Water Infrastructure Finance Authority of Arizona ("WIFA"); and

WHEREAS, the Town of Payson has undertaken the CC Cragin Water Project construction, leading to wear and tear to the Houston Mesa Road that now requires partial paying: and

WHEREAS, the Town of Payson desires to enter into an IGA with Gila County to jointly undertake the partial paving of one lane of the Houston Mesa Road along the Raw Water Penstock Phase I pipe installation project; and

WHEREAS, the Town of Payson has and will be using funds provided under WIFA Loan No. 920257-15 to fund the project; and

WHEREAS, the Town of Payson and Gila County desire to enter into Intergovernmental Agreement No. 032716 for the purpose of utilizing the Town's general contractor to pave 2140 lineal feet of Houston Mesa adjacent to the pavement to be done by the Town of Payson.

NOW, THEREFORE, THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON, ARIZONA, DO HEREBY RESOLVE AS FOLLOWS:

Section 1: That Gila County Intergovernmental Agreement No. 032716, a copy of which is attached hereto marked Exhibit "A" and made a part hereof by this reference, be and is hereby approved in substantially the form as attached.

Section 2: That Kenny J. Evans, Mayor of the Town of Payson, be and is hereby authorized to execute said Agreement attached as Exhibit "A" in substantially the form as attached.

Section 3: That the Town of Payson and Town Officials are hereby authorized to take such other and further actions as may be necessary or appropriate to carry out the terms and intent of said Intergovernmental Agreement.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PAYSON this __ day of April, 2016, by the following vote:

AYES 7 NOES ABSTENTIONS ABSENT A

Kenny J. Evans, Mayor

ATTEST:/

Silvia Smith, Town Clerk

APPROVED AS TO FORM:

Hector M. Figueroa, Town Attorney

INTERGOVERNMENTAL AGREEMENT FOR COOPERATIVE PURCHASING

THIS AGREEMENT is made pursuant to A.R.S. §11-952 and §41-2632 by and between the Town of Payson and Gila County, political subdivisions of the State of Arizona, and is effective on the date given below:

RECITALS

WHEREAS, the parties hereto desire to conserve resources and reduce procurement costs; and

WHEREAS, the parties hereto desire the free exchange of information, technology, and other services that may assist in improving the efficiency or economy of the procurement of necessary supplies, materials, equipment and contractual services subject to competitive bidding under A.R.S. §11-254.01;

WHEREAS, this cooperative purchasing agreement will serve both of those ends;

NOW THEREFORE, in consideration of the mutual promises contained in this agreement, and of the mutual benefits to result therefrom, the parties agree as follows:

- 1. That in the context of this agreement, the term "procuring party" means the town or county purchasing supplies, materials, equipment, and contractual services at the accepted bid price, whether or not that party initiated the invitation for bids.
- 2. That each party will facilitate the cooperative procurement or disposal of any supplies, materials, equipment, and contractual services subject to the competitive bidding requirements of A.R.S. §11-254.01, and will take whatever steps are necessary to efficiently and economically serve that end. Nothing in this agreement shall be construed to require either party to participate in a cooperative purchase, or to extend an invitation or participate to the other party, when it is deemed by either party not to be in the best interest of that party.
- 3. That procurement or disposal of any supplies, materials, equipment or contractual services subject to this agreement shall be conducted in accordance with A.R.S. §11-254.01 and the respective town and county purchasing policies of the parties.
- 4. That the cooperative use of bids obtained by a party to this agreement shall be in accordance with the terms and conditions of the bid, except as modification of those terms and conditions are otherwise allowed by law. Vendors will be informed in the invitation for bid that one or more governmental agencies may participate in the purchase at the same price.
- 5. That the parties will make available, upon reasonable fee or charge, any information, technology, or other service which may assist in improving the efficiency or economy of each party's bidding process and actions.
- 6. That the party initiating the invitation to bids shall be responsible for and hold harmless the other party from any claims, disputes, and lawsuits arising out of the initiating party's bidding process and actions.
- 7. That each party, upon making a purchase at the price established by the successful bidder, will make timely payment to the vendor for supplies, materials, equipment or contractual services received in accordance with the terms and conditions of the procurement. Payment, inspections, and acceptance of such supplies, materials, equipment or contractual services ordered by the procuring party should be the exclusive obligation of such procuring party.
- 8. The procuring party shall hold harmless the non-procuring party from any liability which may arise out of the action or inaction of the procuring party with the respect to the payment, inspection, and acceptance of supplies, materials, equipment, or contractual services purchased.
- 9. The exercise of any rights or remedies by the procuring party shall be the exclusive obligation and privilege of such procuring party.

2009-011764 IGA Page: 2 of 3 10/02/2009 03:05:10 PM Receipt #: 09-6496 Rec Fee: \$0 Bos Gila County, Az, Sadie Tomerlin Dalton, Recorder

- 10. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
- 11. This agreement shall take effect upon execution by both parties and upon filing with the Secretary of State.
- 12. This agreement supersedes any and all previous cooperative purchasing agreements between the parties.
- 13. This agreement may be canceled pursuant to the provisions of A.R.S. §38-511. The parties hereby acknowledge notice of A.R.S. §38-511 which provides for cancellation of contracts for violation of the conflict of interest statute.

IN WITNESS THEREOF, the parties to this agreement have caused their names to be affixed hereto by their proper offices on the dates indicated.

s on the dates indicated.	
PASSED AND ADOPTED this _29th day of Septem	<u>>er</u> 2009
GILA COUNTY	1091
By Shirley L. Dawson, Chairma	n, Board of Supervisors
By Lorian Drepard Ch Steven L. Besich, County M	Neputy Clark Januager / Clerk
Bryan B. Chambers, Deputy for Daisy Flores, County At	
TOWN OF PAYSON	
EXECUTED BY: Kenny Evans, Mayor	
By Debra Alband Debra Galbraith Manager	the second
APPROVED AS TO FORM: By Samuel I. Streichman, Atto	rney
20 10 Rec Gi	09-011764 IGA Page: 3 of 3 02/2009 03:05:10 PM Receipt #: 09-6496 Fee: \$0 Bos a County, Az, Sadie Tomerlin Dalton, Recorder



GILA COUNTY ATTORNEY

Bradley D. Beauchamp

Re: County Attorney's Office approval of IGA pursuant to A.R.S. § 11-952(D).

To whom it may concern:

The County Attorney's Office has reviewed the Intergovernmental Agreement attached to this agenda item and has determined that it is in its "proper form" and "is within the powers and authority granted under the laws of this state to such public agency or public procurement unit" pursuant to A.R.S. § 11-952(D).

Explanation of the Gila County Attorney's Office Intergovernmental Agreement (IGA) Review

A.R.S. § 11-952(D) requires that

every agreement or contract involving any public agency or public procurement unit of this state . . . before its execution, shall be submitted to the attorney for each such public agency or public procurement unit, who shall determine whether the agreement is in proper form and is within the powers and authority granted under the laws of this state to such public agency or public procurement unit.

In performing this review, the County Attorney's Office reviews IGAs to see that they are in "proper form" prior to their execution. "Proper form" means that the contract conforms to fundamental contract law, conforms to specific legislative requirements, and is within the powers and authority granted to the public agency. It does not mean that the County Attorney's Office approves of or supports the policy objectives contained in the IGA. That approval is solely the province of the public agency through its elected body.

Likewise, this approval is not a certification that the IGA has been properly executed. Proper execution can only be determined after all the entities entering into the IGA have taken legal action to approve the IGA. There is no statutory requirement for the County Attorney's Office to certify that IGAs are properly executed.

Nonetheless, it is imperative for each public agency to ensure that each IGA is properly executed because A.R.S. § 11-952(F) requires that "[a]ppropriate action ... applicable to the governing bodies of the participating agencies approving or extending the duration of the ... contract shall be necessary before any such agreement, contract or extension may be filed or become effective." This can be done by ensuring that the governing body gives the public proper notice of the meeting wherein action will be taken to approve the IGA, that the item is adequately described in the agenda accompanying the notice, and that the governing body takes such action. Any questions regarding whether the IGA has been properly executed may be directed to the County Attorney's Office.

Proper execution of IGAs is important because A.R.S. § 11-952(H) provides that "[p]ayment for services under this section shall not be made unless pursuant to a fully approved written contract." Additionally, A.R.S. § 11-952(I) provides that "[a] person who authorizes payment of any monies in violation of this section is liable for the monies paid plus twenty per cent of such amount and legal interest from the date of payment."

The public agency or department submitting the IGA for review has the responsibility to read and understand the IGA in order to completely understand its obligations under the IGA if it is ultimately approved by the public entity's board. This is because while the County Attorney's Office can approve the IGA as to form, the office may not have any idea whether the public agency has the capacity to actually comply with its contractual obligations. Also, the County Attorney's Office does not monitor IGA compliance. Hence the public entity or submitting department will need to be prepared to monitor their own compliance. A thorough knowledge of the provisions of the IGA will be necessary to monitor compliance.

Before determining whether an IGA contract "is in proper form," the County Attorney's Office will answer any questions or concerns the public agency has about the contract. It is the responsibility of the public agency or department submitting the IGA for review to ask any specific questions or address any concerns it has about the IGA to the County Attorney's Office at the same time they submit the IGA for review. Making such an inquiry also helps improve the County Attorney's Office review of the IGA because it will help focus the review on specific issues that are of greatest concern to the public agency. Failing to make such an inquiry when the agency does have issues or concerns will decrease the ability of the County Attorney's Office to meaningfully review the IGA.

ARF-3743

Regular Agenda Item 2. C.

Regular BOS Meeting

Meeting Date: 05/03/2016

Submitted For: Steve Sanders, Submitted By: Steve Sanders, Director

Director

<u>Department:</u> Public Works <u>Division:</u> Engineering

Information

Request/Subject

Adoption of Resolution No. 16-05-01 authorizing the disposal of unnecessary public roadways being portions of Blake, Coplen and Hobart Streets and the Chairman's signature on the Quit Claim Deed deeding those roadways to Ronald and Chrisanna Attaway, Trustees of the Ronald E. and Chrisanna L. Attaway Living Trust.

Background Information

During the regular meeting of the Gila County Board of Supervisors held on April 5, 2016, the Board accepted a bid in the amount of \$243.00 from Ronald and Chrisanna Attaway for the purchase of a portion of Blake, Coplen and Hobart Streets in Arlington Heights, Official Map No. 31, Gila County Records.

Evaluation

The bidders have met all the requirements of the current Gila County policy on abandonment of roadways in Gila County.

Conclusion

The next and final step in the process is for the Board of Supervisors to adopt a resolution which authorizes the disposal of portions of Blake, Coplen and Hobart Streets, and the Chairman's signature on the Quit Claim Deed deeding the abandoned roadway Ronald and Chrisanna Attaway, Trustees of the Ronald E. and Chrisanna L. Attaway Living Trust.

Recommendation

It is the recommendation of the Public Works Division Director that the Board of Supervisors adopt Resolution No. 16-05-01.

Suggested Motion

Information/Discussion/Action to adopt Resolution No. 16-05-01 authorizing the disposal of unnecessary public roadways in the Globe area being portions of Blake, Coplen and Hobart Streets, in Arlington Heights, Official Map No. 31, Gila County Records, and authorizing the Chairman's signature on the Quit Claim Deed conveying the abandoned roadways to Ronald E. and Chrisanna L. Attaway, Trustees of the Ronald E. and Chrisanna L. Attaway Living Trust. **(Steve Sanders)**



RESOLUTION NO. 16-05-01

A RESOLUTION APPROVING THE DISPOSAL OF UNNECESSARY PUBLIC ROADWAYS BEING A PORTION OF BLAKE, COPLEN, AND HOBART STREETS, ARLINGTON HEIGHTS, AS SHOWN ON OFFICIAL MAP NO. 31, GILA COUNTY RECORDS, GILA COUNTY, ARIZONA, AND AUTHORIZING THE CHAIRMAN'S SIGNATURE ON THE QUIT CLAIM DEED CONVEYING SAID ROADWAY TO RONALD E. ATTAWAY AND CHRISANNA L. ATTAWAY, TRUSTEES OF THE RONALD E. AND CHRISANNA L. ATTAWAY LIVING TRUST.

WHEREAS, Ronald and Chrisanna Attaway are owners of the land abutting that parcel of land herein described; and

WHEREAS, it has been determined that the disposal of said parcel of land will not leave any property without access to public roads and streets of Gila County, is no longer necessary for public use, and the same should be granted; and

WHEREAS, it is in the best interest of the County of Gila to be relieved of the obligation to maintain said parcel of land.

NOW, THEREFORE, BE IT RESOLVED by the Gila County Board of Supervisors:

<u>Section 1:</u> That the portion of land described herein and constituting portions of Blake Street, Coplen Street, and Hobart Streets as shown on Official Map No. 31, Gila County Records, Gila County, Arizona, is hereby disposed, vacated and abandoned, subject, however, to all existing water, gas and utility easements now existing on said parcel of land.

<u>Section 2:</u> That the Chairman of the said Board of Supervisors, be, and he is hereby authorized, empowered and directed to make, execute and deliver in the name and under the seal of the County of Gila, a quit claim deed conveying to Ronald E. and Chrisanna L. Attaway, Trustees of the Ronald E. and Chrisanna L. Attaway Living Trust, as owners of the abutting property, those parcels of land hereinbefore described, and to cause said deed to be attested and the seal of the said County of Gila to be affixed thereto by the Clerk of the said Board of Supervisors.

The quit claim deed and legal description are attached for informational purposes only and will be recorded as separate documents.

Resolution 16-05-01 Page 1 of 2

PASSED AND ADOPTED this 3rd day of May 2016, at Globe, Gila County, Arizona

Attest:	GILA COUNTY BOARD OF SUPERVISORS
Marian Sheppard Clerk of the Board	Michael A. Pastor, Chairman
Approved as to form:	
Jefferson R. Dalton Deputy Gila County Attorney Civil Bureau Chief	

Resolution 16-05-01 Page 2 of 2

When recorded return to: GILA COUNTY PUBLIC WORKS DEPT. 745 N. ROSE MOFFORD WAY GLOBE, AZ 85501

QUIT CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS: for the consideration of Two Hundred and Forty Three Dollars (\$243.00), and other valuable considerations, **GILA COUNTY**, **a BODY POLITIC**, does hereby release, remise, and forever quitclaim to **Ronald Eugene Attaway and Chrisanna Louise Attaway**, **Trustees of the Ronald Eugene Attaway and Chrisanna Louise Attaway Living Trust dated December 11, 2013, and any amendments thereto**, the Releasee, with all rights, title, and, interest in that certain Real Property situated in Gila County, State of Arizona, and legally described as follows:

See Exhibit "A" attached and made part hereof

Exempt per A. R. S. section 11-1134 A-3 and Pursuant to ARS 33-404, the names and addresses of the beneficiaries of the above referenced Trust are disclosed in the Trust Disclosure Exhibit attached hereto and incorporated herein by reference.

Dated this day of	2016
Approved:	Attest:
Michael A. Pastor, Chairman Gila County Board of Supervisors	Marian Sheppard, Clerk
STATE OF (ARIZONA)	
COUNTY OF (GILA) ACKNOW	LEDGMENT
Public, personally appeared Michael A. Pa Supervisors, and Marian Sheppard, Clerk of	, 2016, before me, the undersigned Notary astor, Chairman of the Gila County Board of the Board, known to me to be the individuals d acknowledged the same to be their free act
WITNESS my hand and official seal.	
My Commission Expires:	Notary Public

EXHIBIT "A" VACATION DESCRIPTION

Portion of Blake, Coplen and Hobart Adjacent to Lots 40 through 48, Block 4, and Adjacent to Lots 3 through 10, Block 18, and Adjacent to Lots 34 through 37, Block 7, and Adjacent to Lots 1 through 5, and Lot 20, Block 17, ARLINGTON HEIGHTS, Plat Map No. 31

Gila County Public Works Job No. GC2015-25 April 12, 2016 Page 1 of 3

Parcels of land being a portion of Blake, Coplen and Hobart as shown on ARLINGTON HEIGHTS, Official Plat Map Number 31, Gila County Records, being situate in Section 26, Township 1 North, Range 15 East, Gila and Salt River Meridian, Gila County, Arizona, having a boundary more particularly described as follows;

PARCEL 1

BEGINNING at the South corner of Lot 48, Block 4, ARLINGTON HEIGHTS;

THENCE Northerly, along the Easterly lines of Lots 48 through Lot 40, Block 4, to the Northeast corner of Lot 40, Block 4, said point also being on the Westerly line of Hobart;

THENCE Easterly along the projection of the North line of Lot 40 to the Westerly line of Lot 3, Block 18, said point also being on the Easterly line of Hobart; THENCE Southerly, along the Westerly lines of Lot 3 through Lot 10, Block 18 to the Southwesterly corner of Lot 10;

THENCE Westerly to the South corner of Lot 48, Block 4, and the POINT OF BEGINNING, having an area of 0.207 acres, more or less.

PARCEL 2

BEGINNING at the intersection of the centerline of Smelter and the easterly line of Coplen;

THENCE Northerly to the South corner of Lot 20, Block 17, ARLINGTON HEIGHTS;

THENCE continuing Northerly, along the Westerly lines of Lot 20 and Lot 1, Block 17, to the Northwest corner of Lot 1, Block 17, said point also being on the Easterly line of Coplen;

THENCE Northeasterly, along the Northerly lines of Lots 1 through Lot 5, Block 17, to the Northeast corner of Lot 5, Block 17, said point also being on the Southerly line of Blake;

THENCE Northerly along the projection of the East line of Lot 5, Block 17 to the centerline of Blake;

THENCE Southwesterly along the centerline of Blake to the intersection of Coplen;

THENCE Southerly along the centerline of Coplen to the projected North line of Lot 34, Block 7;

THENCE Westerly along said projected North line of Lot 34, Block 7 to the Northeast corner of Lot 34, Block 7;

THENCE Southerly along the East lines of Lots 34, 35, 36 to a point on Lot 37 that is perpendicular to the East line of Coplen at the POINT OF BEGINNING;

THENCE Easterly across Coplen to the POINT OF BEGINNING, having an area of 0.227 acres, more or less.

SUBJECT TO: Arizona Revised Statute § 28-7210 all Rights of way or easements of existing sewer, gas, water, or similar pipelines and appurtenances and for canals, laterals or ditches and appurtenances, and for electric, telephone, and similar lines and appurtenances shall continue as they existed prior to the disposal or vacation thereof.

TRUST DISCLOSURE EXHIBIT

In order to comply with ARS 33-404 the following are the name(s) and address(es) of the current beneficiaries of the **Ronald Eugene Attaway and Chrisanna Louise Attaway Living Trust dated December 11, 2013**:

Beneficiary Name & Address:

Ronald Eugene Attaway 607 W. Euclid Ave. Globe, AZ 85501

Beneficiary Name & Address:

Chrisanna Louise Attaway 607 W. Euclid Ave. Globe, AZ 85501 ARF-3742

Regular Agenda Item 2. D.

Regular BOS Meeting

Meeting Date: 05/03/2016

Submitted For: Steve Submitted By: Steve Sanders, Director

Sanders, Director

<u>Department:</u> Public Works <u>Division:</u> Engineering

<u>Information</u>

Request/Subject

The current Gila County policy on the abandonment of roadways in Gila County lets staff initiate abandonment proceedings with approval from the Board of Supervisors. This request is to begin the process to abandon a portion of Verde Lane (aka Roper Lane) as shown on Verde Glen 3 Subdivision, Official Map No. 393, Gila County Records.

Background Information

Roper Lane provides access to residents of Verde Glen 3. At the southern end of the subdivision, Roper Lane ends at the Tonto National Forest. Visitors to the forest have tried to continue Roper Lane onto Tonto National Forest land and create roads where no roads exist. There are two existing Forest Roads within 500 feet of Roper Lane that provide access to the Forest. In addition to attempting to access the forest, visitors are turning around in residents' yards and damaging private property adjacent to Roper Lane.

Evaluation

The two property owners at the southern end of Roper Lane have been contacted about the possibility of acquiring Roper Lane if the County were to abandon the southern portion. Both owners have agreed to submit bids to purchase the southern end of Roper Lane.

Conclusion

It is in the best interest of all involved to begin the process to abandon a portion of Roper Lane, formally known as Verde Lane and shown on Verde Glen 3 Subdivision, Official Map No. 393, Gila County Records.

Recommendation

It is the recommendation of the Public Works Division Director that the Board begin the process to dispose of a portion of Roper Lane in the Verde Glen 3 Subdivision.

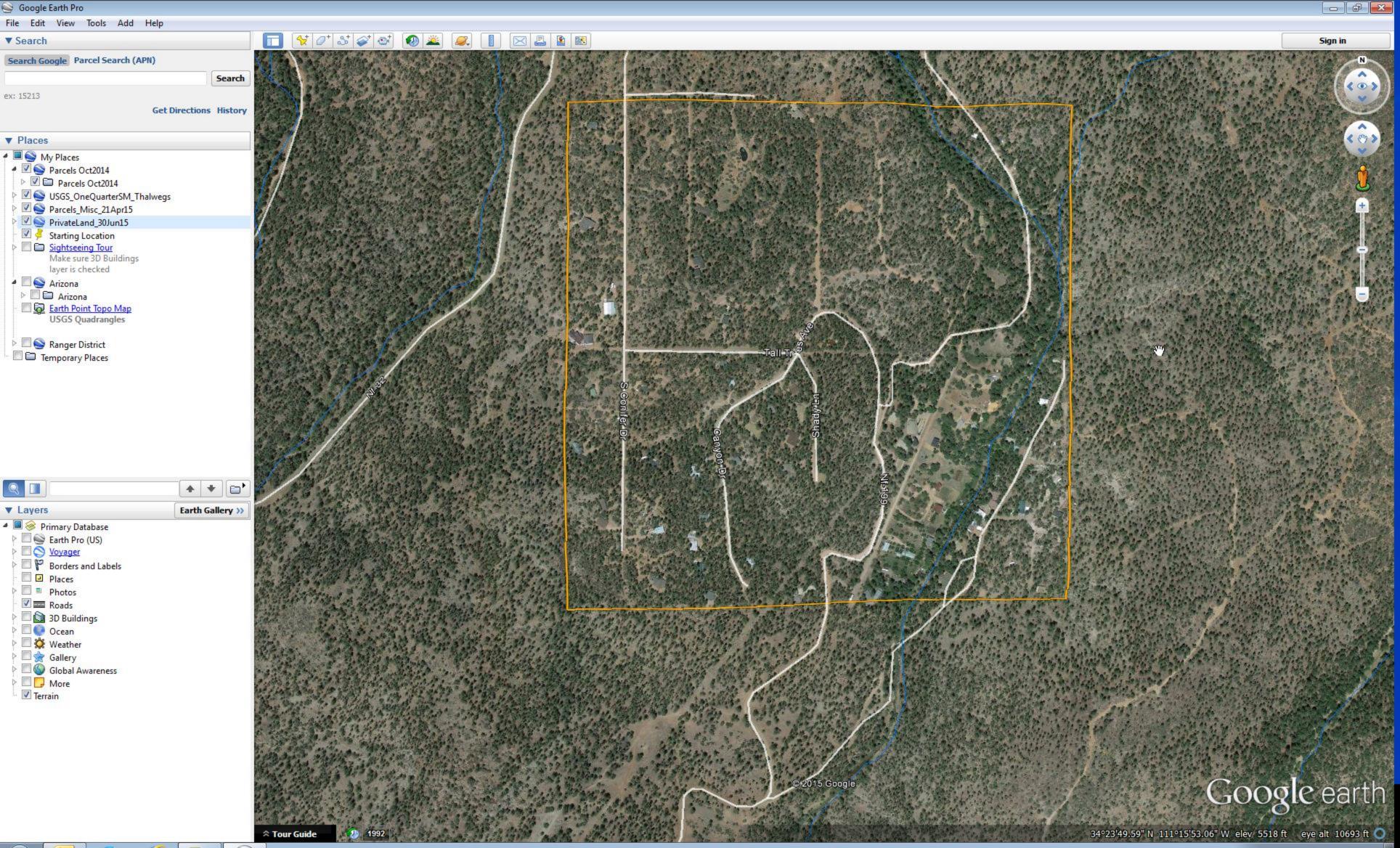
Suggested Motion

Information/Discussion/Action to direct staff to begin the process to dispose of a portion of Roper Lane in the Verde Glen 3 Subdivision, north of Payson. **(Steve Sanders)**

<u>Attachments</u>

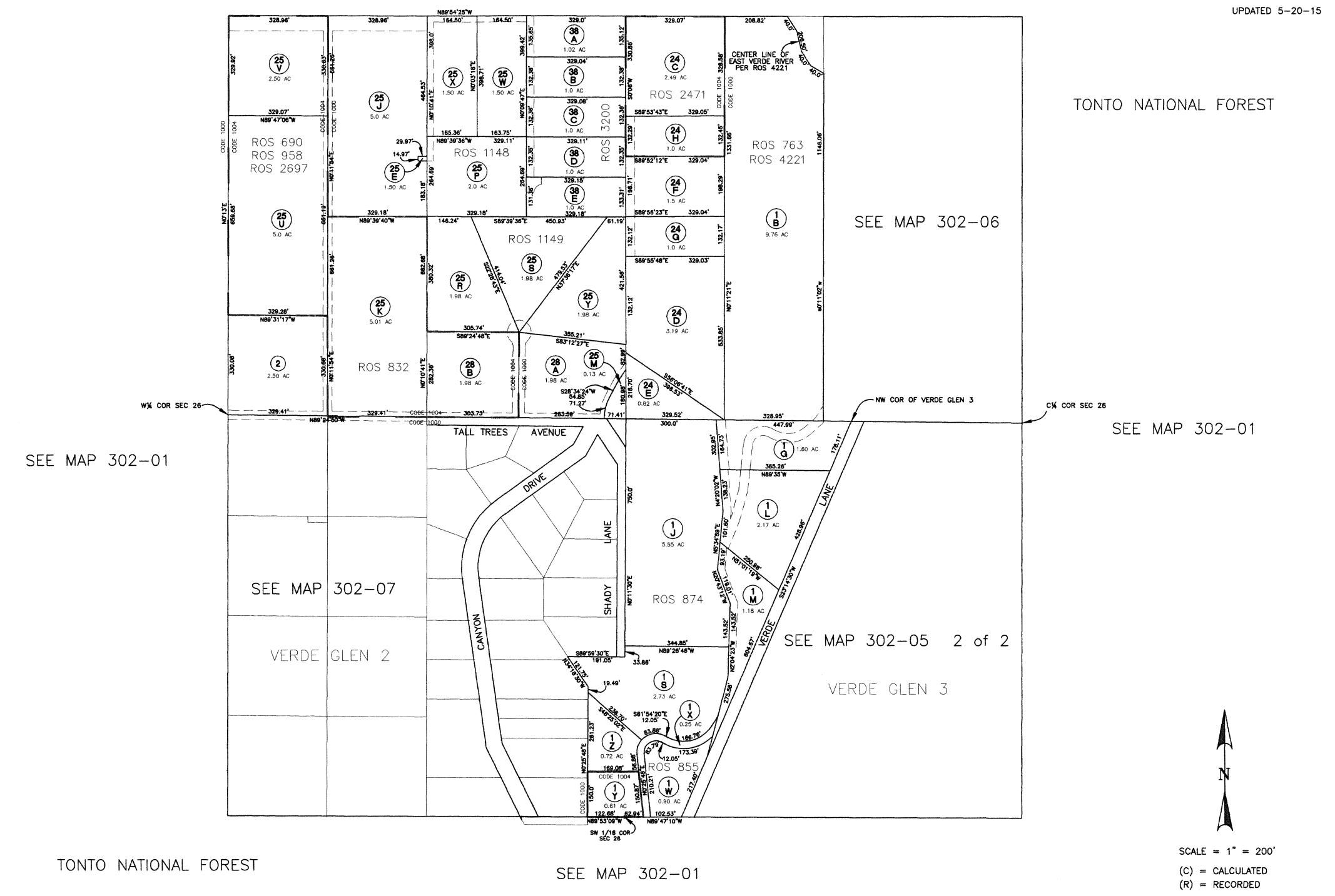
Verde Glen No. 3 Map 393 Aerial Map Verde Glen 3 Assessor's Map 302-05-01

Assessor's Map 302-05-02

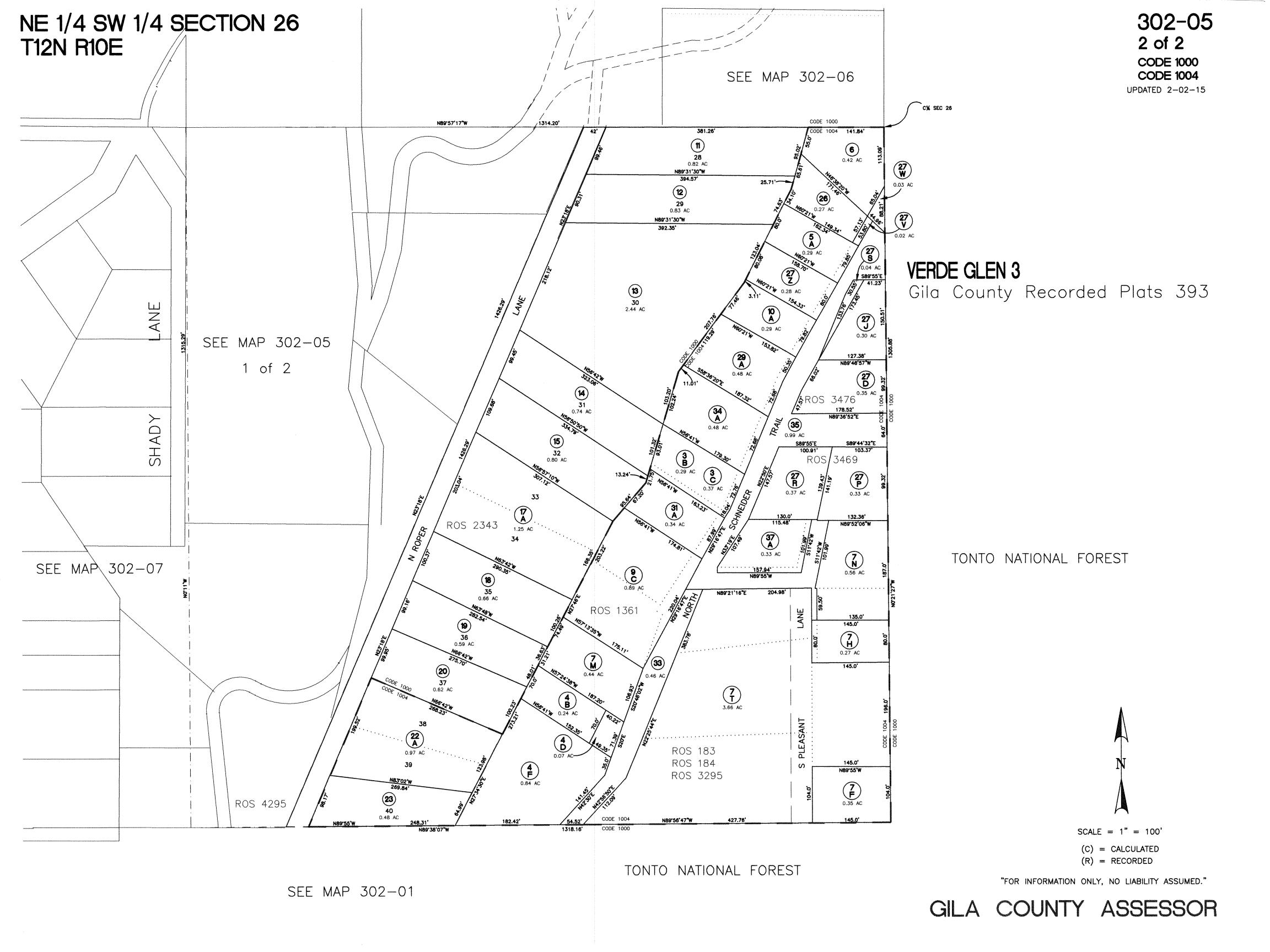


SEE MAP 302-01

302-05 1 of 2 CODE 1000 CODE 1004



"FOR INFORMATION ONLY, NO LIABILITY ASSUMED."



ARF-3741

Regular Agenda Item 2. E.

Regular BOS Meeting

Meeting Date: 05/03/2016

Submitted For: Steve Sanders, Submitted By: Steve Sanders, Director

Director

<u>Department:</u> Public Works <u>Division:</u> Engineering

Information

Request/Subject

The current Gila County policy on the abandonment of roadways in Gila County lets staff initiate abandonment proceedings with approval from the Board of Supervisors. This request is to begin the process to abandon First Avenue, north of Main Street (aka Golden Hill Road) between Lot 24, Block 6 and Block 1A, all in the Midland City Subdivision, Official Map No. 48 Gila County Records.

Background Information

The Midland City Subdivision was recorded in 1916. Some of the roads in the subdivision have never been built and exist only on the map. Gila County staff has identified this portion of First Avenue as never being built and suitable for abandonment. The road serves no purpose and abandoning the road will not deny anyone access.

Evaluation

Staff has contacted adjoining owners in the area and they are receptive to acquiring the road.

Conclusion

It is in the best interest of all involved to begin the process to abandon First Avenue, north of Main Street (aka Golden Hill Road) between Lot 24, Block 6 and Block 1A, all in the Midland City Subdivision, Official Map No. 48 Gila County.

Recommendation

It is the recommendation of the Public Works Division Director that the Board begin the process to dispose of a portion of First Avenue in the Midland City Subdivision.

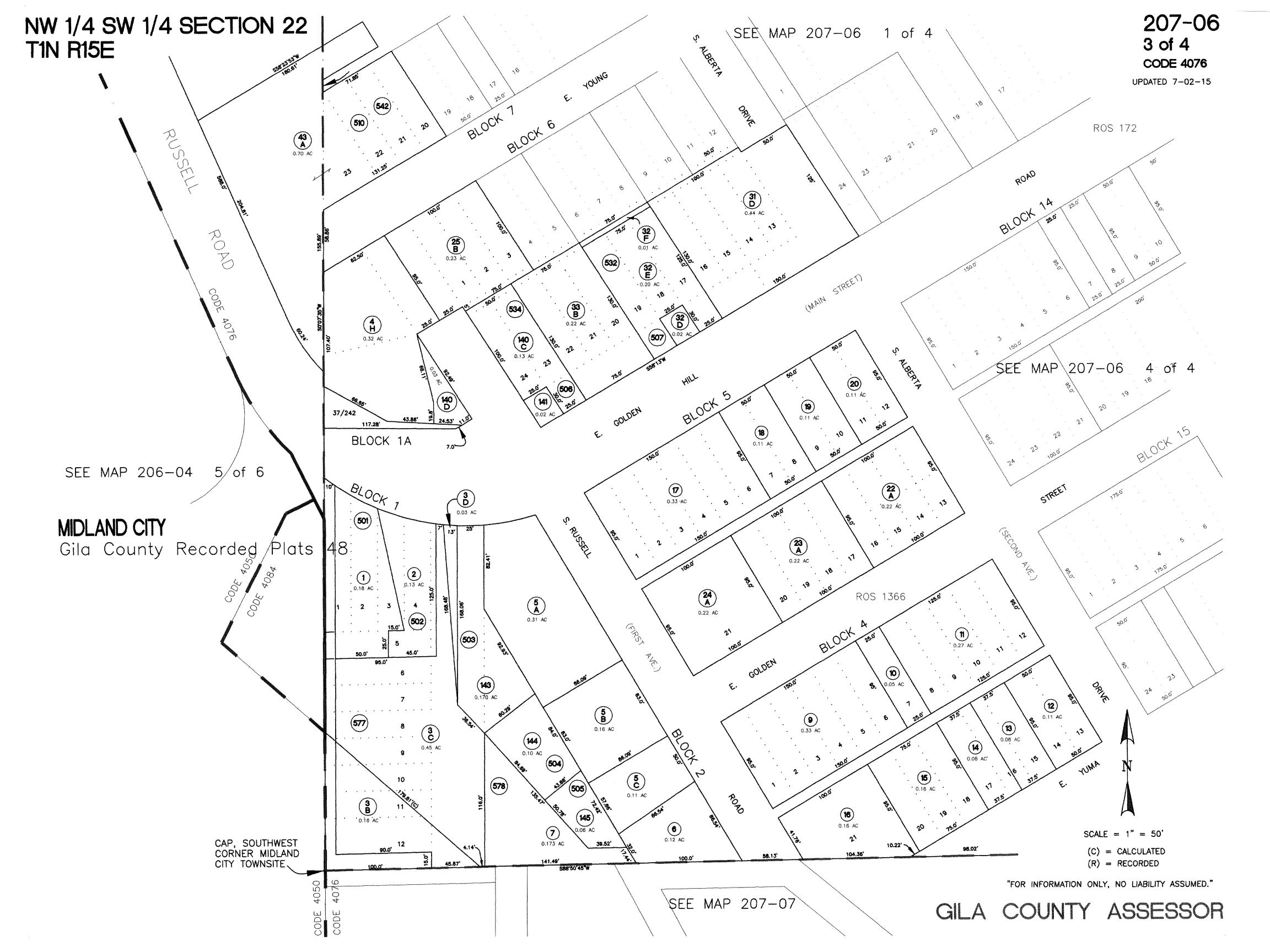
Suggested Motion

Information/Discussion/Action to direct staff to begin the process to dispose of portion of First Avenue in the Midland City Subdivision. (Steve Sanders)

Attachments

<u>Assessor's Map</u>

Plat Map



SCHLE IN: 80FT SEPTEMBER 25.1916.

DEDICHTION KNOW HILL MEN BY THESE PRESENTS.

That being desirous of platting for a townsite the following described land situated in Gila County, State of Arizona, to-wit:

The northwest quarter of the southnest quarter Section Ectionnship 1 North, Range 15 East, Gila: do Salt River Base Meridian,

Non, therefore, I, Robert Stead, an unmarried man, have caused the annexed map and platof said land to be filed mith the County Recorder of Gila County, State of Arizona, which map is entitled. Map of Midland City, and bears even date here-nith; and I hereby dedicate all the streets, avenues, alleys, highrays, and public places which are so designated on the annexed map to the purposes shown on said map for the use of the public, reserving to myself, my heirs, or assigns, however the right, but not the exclusive right, to erect telegraph, telephone, or electric light poles onsaid streets, avenues, alleys, highrays or public places and to string rires thereon; and the further right to put mater and gas pipes along or across said streets, alleys or public places.

IN MITNESS MAEREOF, I have hereunto set my hand and seal this 25th. day of September. 1916.

Robert Stead.

Robert Stead.

STATE OF ARIZONA) 59.

(Notarial Seal)

This instrument was acknowledged before me this 25 day of Jeptember, 1916, by Robert Stead.

This instrument was acknowledged before the this would by Robert Stead.

JR. Maxmell

My comexpires Oct. 11.1919.

Thereby consent to the above dedication this 25th. day of September, 1916:

J.W. Young.

STATE OF ARIZONA) SS.

This instrument was acknowledged before me this 25 day of September, 1916 by J.M. Young.

My com expires Oct. 11.1916.

Filed at the request of J.M. Young the 25 day of September A.D. 1916. at 30 minutes past

E.T. Sterart.
County Recorder.
Drawn from the original map and the scale reduced from 60 Ft = 1 inch to 80 Ft = 1 inch t

E. P. Stewark
County Recorder.

ARF-3723

Regular Agenda Item 2. F.

Regular BOS Meeting

Meeting Date: 05/03/2016

<u>Submitted For:</u> Jacque Sanders, Asst. County Manager/Librarian Submitted By: Jacque Sanders, Asst. County Manager/Librarian

<u>Department:</u> Asst County Manager/Library District

Information

Request/Subject

Provide scoping comments to the Tonto National Forest on a Notice of Intent for the Resolution Copper Project and Land Exchange to help in determining the scope of the environmental analysis.

Background Information

The Tonto National Forest has opened a comment period regarding a Notice of Intent to prepare an Environmental Impact Statement (EIS) for the Resolution Copper Project and Land Exchange. The EIS will analyze the environmental effects of: 1) a mining proposal submitted to the Tonto National Forest by Resolution Copper Mining, LLC (Resolution); 2) the exchange of 2,422 acres of federal land near Oak Flat for 5,344 acres of privately held land elsewhere in Arizona; and 3) any necessary amendments to the Tonto National Forest Land and Resource Management Plan.

The Tonto National Forest is seeking comments from the public to help in determining the scope of the environmental analysis. The 60 day scoping comment period will last from March 18 to May 17, 2016.

Evaluation

Resolution Copper has spent the past ten years and several million dollars developing plans to access the additional copper ore body that was discovered in 1996. The economic benefit to the local area as well as to Arizona will continue for at least another 50 years. The next phases of environmental studies, construction, operation and reclamation will create an estimated economic benefit of \$20 billion in federal, state and local tax revenue, more than \$14 billion in wages, and a total economic impact of more than \$61 billion over its 60-year lifespan.

Conclusion

Resolution Copper will have an economic benefit to Gila County, and as such, Gila County has a special interest in this proposal. Providing comments to this scoping phase of the Environmental Impact Statement will be considered part of the public record of this analysis by the Tonto Forest as it moves forward in this project, and will ensure that Gila County is kept informed as the process continues.

Recommendation

Staff recommends that the Board of Supervisors issue official comments on the Notice of Intent to prepare an Environmental Impact Statement (EIS) for the Resolution Copper Project and Land Exchange.

Suggested Motion

Information/Discussion/Action to consider issuing official comments from the Board of Supervisors to the Tonto National Forest regarding the Notice of Intent to prepare an Environmental Impact Statement (EIS) for the Resolution Copper Project and Land Exchange. (Jacque Sanders)

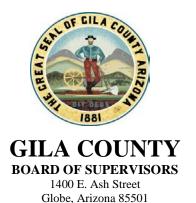
Attachments

Scoping comments Resolution Copper Project and Land Exchange

Tommie C. Martin, District I 610 E. Hwy 260, Payson, 85547 (928) 474-2029 tmartin@gilacountyaz.gov

Michael A. Pastor, District II (928) 402-8753 mpastor@gilacountyaz.gov

John D. Marcanti, District III (928) 402-8726 jmarcanti@gilacountyaz.gov



Don E. McDaniel, Jr., **County Manager** (928) 402-4344 dmcdaniel@gilacountyaz.gov

Marian Sheppard, Clerk of the Board of Supervisors (928) 402-8757 msheppard@gilacountyaz.gov

May 3, 2016

Mr. Neil Bosworth, Forest Supervisor **Tonto National Forest** 2324 East McDowell Road Phoenix, AZ 85006

File Code: 1950

Re: Gila County Comments in response to scoping letter regarding the Notice of Intent to prepare an Environmental Impact Statement (EIS) for the Resolution Copper Project and Land Exchange.

Dear Forest Supervisor Bosworth,

In response to the request for public comment regarding the proposed Resolution Copper Project and Land Exchange, the Gila County Board of Supervisors would like to provide the following comments. Although not located with the geographic boundaries of Gila County, Resolution Copper has and will continue to create an economic benefit to Gila County, and as such, Gila County has a special interest in this proposal. We are a rural county with a population of 53,144, of which 12% are unemployed and 21% are living at or below 200% of the federal poverty level.

In December 2014, Congress passed, and the President approved the National Defense Authorization Act (NDAA) for Fiscal Year 2015. Section 3003 of the NDAA authorizes a land exchange between Resolution Copper and the United States. The NDAA includes the exchange of 2,422 acres of National Forest land for 5,344 acres of private lands. The National Forest lands that will be exchanged include the 760 acre Oak Flat parcel and lands that overlie the ore body. These lands as well as adjacent lands have been involved in copper mining for the past 141 years. The private lands that would become federal lands are located in various areas of Arizona including high-priority conservation lands that would become part of the San Pedro Riparian and Las Cienegas national conservation areas.

Phone (928) 425-3231 Fax (928) 425-0319 T.D.D. (928) 425-0839 In addition, we believe that this proposal is consistent with the Tonto National Forest Land and Resource Management Plan (LRMP) of 1985 as amended, and that the mineral exploration, development and operational activities as outlined in this proposed plan will be conducted in a manner that minimizes adverse environmental impact on the Tonto Nation Forest surface resources as codified in 36 CFR Part 28.

Resolution Copper has spent the past ten years and several million dollars developing plans to access the additional copper ore body that was discovered in 1996. The economic benefit to the local area as well as to Arizona will continue for at least another 50 years with an estimated economic benefit of more than \$61 billion over the expected 60 year lifespan of the operation, including an estimated \$20 billion in federal, state and local tax revenue and more than \$14 billion in wages.

In Gila County, we recognize and understand the importance of protecting our natural resources while providing opportunities and access to those whose livelihoods depend on resources located on federal land as well as access for multiple use, multicultural activities, and multi-recreational opportunities to the public. Historically, our economy and our residents have depended heavily upon resource-based industries and, more recently, upon recreation opportunities on federal land. We appreciate that we must take care of the land, but we need to be able to use the land to take care of ourselves.

The Gila County Board of Supervisors thanks you for the opportunity to comment and requests to be kept informed and included in the process as this analysis continues.

Respectfully submitted,		
Michael A. Pastor		
Chairman, Gila County Board of Supervisors	Date	

Consent Agenda Item 3. A.

Regular BOS Meeting

Meeting Date: 05/03/2016

Submitted By: Nancy Rutherford, Health

Programs Manager

<u>Department:</u> Health & Emergency Services <u>Division:</u> Health Services

Information

Request/Subject

Approval of Amendment No. 3 to an Intergovernmental Agreement (Contract No. ADHS16-098369) with the Arizona Department of Health Services (AZDHS).

Background Information

Over the past 12 months, AZDHS has integrated multiple grants into one Intergovernmental Agreement (IGA). The grant contracts that have been integrated are: 1) Tobacco Free Environments (ADHS14-072102), 2) Health in Arizona Policy Initiative (H.A.P.I.) (ADHS12-021335), 3) Accreditation (ADHS14-063025), 4) Teen Pregnancy Prevention (ADHS13-034421), 5) Maternal and Child Health (ADHS13-010923) and, 6) Family Planning (ADHS13-0344536)

Consolidation of the IGA was completed in three phases: Phase one (1) was completed in July 2015 and included Tobacco Free Environments, Chronic Disease, and H.A.P.I. Phase two (2), was completed in October 2015 and included Public Health and Health Services Block Grant. Phase three (3), was completed in January, 2016 and included Teen Pregnancy Prevention, Family Planning, and Maternal and Child Health.

Amendment No. 3 continues the integration of grant funding into one contract and replaces several sections, exhibits, and price sheets in the original contract to those identified in this amendment.

Evaluation

Amendment No. 3 has the following provisions in it:

- 1. Replacement of Provision Five (5), Section 5.2, Subsection 5.2.3 Addition of Provision twenty (20)
- 2. Revision of the scope of work:
 - 2.1 Replacement of Provision Five (5)
 - 2.2 Replacement of Provision Ten (10), Section 10.7
 - 2.3 Replacement of Provision Eleven (11), Section 11.1
- 3. Exhibit C replaced with Exhibit C of this amendment
- 4. Exhibit G replaced with Exhibit G of this amendment
- 5. Price Sheet replaced using the one in this amendment

Conclusion

Approval of Amendment No. 3 will allow the Gila County Health and Emergency Services Division to continue to provide essential services to our communities.

Recommendation

It is the recommendation of the Health and Emergency Services Division Director that the Board of Supervisors approve Amendment No. 3 to Contract No. ADHS16-098369 with the Arizona Department of Health Services.

Suggested Motion

Approval of Amendment No. 3 to an Intergovernmental Agreement (Contract No. ADHS16-098369) with the Arizona Department of Health and Emergency Services to revise the Scope of Work, add Provision Twenty (20) - The Federal Funding Accountability and Transparency Act, and replace the Price Sheet.

Attachments

Amendment No. 3

Amendment No. 2

Amendment No. 1

Original Executed Contract



ADHS16-098369

ARIZONA DEPARTMENT OF HEALTH SERVICES

1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

> Procurement Officer: Russell Coplen

Healthy People Healthy Communities

Amendment No. 3

Effective upon signature, it is mutually agreed that the Agreement referenced above is amended as follows:

- 1. Pursuant to Terms and Conditions, Provision 6. Contract Changes, Section 6.1 Amendments, Purchase Orders and Change Orders, the Agreement Terms and Conditions are revised as follows:
 - 1.1 Provision Five (5) Costs and Payments, Section 5.2 Recoupment of Contract Payments, Subsection 5.2.3 is replaced with the following:
 - 5.2.3. Refunds. Within forty-five (45) days after the end of each budget term or of the time of termination of the Contract, the Contractor shall refund the greater of: i) the amount refundable in accordance with paragraph 5.2.1, Unearned Advanced Funds; or ii) the amount refundable in accordance with paragraph 5.2.2, Contracted Services.
 - 1.2. Provision Twenty (20) is added as follows:

Agreement No:

Continued on next page.				
	CONTRACTOR SIGNATURE			
Gila County Health Department				
Contractor Name	Contractor Authorized Signature			
1400 E. Ash St – Gila County Finance Address	Printed Name			
Globe AZ 85501	Michael A. Pastor, Chairman, Board of Supervisors			
City State Zip	Title			
CONTRACTOR ATTORNEY SIGNATURE Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.	This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory. State of Arizona Signed this day of 2016			
Signature Date				
Jefferson R. Dalton, Deputy G.C. Attorney, Civil Bureau Chief				
Printed Name	Procurement Officer			
Attorney General Contract No. P0012014000078, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.				
Signature Date Assistant Attorney General				
Printed Name:				



ARIZONA DEPARTMENT OF HEALTH SERVICES

> 1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

> > Procurement Officer: Russell Coplen

Agreement No: ADHS16-098369 Amendment No. 3

20. The Federal Funding Accountability and Transparency Act (FFATA or Transparency Act - P.L.109-282, as amended by section 6202(a) of P.L. 110-252), found at https://www.fsrs.gov/

If applicable, the Contractor/Grantee shall submit to ADHS via email the Grant Reporting Certification Form. This form and the instructions can be downloaded from the ADHS Procurement website at http://azdhs.gov/procurement and must be returned to the ADHS by the 15th of the month following that in which the award was received. The form shall be completed electronically, and submitted using the steps outlined in the Grant Reporting Certification Form Instructions to the following email address: ADHS_Grant@azdhs.gov. All required fields must be filled including Top Employee Compensation, if applicable. Completing the Grant Reporting Certification Form is required for compliance with the Office of Management and Budget (OMB), http://www.whitehouse.gov/omb/open. Failure to timely submit the Grant Reporting Certification Form could result in the loss of funds. This requirement applies to all subcontractors/sub-awardees utilized by the Contractor/Grantee for amounts exceeding \$30,000.00 during the term of the Award.

- 2. The Agreement Scope of Work is revised as follows:
 - 2.1. Provision Five (5), Evidence Based Strategies is replaced with the following:
 - 5. Evidence Based Strategies

Evidence-Based Strategies are strategies that explicitly link public health or clinical practice recommendation to scientific evidence of the effectiveness and/or other characteristics of such practices. (Reference: Community Guide: http://www.thecommunityguide.org) Evidence based public health practice is the careful, intentional and sensible use of current best scientific evidence in making decisions about the choice and application of public health interventions. (Reference: Community Commons http://www.communitycommons.org) Counties will select from a menu of evidence-based strategies found in Exhibits A – G specific to each of the following program areas:.

- 5.1. Exhibit A Tobacco;
- 5.2. Exhibit B DELETED (Included in Exhibit C);
- 5.3. Exhibit C Health in Arizona Policy Initiative (HAPI)/Chronic Disease;
- 5.4. Exhibit D Public Health Accreditation Preparation;
- 5.5. Exhibit E Teen Pregnancy Prevention;
- 5.6. Exhibit F DELETED (Included in Exhibit G); and
- 5.7. Exhibit G Family Planning/Maternal and Child Health.
- 2.2. Provision Ten (10), Section 10.7 is replaced with the following:
 - 10.7 Exhibit A-G Strategies for each Program and Program Specific Tasks/Requirements and Deliverables (if any).
 - 10.7.1. Exhibit A- Tobacco;
 - 10.7.2. Exhibit B DELETED (Included in Exhibit C);
 - 10.7.3. Exhibit C Health in Arizona Policy Initiative (HAPI)/Chronic Disease;
 - 10.7.4. Exhibit D Public Health and Health Services Block Grant;



ARIZONA DEPARTMENT OF HEALTH SERVICES

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> > Procurement Officer: Russell Coplen

Agreement No: ADHS16-098369

10.7.5. Exhibit E – Teen Pregnancy Prevention;

10.7.6. Exhibit F – DELETED (Included in Exhibit G); and

10.7.7. Exhibit G – Family Planning/Maternal and Child Health.

2.3. Provision Eleven (11), Section 11.1 is replaced with the following:

11.1. Notices, correspondence, reports and invoices/CERs from the contractor to ADHS shall be sent to:

Amendment No. 3

Arizona Department of Health Services 150 N. 18th Avenue, Suite 300 Phoenix, AZ 85007 Attn: Mark Martz, Program Manager

Attn: Mark Martz, Program Manager Mark.Martz@azdhs.gov, 602-364-2586

- 3. The Intergovernmental Agreement Exhibit C is replaced with the Exhibit C of this Amendment number Three (3).
- 4. The Intergovernmental Agreement Exhibit G is replaced with the Exhibit G of this Amendment number Three (3).
- 5. The Intergovernmental Agreement Price Sheet is replaced with the Price Sheet of this Amendment number Three (3). Revised Grand Total amount is equal to \$483,882.00. ProcureAZ Items Tab will be updated upon execution of this Amendment.



ARIZONA DEPARTMENT OF HEALTH SERVICES

1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

> Procurement Officer: Russell Coplen

Agreement No: ADHS16-098369

EXHIBIT C

Evidence-Based Strategies for Health in Arizona Policy Initiative (HAPI)/Chronic Disease

Counties may select one (1) or more strategies from the Health in Arizona Policy Initiative (HAPI) strategic area, and one (1) or more strategies from the Chronic Disease strategic area.

This Exhibit defines the Program Strategy/s within each Strategic Area:

- 1. Strategic Area: Health in Arizona Policy Initiative (HAPI)
 - 1.1. Program Strategy/s:
 - 1.1.1. Procurement of Healthy Foods:
 - 1.1.1.1 Improve procurement policies around the nutrition quality of foods served in institutional cafeterias and/or vending machines;

Amendment No. 3

- 1.1.1.2. Establish contract and bid writing standards to promote healthy food and beverages;
- 1.1.1.3. Establish healthy vending policies within institutions;
- 1.1.1.4. Establish nutrition standards for the procurement of foods and beverages offered in the workplace;
- 1.1.1.5. Establish menu labeling on all food and beverage items on foods sold in cafeterias and/or vending machines, including highlighting and promoting healthier options aligning with Dietary Guidelines for sodium, fat, and sugar;
- 1.1.1.6. Establish food and beverage pricing strategies pricing healthy foods lower and/or less healthy foods higher; and
- 1.1.1.7. Other evidence based related strategy.
- 1.1.2. Healthy Community Design:
 - 1.1.2.1. Establish community design standards to make streets safe for all users, including pedestrians, bicyclists, and users of public transit;
 - 1.1.2.2. Establish community design protocols through Health Impact Assessments (HIA's) to assess the impact of community design changes on community health and wellbeing;
 - 1.1.2.3. Increase accessibility, availability, affordability and identification of healthful foods in communities, including provision of full service grocery stores, farmers markets, small store initiatives, mobile vending carts, and/or restaurant initiatives;
 - 1.1.2.4. Establish sites for community gardens in institutional settings and/or underserved areas; and
 - 1.1.2.5. Other evidence based related strategy.
- 1.1.3. School Health:
 - 1.1.3.1. Improve countywide nutrition, physical activity, and screen time policies and practices in early care through postsecondary education settings;
 - 1.1.3.2. Improve the nutrition quality of foods and beverages served in schools;
 - 1.1.3.3. Improve the quality and amount of physical education and/or physical activity in schools;
 - 1.1.3.4. Target outreach and enrollment efforts to populations disproportionately uninsured.



ARIZONA DEPARTMENT OF HEALTH SERVICES

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Procurement Officer: Russell Coplen

Agreement No: ADHS16-098369 Amendment No. 3

- 1.1.3.5. Support the work of schools to implement School Health Index/School Health Assessment; and
- 1.1.3.6. Other evidence based related strategy.

1.1.4. Healthy Worksites:

- 1.1.4.1. Increase opportunities for physical activity in the workplace;
- 1.1.4.2. Establish incentive programs, such as flextime, rewarding and/or recognizing employee healthy behaviors;
- 1.1.4.3. Provide disease self-management classes to employees;
- 1.1.4.4. Increase the number of employers that incorporate nationally recognized preventive health screenings within health plans;
- 1.1.4.5. Increase the number of employees that utilize preventive health screenings within employer health plans;
- 1.1.4.6. Increase policies and practices to support breastfeeding in the workplace, especially in agencies providing WIC services;
- 1.1.4.7. Increase WIC employee participation and utilization of worksite wellness activities such as, but not limited to physical activity, healthy eating, preventive health screenings and stress management; and
- 1.1.4.8. Other evidence based related strategy.

1.1.5. Clinical Care:

- 1.1.5.1. Provide policy training and technical assistance to health care institutions, providers, and provider organizations to effectively implement quality measures consistent with Meaningful-Use models;
- 1.1.5.2. Integrate peer-support/promotora models into the healthcare institutional setting;
- 1.1.5.3. Link evidence-based community and clinical preventive services such as efforts, which drive disparate populations into healthcare providers who offer preventive care consistent with the U.S. Preventive Services Taskforce (USPSTF) A & B Recommendations: http://www.uspreventiveservicestaskforce.org. (e.g., community-based promotoras working collaboratively with patient navigators within community health centers);
- 1.1.5.4. Integration or implementation of patient-centered medical home (PCMH) model of primary care;
- 1.1.5.5. Increase the number of health care providers and staff that complete the Culturally and Linguistically Appropriate Services (CLAS) Standards training;
- 1.1.5.6. Increase the number of health care systems that develop and implement a language access plan;
- 1.1.5.7. Improve health insurance literacy of consumers to increase enrollment in and utilization of insurance plans; and
- 1.1.5.8. Other evidence based related strategy.
- 1.1.6. Children and Youth with Special Health Care Needs:
 - 1.1.6.1. Promote inclusion of focus on children and youth/young adults with special health care needs;



ARIZONA DEPARTMENT OF HEALTH SERVICES

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> > Procurement Officer: Russell Coplen

Agreement No: ADHS16-098369 Amendment No. 3

- 1.1.6.2. Conduct countywide needs assessment for Children/Youth with Special Healthcare Needs;
- 1.1.6.3. Establish a coalition or advocacy council consisting of 50% family members and young adults and 50% professionals working with children and youth with special health care needs;
- 1.1.6.4. Ensure family members and young adults who are part of the coalition or advocacy council are involved in policy and program development, implementation, and evaluation at the county level; and
- 1.1.6.5. Other evidence-based related strategy.

2. Chronic Disease

2.1. Program Strategy/s:

- 2.1.1. Improve public awareness of Alzheimer's disease and available resources for patients, caregivers and/or family members and health care providers;
- 2.1.2. Improve public awareness of risk factors and detection of pulmonary disease.
- 2.1.3. Promote and implement the Million Hearts Initiative;
- 2.1.4. Implement the Stanford Chronic Disease Self-Management model (including Spanish version) and/or other self-management model;
- 2.1.5. Other evidence-based related strategy.
- 3. HAPI Specific Tasks and Requirements:
 - 3.1. A portion of activities identified in the action plan must include those that will benefit the health of low-income women, infants, and children; and
 - 3.2. The County will coordinate school health activities with any other funding received for school health activities such as the Arizona Nutrition Network.
- 4. Chronic Disease Specific Tasks and Requirements:
 - 4.1. Adhere to the guidelines and principles set forth in the ADHS-BTCD 2013-2017 Chronic Disease Strategic Plan and the 2014-2015 ADHS –BTCD Chronic Disease Prevention Strategies that pertain to the services and activities identified in the corresponding action plans. The ADHS-BTCD 2012-2017 Chronic Disease Strategic Plan can be found on the ADHS-BTCD website (http://www.azdhs.gov/phs/chronicdisease/documents/az-chronic-disease-strategic-plan.pdf).
- 5. Listed below are specific tasks and requirements related to the Menu of Strategy Options for Chronic Disease.
 - 5.1. Alzheimer's/Dementia:
 - 5.1.1. The County will work with the Alzheimer's Association- Desert Southwest Chapter to increase public awareness of Alzheimer's/Dementia including the warning signs of Alzheimer's disease to patients, caregivers and/or family members and health care providers; and
 - 5.1.2. The County will work with the Alzheimer's Association-Desert Southwest Chapter to provide resources to providers and implement a referral process to the Alzheimer's Association from provider's offices.



ARIZONA DEPARTMENT OF HEALTH SERVICES

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> > Procurement Officer: Russell Coplen

Agreement No: ADHS16-098369

Amendment No. 3

5.2. Chronic Lower Pulmonary Disease:

- 5.2.1. The County will work with the America Lung Association/Arizona Chapter to increase public awareness of risk factors and detection of pulmonary disease;
- 5.2.2. The County will work with the American Lung Association/Arizona Chapter to increase the use of homebased, comprehensive interventions with an environmental focus for children and adolescents for children and adolescents with asthma; and
- 5.2.3. The County will work with the American Lung Association/Arizona Chapter to increase early intervention and participation in disease management programs.

5.3. Cardiovascular Disease:

- 5.3.1. The County will work with ADHS/BTCD Office of Chronic Disease to implement and promote the Million Hearts Initiative; and
- 5.3.2. Increase intervention and participation in disease management programs.

5.4. Chronic Disease Self-Management:

- 5.4.1. The County will implement Chronic Disease Self-Management programs (Include related Spanish version(s));
- 5.4.2. The County will ensure that staff is trained; and
- 5.4.3. The County will participate in regional meetings held by Arizona Living Well Institute. The number of trainings held, lay leaders trained, master leaders trained and number of organizations, agencies, healthy systems, providers that were contacted to increase referrals.



ARIZONA DEPARTMENT OF HEALTH SERVICES

> 1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

> > Procurement Officer: Russell Coplen

Agreement No: ADHS16-098369

EXHIBIT G

Amendment No. 3

Evidence-Based Strategies for Family Planning/Maternal and Child Health (Title V Block Grant)

- Maternal and Child Health
 - 1.1. Program Strategies:
 - 1.1.1. The County shall implement a clinic based reproductive health program which enhances maternal and infant health by providing accessible, comprehensive education, screening and contraceptive services to underserved individuals of reproductive age as outlined in the ADHS Family Planning Policy and Procedure Manual.
 - 1.1.2. The County shall implement multi-faceted, evidence based or evidence informed strategies at the county level that address state priorities as identified through Arizona's 2016 Title V Maternal Child Health Block Grant application targeting one or more of the Title V MCH Block Grant population health domains (i.e. Women/Maternal Health, Perinatal/Infant Health, Child Health, CSHCN, Adolescent Health and Cross cutting or Life Course). The strategies selected must impact one or more of the National Performance Measures which will in turn influence the National Outcome Measures. The County shall select from the following:
 - 1.1.2.1. Increase the percent of women with a past year preventive medical visit;
 - 1.1.2.2. Increase the percent of infants who are ever breastfed and (B) increase the percent of infants breastfed exclusively through 6 months;
 - 1.1.2.3. Decrease the rate of hospitalizations for non-fatal injury per 100,000 children ages 0-9 and adolescents ages 10-19. Counties may choose from one or more of the following:
 - 1.1.2.3.1. Increase safe sleep environment;
 - 1.1.2.3.2. Decrease injury around the house for the 1-4 yr old group; and
 - 1.1.2.3.3. Decrease injury to teens from car crashes.
 - 1.1.2.4. Decrease the percent of adolescents, ages 12-17, who are bullied or who bully others;
 - 1.1.2.5. Increase the percent of adolescents, ages 12-17, with a preventive medical visit in the past year; and
 - 1.1.2.6. (A) Decrease the percent of women who smoke during pregnancy (B) Decrease the percent of children who live in households where someone smokes.
 - 1.2. Maternal and Child Health Specific Tasks and Requirements:
 - 1.2.1. If a County chooses to implement 1.1.1, Family Planning Program Strategy, the County will also implement, at a minimum, one (1) 1.1.2 Maternal and Child Health Strategy.
 - 1.2.2. Media and/or printed educational materials will adhere to the required wording as follows: "Funded in part by the Bureau of Women's and Children's Health as made available through the Arizona Department of Health Services." Additionally, media and/or printed educational materials will also adhere to the required wording as follows: "This project is supported by funds from the Department of Health and Human Services (DHHS), Health Resources and Services Administration, Maternal and Child Health Bureau, under grant number 93.994 and title for \$ (to be filled in by Grantee upon receipt of grant award). The information or content and conclusions are those of the author and should not be construed as the official position or policy of, nor should be any endorsements be inferred by the U.S. Government, DHHS, or HRSA.



ARIZONA DEPARTMENT OF HEALTH SERVICES

1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

Procurement Officer: Russell Coplen

Agreement No: ADHS16-098369

•

Amendment No. 3

PRICE SHEET

HEALTHY PEOPLE HEALTHY COMMUNITIES

GILA - ADHS16-098369

JULY 1, 2016 - JUNE 30, 2017

ACTION PLAN

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Action Plan – All Programs	EA	1	\$72,262.00	\$72,262.00
TOTAL		1	\$72,262.00	\$72,262.00

TOBACCO

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. Prevention, Cessation, Secondhand Smoke, Enforcement)	QTR	4	\$29,817.66	\$119,270.64
TOTAL		4	\$29,817.66	\$119,270.64

HAPI - CHRONIC DISEASE

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. HAPI, Procurement, Healthy Community Design, School Health, Worksite Wellness, Clinical, Special Health Care Needs, Alzheimer's, Chronic Pulmonary Disease, Hypertension, Self- Management, School Health)	QTR	4	\$14,162.34	\$56,649.36
TOTAL		4	\$8,762.00	\$56,649.36



ARIZONA DEPARTMENT OF HEALTH SERVICES

1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

Procurement Officer: Russell Coplen

Agreement No: ADHS16-098369 Amendment No. 3

PREVENTIVE HEALTH AND HEALTH SERVICES BLOCK GRANT

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. Fees for Accreditation, Quality Improvement Projects, Workforce Development Implementation, Performance Management Documentation, Progress Toward County Health Improvement Plan)	QTR	1	\$10,460.00	\$10,460.00
TOTAL		1	\$10,460.00	\$10,460.00

FAMILY PLANNING / MATERNAL and CHILD HEALTH (Title V Block Grant)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies	QTR	4	\$17,968.00	\$71,872.00
TOTAL		4	\$17,968.00	\$71,872.00

TEEN PREGNANCY PREVENTION

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service	QTR	4	\$38,342.00	\$153,368.00
Strategies	QIN	-	730,342.00	7133,300.00
TOTAL		4	\$38,342.00	\$153,368.00

TOTAL

ITEM/SERVICE DESCRIPTION		TOTAL
TOTAL		\$483,882.00



Division for Planning and Operations

Office of Procurement
1740 West Adams Street, Room 303
Phoenix, Arizona 85007-2670
(602) 542-1040
(602) 542-1741 Fax

DOUGLAS A. DUCEY, GOVERNOR CARA CHRIST, M.D., DIRECTOR

March 10, 2016

Paula Horn Gila County Health Services 1400 E. Ash St. Globe AZ 85501

RE: ADHS16-098369 Amendment #2

Greetings,

Enclosed please find the executed Contract Amendment referenced above.

Please retain this document for your records and if you have any questions please feel free to contact Procurement Officer Russ Coplen at 602-542-1043 or russel.coplen@azdhs.gov.

Thank You,

Zac Thayer

Procurement Officer

1740 West Adams Street, Room 303

Phoenix, Arizona 85007-2670

zachary.thayer@azdhs.gov

602-542-2934

Enclosure

CC: Contract File



ARIZONA DEPARTMENT OF HEALTH SERVICES

1740 W Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

Procurement Officer: Russell Coplen

Contract No: ADHS16-098369

Amendment No. 2

Healthy People Healthy Communities

Effective January 1	1. 2016, it is mutuall	agreed that the A	areement referenced	above is amended as fol	lows:
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- Pursuant to Terms and Conditions, Provision 6. Contract Changes, Section 6.1 Amendments, Purchase Orders and Change Orders the Agreement Price Sheet is replaced with the Price Sheet of this Amendment number Two (2)
 - 1 1 Upon execution of the Amendment, the ProcureAZ Items Tab will be revised due to additional deliverables for Phase three (3) which include: ACTION PLAN (HAPI) Children with Special Health Care Needs and HEALTH IN ARIZONA POLICY INITIATIVE (HAPI) Children with Special Health Care Needs and for a new Total amount of \$373,806.00

Continued on next page.				
	Gila County Health Department	0	Mulail a faile	
	Contractor Name	1 ~	Contractor Authorized Signature	
	1400 E Ash ST – Gila County Finance		Michael A. Pastor	
	Address		Printed Name Chairman, Board of Supervisors	
	Globe, AZ 85501		•	
	City State Zip		line -	
	Pursuant to A.R S § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona 2-16-16 Signature Date Jefferson R. Dalton, Deputy G.C. Attorney, Civil Bureau Chief		This Intergovernmental Agreement Amendment shall be effective the date indicated The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory State of Arizona Signedithis	161
	Attorney General Contract No. P0012014000078, which is an Agreement between public agencies, has been reviewed pursuant to A R S § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in proper form and is within the powers and authority granded under the laws of the State of Arizona Signature Assistant Attorney General Printed Name:		-	



ARIZONA DEPARTMENT OF HEALTH SERVICES

1740 W Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

Contract No: ADHS16-098369 Amendment No 2

Procurement Officer: Russell Coplen

PRICE SHEET

PHASE I: JULY 1, 2015 - JUNE 30, 2016

Phase I ACTION PLAN (Tobacco and Chronic Disease)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Phase 1 Action Plan Tobacco and Chronic Disease	EA	1	\$6,752 00	\$6,752.00
TOTAL		1	\$6,752.00	\$6,752.00

TOBACCO

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. Prevention, Cessation, Secondhand Smoke, Enforcement)	QTR	4	\$29,817 66	\$119,270 64
TOTAL		4	\$29,817.66	\$119,270.64

CHRONIC DISEASE

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i e Alzheimer's, Chronic Pulmonary Disease, Hypertension, Self-Management, School Health)	QTR	4	\$2,244 34	\$8,977 36
TOTAL		4	\$2,244.34	\$8,977.36

PHASE I: JULY 1, 2015 - JUNE 30, 2016

Phase I ACTION PLAN (HAPI)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Phase 1 Action Plan HAPI	EA	1	\$8,700.00	\$8,700.00
TOTAL		1	\$8,700.00	\$8,700.00

HEALTH IN ARIZONA POLICY INITIATIVE

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i e Procurement, Healthy Community Design, School Health, Worksite Wellness, Clinical Care, and Special Health Care Needs)	QTR	4	\$8,762.00	\$35,048.00
TOTAL		4	\$8,762.00	\$35,048.00



ARIZONA DEPARTMENT OF HEALTH SERVICES

1740 W Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

Procurement Officer: Russell Copien

Contract No: ADHS16-098369

Amendment No 2

PHASE II: OCTOBER 1, 2015 - JUNE 30, 2016

PHASE II ACTION PLAN

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Phase II Action Plan	EA	1	\$7,000.00	\$7,000.00
TOTAL		1	\$7,000.00	\$7,000.00

PREVENTIVE HEALTH AND HEALTH SERVICES BLOCK GRANT

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i e Fees for Accreditation, Quality Improvement Projects, Workforce Development Implementation, Performance Management Documentation, Progress Toward County Health Improvement Plan)	OTB	3	\$10,460 00	\$31,380.00
TOTAL		3	\$10,460.00	\$31,380.00

PHASE III: JANUARY 1, 2016 - JUNE 30, 2016

ACTION PLAN (Family Planning)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Phase III – Action Plan – Family Planning	EA	1	\$3,400 00	\$3,400 00
TOTAL		1	\$3,400.00	\$3,400.00

FAMILY PLANNING

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. Exhibit F 1.1.1)	QTR	2	\$3,400.00	\$6,800 00
TOTAL		2	\$3,400.00	\$6,800.00

ACTION PLAN (Maternal Child Health)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Phase III – Action Plan – Maternal Child Health	EA	1	\$12,500.00	\$12,500 00
TOTAL		1	\$12,500.00	\$12,500.00



ARIZONA DEPARTMENT OF **HEALTH SERVICES**

1740 W Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

Procurement Officer: Amendment No. 2 Russell Coplen

Contract No: ADHS16-098369

MATERNAL CHILD HEALTH

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e, Exhibit G 1.1.1)	QTR	2	\$12,500 00	\$25,000 00
TOTAL		2	\$12,500.00	\$25,000.00

ACTION PLAN (Teen Pregnancy Prevention)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Phase III – Action Plan – Teen Pregnancy Prevention	EA	1	\$31,951.00	\$31,951.00
TOTAL		1	\$31,951.00	\$31,951.00

TEEN PREGNANCY PREVENTION

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. Exhibit E 1.1.1)	QTR	2	\$31,951 50	\$63,903.00
TOTAL		2	\$31,951.50	\$63,903.00

ACTION PLAN (HAPI) - Children with Special Health Care Needs

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Action Plan HAPI – Children with Special Health Care Needs	EA	1	\$500.00	\$500 00
TOTAL		1	\$500.00	\$500.00

HEALTH IN ARIZONA POLICY INITIATIVE (HAPI) - Children with Special Health Care Needs

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Strategies	QTR	2	\$6,312.00	\$12,624.00
TOTAL		2	\$6,312.00	\$12,624.00

TOTAL

ITEM/SERVICE DESCRIPTION		TOTAL
TOTAL		\$373,806.00



ARIZONA DEPARTMENT OF HEALTH SERVICES

1740 W Adams, Room 303 Phoenix, Arizona 85007 (502) 542-1040 (602) 542-1741 Fax

Procurement Officer: Tracey Thomas

Contract No: ADHS16-098369

Amendment No. 1

Healthy People Healthy Communities

Effective January 1, 2016, it is mutually agreed that the Agreement referenced above is amended as follows:

- 1. Pursuant to Terms and Conditions, Provision 6. Contract Changes, Section 6.1 Amendments, Purchase Orders and Change Orders the following is amended:
 - 1 1 Replace Agreement Price Sheet Phase Three (3) page Thirty-Three (33) with Price Sheet of this Amendment One (1) Total Price Sheet amount is \$360,682 00

	Conti	inued on next page.
		CONTRACTOR SIGNATURE
Gila County Health Department		Mulaula faito Confirmation Authorized Signature
1400 E Ash ST – Glia County Finance	error and the second	Michael A. Pastor Printed Name
Globe, AZ City Stale	85501 Zip	Chairman, Board of Supervisors
Pursuant to A.R.S § 11-952, the undersigned publicationey has determined that this intergovernmental proper form and is within the powers and authority the laws of the State of Arizona Signature Date defersion R. Datton	ic agency il Agreement is in	This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory. State of Arizona Signed this
Printed Name Deputy Gila County Attorney, Civil Bureau Chief		Produrement Officer
Attorney General Contract No P0012014000078, w Agreement between public agencies, has been revi to A R S § 11-952 by the undersigned Assistant Att who has determined that it is in proper form and is v and authority granted under the laws of the State of Signature Assistant Attorney General Printed Name: Agreement Attorney General	ewad pursuant corney General, vithin the powers	Under House Bill 2011, A.R.S. § 11-952 was amended to remove the requirement that Intergovernmental Agreements be filed with the Secretary of State.



ARIZONA DEPARTMENT OF HEALTH SERVICES 1740 W Adams, Room 303

Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

Procurement Officer: Tracey Thomas

Contract No: ADHS16-098369

Amendment No 1

GILA COUNTY

PRICE SHEET PHASE ONE (1)

PHASE 1: JULY 1, 2015 - JUNE 30, 2016

PHASE ONE (1) ACTION PLAN (Tobacco and Chronic Disease)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL.
Phase 1 Action Plan Tobacco and Chronic Disease	EA	1	\$6,752 00	\$6,752 00
TOTAL	······	1	\$6,752.00	\$6,752.00

TOBACCO

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i e Prevention, Cessation, Secondhand Smoke, Enforcement)	QTR	4	\$29,817 66	\$119,270 64
TOTAL		4	\$29,817.66	\$119,270.64

CHRONIC DISEASE

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. Alzheimer's, Chronic Pulmonary Disease, Hypertension, Self-Management, School Health)	QTR	4	\$2,244 34	\$8,977 36
TOTAL		4	\$2,244.34	\$8,977.36

PHASE ONE (1) ACTION PLAN (HAPI)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Phase 1 Action Plan HAPI	EA	f	\$8,700.00	\$8,700.00
TOTAL		1	\$8,700.00	\$8,700.00

HEALTH IN ARIZONA POLICY INITIATIVE

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL,
See SOW for Specific Service Strategies (i e Procurement, Healthy Community Design, School Health, Worksite Wellness, Clinical Care, and Special Health Care Needs)	QTR	4	\$8,762 00	\$35,048 00
TOTAL		4	\$8,762.00	\$35,048.00



ARIZONA DEPARTMENT OF HEALTH SERVICES 1740 W Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax Procurement Officer: Tracey Thomas

Contract No: ADHS16-098369

Amendment No 1

GILA COUNTY

PRICE SHEET PHASE TWO (2)

PHASE 2: OCTOBER 1, 2015 - JUNE 30, 2016

PHASE TWO (2) ACTION PLAN

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL.
Phase 2 Action Plan	EA	1	\$7,000 00	\$7,000.00
TOTAL		1	\$7,000.00	\$7,000.00

PREVENTIVE HEALTH AND HEALTH SERVICES BLOCK GRANT

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i e Fees for Accreditation, Quality Improvement Projects, Workforce Development Implementation, Performance Management Documentation, Progress Toward County Health Improvement Plan)	QTR	3	\$10,460 00	\$31,380 00
TOTAL		3	\$10,460.00	\$31,380.00



ARIZONA DEPARTMENT OF HEALTH SERVICES 1740 W Adems, Room 303 Phoenix, Arizona 85007 (602) 542-1440

740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax Procurement Officer:

Tracey Thomas

Amendment No 1

Contract No: ADHS16-098369

GILA COUNTY

PRICE SHEET PHASE THREE (3)

PHASE 3: JANUARY 1, 2016 - JUNE 30, 2016

PHASE THREE (3) ACTION PLAN (Family Planning)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Phase 3 – Action Plan – Family Planning	EA	1	\$3,400.00	\$3,400 00
TOTAL		1	\$3,400.00	\$3,400.00

FAMILY PLANNING

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategles (i e Exhibit F 1.1 1)	QTR	2	\$3,400 00	\$6,800.00
TOTAL		2	\$3,400.00	\$6,800.00

ACTION PLAN (Maternal Child Health)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Phase 3 – Action Plan – Maternal Child Health	EA	1	\$12,500.00	\$12,500 00
TOTAL		1	\$12,500.00	\$12,500.00

MATERNAL CHILD HEALTH

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. Exhibit G 1.1.1)	QTR	2	\$12,500 00	\$25,000 00
TOTAL		2	\$12,500.00	\$25,000.00

ACTION PLAN (Teen Pregnancy Prevention)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Phase III – Action Plan – Teen Pregnancy Prevention	EA	1	\$31,951 00	\$31,951 00
TOTAL		1	\$31,951.00	\$31,951.00



ARIZONA DEPARTMENT OF **HEALTH SERVICES** 1740 W Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax

Contract No: ADHS16-098369

Amendment No 1

Procurement Officer: Tracey Thomas

TEEN PREGNANCY PREVENTION

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (I e Exhibit E 1 1 1)	QTR	2	\$31,951 50	\$63,903.00
TOTAL		2	\$31,951.50	\$63,903.00

PHASE ONE (1), PHASE TWO (2), PHASE THREE (3) GRAND TOTAL

ITEM/SERVICE DESCRIPTION		 TOTAL
TOTAL		\$360,682.00



X

INTERGOVERNMENTAL AGREEMENT (IGA)

Contract No. ADHS15-094962

ARIZONA DEPARTMENT OF HEALTH SERVICES

1740 W Adams ST, RM 303 Phoenix, Arizona 85007

> (602) 542-1040 (602) 542-1741 FAX

Project Title: Healthy People Healthy Comm	nunities	Begin Date:	July 1, 2015
Geographic Service Area: GILA COUNTY		Termination Date:	June 30, 2020
Arizona Department of Health Services has authority to contract for s 36-104 and 36-132. The Contractor represents that it has authority to X Counties: A.R.S. §§ 11-201, 11-951, 11-952, al Indian Tribes: A.R.S. §§ 11-951, 11-952 and the ruschool Districts: A.R.S. §§ 11-951, 11-952, and 15-34 City of Phoenix: Chapter II, §§ 1 & 2, Charter, City of City of Tempe: Chapter 1, Article 1, §§ 1.01 & 1.03, Amendments signed by each of the parties and attached hereto are heddate of the Amendment as if fully set out herein.	nd 36-182. iles and sovereign l2. f Phoenix. Charter, City of Te	in in accordance with A.R.S mance of the services provauthority of the contra	. §§ 11-951, 11-952, rided herein pursuant to: cting Indian Nation.
Arizona Transaction (Sales) Privilege:		R CLARIFICATION, CONT	
Federal Employer Identification No.:	1	y Rutherford	
Tax License No.:	Phone: (928)	402-8517	
Contractor Name: Address:	Fax No: (928)	425-0794	
1 33,000	Email: nruthe	erford@gilacountyaz.gov	
CONTRACTOR SIGNATURE: The Contractor agrees to perform all the services set forth in the Agreement and Work Statement. Agreement and Work Statement. Bignature of Person Authorized to Sign Date Michael A. Pastor, Chairman, Board of Supervisors Print Name and Title CONTRACTOR ATTORNEY SIGNATURE: Pursuant to A.R.S. § 11-952, the undersigned Contractor's Attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona Signature of Person Authorized to Sign Date Bryan Chambers, Deputy County Attorney/Civil Bureau Chief	No. ADHS15-094 cautioned not to material, service Contractor receives State of Arizona Signed this Procurement Office RESERVED F Under House amended to	Bill 2011, A.R.S. remove the requestal Agreements b	to as Contract Intractor is hereby rk or provide any lis Contract until le Contract. 20 /S ARY OF STATE § 11-952 was uirement that
Attorney General Contract, No. P0012014000078, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in the proper form and is within the powers granted under the laws of the State of Arizona to those parties to the Agreement represented by the Attorney General. The Attorney General, BY: Assistant Attorney General:			

Contract Number
ADHS15-094962

- Definition of Terms. As used in this Contract, the terms listed below are defined as follows:
 - 1.1 "Attachment" means any document attached to the Contract and incorporated into the Contract.
 - 1.2 <u>"ADHS"</u> means Arizona Department of Health Services.
 - 1.3 "<u>Budget Term</u>" means the period of time for which the contract budget has been created and during which funds should be expended.
 - 1.4 <u>"Change Order"</u> means a written order that is signed by a Procurement Officer and that directs the Contractor to make changes authorized by the Uniform Terms and Conditions of the Contract.
 - 1.5 <u>"Contract"</u> means the combination of the Uniform and Special Terms and Conditions, the Specifications and Statement or Scope of Work, Attachments, Referenced Documents, any Contract Amendments and terms applied by law.
 - 1.6 <u>"Contract Amendment"</u> means a written document signed by the Procurement Officer and the Contractor that is issued for the purpose of making changes in the Contract.
 - 1.7 <u>"Contractor"</u> means any person who has a Contract with the Arizona Department of Health Services.
 - 1.8 <u>"Cost Reimbursement"</u> means a contract under which a contractor is reimbursed for costs, which are reasonable, allowable and allocable in accordance with the contract terms and approved by ADHS.
 - 1.9 <u>"Days"</u> means calendar days unless otherwise specified.
 - 1.10 "<u>Fixed Price</u>" establishes a set price per unit of service. The set price shall be based on costs, which are reasonable, allowable and allocable.
 - 1.11 <u>"Gratuity"</u> means a payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is received.
 - 1.12 <u>"Materials"</u> unless otherwise stated herein, means all property, including but not limited to equipment, supplies, printing, insurance and leases of property.
- 1.13 <u>"Procurement Officer"</u> means the person duly authorized by the State to enter into, administer Contracts, and make written determinations with respect to the Contract.
- 1.14 <u>"Purchase Order"</u> means a written document that is signed by a Procurement Officer, that requests a vendor to deliver described goods or services at a specific price and that, on delivery and acceptance of the goods or services by ADHS, becomes an obligation of the State.
- 1.15 <u>"Services"</u> means the furnishing of labor, time or effort by a Contractor or Subcontractor.
- 1.16 <u>"Subcontract"</u> means any contract, express or implied, between the Contractor and another party or between a subcontractor and another party delegating or assigning, in whole or in part, the making or furnishing of any material or any service required for the performance of this Contract.
- 1.17 <u>"State"</u> means the State of Arizona and/or the ADHS. For purposes of this Contract, the term "State" shall not include the Contractor.

Contract Number	
ADHS15-094962	

2. Contract Type.

This Cor	ntract sh	all be:	
	x	Fixed	Price.

- 3. Contract Interpretation.
 - 3.1. <u>Arizona Law.</u> The law of Arizona applies to this Contract including, where applicable, the Uniform Commercial Code as adopted by the State of Arizona.
 - 3.2. <u>Implied Contract Terms</u>. Each provision of law and any terms required by law to be in this Contract are a part of this Contract as if fully stated in it.
 - 3.3. <u>Contract Order of Precedence</u> In the event of a conflict in the provisions of the Contract, as accepted by the State and as they may be amended, the following shall prevail in the order set forth below:
 - 3.3.1. Terms and Conditions;
 - 3.3.2. Statement or Scope of Work;
 - 3.3.3. Attachments;
 - 3.3.4. Referenced Documents.
 - 3.4. Relationship of Parties. The Contractor under this Contract is an independent Contractor. Neither party to this Contract shall be deemed to be the employee or agent of the other party to the Contract.
 - 3.5. <u>Severability</u>. The provisions of this Contract are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the Contract.
 - 3.6. No Parole Evidence. This Contract is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms used in this document.
 - 3.7. No Waiver. Either party's failure to insist on strict performance of any term or condition of the Contract shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.
- 3.8. <u>Headings</u>. Headings are for organizational purposes only and shall not be interpreted as having legal significance or meaning.

4. Contract Administration and Operation.

- 4.1. <u>Term.</u> As indicated on the signature page of the Contract, the Contract shall be effective as of the Begin Date and shall remain effective until the Termination Date.
- 4.2. Contract Renewal. This Contract shall not bind, nor purport to bind, the State for any contractual commitment in excess of the original Contract period. The term of the Contract shall not exceed five years. However, if the original Contract period is for less than five years, the State shall have the right, at periods does not exceed five years. If the State exercises such rights, all terms, conditions and provisions of the original Contract shall remain the same and apply during the renewal period with the exception of price and Scope of Work, which may be renegotiated.

Contract Number	
ADHS15-094962	

- 4.3. New Budget Term. If a budget term has been completed in a multi-term Contract, the parties may agree to change the amount and type of funding to accommodate new circumstances in the next budget term. Any increase or decrease in funding at the time of the new budget term shall coincide with a change in the Scope of Work or change in cost of services as approved by the Arizona Department of Health Services.
- 4.4. <u>Non-Discrimination</u>. The Contractor shall comply with State Executive Order No. 2009-09 and all other applicable Federal and State laws, rules and regulations, including the Americans with Disabilities Act.
- 4.5. Records and Audit. Under A.R.S. § 35-214 and A.R.S. § 35-215, the Contractor shall retain and shall contractually require each subcontractor to retain all data and other records ("records") relating to the acquisition and performance of the Contract for a period of five years after the completion of the Contract. All records shall be subject to inspection and audit by the State and where applicable the Federal Government at reasonable times. Upon request, the Contractor shall produce a legible copy of any or all such records.
- 4.6. <u>Financial Management</u>. For all contracts, the practices, procedures, and standards specified in and required by the Accounting and Auditing Procedures Manual for the ADHS funded programs shall be used by the Contractor in the management of Contract funds and by the State when performing a Contract audit. Funds collected by the Contractor in the form of fees, donations and/or charges for the delivery of these Contract services shall be accounted for in a separate fund.
 - 4.6.1. Federal Funding. Contractors receiving federal funds under this Contract shall comply with the certified finance and compliance audit provision of the Office of Management and Budget (OMB) Circular A-133, if applicable. The federal financial assistance information shall be stated in a Change Order or Purchase Order.
 - 4.6.2. State Funding. Contractors receiving state funds under this Contract shall comply with the certified compliance provisions of A.R.S. § 35-181.03.
- 4.7. <u>Inspection and Testing</u>. The Contractor agrees to permit access, at reasonable times, to its facilities.
- 4.8. Notices. Notices to the Contractor required by this Contract shall be made by the State to the person indicated on the signature page by the Contractor, unless otherwise stated in the Contract. Notices to the State required by the Contract shall be made by the Contractor to an ADHS Procurement Officer, unless otherwise stated in the Contract. An authorized ADHS Procurement Officer and an authorized Contractor representative may change their respective person to whom notice shall be given by written notice, and an amendment to the Contract shall not be necessary.
- 4.9. Advertising and Promotion of Contract. The Contractor shall not advertise or publish information for commercial benefit concerning this Contract without the prior written approval of an ADHS Procurement Officer.

4.10. Property of the State.

4.10.1. Equipment. Except as provided below or otherwise agreed to by the parties, the title to any and all equipment acquired through the expenditure of funds received from the State shall remain the property of the State by and through the ADHS and, as such, shall remain under the sole direction, management and control of the ADHS. When this Contract is terminated, the disposition of all such property shall be determined by the ADHS. For Fixed Price Contracts, when the Contractor provides the services/materials required by the Contract, any and all equipment purchased by the Contractor remains the property of the Contractor. All purchases of equipment need to be reported to the ADHS Office of Inventory Control.

Contract Number	
	INTERGOVERNMENTAL AGREEMENT (IGA)
ADHS15-094962	TERMS AND CONDITIONS

- Title and Rights to Materials. As used in this section, the term "Materials" means all products 4.10.2. created or produced by the Contractor under this Contract, including, but not limited to: written and electronic information, recordings, reports, research, research findings, conclusions, abstracts, results, software, data and any other intellectual property or deliverables created, prepared, or received by the Contractor in performance of this Contract. acknowledges that all Materials are the property of the State by and through the ADHS and, as such, shall remain under the sole direction, management and control of the ADHS. The Contractor is not entitled to a patent or copyright on these Materials and may not transfer a patent or copyright on them to any other person or entity. To the extent, any copyright in any Materials may originally vest in the Contractor, the Contractor hereby irrevocably transfers to the ADHS, for and on behalf of the State, all copyright ownership. The ADHS shall have full, complete and exclusive rights to reproduce, duplicate, adapt, distribute, display, disclose, publish, release and otherwise use all Materials. The Contractor shall not use or release these Materials without the prior written consent of the ADHS. When this Contract is terminated, the disposition of all such Materials shall be determined by the ADHS. Further, the Contractor agrees to give recognition to the ADHS for its support of any program when releasing or publishing program Materials.
- 4.10.3. Notwithstanding the above, if the Contractor is a State agency, the following shall apply instead: It is the intention of ADHS and Contractor that all material and intellectual property developed under this Agreement be used and controlled in ways to produce the greatest benefit to the parties to this Contract and the citizens of the State of Arizona. As used in this paragraph, "Material" means all written and electronic information, recordings, reports, findings, research information, abstracts, results, software, data, discoveries, inventions, procedures and processes of services developed by the Contractor and any other materials created, prepared or received by the Contractor and subcontractors in performance of this Agreement. "Material" as used herein shall not include any pre-existing data, information, materials, discoveries, inventions or any form of intellectual property invented, created, developed or devised by Contractor (or its employees, subcontractors or agents) prior to the commencement of the services funded by this Agreement or that may result from Contractor's involvement in other service activities that are not funded by the Agreement.
- Title and exclusive copyright to all Material shall vest in the State of Arizona, subject to any 4.10.4. rights reserved on behalf of the federal government. As State agencies and instrumentalities, both ADHS and Contractor shall have full, complete, perpetual, irrevocable and non-transferable rights to reproduce, duplicate, adapt, make derivative works, distribute, display, disclose, publish and otherwise use any and all Material. The Contractor's right to use Material shall include the following rights: the right to use the Material in connection with its internal, non-profit research and educational activities, the right to present at academic or professional meetings or symposia and the right to publish in journals, theses, dissertations or otherwise of Contractor's own choosing. Contractor agrees to provide ADHS with a right of review prior to any publication or public presentation of the Material, and ADHS shall be entitled to request the removal of its confidential information or any other content the disclosure of which would be contrary to the best interest of the State of Arizona. Neither party shall release confidential information to the public without the prior expressly written permission of the other, unless required by the State public records statutes or other law, including a court order. Each party agrees to give recognition to the other party in all public presentations or publications of any Material, when releasing or publishing them.

Contract Number	
Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
	TOA)
ADHS15-094962	TERMS AND CONDITIONS

- 4.10.5. In addition, ADHS and Contractor agree that any and all Material shall be made freely available to the public to the extent it is in the best interest of the State. However, if either party wants to license or assign an intellectual property interest in the material to a third-party for monetary compensation, ADHS and Contractor agree to convene to determine the relevant issues of title, copyright, patent and distribution of revenue. In the event of a controversy as to whether the Material is being used for monetary compensation or in a way that interferes with the best interest of the state or ADHS, then the Arizona Department of Administration shall make the final decision. Notwithstanding the above, "monetary compensation' does not include compensation paid to an individual creator for traditional publications in academia (the copyrights to which are Employee-Excluded Works under Arizona Board of Regents (ABOR) Intellectual Property Policy Section 6-908C.4.), an honorarium or other reimbursement of expenses for an academic or professional presentation, or an unprofitable distribution of Material.
- 4.11. <u>E-Verify Requirements In accordance with A.R.S. § 41-4401</u>, Contractor warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with Section A.R.S. § 23-214, Subsection A.
- 4.12. Federal Immigration and Nationality Act the Contractor shall comply with all federal, state and local immigration laws and regulations relating to the immigration status of their employees during the term of the Contract. Further, the Contractor shall flow down this requirement to all subcontractors utilized during the term of the Contract. The State shall retain the right to perform random audits of Contractor and subcontractor records or to inspect papers of any employee thereof to ensure compliance. Should the State determine that the Contractor and/or any subcontractors be found noncompliant, the State may pursue all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default and suspension, and/or debarment of the Contractor.

5. Costs and Payments

- 5.1. Payments. Payments shall comply with the requirements of A.R.S. Titles 35 and 41, net thirty (30) days. Upon receipt and acceptance of goods or services, the Contractor shall submit a complete and accurate Contractor's Expenditure Report for payment from the State within thirty (30) days, as provided in the Accounting and Auditing Procedures Manual for the ADHS.
- 5.2. Recoupment of Contract Payments.
 - 5.2.1. Unearned Advanced Funds. Any unearned State funds that were advanced to the Contractor and remain in its possession at the end of each budget term, or at the time of termination of the Contract, shall be refunded to the ADHS within forty-five (45) days of the end of a budget term or of the time of termination.
 - 5.2.2. Contracted Services. In a fixed price contract, if the number of services provided is less than the number of services for which the Contractor received compensation, funds to be returned to the ADHS shall be determined by the Contract price. Where the price is determined by cost per unit of service or material, the funds to be returned shall be determined by multiplying the unit of service cost by the number of services the Contractor did not provide during the Contract term. Where the price for a deliverable is fixed, but the deliverable has not been completed, the Contractor shall be paid a pro rata portion of the completed deliverable. In a cost reimbursement contract, the ADHS shall pay for any costs that the Contractor can document as having been paid by the Contractor and approved by ADHS. In addition, the Contractor will be paid its reasonable actual costs for work in progress as determined by Generally Accepted Accounting Procedures up to the date of contract termination.
 - 5.2.3. Refunds. Within forty-five (45) days after the end of each budget term or of the time of termination of the Contract, the Contractor shall refund the greater of: i) the amount refundable in accordance with paragraph 4.2.1, Unearned Advanced Funds; or ii) the amount refundable in accordance with paragraph 5.2.2, Contracted Services.

Contract Number
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- 5.2.4. Unacceptable Expenditures. The Contractor agrees to reimburse the ADHS for all Contract funds expended, which are determined by the ADHS not to have been disbursed by the Contractor in accordance with the terms of this Contract. The Contractor shall reimburse ADHS within forty-five (45) days of the determination of unacceptability.
- 5.3. <u>Unit Costs/Rates or Fees</u>. Unit costs/rates or fees shall be based on costs, which are determined by ADHS to be reasonable, allowable and allocable as outlined in the Accounting and Auditing Procedures Manual for the ADHS.

5.4. Applicable Taxes.

- 5.4.1. State and Local Transaction Privilege Taxes. The State of Arizona is subject to all applicable state and local transaction privilege taxes. Transaction privilege taxes apply to the sale and are the responsibility of the seller to remit. Failure to collect taxes from the buyer does not relieve the seller from its obligation to remit taxes.
- 5.4.2. Tax Indemnification. The Contractor and all subcontractors shall pay all federal, state and local taxes applicable to its operation and any persons employed by the Contractor. Contractor shall require all subcontractors to hold the State harmless from any responsibility for taxes, damages and interest, if applicable, contributions required under Federal, and/or state and local laws and regulations and any other costs, including transaction privilege taxes, unemployment compensation insurance, Social Security and Worker's Compensation.
- 5.4.3. *I.R.S. W9 Form.* In order to receive payment under any resulting Contract, the Contractor shall have a current Internal Revenue Service (I.R.S.) Form **W-9**, on file with the State of Arizona.
- 5.5. Availability of Funds for the Next Fiscal Year. Funds may not be presently available for performance under this Contract beyond the first year of the budget term or Contract term. The State may reduce payments or terminate this Contract without further recourse, obligation or penalty in the event that insufficient funds are appropriated in the subsequent budget term. The State shall not be liable for any purchases or Subcontracts entered into by the Contractor in anticipation of such funding. The Procurement Officer shall have the discretion in determining the availability of funds.
- 5.6. <u>Availability of Funds for the Current Contract Term.</u> Should the State Legislature enter back into session and decrease the appropriations through line item or general fund reductions, or for any other reason these goods or services are not funded as determined by ADHS, the following actions may be taken by ADHS:
 - 5.6.1. Accept a decrease in price offered by the Contractor;
 - 5.6.2. Reduce the number of goods or units of service and reduce the payments accordingly;
 - 5.6.3. Offer reductions in funding as an alternative to Contract termination; or
 - 5.6.4. Cancel the Contract.

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INTERGOVERNMENTAL AGREEMENT (IGA) TERMS AND CONDITIONS

6. Contract Changes

- 6.1. Amendments, Purchase Orders and Change Orders. This Contract is issued under the authority of the Procurement Officer who signed this Contract. The Contract may be modified only through a Contract Amendment, Purchase Order and/or Change Order within the scope of the Contract, unless the change is administrative or otherwise permitted by the Special Terms and Conditions. Changes to the Contract, including the addition of work or materials, the revision of payment terms, or the substitution of work or materials, directed by an unauthorized State employee or made unilaterally by the Contractor are violations of the Contract and of applicable law. Such changes, including unauthorized Contract Amendments, Purchase Orders and/or Change Orders, shall be void and without effect, and the Contractor shall not be entitled to any claim under this Contract based on those changes.
- 6.2. <u>Subcontracts</u>. The Contractor shall not enter into any subcontract under this Contract without the advance written approval of the Procurement Officer. The subcontract shall incorporate by reference all material and applicable terms and conditions of this Contract.
- 6.3. <u>Assignments and Delegation</u>. The Contractor shall not assign any right nor delegate any duty under this Contract without the prior written approval of the Procurement Officer. The State shall not unreasonably withhold approval.

7. Risk and Liability

- 7.1. Risk of Loss. The Contractor shall bear all loss of conforming material covered under this Contract until received and accepted by authorized personnel at the location designated in the Purchase Order, Change Order or Contract. Mere receipt does not constitute final acceptance. The risk of loss for nonconforming materials shall remain with the Contractor regardless of receipt.
- 7.2. Mutual Indemnification. Each party (as "indemnitor") agrees to indemnify, defend and hold harmless the other party (as "indemnitee") from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims, which result in vicarious/derivative liability to the indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees or volunteers.

7.3. Force Majeure.

- 7.3.1. Liability and Definition. Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; acts of terrorism; war; riots; strikes; mobilization; labor disputes; civil disorders; fire; flood; lockouts; injunctions-interventions not caused by or resulting from the act or failure to act of the parties; failures or refusals to act by government authority not caused by or resulting from the act or failure to act of the parties; and other similar occurrences beyond the control of the party declaring force majeure, which such party is unable to prevent by exercising reasonable diligence.
- 7.3.2. Exclusions. Force Majeure shall not include the following occurrences:
 - 7.3.2.1. Late delivery of Materials caused by congestion at a manufacturer's plant or elsewhere, or an oversold condition of the market;
 - 7.3.2.2. Late performance by a subcontractor unless the delay arises out of a force majeure occurrence in accordance with this force majeure term and condition; or

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- 7.3.2.3. Inability of either the Contractor or any subcontractor to acquire or maintain any required insurance, bonds, licenses or permits.
- 7.3.3. Notice. If either party is delayed at any time in the progress of the work by force majeure, the delayed party shall notify the other party in writing of such delay, as soon as is practicable and no later than the following working day of the commencement thereof, and shall specify the causes of such delay in such notice. Such notice shall be delivered or mailed certified-return receipt and shall make a specific reference to this article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing when it has done so. The time of completion shall be extended by Contract Amendment for a period of time equal to the time that the results or effects of such delay prevent the delayed party from performing in accordance with this Contract.
- 7.3.4. Default. Any delay or failure in performance by either party hereto shall not constitute default hereunder or give rise to any claim for damages or loss of anticipated profits if, and to the extent that, such delay or failure is caused by force majeure.
- 7.4. Third Party Antitrust Violations. The Contractor assigns to the State any claim for overcharges resulting from antitrust violations to the extent that those violations concern materials or services supplied by third parties to the Contractor for or toward the fulfillment of this Contract.
- 8. Description of Materials The following provisions shall apply to Materials only:
 - 8.1. <u>Liens</u>. The Contractor agrees that the Materials supplied under this Contract are free of liens. In the event the Materials are not free of liens, Contractor shall pay to remove the lien and any associated damages or replace the Materials with Materials free of liens.
 - 8.2. Quality. Unless otherwise modified elsewhere in these terms and conditions, the Contractor agrees that, for one year after acceptance by the State of the Materials, they shall be:
 - 8.2.1. Of a quality to pass without objection in the Contract description;
 - 8.2.2. Fit for the intended purposes for which the Materials are used;
 - 8.2.3. Within the variations permitted by the Contract and are of even kind, quantity, and quality within each unit and among all units;
 - 8.2.4. Adequately contained, packaged and marked as the Contract may require; and
 - 8.2.5. Conform to the written promises or affirmations of fact made by the Contractor.
 - 8.3. <u>Inspection/Testing</u>. Subparagraphs 8.1 through 8.2 of this paragraph are not affected by inspection or testing of or payment for the Materials by the State.
 - 8.4. Compliance with Applicable Laws. The materials and services supplied under this Contract shall comply with all applicable federal, state and local laws, and the Contractor shall maintain all applicable license and permit requirements.
 - 8.5. Survival of Rights and Obligations after Contract Expiration and Termination.
 - 8.5.1. Contractor's Representations. All representations and warranties made by the Contractor under this Contract in paragraphs 7 and 8 shall survive the expiration or termination hereof. In addition, the parties hereto acknowledge that pursuant to A.R.S. § 12.510, except as provided in A.R.S. § 12-529, the State is not subject to or barred by any limitations of actions prescribed in A.R.S. Title 12, Chapter 5.

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8.5.2. Purchase Orders and Change Orders. Unless otherwise directed in writing by the Procurement Officer, the Contractor shall fully perform and shall be obligated to comply with all Purchase Orders and Change Orders received by the Contractor prior to the expiration or termination hereof, including, without limitation, all Purchase Orders and Change Orders received prior to but not fully performed and satisfied at the expiration or termination of this Contract.

9. State's Contractual Remedies

9.1. Right to Assurance. If the State, in good faith, has reason to believe that the Contractor does not intend to, or is unable to, perform or continue performing under this Contract, the Procurement Officer may demand in writing that the Contractor give a written assurance of intent to perform. Failure by the Contractor to provide written assurance within the number of days specified in the demand may, at the State's option, be the basis for terminating the Contract.

9.2. Stop Work Order.

- 9.2.1. Terms. The State may at any time, by written order to the Contractor, require the Contractor to stop all or any part of the work called for by this Contract for a period up to ninety (90) days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage.
- 9.2.2. Cancellation or Expiration. If a stop work order issued under this clause is canceled or the period of the order or any extension expires, the Contractor shall resume work. The Procurement Officer shall make an equitable adjustment in the delivery schedule or Contract price, or both, and the Contract shall be amended in writing accordingly.
- 9.3. Non-Exclusive Remedies. The rights and remedies of ADHS under this Contract are not exclusive, and ADHS is entitled to all rights and remedies available to it, including those under the Arizona Uniform Commercial Code and Arizona common law.
- 9.4. Right of Offset. The State shall be entitled to offset against any sums due the Contractor, in any Contract with the State or damages assessed by the State because of the Contractor's non-conforming performance or failure to perform this Contract. The right to offset may include, but is not limited to, a deduction from an unpaid balance and a collection against the bid and/or performance bonds. Any offset taken for damages assessed by the State shall represent a fair and reasonable amount for the actual damages and shall not be a penalty for non-performance.

10. Contract Termination

10.1. Cancellation for Conflict of Interest. Pursuant to A.R.S. § 38-511, the State may cancel this Contract within three (3) years after Contract execution without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the Contract on behalf of the State is, or becomes at any time while the Contract or an extension of the Contract is in effect, an employee of or a consultant to any other party to this Contract with respect to the subject matter of the Contract. The cancellation shall be effective when the Contractor receives written notice of the cancellation, unless the notice specifies a later time. If the Contractor is a political subdivision of the State, it may also cancel this Contract as provided in A.R.S. § 38-511.

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- 10.2. Gratuities. The State may, by written notice, terminate this Contract, in whole or in part, if the State determines that employment or a Gratuity was offered or made by the Contractor or a representative of the Contractor to any officer or employee of the State for the purpose of influencing the outcome of the procurement, securing the Contract or an Amendment to the Contract, or receiving favorable treatment concerning the Contract, including the making of any determination or decision about Contract performance. The State, in addition to any other rights or remedies, shall be entitled to recover exemplary damages in the amount of three times the value of the Gratuity offered by the Contractor.
- 10.3. <u>Suspension or Debarment.</u> The State may, by written notice to the Contractor, immediately terminate this Contract if the State determines that the Contractor or its subcontractor has been debarred, suspended or otherwise lawfully prohibited from participating in any public procurement activity, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body.

10.4. Termination Without Cause.

- 10.4.1 Both the State and the Contractor may terminate this Contract at any time with thirty (30) days notice, in writing specifying the termination date. Such notices shall be given by personal delivery or by certified mail, return receipt requested.
- 10.4.2 If the Contractor terminates this Contract, any monies prepaid by the State, for which no service or benefit was received by the State, shall be refunded to the State within five (5) days of the termination notice. In addition, if the Contractor terminates the Contract, the Contractor shall indemnify the State for any sanctions imposed by the funding source as a result of the Contractor's failure to complete the Contract.
- 10.4.3 If the State terminates this Contact pursuant to this Section, the State shall pay the Contractor the Contract price for all Services and Materials completed up to the date of termination. In a fixed price contract, the State shall pay the amount owed for the Services or Materials by multiplying the unit of service or item cost by the number of unpaid service units or items. In a cost reimbursement contract, the ADHS shall pay for any costs that the Contractor can document as having been paid by the Contractor and approved by ADHS. In addition, the Contractor will be paid its reasonable actual costs for work in progress as determined by Generally Accepted Accounting Principles (GAAP) up to the date of termination. Upon such termination, the Contractor shall deliver to the ADHS all deliverables completed. ADHS may require Contractor to negotiate the terms of any remaining deliverables still due.
- 10.5. <u>Mutual Termination.</u> This Contract may be terminated by mutual written agreement of the parties specifying the termination date and the terms for disposition of property and, as necessary, submission of required deliverables and payment therein.
- 10.6. Termination for Default. The State reserves the right to terminate the Contract in whole or in part due to the failure of the Contractor to comply with any material obligation, term or condition of the Contract, to acquire and maintain all required insurance policies, bonds, licenses and permits, or to make satisfactory progress in performing the Contract. In the event the ADHS terminates the Contract in whole or in part as provided in this paragraph, the ADHS may procure, upon such terms and in such manner as deemed appropriate, Services or Materials, similar to those terminated, and Contractor shall be liable to the ADHS for any excess costs incurred by the ADHS in obtaining such similar Services or Materials.
- 10.7. Continuation of Performance through Termination. Upon receipt of the notice of termination and until the effective date of the notice of termination, the Contractor shall perform work consistent with the requirements of the Contract and, if applicable, in accordance with a written transition plan approved by the ADHS. If the Contract is terminated in part, the Contractor shall continue to perform the Contract to the extent not terminated. After receiving the notice of termination, the Contractor shall immediately notify all subcontractors, in writing, to stop work on the effective date of termination, and on the effective date of termination, the Contractor and subcontractors shall stop all work.

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10.8. <u>Disposition of Property</u>. Upon termination of this Contract, all property of the State, as defined herein, shall be delivered to the ADHS upon demand.

11. Arbitration

Pursuant to A.R.S. § 12-1518, disputes under this Contract shall be resolved through the use of arbitration when the case or lawsuit is subject to mandatory arbitration pursuant to rules adopted under A.R.S. § 12 -133.

12. Communication

- 12.1. <u>Program Report</u>. When reports are required by the Contract, the Contractor shall provide them in the format approved by ADHS.
- 12.2. <u>Information and Coordination</u>. The State will provide information to the Contractor pertaining to activities that affect the Contractor's delivery of services, and the Contractor shall be responsible for coordinating their activities with the State, in such a manner as not to conflict or unnecessarily duplicate the State's activities. As the work of the Contractor progresses, advice and information on matters covered by the Contract shall be made available by the Contractor to the State throughout the effective period of the Contract.

13. Client Grievances

If applicable, the Contractor and its subcontractors shall use a procedure through which clients may present grievances about the operation of the program that result in the denial, suspension or reduction of services provided pursuant to this Contract and which is acceptable to and approved by the State.

14. Sovereign Immunity

Pursuant to A.R.S. § 41-621(O), the obtaining of insurance by the State shall not be a waiver of any sovereign immunity defense in the event of suit.

15. Administrative Changes

The Procurement Officer, or authorized designee, reserves the right to correct any obvious clerical, typographical or grammatical errors, as well as errors in party contact information (collectively, "Administrative Changes"), prior to or after the final execution of a Contract or Contract Amendment. Administrative Changes subject to permissible corrections include: misspellings, grammar errors, incorrect addresses, incorrect Contract Amendment numbers, pagination and citation errors, mistakes in the labeling of the rate as either extended or unit, and calendar date errors that are illogical due to typographical error. The Procurement Office shall subsequently send to the Contractor notice of corrections to administrative errors in a written confirmation letter with a copy of the corrected Administrative Change attached.

16. Survival of Terms After Termination or Cancellation of Contract

All applicable Contract terms shall survive and apply after Contract termination or cancellation to the extent necessary for Contractor to complete and for the ADHS to receive and accept any final deliverables that are due after the date of the termination or cancellation.

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17. Health Insurance Portability and Accountability Act of 1996 (HIPAA)

- 17.1. The Contractor warrants that it is familiar with the requirements of HIPAA, as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH Act) of 2009, and accompanying regulations and will comply with all applicable HIPAA requirements in the course of this Contract. Contractor warrants that it will cooperate with the Arizona Department of Health Services (ADHS) in the course of performance of the Contract so that both ADHS and Contractor will be in compliance with HIPAA, including cooperation and coordination with the Arizona Department of Administration-Arizona Strategic Enterprise Technology (ADOA-ASET) Office, the ADOA-ASET Arizona State Chief Information Security Officer and HIPAA Coordinator and other compliance officials required by HIPAA and its regulations. Contractor will sign any documents that are reasonably necessary to keep ADHS and Contractor in compliance with HIPAA, including, but not limited to, business associate agreements.
- 17.2. If requested by the ADHS Procurement Office, Contractor agrees to sign a "Pledge To Protect Confidential Information" and to abide by the statements addressing the creation, use and disclosure of confidential information, including information designated as protected health information and all other confidential or sensitive information as defined in policy. In addition, if requested, Contractor agrees to attend or participate in HIPAA training offered by ADHS or to provide written verification that the Contractor has attended or participated in job related HIPAA training that is: (1) intended to make the Contractor proficient in HIPAA for purposes of performing the services required and (2) presented by a HIPAA Privacy Officer or other person or program knowledgeable and experienced in HIPAA and who Coordinator.

18. Comments Welcome

The ADHS Procurement Office periodically reviews the Uniform Terms and Conditions and welcomes any comments you may have. Please submit your comments to: ADHS Procurement Administrator, Arizona Department of Health Services, 1740 West Adams, Suite 303, Phoenix, Arizona, 85007.

19. Data Universal Numbering System (DUNS) Requirement

For federal funding, pursuant to 2 CFR 25.100 et seq., no entity (defined as a Governmental organization, which is a State, local government, or Indian tribe; foreign public entity; domestic or foreign nonprofit organization; domestic or foreign for-profit organization; or Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity) may receive a subaward from ADHS unless the entity provides its Data Universal Numbering System (DUNS) Number to ADHS.

	Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
Ý	ADHS15-094962	SCOPE OF WORK

1. Background

The vision of the Arizona Department of Health Services (ADHS) is "Health and Wellness for all Arizonans." In December of 2013, ADHS completed a State Health Assessment (SHA). The SHA utilized Community Health Assessments conducted by local county health departments to assess the needs and capacity of public health in Arizona. This work resulted in the identification of fifteen (15) leading public health issues affecting the health of our communities. With stakeholder input, the Arizona State Health Improvement Plan (AzHIP) will set forth a roadmap to improve the health of Arizonans over the next five (5) years through the development of partnerships and resources to work collectively on shared health improvement goals and strategies.

The AzHIP has two (2) flagship goals to address the fifteen (15) public health issues: Healthy Communities, and Healthy People. The AzHIP defines healthy communities as interventions at the community or society level, targeting policy, systems and environmental approaches that shape the communities in which we live. Healthy People are interventions at the individual level, targeting individual behavior and promoting their making healthy choices.

These goals can be accomplished through a collaborative approach that engages local, state and national partners to improve the health and well-being of Arizonans. Collectively, we implement evidence based preventative health strategies, designed to impact health through health policy, system and environmental change initiatives, health promotion and education for individuals and communities, and enhancement of the public health infrastructure.

In order to best implement these goals, the Division of Public Health – Prevention Services has led a process to align strategies and improve integration of public health prevention programs. The Bureaus of Tobacco and Chronic Disease, Women's and Children's Health, Health Systems Development, and Nutrition and Physical Activity, Office of the Director - Local Health Liaison, and Office of Assistant Director have collaborated on the development of this Intergovernmental Agreement (IGA) which combines seven (7) programs into one shared IGA. Programs included in this IGA address several health priorities from the AzHIP, including but not limited to: cardiovascular disease, chronic lower respiratory diseases, diabetes, unintentional injury, obesity, teen pregnancy, tobacco, and access to well care. This IGA includes opportunities to address crosscutting strategies, such as enhancing the physical and built environment, school health, and worksite wellness.

Implementation of this IGA will be completed in three (3) phases that will occur in the first year of the IGA to accommodate funding cycles. Phase I will include Tobacco, Chronic Disease and Health in Arizona Policy Initiative (HAPI) and will begin July 2015. Phase II will include the Public Health and Health Services Block Grant and will begin October 2015. Phase III will include Teen Pregnancy Prevention, Family Planning and Maternal and Child Health will begin in January 2016. All three (3) phases will be operational and fully implemented in years two (2) through five (5) with annual start dates of July 1st.

2. Purpose

The purpose of this IGA is to leverage multiple public health funding sources to support implementation of health priorities identified in the AzHIP and the Community Health Improvement Plans. This IGA is intended to provide flexibility to the County Health Departments to best meet the needs of their local communities through high impact strategies that realize the agreed upon outcomes. The IGA provides a pathway to improved coordination of multiple prevention programs while streamlining the administrative functions for the programs that were previously administered separately.

3. Objectives

Counties will implement evidence-based strategies at the local community level that:

- 3.1 Promote and implement healthy communities' interventions that target policy, system and environmental approaches that will shape the communities in which we live.
- 3.2 Promote and implement healthy people interventions that target individual behavior and support making healthy choices.

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INTERGOVERNMENTAL AGREEMENT (IGA) SCOPE OF WORK

4. Scope of Work

This IGA offers a variety of evidence-based strategies designed to impact policy, system and environmental change at the community, organizational, individual, and policy levels in order to promote county-wide health changes so that public health impact will be maximized. Contingent upon available funding, Counties are expected to implement at multiple levels, in accordance with local community needs, and should emphasize complementary policy, environmental, programmatic, and infrastructure activities that integrate and build on each other to optimize the health improvements of the community. Counties have the option to select from a menu of evidence-based strategies that influence individual behaviors, policy, organizational practices, systems and environment though the following program areas:

- 4.1 Commercial Tobacco Use:
- 4.2 Chronic Disease Prevention and control strategies to address the four leading causes of disease related death (Cancer, heart disease, pulmonary disease, and Alzheimer's);
- 4.3 Procurement of Healthy Foods;
- 4.4 Healthy Community Design;
- 4.5 School Health:
- 4.6 Worksite Wellness:
- 4.7 Clinical Care:
- 4.8 Children with Special Health Care Needs;
- 4.9 Public Health Accreditation Preparation;
- 4.10 Teen Pregnancy;
- 4.11 Title V Family Planning; and
- 4.12 Maternal and Child Health.

5. Evidence-Based Strategies

Evidence-Based Strategies are strategies that explicitly link public health or clinical practice recommendation to scientific evidence of the effectiveness and/or other characteristics of such practices. (Reference: Community Guide: http://www.thecommunityguide.org/) Evidence based public health practice is the careful, intentional and sensible use of current best scientific evidence in making decisions about the choice and application of public health interventions. (Reference: Community Commons http://www.communitycommons.org/) Counties will select from a menu of evidence-based strategies found in Exhibits A — G specific to each of the following program areas:

- 5.1 Exhibit A Tobacco:
- 5.2 Exhibit B Chronic Disease:
- 5.3 Exhibit C Health in Arizona Policy Initiative (HAPI);
- 5.4 Exhibit D Public Health Accreditation Preparation;

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- 5.5 Exhibit E Teen Pregnancy Prevention;
- 5.6 Exhibit F Family Planning; and
- 5.7 Exhibit G Maternal and Child Health.

6. Evaluation

Performance measures and evaluations allow the counties and ADHS to collaboratively track progress, process indicators, outcomes measures, and impacts. As part of the local evaluation plan, the counties will be responsible for measuring the short term, and intermediate outcomes. Monitoring progress on short-term outcomes provides an opportunity for the counties to make adjustments to strategies to ensure increased long-term impact. ADHS in coordination with the counties will be responsible for measuring the long-term and impact outcomes. Process indicators, outcomes measures, and impacts must clearly relate to the selected strategies and activities identified within each County's Annual Action Plan.

7. Tasks

The County shall provide all of the tasks listed below:

- 7.1 Develop and implement an Annual Action Plan and a Budget Plan within the first forty-five (45) days of each budget period;
- 7.2 Participate in all calls (monthly, bi-monthly, quarterly), technical assistance calls and/or webinars, meetings and trainings;
- 7.3 Implement the approved strategies, and
- 7.4 Participate in the development of a shared comprehensive evaluation plan.

8. Requirements

The County shall meet the requirements listed below:

- 8.1 All revisions to the Annual Action Plan strategies, goals, objectives and timelines will require joint review and approval from ADHS staff;
- 8.2 All staffing changes will be reported to the ADHS Program Coordinator within fifteen (15) days;
- 8.3 All requests for a single item of capital equipment at or above the purchase price of five thousand dollars (\$5,000.00) will be requested in writing and submitted to the ADHS Program Coordinator for approval; and
- 8.4 Comply with all federal reporting requirements.

9. Deliverables

- 9.1 The County shall submit the deliverables listed below to the ADHS Program Coordinator:
 - 9.1.1 Contractor Expenditure Report (CER), an electronic version will be provided, upon request, to ADHS, due thirty (30) days after each quarter end (Q1: July September; Q2: October December; Q3: January March; and Q4: April June);
 - 9.1.2 A written Quarterly Report, due thirty (30) days after each quarter end (Q1: July September; Q2: October December; Q3: January March; and Q4: April June);

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- 9.1.3 A final CER invoice not later than forty-five (45) days following the end of each contract year;
- 9.1.4 Provide the name, email address and phone numbers of all program staff funded under this Agreement within thirty (30) days of hire;
- 9.1.5 Notify ADHS Program Coordinator of any change in program staff under this Agreement within fifteen (15) days of the change;
- 9.1.6 Collaborate and participate with ADHS on the development of a logic model;
- 9.1.7 Submit an Annual Action Plan by August 15;
- 9.1.8 Submit an Annual Budget Plan by August 15;
- 9.1.9 Submit an Annual Report forty-five (45) days following the end of each Contract year;
- 9.1.10 Submit a written request to use the ADHS Logo in any print, web documents, publications and video recordings prior to use; and
- 9.1.11 Submit a written request for the development of brochures, posters, public service announcements, paid media, videos, sponsorships, etc., to be paid for with funds from this Agreement prior to development.

9.2 ADHS will:

- 9.2.1 Review, provide feedback and approve the Annual Action Plan(s) within thirty (30) days of submittal;
- 9.2.2 Provide evidence-based strategies and supporting resources;
- 9.2.3 Provide a Quarterly Reporting Template;
- 9.2.4 Provide the Annual Action Plan Template;
- 9.2.5 Provide a Budget Plan Template;
- 9.2.6 Collaborate and work with the County to develop a comprehensive Logic Model Template;
- 9.2.7 Provide Outcome Measures:
- 9.2.8 Provide a Financial Guidance Document;
- 9.2.9 Provide feedback, technical assistance and training to support the approved Annual Action Plan(s), Reporting and Evaluation(s);
- 9.2.10 Access to virtual technical assistance and guidance from ADHS staff, local Health Department peers/mentors, and/or subject matter experts related to the strategy for which the County received funding;
- 9.2.11 Coordinate and conduct site visits; and
- 9.2.12 Provide the list of Title V priorities that the County may develop strategies.

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INTERGOVERNMENTAL AGREEMENT (IGA) SCOPE OF WORK

10. Approvals

ADHS must approve:

- 10.1 The Annual Action Plan and any subsequent changes or updates to the Action Plan, that will be implemented during the next Contract period, shall be submitted to ADHS for approval.
- 10.2 The quarterly Contractor's Expenditure Report (invoice) shall be approved by ADHS prior to reimbursement.
- 10.3 Capital Equipment (Single item purchase of \$5,000 or more) purchased for the program: A written request shall be submitted to ADHS for review and approval prior to any purchase on a case-by-case basis. The written request shall include details of how the proposed purchase supports current approved scope of work and annual action plan. Ownership will be retained by the Contractor for continued use in the objectives of the Action Plan.
- All marketing materials (The use of ADHS logo, brochures, posters, public service announcements, paid media, videos, etc.) which have been developed, written, published or recorded by the Grantee and paid for with funds from this grant award must be first approved by ADHS prior to the dissemination of such materials or airing or use of such announcements.
- 10.5 Quarterly Reports.
- 10.6 All evaluation components that involve human subjects.
- 10.7 Exhibit A G –Strategies for each Program and Program Specific Tasks/Requirements and Deliverables (if any).
 - 10.7.1 Exhibit A- Tobacco
 - 10.7.2 Exhibit B Chronic Disease
 - 10.7.3 Exhibit C Health in Arizona Policy Initiative (HAPI);
 - 10.7.4 Exhibit D Public Health and Health Services Block Grant
 - 10.7.5 Exhibit E Teen Pregnancy Prevention
 - 10.7.6 Exhibit F Family Planning
 - 10.7.7 Exhibit G- Maternal and Child Health

Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
ADHS15-094962	SCOPE OF WORK

11. Deliverables and Delivery Schedule

NOTICES, CORRESPONDENCE, AND REPORTS

11.1 Notices, correspondence, reports and invoices/CERs from the contractor to ADHS shall be sent to:

Sherry Haskins
Program Manager
Arizona Department of Health Services
150 N. 18th Avenue, Suite 300
Phoenix, AZ 85007
Sherry.Haskins@azdhs.gov
602-364-0606

11.2 Notices, correspondence, and reports (and payments if sent to same address) from ADHS to the Contractor shall be sent to:

Main Contact for Program Management Correspondence	Name: Nancy Rutherford Title: Health Programs Manager Email: nrutherford@gilacountyaz.gov Phone: (928)402-8517
Main contact for finance Management Correspondence	Name: Sarah Chavez Title: Fiscal Accounting Clerk Email: schavez@gilacountyaz.gov Phone: (928)402-4332

Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
ADHS15-094962	Ехнівіт А
	EVIDENCE-BASED STRATEGIES FOR TOBACCO

Evidence-Based Strategies for Tobacco

The County may select one (1) or more strategies from this strategic area.

This Exhibit defines the Program Strategy/s within each Strategic Area:

1. Strategic Area: Tobacco

- 1.1 Program Strategy(s):
 - 1.1.1 Utilize community outreach, education and policy advocacy at the community level to prevent youth tobacco use.
 - 1.1.2 Promote the use of cessation treatments among adult and youth smokers.
 - 1.1.3 Engage in peer-based approaches to prevent commercial tobacco use.
 - 1.1.4 Improve public awareness of the risks of secondhand smoke/vapors.
 - 1.1.5 Assist in tobacco enforcement activities.
 - 1.1.6 Other evidence-based related strategy.
- 1.2 Tobacco Specific Tasks and Requirements:
 - Adhere to the guidelines and principles set forth in the ADHS-BTCD Sustaining Arizona's Tobacco Program Plan and the 2014-2015 ADHS-BTCD Chronic Disease Prevention and Control Strategies that pertain to the services and activities identified in the corresponding Action Plans. These documents can be found on the ADHS Tobacco Free Arizona website http://www.azdhs.gov/diro/reports/strategicplan.htm (http://tobaccofreearizona.com/reports/pdf/tfastrategic-plan.pdf) and the ADHS Chronic Disease website (http://www.azdhs.gov/phs/chronicdisease).

Listed below are specific tasks and requirements related to the Program Strategy Options for tobacco.

1.3 Cessation Activity:

- 1.3.1 The County will work with the ASHLine Community Development Team (CDT) to create/implement ASHLine Outreach/Referral Development Action Plan.
- 1.3.2 The County will participate in quarterly calls with the ASHLine CDT Representative to discuss status of the ASHLine Outreach/Referral Development Action Plan and to cover any possible technical assistance needs.

1.4 Prevention - Youth Coalition:

- 1.4.1 The County will work with BTCD selected contractor for youth coalition to develop and implement a Youth Coalition Action Plan.
- 1.4.2 The County will ensure youth coordinators and youth participate in trainings twice a year and will work with BTCD on any technical assistance needs.

Contract Number INTERGOVERNMENTAL AGREEMENT (IGA)

EXHIBIT A

EVIDENCE-BASED STRATEGIES FOR TOBACCO

1.5 Enforcement:

1.5.1 Attorney General's Counter Strike Program:

The County shall:

- 1.5.1.1 Participate in the Arizona Attorney General's Office (AGO) Counter Strike Program.
- 1.5.1.2 Promote and recruit youth from the community to participate in the Retailer Compliance Checks, youth must be 16 or 17 years of age, possess a valid Arizona State Identification Card and must be available on nights and weekends; AGO compliance checks will be scheduled at a minimum of twice a year.
- 1.5.1.3 Facilitate and conduct in their county the AGO Merchant Diversion Program with retailers and clerks that have been cited for selling tobacco to underage youth.
- 1.5.1.4 Maintain quarterly communication with the Attorney General's Office Youth Tobacco Program.
- 1.5.2 Food & Drug Administration Tobacco Control Act (TCA) Program/SYNAR:

The County shall:

- 1.5.2.1 Participate in the ADHS-FDA TCA program for youth underage buys throughout each fiscal year.
- 1.5.2.2 Promote and recruit youth from the community to participate in the FDA youth underage buys, number of inspections will be based on FDA requirements and may vary from year to year.
- 1.5.2.3 Required to have at least two (2) youth available for inspections at all times.
- 1.5.2.4 Assist SYNAR in ensuring accurate locations of tobacco retailers within each county.
- 1.5.2.5 Maintain bi-monthly communication with the ADHS-FDA TCA Program Staff.

Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
ADHS15-094962	Ехнівіт В
	EVIDENCE-BASED STRATEGIES FOR CHRONIC DISEASE

Evidence-Based Strategies for Chronic Disease

The County may select one (1) or more strategies from this strategic area.

This Exhibit defines the Program Strategy/s within each Strategic Area:

- 1. Strategic Area: Chronic Disease
 - 1.1 Program Strategy/s:
 - 1.1.1 Improve public awareness of Alzheimer's disease and available resources for patients, caregivers and/or family members and health care providers.
 - 1.1.2 Improve public awareness of risk factors and detection of pulmonary disease.
 - 1.1.3 Promote and implement the Million Hearts Initiative.
 - 1.1.4 Implement the Stanford Chronic Disease Self-Management model (including Spanish version) and/or other self-management model.
 - 1.1.5 Support the work of schools to implement School Health Index/School Health Assessment and/or school wellness plans.
 - 1.1.6 Other evidence-based related strategy.
 - 1.2 Specific Tasks and Requirements:
 - Adhere to the guidelines and principles set forth in the ADHS-BTCD 2013-2017 Chronic Disease Strategic Plan and the 2014-2015 ADHS –BTCD Chronic Disease Prevention Strategies that pertain to the services and activities identified in the corresponding action plans. The ADHS-BTCD 2012-2017 Chronic Disease Strategic Plan can be found on the ADHS-BTCD website (http://www.azdhs.gov/phs/chronicdisease/documents/az-chronic-disease-strategic-plan.pdf).

Listed below are specific tasks and requirements related to the Menu of Strategy Options for Chronic Disease.

- 1.3 Alzheimer's/Dementia:
 - 1.3.1 The County will work with the Alzheimer's Association- Desert Southwest Chapter to increase public awareness of Alzheimer's/Dementia including the warning signs of Alzheimer's disease to patients, caregivers and/or family members and health care providers.
 - 1.3.2 The County will work with the Alzheimer's Association-Desert Southwest Chapter to provide resources to providers and implement a referral process to the Alzheimer's Association from provider's offices.
- 1.4 Chronic Lower Pulmonary Disease:
 - 1.4.1 The County will work with the America Lung Association/Arizona Chapter to increase public awareness of risk factors and detection of pulmonary disease.

	Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
ì	ADHS15-094962	Ехнівіт В
		EVIDENCE-BASED STRATEGIES FOR CHRONIC DISEASE

- 1.4.2 The County will work with the American Lung Association/Arizona Chapter to increase the use of home-based, comprehensive interventions with an environmental focus for children and adolescents for children and adolescents with asthma.
- 1.4.3 The County will work with the American Lung Association/Arizona Chapter to increase early intervention and participation in disease management programs.

1.5 Cardiovascular Disease:

- 1.5.1 The County will work with ADHS/BTCD Office of Chronic Disease to implement and promote the Million Hearts Initiative.
- 1.5.2 Increase intervention and participation in disease management programs.
- 1.6 Chronic Disease Self-Management:
 - 1.6.1 The County will implement Chronic Disease Self-Management programs (Include related Spanish version(s)).
 - 1.6.2 The County will ensure that staff is trained.
 - 1.6.3 The County will participate in regional meetings held by Arizona Living Well Institute. The number of trainings held, lay leaders trained, master leaders trained and number of organizations, agencies, healthy systems, providers that were contacted to increase referrals.

1.7 School Health:

1.7.1 The County will coordinate school health activities with any other funding received for school health activities (such as HAPI or Arizona Nutrition Network).

	Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
	ADHS15-094962	Ехнівіт С
l		EVIDENCE-BASED STRATEGIES FOR HEALTH IN ARIZONA POLICY INITIATIVE (HAPI)

Evidence-Based Strategies for Health in Arizona Policy Initiative (HAPI)

Counties may select one (1) or more strategies from this strategic area.

This Exhibit defines the Program Strategy/s within each Strategic Area:

Strategic Area: Health in Arizona Policy Initiative (HAPI)

1.1 Program Strategy/s:

1.1.1 Procurement of Healthy Foods:

- 1.1.1.1 Improve procurement policies around the nutrition quality of foods served in institutional cafeterias and/or vending machines.
- 1.1.1.2 Establish contract and bid writing standards to promote healthy food and beverages.
- 1.1.1.3 Establish healthy vending policies within institutions.
- 1.1.1.4 Establish nutrition standards for the procurement of foods and beverages offered in the workplace.
- 1.1.1.5 Establish menu labeling on all food and beverage items on foods sold in cafeterias and/or vending machines, including highlighting and promoting healthier options aligning with Dietary Guidelines for sodium, fat, and sugar.
- 1.1.1.6 Establish food and beverage pricing strategies pricing healthy foods lower and/or less healthy foods higher.

1.1.2 Healthy Community Design:

- 1.1.2.1 Establish community design standards to make streets safe for all users, including pedestrians, bicyclists, and users of public transit.
- 1.1.2.2 Establish community design protocols through Health Impact Assessments (HIA's) to assess the impact of community design changes on community health and wellbeing.
- 1.1.2.3 Increase accessibility, availability, affordability and identification of healthful foods in communities, including provision of full service grocery stores, farmers markets, small store initiatives, mobile vending carts, and/or restaurant initiatives.
- 1.1.2.4 Establish sites for community gardens in institutional settings and/or underserved areas.

1.1.3 School Health:

- 1.1.3.1 Improve countywide nutrition, physical activity, and screen time policies and practices in early care through postsecondary education settings.
- 1.1.3.2 Improve the nutrition quality of foods and beverages served in schools.
- 1.1.3.3 Improve the quality and amount of physical education and/or physical activity in Page 24 of 33

	Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
	ADHS15-094962	Ехнівіт С
		EVIDENCE-BASED STRATEGIES FOR HEALTH IN ARIZONA POLICY INITIATIVE (HAPI)

schools.

1.1.3.4 Target outreach and enrollment efforts to populations disproportionately uninsured.

1.1.4 Healthy Worksites:

- 1.1.4.1 Increase opportunities for physical activity in the workplace.
- 1.1.4.2 Establish incentive programs, such as flextime, rewarding and/or recognizing employee healthy behaviors.
- 1.1.4.3 Provide disease self-management classes to employees.
- 1.1.4.4 Increase the number of employers that incorporate nationally recognized preventive health screenings within health plans.
- 1.1.4.5 Increase the number of employees that utilize preventive health screenings within employer health plans.
- 1.1.4.6 Increase policies and practices to support breastfeeding in the workplace, especially in agencies providing WIC services.
- 1.1.4.7 Increase WIC employee participation and utilization of worksite wellness activities such as, but not limited to physical activity, healthy eating, preventive health screenings and stress management.

1.1.5 Clinical Care:

- 1.1.5.1 Provide policy training and technical assistance to health care institutions, providers, and provider organizations to effectively implement quality measures consistent with Meaningful-Use models.
- 1.1.5.2 Integrate peer-support/promotora models into the healthcare institutional setting.
- 1.1.5.3 Link evidence-based community and clinical preventive services such as efforts, which drive disparate populations into healthcare providers who offer preventive care consistent with the U.S. Preventive Services Taskforce (USPSTF) A & B Recommendations: http://www.uspreventiveservicestaskforce.org. (e.g., community-based promotoras working collaboratively with patient navigators within community health centers).
- 1.1.5.4 Integration or implementation of patient-centered medical home (PCMH) model of primary care.
- 1.1.5.5 Increase the number of health care providers and staff that complete the Culturally and Linguistically Appropriate Services (CLAS) Standards training.
- 1.1.5.6 Increase the number of health care systems that develop and implement a language access plan.
- 1.1.5.7 Improve health insurance literacy of consumers to increase enrollment in and utilization of insurance plans.

	Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
	ADHS15-094962	Ехнівіт С
		EVIDENCE-BASED STRATEGIES FOR HEALTH IN ARIZONA POLICY INITIATIVE (HAPI)

- 1.1.6 Children and Youth with Special Health Care Needs:
 - 1.1.6.1 Promote inclusion of focus on children and youth/young adults with special health care needs.
 - 1.1.6.2 Conduct countywide needs assessment for Children/Youth with Special Healthcare Needs.
 - 1.1.6.3 Establish a coalition or advocacy council consisting of 50% family members and young adults and 50% professionals working with children and youth with special health care needs.
 - 1.1.6.4 Ensure family members and young adults who are part of the coalition or advocacy council are involved in policy and program development, implementation, and evaluation at the county level.
 - 1.1.6.5 Other evidence-based related strategy.
- 1.2 HAPI Specific Tasks and Requirements:
 - 1.2.1 A portion of activities identified in the action plan must include those that will benefit the health of low-income women, infants, and children.
 - 1.2.2 The County will coordinate school health activities with any other funding received for school health activities (such as Chronic Disease or Arizona Nutrition Network).

	Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
Ì	ADHS15-094962	Ехнівіт D
	ADH313-094902	EVIDENCE-BASED STRATEGIES FOR PUBLIC HEALTH ACCREDITATION PREPARATION

Evidence-Based Strategies for Public Health Accreditation Preparation

The County must select a minimum of two (2) strategies from this strategic area.

This Exhibit defines the Program Strategy/s within each Strategic Area:

- 1. Strategic Area: Preventive Health and Health Services Block Grant
 - 1.1 Program Strategies:
 - 1.1.1 Establish and Monitor a System of Performance Management.
 - 1.1.2 Build a Culture of Quality Improvement.
 - 1.1.3 Workforce Development.
 - 1.1.4 Use award funds for Public Health Accreditation Board (PHAB) Fees.
 - 1.1.5 Monitor and measure progress towards accomplishing goals in the County Health Improvement Plan.

	Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
Ý.	ADHS15-094962	Ехнівіт Е
		EVIDENCE-BASED STRATEGIES FOR TEEN PREGNANCY PREVENTION

Evidence-Based Strategies for Teen Pregnancy Prevention

The County may select one (1) or more strategies from this strategic area.

This Exhibit defines the Program Strategy/s within each Strategic Area:

- 1. Strategic Area: Teen Pregnancy Prevention
 - 1.1 Program Strategies:
 - 1.1.1 Implement with fidelity an abstinence plus evidence-based or promising practice program through curriculum delivery to youth ages 11-19 years which may include parent-youth curriculum for guardians of youth ages 11-19. Programs must be culturally relevant, medically accurate and include process and outcome evaluations as outlined in the Teen Pregnancy Prevention Program Policy & Procedures manual.

Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
ADHS15- 094962	Ехнівіт F
	EVIDENCE-BASED STRATEGIES FOR FAMILY PLANNING

Evidence-Based Strategies for Family Planning

The County may select one (1) or more strategies from this strategic area.

This Exhibit defines the Program Strategy/s within each Strategic Area:

- 1. Strategic Area: Family Planning
 - 1.1 Program Strategies:
 - 1.1.1 Implement a clinic based reproductive health program which enhances maternal and infant health by providing accessible, comprehensive education, screening and contraceptive services to underserved individuals of reproductive age as outlined in the ADHS Family Planning Policy and Procedure Manual.

Contract Number	INTERGOVERNMENTAL AGREEMENT (IGA)
ADHS15- 094962	EXHIBIT G
	EVIDENCE-BASED STRATEGIES FOR MATERNAL AND CHILD HEALTH

Evidence-Based Strategies for Maternal and Child Health

The County may select one (1) or more strategies from this strategic area.

This Exhibit defines the Program Strategy/s within each Strategic Area:

- 1. Strategic Area: Maternal and Child Health (MCH)
 - 1.1. Program Strategies:
 - 1.1.1. The Contractor shall implement multi-faceted, evidence-based or evidence informed strategies at the county level that address state priorities as identified through Arizona's 2016 Title V Maternal and Child Health (MCH) Block Grant application targeting one or more of the Title V MCH Block Grant population health domains (i.e. Women/Maternal Health, Perinatal/Infant Health, Child Health, CSHCN, Adolescent Health and Cross cutting or Life Course). The strategies selected must impact one or more of the areas to be selected National Performance Measures, which will in turn influence the National Outcome Measures.
- 2. Maternal and Child Health Specific Tasks and Requirements:

Media and/or printed educational materials will adhere to the required wording as follows: "Funded in part by the Bureau of Women's and Children's Health as made available through the Arizona Department of Health Services." Additionally, media and/or printed educational materials will also adhere to the required wording as follows: "This project is supported by funds from the Department of Health and Human Services (DHHS), Health Resources and Services Administration (HRSA), Maternal and Child Health Bureau, under grant number 93.994 and title for \$ (to be filled in by Grantee upon receipt of grant award). The information or content and conclusions are those of the author and should not be construed as the official position or policy of, nor should be any endorsements be inferred by the U.S. Government, DHHS,

Contract Number

Intergovernmental Agreement (IGA)

Attachment 1

ADHS15-094962

PRICE SHEET PHASE 1

GILA COUNTY

PRICE SHEET PHASE ONE (1)

PHASE 1: JULY 1, 2015 - JUNE 30, 2016

PHASE ONE (1) ACTION PLAN Tobacco and Chronic Disease

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE (UOM)	QUANTITY	UNIT COST	TOTAL
Phase 1 Action Plan Tobacco and Chronic Disease	EA	1	\$6,752	\$6,752
TOTAL		1	\$6,752	\$6,752

TOBACCO

ITEM/SERVICE DESCRIPTION	UOM	QUANTITY	UNIT COST	TOTAL
Specific Service Strategies (See SOW: i.e. Prevention, Cessation, Secondhand Smoke, Enforcement)	QTR	4	\$29,817.66	\$119,270.64
TOTAL		4	\$29,817.66	\$119,270.64

CHRONIC DISEASE

ITEM/SERVICE DESCRIPTION	UOM	QUANTITY	UNIT COST	TOTAL
Specific Service Strategies (See SOW: i.e. Alzheimer's, Chronic Pulmonary Disease, Hypertension, Self-Management, School Health)	QTR	4	\$2,244.34	\$8,977.36
TOTAL		4	\$2,244.34	\$8,977.36

PHASE ONE (1) ACTION PLAN (HAPI)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Phase 1 Action Plan HAPI TOTAL	EA	1	\$8,700	\$8,700
TOTAL		1	\$8,700	\$8,700

HEALTH IN ARIZONA POLICY INITIATIVE

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. Procurement, Healthy Community Design, School Health, Worksite Wellness, Clinical Care, and Special Health Care Needs)	QTR	4	\$8,762	\$35,048
TOTAL		4	\$8,762	\$35,048

Contract Number	Intergovernmental Agreement (IGA)
ADHS15- 094962	Attachment 2
	PRICE SHEET PHASE 2

GILA COUNTY

PRICE SHEET PHASE TWO (2)

PHASE 2: OCTOBER 1, 2015 - JUNE 30, 2016

PHASE TWO (2) ACTION PLAN

	ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
	Phase 2 Action Plan	EA	1	\$7,000.	\$7,000.
L	PHASE 2 ACTION PLAN TOTAL		1	\$7,000.	\$7,000.

PREVENTIVE HEALTH AND HEALTH SERVICES BLOCK GRANT

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. Fees for Accreditation, Quality Improvement Projects, Workforce Development Implementation, Performance Management Documentation, Progress Toward County Health Improvement Plan)	QTR	3	\$10,460	\$31,380
PREVENTIVE HEALTH AND HEALTH SERVICES BLOCK GRANT TOTAL		3	\$10,460	\$31,380

PHASE ONE AND PHASE TWO GRAND TOTAL

ITEM/SERVICE DESCRIPTION	TOTAL
PHASE 1 & 2 GRAND TOTAL	TOTAL
TOTAL	\$217,128

PHASE ONE AND PHASE TWO TOTAL

ITEM / SERVICE DESCRIPTION	TOTAL
PHASE 1 & 2 TOTAL	\$217,128
	

Contract Number	Intergovernmental Agreement (IGA)	
ADHS15-094962	Attachment 3	
ADN313-094902	PRICE SHEET PHASE 3	

GILA COUNTY

PRICE SHEET PHASE THREE (3)

PHASE 3: JANUARY 1, 2016 - JUNE 30, 2016

PHASE THREE (3) TO BE DETERMINED

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
TOTAL				

PHASES ONE, TWO and THREE: GRAND TOTAL

ITEM/SERVICE DESCRIPTION		TOTAL
PHASE 1, 2 & 3 GRAND TOTAL		

ARF-3744 Consent Agenda Item 3. B.

Regular BOS Meeting

Meeting Date: 05/03/2016

Submitted For: Malissa Buzan, Submitted By: Allison Torres, Case Manager

Director

<u>Department:</u> Community Services <u>Division:</u> Administration

<u>Fiscal Year:</u> 2016-2017 <u>Budgeted?:</u> Yes <u>Contract Dates</u> July 1, 2016 - June <u>Grant?:</u> Yes

Begin & End: 30, 2017

Matching No <u>Fund?</u>: New

Requirement?:

<u>Information</u>

Request/Subject

Amendment No. 4 to an Intergovernmental Agreement (Contract No. ADES15-089113) with the Arizona Department of Economic Security.

Background Information

The Gila County Board of Supervisors approved Contract No. ADES15-089113 on June 23, 2015. The Gila County Board of Supervisors approved Amendment No. 1 to Contract No. ADES15-089113 on September 1, 2015.

The Gila County Board of Supervisors approved Revised Amendment No. 2 to Contract No. ADES15-089113 on January 5, 2016.

The Gila County Board of Supervisors approved Amendment No. 3 to Contract No. ADES15-089113 on December 15, 2015.

Evaluation

Amendment No. 4 to Contract No. ADES15-089113 will set the reimbursement ceiling for Case Management to \$298,145. It will also set the reimbursement ceiling for Community Services to \$150,000.

The cumulative reimbursement ceiling for the contract period July 1, 2016, through June 30, 2017, is \$448,145.

An Itemized Service Budget for the services of Case Management (Attachment A) and Community Services (Attachment B) are revised and attached.

Conclusion

By the Board of Supervisors approving Amendment No. 4 to Contract No. ADES15-089113, the Gila County Community Action Program will have additional funding to provide case management services and community services to eligible residents of Gila County of which the intent is to assist the household in resolving crisis situations in order to move closer to self-sufficiency.

Recommendation

The Gila County Community Services Division Director recommends that the Board of Supervisors approve Amendment No. 4 to Contract No. ADES15-089113.

Suggested Motion

Approval of Amendment No. 4 to an Intergovernmental Agreement (Contract No. ADES15-089113) between the Arizona Department of Economic Security and Gila County Division of Community Services, Community Action Program, revising the Itemized Service Budget for Case Management and Community Services whereby the cumulative reimbursement ceiling has been set to \$448,145 for the period of July 1, 2016, through June 30, 2017.

<u>Attachments</u>

Amendment 4 to Contract No. ADES15-089113

Attachment A to Amendment No. 4

Attachment B to Amendment No. 4

Amendment 3 to Contract No. ADES15-089113

Attachment A to Amendment No. 3

Revised Amendment No. 2

Attachment A to Amendment No.2

Attachment B to Amendment No. 2

Amendment 1 to Contract No. ADES15-089113

Attachment A to Amendment No. 1

Contract ADES15-089113

Contract ADES15-089113 cont.

Jeff Dalton Information Regarding Amendment No. 2

Approval as to Form



Intergovernmental Agreement CONTRACT AMENDMENT

the period of July 1, 2016 through June 30, 2017. Pursuant to the Terms and Conditions Section 32.0 Levels of Service, this Amendment adds the initial Case Management Serv Budget and Community Services Service Budget for the period of July 1, 2016 through June 30, 2017 as follows: Per the Alerts issued March 21, 2016 and April 4, 2016, the Case Management contract reimbursement ceiling for the period July 1, 2016 through June 30, 2017 is \$298,145. Per the Alerts issued March 21, 2016 and April 4, 2016, the Community Services contract reimbursement ceiling for the period July 1, 2016 through June 30, 2017 is \$150,000. Therefore, the initial Case Management Service Budget and Community Services Service Budget for the period of July 1, 2016 through June 30, 2017 are added and attached. 5. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AS HERETOFORE CHANGED AND/OF LAST SIGNATURE UNICESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT. 6. ARIZONA DEPARTMENT OF ECONOMIC SECURITY SIGNATURE OF AUTHORIZED INDIVIDUAL TYPED NAME TYPED NAME	5515 S. Apache Ave., Suite 200 Globe, Arizona 85501 3. AMENDMENT NUMBER Four (4) 4. THE PARTIES AGREE TO THE FOLLOWING AMENDMENT The purpose of this Amendment is to add the initial Case Management Service Budget and Community Services Service Budget for the period of July 1, 2016 through June 30, 2017. Pursuant to the Terms and Conditions Section 32.0 Levels of Service, this Amendment adds the initial Case Management Service Budget and Community Services Service Budget for the period of July 1, 2016 through June 30, 2017 as follows: Per the Alerts issued March 21, 2016 and April 4, 2016, the Case Management contract reimbursement ceiling for the period of July 1, 2016 through June 30, 2017 is \$298,145. Per the Alerts issued March 21, 2016 and April 4, 2016, the Community Services contract reimbursement ceiling for the period of July 1, 2016 through June 30, 2017 is \$150,000. Therefore, the initial Case Management Service Budget and Community Services Service Budget for the period of July 1, 2016 through June 30, 2017 are added and attached. 5. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AS HERETOFORE CHANGED AND/OR AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT. THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR. 6. ARIZONA DEPARTMENT OF ECONOMIC SECURITY GIGA COUNTRACTOR TO THIS CONTRACTOR. 7. NAME OF CONTRACTOR TO THIS CONTRACT. 7. NAME OF CONTRACTOR TO THIS CONTRACT. 7. NAME OF CONTRACTOR TO THIS CONTRACT. 8. SIGNATURE OF AUTHORIZED INDIVIDUAL TYPED NAME Cynthia Pullen TITLE Procurement Manager	1. CONTRACTOR (Name and address)		2. CONTRACT ID NUMBER
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TYPED NAME TYPED NAME	TYPED NAME Cynthia Pullen TITLE Procurement Manager TYPED NAME Michael A. Pastor TITLE Chairman	ARIZONA DEPARTMENT OF ECONOMIC SECURITY	Gila County Community S	Services Division
	Cynthia Pullen TITLE Procurement Manager Michael A. Pastor TITLE Chairman	SIGNATURE OF AUTHORIZED INDIVIDUAL	SIGNATURE OF AUTHORIZED INDIV	IDUAL
	Cynthia Pullen TITLE Procurement Manager Michael A. Pastor TITLE Chairman			
	TITLE Procurement Manager Chairman			
	Procurement Manager Chairman			
Chairman	DATE	Floculement Manager	Chairman	
DATE DATE	DATE	DATE	DATE	
		IN ACCORDANCE WITH ARS \$11,052 THIS CONTRACT AMENDMENT HAS REEN	I PEVIEWED BY THE LINDERSIGNED I	WHO HAVE DETERMINED THAT THIS
IN ACCORDANCE WITH ARS \$11.052 THIS CONTRACT AMENDMENT HAS REEN REVIEWED BY THE LINDER SIGNED WHO HAVE DETERMINED THAT THIS	IN ACCORDANCE WITH ARS \$11-952 THIS CONTRACT AMENIDMENT HAS REEN REVIEWED BY THE LINDERSIGNED WHO HAVE DETERMINED THAT THIS			
IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.		ARIZONA ATTORNEY GENERAL'S OFFICE		
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DATE	DATE	DATE	DATE	
I IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS	IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS			
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Revised: 8/22/13

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Case Management (CMG-CAP) Contract Period: 07/01/2016 - 06/30/2017

1. PERSONNEL

Number of Positions FTE Level	Position Title	Total Salary fo the Contract Period			TOTAL ERVICE COST	DE	s cost
1 1.00	Fiscal Services Manager	\$48,421.00		\$	24,211	\$	18,158
	Accounting Clerk Senior			\$	37,540	\$	31,909
		\$37,540.00			32,000	\$	14,668
1 1.00	Community Action Prog Admin	\$35,102.00		\$			
1 1.00	Social Services Case Mgr	\$32,710.00		\$	32,710	\$	14,590
1 1.00	Administrative Clerk Senior	\$25,213.00		\$	25,213	\$	6,303
1 1.00	Administrative Clerk Senior	\$23,299.00		\$	23,299	\$	5,436
TOTAL PERSONNEL				\$	174,973	\$	91,064
2. <u>EMPLOYE</u>	E RELATED EXPENSES						
ITEM	BASIS			TO	TAL COST	DE	s cost
Health Insurance	\$641.92 p	er mo x 12 mo	X 6 @ 41.17%	\$	19,028	\$	19,028
100			34 - Carroll Johnson 200	17051			
FICA	0.076	65 X	\$91,064	\$	6,966	\$	3,482
Workman's Comp	0.00860	7 X	\$91,064	\$	784	\$	392
Retirement	0.114	7 X	\$91,064	\$	10,445	\$	5,223
TOTAL EMPLOYEE	RELATED EXPENSES			\$	37,223	\$	28,125
3. PROFESS	IONAL AND OUTSIDE SERVICES	<u> </u>					
1754	B4010			ΤΟ:	TAL COCT	D F	T200 2
ITEM	BASIS				TAL COST		S COS 1
				\$	-	\$	-
TOTAL PROFESSIO	NAL AND OUTSIDE SERVICES			•		•	
TOTAL PROFESSIO	NAL AND OUTSIDE SERVICES			\$	•	\$	-
4 TDAVE							
4. <u>TRAVEL</u>							
ITEM	DACIC			TO	TAL COST	DE	T200 2
	BASIS			100		\$	
Gas/Vehicles/Maint	~\$450 per	month x 12 me	ontns	\$	5,400	Φ	5,400
Per Diem	\$25 per da	y for 20 days f	or 5 FTE's / Board Memb	. \$	2,500	\$	1,625
TOTAL TRAVEL	Ψ25 per da	ly loi 20 days i	of 51 1E 37 Board Wellis	\$	7,900	\$	7,025
TOTAL HOUSE					1,000	Ψ	1,020
5. SPACE							
<u> </u>							
ITEM	BASIS			TO	TAL COST	DE	S COST
Rent - Globe Office	Rent \$682	0 monthly X 12	2 months	\$	81,840	\$	12,276
technical respectives of the property of the p			ing, water, etc.)		aman kanadari	100	
Sparkletts/Other Space				\$	900	\$	450
TOTAL SPACE				\$	82,740	\$	12,726

6. <u>EQUIPMENT</u>

ITEM	BASIS	TOT	AL COST	DES	COST
N/A		\$	=:	\$	_
TOTAL EQUIPMENT		\$	-	\$	-
7. <u>MATERIALS & SUPPLIES</u>					
ITEM	BASIS	тот	AL COST	DES	COST
General Office Supplies	\$150 per month x 5 FTE's x 12 months	\$	9,000	\$	3,379
Postage	\$25 per month x 12 months	\$	300	\$	250
TOTAL MATERIALS AND SUPPLIES	VEO POI MONETA 12 MONETO	\$	9,300	\$	3,629
			78%		
8. <u>OPERATING SERVICES</u>					
ITEM	BASIS	тот	AL COST	DES	COST
Staff Training & Registration	\$2000 for training sessions for 2 FTE's (inlcudes hotel, registration)	\$	4,000	\$	4,000
Adivisory Board Quarterly Meetings	Registrations and meals	\$	1,500	\$	1,500
Local Fax, 800 Line, Phone Line & Service	\$2,000 x 12 months			_	
Maintenance, Leases Agreements & Member	erships/Dues	\$	24,000	\$	6,265
TOTAL OPERATING EXPENSES		\$	29,500	\$	11,765
9. INDIRECT COSTS					
ITEM	BASIS	тот	AL COST	DES	COST
N/A	27.0.0	\$	-	\$	-
TOTAL INDIRECT COSTS		\$		\$	
10. SUBTOTAL ADMIN COSTS		\$	341,636	\$ 1	54,334

11. **VOUCHERS**

ITEM	BASIS	TOT	AL COST	DES COST
LIHEAP		\$	123,516	\$ 123,516
LIHCON		\$	-	\$ -
LLVG		\$	-	\$ -
NHN		\$	295	\$ 295
TANF		\$	20,000	\$ 20,000
TOTAL VOUCHERS		\$	143,811	\$ 143,811

12. TOTAL SERVICE COST/DES TOTAL COST: \$ 485,447 \$ 298,145

REVENUE SOURCES:

DES Case Mgt. \$ 298,145 \$ 298,145 Gila County \$
TOTAL REVENUE: \$ 187,302

485,447 \$ 298,145

11/10/2015

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Community Services (CSV-CAP)

PERSONNEL

1.

Contract Period: 07/01/2016 - 06/30/2017

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL ERVICE COST	DE	S COST
1	1.00	Deputry Director Community Serv	\$ 47,436.00	\$ 47,436	\$	45,064
1	1.00	Fiscal Services Manger	\$ 48,241.00	\$ 24,121	\$	4,371
1	1.00	Housing Project Administrator	\$ 36,195.00	\$ 36,195	\$	1,810
1	1.00	Community Action Prog Admin	\$ 35.102.00	\$ 32.000	\$	16.674

					,		00,00.
TOTAL PE	RSONNEL				\$ 220,974	\$	99.897
1	1.00	Administrative Clerk Senior	\$	25,213.00	\$ 25,213	\$	6,303
1	1.00	Social Services Case Mgr	\$	32,710.00	\$ 32,710	\$	16,355
1	1.00	Administrative Clerk Senior	\$	23,299.00	\$ 23,299	\$	9,320
1	1.00	Community Action Prog Admin	\$	35,102.00	\$ 32,000	\$	16,674
-		riedenig i rejecti idiimileti diei	Ψ.	00,100.00	 ,	-	.,

2. <u>EMPLOYEE RELATED EXPENS</u>	<u>SES</u>			TOTAL	
ITEM	BASIS	standed	ante esse Parcellosi e David	COST	S COST
Health Insurance	\$641.92 per m	o x 12 mo	X 7 @36.4%	\$ 19,627	\$ 19,627
FICA	0.0765	X	\$99,897	\$ 7,642	\$ 7,642
Workman's Comp	0.008607	X	\$99,897	\$ 860	\$ 860
Retirement	0.1147	X	\$99,897	\$ 11,458	\$ 5,729
TOTAL EMPLOYEE RELATED EXPENSES				\$ 39,587	\$ 33,858

3.	PROFESSIONAL A	AND OUTSIDE SERVICES				
			TC	DTAL		
	ITEM	BASIS	C	OST	DES	COST
			\$	27	\$	-
TOTAL PR	OFESSIONAL AND	OUTSIDE SERVICES	\$	-	\$	-

4. <u>TRAVEL</u>		_	OTAL		
ITEM	BASIS		OTAL	DE	s cost
Per Diem	\$25 per day for 20 days for 5 FTE's / Board Membe		2,500	\$	1,250
TOTAL TRAVEL		\$	2,500	\$	1,250
5. <u>SPACE</u>		Т	OTAL		

			IOIAL		
	ITEM	BASIS	COST	DES	SCOST
N/A			\$ -	\$	
TOTA	AL SPACE		\$ -	\$	-

6.	EQUIPMENT					
	ITEM	DAGIG		TOTAL COST	DES	COST
N/A	ITEM	BASIS	\$	-	\$	-
	QUIPMENT		\$		\$	-
			_		•	
7.	MATERIALS & SUPPLIES					
				TOTAL		
NI/A	ITEM	BASIS		COST		COST
N/A	ATERIALS AND SUPPLIES		\$	-	\$	-
TOTALIVI	ATERIALS AND SUFFLIES		φ		Ψ	
8.	OPERATING SERVICES					
	00.00			TOTAL		
	ITEM	BASIS		COST		COST
N/A	DEDATING EVDENCES		\$	-	\$	-
TOTAL	PERATING EXPENSES		<u> </u>	•	Þ	
9.	INDIRECT COSTS				to the same of the	
			,	TOTAL		
	ITEM	BASIS		COST	DES	COST
	costs to Gila County	5% of Salary base \$99,897 @100%	\$	4,995	\$	4,995
TOTAL IN	IDIRECT COSTS		\$	4,995	\$	4,995
10.	SUBTOTAL ADMIN COST		\$	268,056	\$ 14	10,000
						and the second Colorest
11.	VOUCHERS					
				TOTAL		
	ITEM	BASIS		COST	DES	COST
	- Direct Client Services	~Average \$500 x 20 households	\$	10,000		10,000
TOTAL VO	DUCHERS		\$	10,000	\$ '	10,000
12.		TOTAL SERVICE COST/DES TOTAL COST:	\$	278 056	\$ 14	50,000
12.		TOTAL BERVIOL GOOTIBES TOTAL GOOT.	Ψ	210,000	ΨΙ	,,,,,,,,
		DEVENUE COURCES.				

 REVENUE SOURCES:

 DES CSV
 \$ 150,000
 \$ 150,000

 Gila County
 \$ 128,056
 \$ 150,000

 TOTAL REVENUE:
 \$ 278,056
 \$ 150,000

3/31/2015



Intergovernmental Agreement CONTRACT AMENDMENT

1. CONTRACTOR (Name and address)

Glia County Community Services Division		ADES 15-089113
5515 S. Apache Ave., Suite 200		3. AMENDMENT NUMBER
Globe, Arizona 85501		Three (3)
	4	1155 (5)
THE PARTIES AGREE TO THE FOLLOWING AMENDMENT		L
The purpose of this Amendment is to revise the Case M through June 30, 2016.	lanagement Service Budget	for the period of July 1, 2015
Pursuant to the Terms and Conditions, Section 32.0 Levels Service Budget for the period of July 1, 2015 through June 3		revises the Case Management
Per the Alert issued on October 9, 2015, the contract rei June 30, 2016 is revised from \$475,516 to \$477,916.	mbursement ceiling for the	period of July 1, 2015 through
Therefore, the Case Management Service Budget for the revised and attached.	period beginning July 1, 2	015 through June 30, 2016 is
7		
5. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFOR OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND	ECT. THE AMENDMENT SHALL B BY SIGNING THIS FORM ON BE	ECOME EFFECTIVE ON THE DATE HALF OF THE CONTRACTOR, THE
6.	7. NAME OF CONTRACTOR	- Maria a a
ARIZONA DEPARTMENT OF ECONOMIC SECURITY	Gila County Community S	
SIGNATURE OF AUTHORIZED INDIVIDUAL	SIGNATURE OF AUTHORIZED INDIV	IDUAL /
· Same	Michael Mi	acro
TYPED NAME Pam Giroux	TYPED NAME	
Land Landschaff Artist Action Action (Michael A. Pastor	· · · · · · · · · · · · · · · · · · ·
Procurement Manager DEPUTY CPO	Chairman, Board of S	Supervisors
1-15-2016	DATE 12-15-201	5
IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWER		
ARIZONA ATTORNEY GENERAL'S OFFICE		
BY: Barbara M. Behen	BY: Jefferson &	alto-
ASSISTANT ATTORNEY GENERAL	Jefferson R. Dalton, Deputy Gila Coun	ty Attorney, Civil Bureau Chief
DATE: 1/12/16	DATE: 12-15-20	15
	de la companya della companya della companya de la companya della	

Revised: 8/22/13

2. CONTRACT ID NUMBER

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Case Management (CMG-CAP) Contract Period: 07/01/2015 - 06/30/2016

1. PERSONNEL

Number of Positions F	ΓE Level	Position Title	a	Total Salary the Contra Period			SE	OTAL RVICE COST	DE	s cost
1	1.00	Divisional Fiscal Manag	-	\$46,280.	52		\$	23,140	\$	11,570
i	1.00	Senior Accounting Cleri		\$36,015.			\$	27,011	\$	24,307
1	1.00	Case Manager	.•	\$33,690.			\$	16,845	\$	16,845
1	1.00	Case Manager		\$31,226.			\$	15,613	\$	15,613
1	1.00	Clerk		\$23,230.			\$	11,615	\$	5,808
TOTAL PER							\$		\$	74,143
2. <u>E</u>	IPLOYE	E RELATED EXPENSES	<u> </u>							
	ITEM		BASIS				TOT	AL COST	DE	S COST
Health Insura		4		то x 12 п	o X 5 @ 75%		\$	28,722	\$	28,722
FICA			0.0765	x	\$74,143		\$	5,672	\$	2,836
Workman's	Comp		0.008607	X	\$74,143		\$	638	\$	319
Retirement			0.1147	х	\$74,143		\$	8.504	\$	4,252
TOTAL EMP	LOYEE	RELATED EXPENSES					\$	43,536	\$	36,129
3. <u>P</u> i		ONAL AND OUTSIDE S		•				<u> </u>		
C/	ITEM AP60 LIH	EAP Reporting Module	BASIS \$2,400.00				TO T.	AL COST 2,400	DE \$	2,400
TOTAL PRO	FESSIOI	NAL AND OUTSIDE SEI	RVICES"				\$	2,400	\$	2,400
4. <u>Tf</u>	RAVEL							· · · · · · · · · · · · · · · · · · ·		<u> </u>
	ITEM		BASIS				TOT	AL COST	DE	S COST
Gas/Vehicles	s/Maint	•	-\$1000 per	month x 12	months		\$	12,000	\$	8,965
Per Diem		\$	325 per day	for 20 day	s for 5 FTE's / Boar	rd Membe	\$	2,500	\$	1,625
TOTAL TRA	VEL					The state of the s	\$	14,500	\$-	10,590
5 1	ITEM	_	BASIS					AL COST		
Rent - Globe	Office				12 months		\$	20,076	\$	10,038
Cmmalalass- 101	u				ining, water, etc.)			4 000	•	000
Sparkletts/Ot TOTAL SPA		e Expense	100 x 12 m	ontas			\$ \$	1,200	\$ 34 6 75	600
TOTAL SPA	YE :::::::::						P	21,276	•	10,638

6.	EQUIPMENT
v.	

	ITEM	BASIS	TOTA	L COST	DES	COST
N/A			\$	_	\$	-
TOTAL I	EQUIPMENT		\$		\$	
7.	MATERIALS & SUPPLIES	<u>,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>				
	ITEM	BASIS	TOTA	L COST	DES	COST
General	Office Supplies	\$200 per month x 5 FTE's x 12 months	\$	12,000	\$	4,505
Postage		\$50 per month x 12 months	\$	600	\$	300
	MATERIALS AND SUPPLIES		\$	12,600	\$	4,805
B.	OPERATING SERVICES					
	ITEM	BASIS	TOTA	L COST	DES	cos
Staff Tra	ining & Registration	\$1000 for training sessions for 4 FTE's (inloudes hotel, registration)	\$	4,000	\$	4,000
Adivisory	y Board Quarterly Meetings	Registrations and meals	\$	1,500	\$	1,500
	x, 800 Line, Phone Line & Service	\$2,000 x 12 months	_		_	
	ance, Leases Agreements & Membe	erships/Dues	\$	24,000	\$ 	6,265
TOTAL	OPERATING EXPENSES		\$	29,500	5.55	11,765
9.	INDIRECT COSTS		 			<u></u>
	ITEM	BASIS	TOTA	L COST	DES	cos
N/A		A STATE OF THE STA	\$	-	\$	-
TOTAL	INDIRECT COSTS		\$.\$	#11. -
10.42	SUBTOTAL ADMIN COSTS			218,036	O-10 047	50 470

11. VOUCHERS

ITEM	BASIS	TO	TAL COST	DI	ES COST
LIHEAP		\$	137,585	\$	137,585
LIHCON		\$	-	\$	-
LLVG		\$	-	\$	-
NHN		\$	316	\$	316
TANF		\$_	30,000	\$	30,000
TOTAL VOUCHERS		\$3	167,901	\$.	167,901

INTERPOLICE TO A STATE OF THE STATE OF THE

REVENUE SOURCES:

DES Case Mgt. \$ 318,371 \$ 318,371
Gila County \$ 67,566

TOTAL REVENUE: \$ 385,937 \$ 318,371

11/10/2015



Intergovernmental Agreement CONTRACT AMENDMENT

CONTRACTOR (Name and address)		2. CONTRACT ID NUMBER
Gila County Community Services Division 5515 S. Apache Ave., Suite 200		ADES15-089113
Globe, Arizona 85501		3. AMENDMENT NUMBER Two (2)
4. THE PARTIES AGREE TO THE FOLLOWING AMENDMENT		¥
Pursuant to the Terms and Conditions, Amendments or Modific amendment is to:	ations section and Levels of Se	ervice section, the purpose of this
Funding for the contract period July 1, 2015 through June 30, 201	16:	
The reimbursement ceiling for the service Case Management \$14,240.00.	is increased from \$301,731 to	\$315,971. This is an increase of
The reimbursement ceiling for the service Community Services \$9,545.	is increased from \$150,000 to	\$159,545. This is an increase of
The cumulative reimbursement ceiling for the contract period July	1, 2015 through June 30, 2016 is	s \$475,516.
Therefore, the Itemized Service Budget for the services of Case NB) are revised and attached.	Management (Attachment A) and	Community Services (Attachment
7		
5 FYOSDT LO DO O TO		
 EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFI OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND 	ECT. THE AMENDMENT SHALL BE BY SIGNING THIS FORM ON BEH	ECOME EFFECTIVE ON THE DATE
6. ARIZONA DEPARTMENT OF ECONOMIC SECURITY _	7. NAME OF CONTRACTOR Gila County Community S	
SIGNATURE OF AUTHORIZED INDIVIDUAL	SIGNATURE OF AUTHORIZED INDIVI	// //
Athr	Mulant	alo
Pam Giroux	PYPED NAME	V
TITLE	Michael A. Pastor	
Procurement Manager	TITLE	*
DATE	Chairman, Gila Count	y Board of Supervisors
12/23/2015	December 22, 2015	
IN ACCORDANCE WITH ARS §11.952 THIS CONTRACT AMENDMENT HAS BEEN CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWER	I DEVIEWED BY THE UNDERSIONED W	/HO HAVE DETERMINED THAT THIS
ARIZONA ATTORNEY GENERAL'S OFFICE		
BY: King of South	O , p()	
	BY: Jefferont	all
ASSISTANT ATTORNEY GENERAL	PUBLIC AGENCY LEGAL COUNS	EL
7		
DATE: 23-2015	DATE: /2-21-2015	

Revised: 8/22/13

Attachment A

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Case Management (CMG-CAP) Contract Period: 07/01/2015 - 06/30/2016

1. PERSONNEL

				Total Salary for	r		TAL VICE		
Number of	ETE II	Position Titl	_	the Contract Period			OST	DE	S COST
<u>Positions</u>	FTE Level	Divisional Fiscal Mana	• • • • • • • • • • • • • • • • • • • •	\$46,280.52		\$	23,140	\$	11,570
1	1.00	Senior Accounting Cle		\$36,015.20		\$	27,011	\$	24,307
i	1.00	Case Manager	i K	\$33,690.80		\$	16,845	\$	16,845
1	1.00	Case Manager		\$31,226.00		\$	15,613	\$	15,613
1	1.00	Clerk		\$23,230.00		\$	11,615	\$	5,808
TOTAL PI	ERSONNEL					\$ 2.5	94,224	\$	74,143
2.	EMPLOYE	E RELATED EXPENSE	<u>:S</u>						
	ITEM		BASIS			TOTA	L COST	DE	S COST
Health Ins	urance		\$638.26 pe	r mo x 12 mo	X 5 @ 75%	\$	28,722	\$	28,722
FICA			0.0765	×	\$74,143	\$	5,672	\$	2,836
Workman'	s Comp		0.008607	×	\$74,143	\$	638	\$	319
Retiremen	nt		0.1147	х	\$74,143	\$	8,504	\$	4,252
		RELATED EXPENSES				\$	43,536	\$	36,129
3.	PROFESS	IONAL AND OUTSIDE	SERVICES						
J.	FICOI LOO	IONAL AND OUTOIDE	<u>OLIVIOLO</u>						
N/A	ITEM		BASIS			TOTA	L COST	DE	S COST
						\$	-	\$	-
	ROFESSIO	NAL: AND OUTSIDE SE	RVICES	\$4/430 E		•		•	•
	ROFESSIO TRAVEL	nal: and outside se	RVIC ES			•		•	<u>-</u>
TOTAL PI	######################################	NAL-AND OUTSIDE SE	RVICES		/	\$ 5	L COST	\$	
TOTAL PI	TRAVEL ITEM	nal and outside se	BASIS	r month x 12	months	\$ 5		\$	
4. Gas/Vehic	TRAVEL ITEM	en e	BASIS ~\$1000 per			TOTA	L COST 12,000 2,500	DE \$	s cost
TOTAL PI	TRAVEL ITEM cles/Maint	en e	BASIS ~\$1000 per		months for 5 FTE's / Board Memb	TOTA	L COST 12,000	DE \$	S COST 8,965
4. Gas/Vehic	TRAVEL ITEM cles/Maint	en e	BASIS ~\$1000 per			TOTA	L COST 12,000 2,500	DE \$	s COST 8,965 1,625
4. Gas/Vehic	TRAVEL ITEM cles/Maint	en e	BASIS ~\$1000 per			TOTA \$	L COST 12,000 2,500	DE \$ \$	8 COST 8,965 1,625 10,590
4. Gas/Vehic	TRAVEL ITEM cles/Maint RAVEL	en e	BASIS ~\$1000 per \$25 per da		for 5 FTE's / Board Memb	TOTA \$	L COST 12,000 2,500 14,500	DE \$ \$	8 COST 8,965 1,625 10,590
4. Gas/Vehic	TRAVEL ITEM cles/Maint RAVEL	en e	BASIS ~\$1000 per \$25 per da BASIS Rent \$1,67	y for 20 days	for 5 FTE's / Board Memb	TOTA \$	2,500 2,500 14,500 L COST 20,076	DE	S COST 8,965 1,625 10,590
4. Gas/Vehic Per Diem TOTAL TI	ITEM cles/Maint RAVEL ITEM obe Office	en e	BASIS ~\$1000 per \$25 per da BASIS Rent \$1,67	y for 20 days 3 monthly X clear	for 5 FTE's / Board Memb	TOTA \$	L COST 12,000 2,500 14,500 L COST 20,076	DE \$	S COST 8,965 1,625 10,590

6. <u>EQUIPMENT</u>

N/A	ITEM	BASIS	101	AL COST	DE	5 603
N/A			\$	-	\$	-
OTAL	EQUIPMENT		\$		\$	
.	MATERIALS & SUPPLIES			•		
	ITEM	BASIS	тот	AL COST	DE	s cos
3enera	al Office Supplies	\$200 per month x 5 FTE's x 12 months	\$	12,000	\$	4,505
ostag		\$50 per month x 12 months	\$	600	\$	300
	MATERIALS AND SUPPLIES		\$ -	12,600	\$	4,805
3.	OPERATING SERVICES					
	ITEM	BASIS	TOT	AL COST	DE	s cos
Staff Ti	raining & Registration	\$1000 for training sessions for 4 FTE's (inloudes hotel, registration)	\$	4,000	\$	4,000
	ory Board Quarterly Meetings	Registrations and meals	\$	1,500	\$	1,500
	Fax, 800 Line, Phone Line & Service	\$2,000 x 12 months	_		_	
	nance, Leases Agreements & Memb	erships/Dues	\$ 	24,000	\$	6,285
TOTAL	OPERATING EXPENSES		5 .00	29,500	5	11,785
9.	INDIRECT COSTS					
	ITEM	BASIS	тот	AL COST	DE	s cos
N/A		BLANCE OF STREET	\$		<u>\$</u>	-
LOTAL	INDIRECT COSTS		\$		5	

11. <u>VOUCHERS</u>

ITEM	BASIS	TO	TAL COST	DE	ES COST
LIHEAP		\$	137,585	\$	137,585
LIHCON		\$	-	\$	-
LLVG		\$	-	\$	-
NHN		\$	296	\$	296
TANF		_\$_	30,000	\$	30,000
TOTAL VOUCHERS		\$	167,881	\$.	167,881

1274 COTAL SERVICE GOST/DESTOTAL GOST/DESTOT

REVENUE SOURCES:

DES Case Mgt. \$ 315,971 \$ 315,971 Gila County \$ 67,546 TOTAL REVENUE: \$ 383,517 \$ 315,971

3/31/2015

Attachment B

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Community Services (CSV-CAP)

Contract Period: 07/01/2015 - 06/30/2016

1.	PERSONNI	<u> </u>						
			Total Salary for the		-	OTAL		
Number of			Contract			RVICE		
Positions_	FTE Level	Position Title	Period	· · · · · · · · · · · · · · · · · · ·		COST		S-COST
1	1.00	Community Services Director	\$84,159.14		\$	40,356	\$	35,789
1 1	1.00	Divisional Fiscal Manager	\$46,280.52		\$ \$	23,140 12,106	\$ \$	11,570 12,106
1	1.00 1.00	Divisional Assistant Case Manager	\$30,266.23 \$33,690.80		э \$	16,845	э \$	16,845
1	1.00	Case Manager	\$31,226.00		φ \$	15,613	\$	15,613
1	1.00	Clerk	\$23,230.00		\$	11,615	\$	5,808
TOTAL PE			V20,200.00			119,675		
factorial and an extension of the second	uada iwaaceaa.uu	The state of the s	10.00 E. 10.11 P. 1.12 2.12 2.12 2.12 2.12 2.12 2.1	And the late of the second	11 12 12 14 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
2.	EMPLOYE	E RELATED EXPENSES						
					-	OTAL		
1144-1	ITEM	BASIS		V 0 0 10 0001		COST		S COST
Health Insu	rance	\$638.26 p	er mo x 12 mo	X 6 @43.33%	\$	19,912	\$	19,912
FICA		0.076	5 X	\$97,731	\$	7,476	\$	7,476
Workman's	Comp	0.00860	7 X	\$97,731	\$	841	\$	841
Retirement		0.114	7 X	\$97,731	\$	11,210	\$	5,605
TOTAL EM	PLOYEE RE	LATED EXPENSES.			\$	39,439	\$:	33,834
3.	PROFFSSI	ONAL AND OUTSIDE SERVICES						
	<u> </u>		E		T	OTAL		
	ITEM	BASIS			(COST	DE	S COST
N/A					\$	-	\$	
TOTAL PR	OFESSIONA	L AND OUTSIDE SERVICES			\$		\$	
4.	TRAVEL							
						OTAL		
0 - 24 - 1 - 1	ITEM	BASIS		40		COST		S COST
Gas/Vehicle	es/Maint	\$500 per	month x 12 mor	nths	\$	6,000	\$	2,298
Per Diem		\$25 per d	av for 20 davs f	or 5 FTE's / Board M	lemt \$	2,500	\$	1,250
TOTAL TR	AVEL					8,500		3,548
5.	SPACE							
	ITEM	BASIS			•	OTAL COST	DE	S COST
N/A	11 12 141	DASIS			s	- -	\$	-
TOTAL SP	ACE				Walter Control		\$	
ಬಾ.ಕರ್ಯಮದೇಟೆ					ENDERS TO	aar way ar mad a		and the state of

6.	EQUIPMENT				
	ITEM	BASIS		TOTAL COST	DES COST
N/A	14 6441		\$	-	\$ -
	QUIPMENT		\$		\$
7.	MATERIALS & SUPPLIES			TOTAL	
	ITEM	BASIS		COST	DES COST
N/A			\$	-	\$ -
TOTAL N	IATERIALS AND SUPPLIES		\$		\$
8.	OPERATING SERVICES			TOTAL	
	ITEM	BASIS		TOTAL COST	DES COST
N/A	(BAGIO	\$	-	\$ -
	PERATING EXPENSES		\$		\$
9.	INDIRECT COSTS				
		P4010		TOTAL	DEC COST
Indiroct (ITEM Costs to Gila County	BASIS 5% of Salary base \$97,731 @100%	¢	COST 4,887	DES COST \$ 4,887
TOTALI	NDIRECT COSTS	Ja of Galary base \$81,131 @10076	\$		\$ 4,887
10.	SUBTOTAL ADMIN COST		\$	172,501	\$ 140,000
11.	VOUCHERS				
•••			•	TOTAL	
	ITEM	BASIS		COST	DES COST
	s - Direct Client Services	~Average \$500 x 40 households	\$	19,545	\$ 19,545
TOTALV	OUCHERS		. 5.	19,545	\$ 19,545
12.		SEEDERALO VARISERVICE ECOSIVIDES (10) VAL	COST: \$	192,046	\$ 159,645
		REVENUE SOL			
			ES CSV \$		\$ 159,545
			County \$		£ 450 545
		TOTAL REV	ENDE: \$	192,046	\$ 159,545

3/31/2015



Intergovernmental Agreement CONTRACT AMENDMENT

CONTRACTOR (Name and address)		2. CONTRACT ID NOWIBER
Gila County Community Services Division 5515 S. Apache Ave., Suite 200		ADES15-089113
Globe, Arizona 85501		3. AMENDMENT NUMBER 1
4. THE PARTIES AGREE TO THE FOLLOWING AMENDMENT		
Pursuant to the Terms and Conditions, Levels of Service sec	ction, the purpose of this am	endment is to:
Funding for the contract period July 1, 2015 through June 3	0, 2016:	
The reimbursement ceiling for the service Case Managen increase of \$11,250.	nent is increased from \$29	0,481 to \$301,731. This is an
The cumulative reimbursement ceiling for the contract period	July 1, 2010 through June	30, 2015 is \$451,731.
Therefore, the Itemized Service Budget for the service of Ca	se Management (Attachmer	nt A) is revised and attached.
Í		
5. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFEOR LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND T	CT. THE AMENDMENT SHALL B BY SIGNING THIS FORM ON BEI HE CONTRACTOR TO THIS CON	ECOME EFFECTIVE ON THE DATE HALF OF THE CONTRACTOR, THE
6. ARIZONA DEPARTMENT OF ECONOMIC SECURITY	7. NAME OF CONTRACTOR Gila County Community	
SIGNATURE OF AUTHORIZED INDIVIDUAL	SIGNATURE OF AUTHORIZED INDIV	ails
TYPED NAME Pam Giroux	Michael A. Pastor	
TITLE Procurement Manager	Chairman, Board of S	Supervisors —
DATE 10/5/2015	DATE 9-1-201	5
IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWER	REVIEWED BY THE UNDERSIGNED SAND AUTHORITY GRANTED TO EA	WHO HAVE DETERMINED THAT THIS CH RESPECTIVE PUBLIC BODY.
ARIZONA ATTORNEY GENERAL'S OFFICE	^	
BY: Barbara M. Behen	BY: Offusors	lab
ASSISTANT ATTORNEY GENERAL	Jefferson R. Dalton, Deputy Gila	County Attorney, Civil Bureau Chief
DATE: 9/24/15	DATE: 9-1-2015	

Revised: 8/22/13

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Case Management (CMG-CAP) Contract Period: 07/01/2015 - 08/30/2016

1. <u>PERSONNEL</u>

1 1 1 1	FTE Level 1.00 1.00 1.00 1.00 1.00 1.00	Divisional Fiscal Manag Senior Accounting Cleri Case Manager Case Manager Clerk	ger s	otal Salary for the Contract Period \$46,280.52 \$36,015.20 \$33,680.80 \$31,226.00 \$23,230.00		\$ \$ \$ \$ \$ \$	OTAL RVICE 23,140 27,011 16,845 15,613 11,615	***	S COST 11,570 24,307 16,845 15,613 5,808 474,143 1	✓
2.	EMPLOYE	F RELATED EXPENSES	<u>\$</u>							
Health Ins	ITEM urance	ş	BASIS \$638.26 per	mo x 12 mo	X 5 @ 75%	TOT. \$	AL COST 28,722	DE \$	S COST 28,722	
FICA			0.0765	×	\$74,143	\$	5,672	\$	2,836	
Workman's	s Comp		0.008607	x	\$74,143	\$	638	\$	319	
Retiremen		RELATED EXPENSES	0.1147	X	\$74,143	\$ \$	8,504 9,43,536	\$.\$	4,252 38,129	1
3.	PROFESS	IONAL AND OUTSIDE S	BERVICES					-		
N/A	ITEM		BASIS			тот \$	AL COST	DE \$	S COST	
TOTAL PI	ROFESSIO	NAL AND OUTSIDE SE	RVICES :	% ************************************		\$ 74	VIEW 4.74	\$	WY97744	
4.	TRAVEL									
Gas/Vehic	ITEM les/Maint	;	BASIS \$500 per mo	nih x 12 ma	onths	тот \$	AL COST 6,000	DE \$	6,000	
Per Diem	RAYEL		\$25 per day	for 60 days	for 6 FTE's / Board	Memt \$	7,500 43,500	\$ - \$ -	7,600 13,500	/
									-	
Rent - Glo	ITEM be Office	1	BASIS Rent \$1,673	monthly X	12 months	TOT \$	AL COST 20,076	DE S	10,038	
		((Inclused eld	tricity, clear	ning, water, etc.)	•		_	•	
TOTAL'S)		ce Expense	\$100 x 12 m	onins		\$ \$	1,200 	\$ \\$	600 310,638	1

6. <u>EQUIPMENT</u>					
ITEM	BASIS	TOTA	al Cost	DES	COST
N/A		\$	-	\$	-
TOTAL EQUIPMENT		10 A 2 A 10 A		\$	41/44/14
7. MATERIALS & SUPPLIE	<u>is</u>			· · · · · · · · · · · · · · · · · · ·	
ITEM	BASIS	TOT	AL COST	DES	COST
General Office Supplies	\$200 per month x 6 FTE's x 12 months	\$	12,000	\$	4,505
Postage	\$50 per month x 12 months	\$	600	\$	300
TOTAL MATERIALS AND SUPPLI	ES	\$	12,600	3	4,805
8. OPERATING SERVICES					
ITEM	BASIS	TOT	AL COST	DES	COST
Staff Training & Registration	\$1000 for training sessions for 5 FTE's (inloudes hotel, registration)	\$	5,000	\$	5,000
Adivisory Board Quarterly Meetings		\$	4,375	\$	4,375

9.	INDIRECT COST	TS .					
	ITEM	BASIS	TOTAL	COST	DES	COST	
N/A			\$	-	\$	-	
TOTAL	INDIRECT COSTS		\$ ************************************		\$	250	
10.	SUBTOTAL ADI	MIN COSTS	\$ 2	18,511.	\$ 15	4,875	

Local Fax, 800 Line, Phone Line & Service \$2,000 x 12 months

Maintenance, Leases Agreements & Memberships/Dues \$ 24,000 \$ 6,285

TOTAL OPERATING EXPENSES

11. **VOUCHERS**

ITEM	BASIS	TOTA	L COST	DI	es cost	
LIHEAP		\$	116,560	\$	116,560	
LIHCON		\$	-	\$	•	
LLVG		\$	-	\$	•	
NHN		\$	298	\$	296 ·	
TANF		\$	30,000	\$	30,000	
TOTAL VOUCHERS	langskiller skrivet var strangskiller for de b	1	46,856	\$	146,856	

12 COTAL SERVICE COST/DESTOTAL GOST = \$ = 365/367 SESM/73 (1)

REVENUE SOURCES:

DES Case Mgt. \$ 301,731 \$ 301,731

Glia County \$ 63,636

TOTAL REVENUE: \$ 365,367 \$ 301,731

3/31/2015



INTERGOVERNMENTAL AGREEMENT (IGA)

Contract between the Arizona Department of Economic Security ("ADES") and the Gila County ("Contractor").

WHEREAS the ADES is duly authorized to execute and administer contracts under A.R.S §41-1954 and,

WHEREAS the Contractor is duly authorized to execute and administer contracts under ARS 11:201 and and,

WHEREAS the ADES and the Contractor are authorized by A.R.S. §11-952 et seq. to enter into agreements for joint or cooperative action to contract for the services specified in this contract.

THEREFORE, the ADES and Contractor agree to abide by all the terms and conditions set forth in this Contract.

Contract Term: This contract shall be effective July 1, 2015, and shall terminate on June 30, 2020, unless extended in accordance with the Terms and Conditions.

BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT.

FOR AND ON BEHALF OF THE ARIZONA DEPARTMENT OF ECONOMIC SECURITY:

FOR AND ON BEHALF OF THE GILA COUNTY:

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Procurement Officer Signature	Signature
TAM GIROUX	Michael A. Pastor
Printed Name	Printed Name
BOODEMENT MANAGER	Chairman
Title	Title
6/30/2015	6-23-2015
Date·	Date
ADES15-089113	ADES15-089113
ADES Contract Number	Contract Number

IN ACCORDANCE WITH A.R.S. §11-952 THIS CONTRACT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.

AND AUTHORITI GRANTED TO EACH RESPECTIVE	EPOBLIC BODY.
ARIZONA ATTORNEY GENERAL'S OFFICE	1
By: Assistant Attorney General	By: MMMMMMMMM
Assistant Automey General	Bryan Chambers, Deputy County Attorney/Civil Bureau Chief
Date: 6/20/15	Date: 6-23-2015
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Scope of Work

Community Action Program Services

- 1.0 ADES Mission and Vision Statement
- 1.1 ADES Mission The Arizona Department of Economic Security (ADES) promotes the safety, well-being, and self-sufficiency of children, adults, and families.
- 1.2 ADES Vision Every child, adult, and family in the state of Arizona will be safe and economically secure.
- 2.0 Purpose
- 2.1 **Purpose Statement** This Contract provides broad-ranging programs and services in rural and urban areas that are intended to pursue the reduction of poverty, the revitalization of low-income communities and the empowerment of low-income families and individuals to become fully self-sufficient.
- 2.2 Legal Authority Pursuant to Arizona Revised Statutes (A.R.S.) Section §41-1954 (A)(6) provides the Department the authority to Contract and incur obligations within the general scope of its activities and operations subject to the availability of funds, and A.R.S. Section §41-1954 (A) (8), to make funding available to provide an array of services for the reduction of poverty, the revitalization of low-income communities and the empowerment of low-income families to become fully self-sufficient.
- 2.3 Funding Fund sources that support the services include the Community Services Block Grant (CSBG), Temporary Assistance to Needy Families (TANF), Social Services Block Grant (SSBG), Low Income Home Energy Assistance Program (LIHEAP), and Neighbors Helping Neighbors (NHN). The use of the funding may be directed by statute or prescribed by federal requirements. Funding information is summarized below.

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FUND SOURCE	ALLOWABLE ACTIVITIES	ADDITIONAL INFORMATION
Community Services Block Grant (CSBG) Federal	Activities that are designed to assist low-income families and individuals to remove obstacles and solve problems that block the achievement of self-sufficiency, to secure and retain meaningful employment, attain adequate education, make better use of available income, obtain and maintain adequate housing, obtain emergency assistance, achieve greater participation from low-income communities, establish partnerships and strengthen relationships with community organizations, establish youth development programs, create linkages to fill gaps in services, and support innovative community and neighborhood based initiatives.	Various objectives may include providing case management services to individuals and families in securing services from other agencies, or moving a family from crisis situations onto various stages of self-sufficiency. Funds are distributed to designated Community Action Agencies (CAAs) according to a funding formula that consists of the following elements: (1) Number of persons in poverty in the geographic area served. (2) Number of persons unemployed in the geographic area served. (3) Five percent of the overall funds are distributed only to rural counties. (4) Funds are adjusted for tribes receiving CSBG dollars. Any Contractor whose allocation does not reach a minimum of \$150,000 will receive an allocation of at least \$150,000. The Limited Purpose Contractor serving Migrant or Seasonal Farm Workers will receive two percent of the overall available CSBG funds.
Temporary Assistance to Needy Families (TANF) - Federal	Case management services, emergency shelter, move-in assistance, eviction prevention, and utility assistance	Funds are distributed to designated CAAs according to a funding formula that consists of the following elements: (1) Number of persons in poverty in the geographic area served. (2) Five percent of the overall funds is distributed only to rural counties. Any Contractor whose allocation does not reach a minimum of \$150,000 will receive an allocation of at least \$150,000. The Limited Purpose Contractor serving Migrant or Seasonal Farm Workers will receive two percent of the overall available TANF funds.

FUND SOURCE	ALLOWABLE ACTIVITIES	ADDITIONAL INFORMATION
Social Services Block Grant – Locally	Contractor operations, case management, general transportation, and supportive services, for	Funding amounts are determined through the local planning process. Funding for General Transportation in Coconino, Yavapai, and
Planned (SSBG-LP) Federal	individuals and families.	Navajo Counties.
Low Income Home Energy Assistance Program (LIHEAP) Federal	Utility Assistance	Funds are distributed to designated CAAs and designated LIHEAP Contractors according to a funding formula that consists of the following elements: (1) Number of persons in poverty in the geographic area served. (2) Number of persons unemployed in the geographic area served. (3) Five percent of the overall funds are distributed only to rural counties.
Neighbors Helping Neighbors (NHN) Local	Utility Assistance	Funds are distributed to designated CAAs and designated NHN according to a funding formula that consists of the following elements: (1) Number of persons in poverty in the geographic area served. (2) Number of persons unemployed in the geographic area served. (3) Five percent of the overall funds is distributed only to rural counties.

2.4 Definitions – See Exhibit A, as may be amended.

3.0 Program Description

- 3.1 Community Services (provided in every county in Arizona) The primary objectives of this service are to strengthen community capabilities for planning and coordinating the use of a broad range of resources related to the elimination of poverty; the organization of a range of services so that these services may have a measurable and potentially major impact on the causes of poverty and help families and individuals become self-sufficient; the greater use of innovative and effective community based approaches to attacking the causes of poverty and of community breakdown; the maximum participation of the poor to empower them to respond to the unique problems and needs within their communities; and the broadening of the resource base of programs directed to the elimination of poverty.
- 3.2 Case Management (provided in every county in Arizona) This service provides assistance to low-income families and individuals by providing case management services that are intended to assist the household in resolving crisis situations and move closer to self-sufficiency. Components of this service include Short Term Crisis Services, Utility Assistance Services, and any other program or service the Contractor deems necessary and appropriate, according to local community needs and priorities.
- 3.3 General Transportation (provided in Coconino, Navajo and Yavapai Counties only) This service provides or assists in obtaining various types of transportation for specific needs. This service may include various types of transportation for employment, medical, training, or other supportive services with the exception of ambulance services. It may be provided by Contractor-operated vehicles or through vouchers for public transit.

4.0 Notices

4.1 The Contractor shall email all correspondence regarding this Contract to the assigned DAAS Contract Specialist or address to:

Arizona Department of Economic Security DAAS Contracts Unit P. O. Box 6123-Site Code 950A Phoenix, AZ 85005-6123 4.2 The Department will address all correspondence regarding this Contract to the individual(s) identified in the letter of assurances (Attachment 9).

5.0 Reserve

- 6.0 Administrative Requirements The Contractor shall:
- 6.1 Provide services that are culturally relevant and linguistically appropriate to the population served.
- 6.2 Comply with ADES Policy and Procedure Manuals as may be amended, and all applicable federal, state, and local laws, rules, and regulations as may be amended, including but not limited to the following:
- 6.2.1 COATES Human Services Reauthorization Act of 1998
- 6.2.2 Personal Responsibility and Work Opportunity Reconciliation Act of 1996
- 6.2.3 Stewart B. McKinney Homeless Assistance Act
- 6.2.4 ARS §46-241 Short Term Crisis Services
- 6.2.5 ARS §46-701 Utility Assistance
- 6.2.6 ARS §46-741 Neighbors Helping Neighbors
- 6.2.7 ARS §46-140.01 Verification of identity and citizenship and/or immigration status; and ARS §§1-501-1-502, regarding eligibility for federal and state or local public benefits.

6.3. Staffing and Security

- 6.3.1 Verify and assure that staff members and volunteers do not have conflicts of interest in the provision of services and management of the programs.
- 6.3.2 Provide to all staff and volunteers timely and accurate information and appropriate training for the services they provide.
- 6.3.3 Maintain client/recipient confidential information in a secure location.

6.4 Equipment

- 6.4.1 Communicate with ADES electronically through email to convey Microsoft-based text and spreadsheet documentation, and access/utilize up-to-date information from ADES, U.S. Department of Health and Human Services (DHHS) Office of Community Services (OCS), and other web sites.
- 6.4.2 Utilize computer backup/recovery systems and procedures to ensure no loss of data required for ADES reports, and to ensure that there is no disruption or degradation of services provided.
- 6.4.3 Utilize a computer-based tracking system from which monthly, quarterly, and other reports may be generated.

6.5 Service Provision

- 6.5.1 Provide services directly, as allowed, or through subcontractors.
- 6.5.2 Collect and report required client data.
- 6.5.3 Maintain documentation that key staff has received appropriate training or hold appropriate certification/licensure in accordance with their job descriptions.
- 6.5.4 Maintain documentation that appropriate case management staff has received training on the requirements of ARS §46-140.01 and ARS §1-501 and 1-502 regarding eligibility for State and local benefits (this does not apply to tribal entities).
- 6.5.5 Maintain and utilize a policy and procedure manual that includes, at a minimum, detailed intake procedures, program description and eligibility requirements, client grievance procedures, non-discrimination policy, and confidentiality requirements.
- 6.5.6 Maintain client-focused facility locations which offer sufficient client waiting space or waiting rooms, adequate seating, and restrooms for program applicants at all permanent facility locations indicated on the Facility Location Chart (Attachment 1).

6.6 Networking

- 6.6.1 Develop partnerships and network with related programs to provide more immediate resolution to issues and expand resources.
- 6.6.2 Form local partnerships with community agencies to address the needs of low-income families and individuals.
- 6.6.3 Network with social service professionals within the community to expand their means to receive and disseminate information for each service.
- 6.6.4 Facilitate and participate in education, training, and information seminars, workshops, and conferences.
- 6.6.5 Participate in conference calls and attend meetings initiated by ADES to receive training or obtain information.

- 6.7 Subcontract Related Service Provisions
- 6.7.1 Document all costs associated with provision of Contract services.
- 6.7.2 Provide administrative assistance, training and technical assistance to subcontractors in support of administrative functions as needed or requested by subcontractors.
- 6.7.3 Require that subcontractors are in compliance with applicable administrative directives and forms.
- 6.7.4 Provide technical assistance to subcontractors through procedural interpretation or by additional research upon request.
- 6.7.5 Develop and present initial and refresher training to subcontractor staff as deemed necessary by the Contractor, subcontractor or ADES.
- 6.7.6 Implement a coordinated service delivery system that establishes standards for service delivery and operations.
- 6.7.7 Hold periodic meetings with subcontractors to communicate new developments, discuss problems, share ideas for improvements and address other identified topic areas.
- 6.7.8 Utilize client grievance procedures, which respond timely and effectively to customer complaints.
- 6.7.9 Develop linkages between the coordinated service delivery system and other community resources.
- 6.7.10 Identify service gaps among client populations and develop and implement services or resources to meet identified needs.
- 6.7.11 Address client barriers to service.
- 6.7.12 Train appropriate personnel in the use and completion of the ADES EN-005 Application for Services form(s) or other ADES approved written or electronic form(s) as may be amended (Exhibit B).
- 6.8 Monitoring and Evaluation
- 6.8.1 Utilize instruments for monitoring/evaluating subcontractors' performance and compliance with Administrative Requirements stated in Section 6.0, as well as other requirements specified in service scopes of work.
- 6.8.2 Conduct at a minimum, on-site Contract compliance monitoring of subcontractors at least every two years, to include, but not limited to, facilities, administrative and financial operations, and programmatic service delivery.
- 6.8.3 Establish and implement a process for service/performance improvement.
- 6.8.4 Participate in ADES evaluation studies, when required.
- 6.9 CSBG Organizational Standards
- 6.9.1 Participate in the implementation of the CSBG Organizational Standards and any training made available to assist with the implementation and compliance with the Standards as recommended by OCS and agreed to by CAAs and ADES, as may be amended (CAAs only).
- 7.0 General Reporting Requirements The Contractor shall:
- 7.1 Email all correspondence regarding this Contract to the assigned DAAS Contract Specialist or address to:

Arizona Department of Economic Security
DAAS Contracts Unit
P. O. Box 6123-Site Code 950A
Phoenix, AZ 85005-6123

- 7.1.1 A complete and accurate monthly Contractor's Invoice and Statement of Expenditures. Note: Mileage will be reimbursed at no greater than the current federal mileage reimbursement rate. Exceptions may be requested in writing to, and considered for approval by, the Community Services Program Administrator.
- 7.1.2 Updated Cost Allocation Plan by October 1, 2015, if not provided prior to Contract start date.
- 7.1.3 A correctly completed "Contractor's Equipment List" (Form FES-1000A), as may be amended, for all proposed equipment purchases costing \$5,000 or more to be purchased in whole or in part with ADES funds (Exhibit C).
- 7.1.4 Contractor's insurance certifications identified in the Terms and Conditions, Insurance Requirements section.
- 7.1.5 Subcontractor's insurance certifications identified in the Terms and Conditions, Insurance Requirements section.
- 7.1.6 By June 30 annually, a twelve month monitoring plan that includes at a minimum: which direct service subcontractors are to be monitored during the twelve month period beginning July 1 (of the same year),

- and for each: administrative, fiscal, and/or programmatic the specific service(s) to be monitored, and the target monitoring start and completion dates.
- 7.1.7 Programmatic reports as specified under each service (i.e., Community Services, Case Management, and General Transportation).
- 8.0 Items Provided by the Department -- The Department shall provide, at a minimum:
- 8.1 Funding allocation information, as needed.
- 8.2 A Contractor's Invoice and Statement of Expenditures form.
- 9.0 Community Services
- 9.1 Service Description
- 9.1.1 Services that provide a range of activities that have a measurable and major impact on the causes of poverty.
- 9.2 Service Information
- 9.2.1 The purposes of the CSBG are to provide assistance to local communities through a network of CAAs that pursue six national goals outlined in federal law:
 - 1. Low-income people become more self-sufficient
 - 2. The conditions in which low-income people live are improved
 - 3. Low-income people own a stake in their community
 - 4. Partnerships among supporters and providers of services to low-income people are achieved
 - 5. Agencies increase their capacity to achieve results
 - 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments
- 9.2.2 These goals will be accomplished through:
 - 1. The strengthening of community capabilities for planning and coordinating the use of a broad range of federal, state, local and other assistance "including private resources" related to the elimination of poverty, so that this assistance can be used in a manner responsive to local needs and conditions;
 - The organization of a range of services related to the needs of low-income families and individuals, so that these services may have a measurable and potentially major impact on the causes of poverty in the community and may help families and individuals to achieve self-sufficient;
 - 3. The greater use of innovative and effective community-based approaches to attacking the causes and effects of poverty and of community breakdown;
 - 4. The maximum participation of residence of the low-income communities and members of the groups served by programs assisted through the block grants to empower such residence and members to respond to the unique problems and needs within their communities; and
 - 5. The broadening of the resource base of programs directed to the elimination of poverty so as to secure a more active role in the provision of services for (a) private, religious, charitable and neighborhood-based organizations: and (b) individual citizens, and business, labor, and professional groups, who are able to influence the quantity and quality of opportunities for the poor.
- 9.3 Board Requirements The Contractor shall:
- 9.3.1 Private, non-profit CAAs:
 - 1. Select a Tripartite Governing Board that administers the services.
 - 2. Seat a Tripartite Governing Board that is comprised as follows:
 - (i) One-third are elected public officials, holding public office on the date of selection.
 - (ii) Not fewer than one-third of members are persons chosen in accordance with democratic selection procedures adequate to ensure that these members are representative of low-income individuals and families in the neighborhood served and each representative of low-income individuals and families selected to represent a specific neighborhood within a community, resides in the neighborhood represented by the member.
 - (iii) The remaining members are officials or members of business, industry, labor, religious, law enforcement, education, or other major groups and interests in the community served.
 - Establish and follow written procedures identified in CSBG legislation to ensure the Tripartite Governing Board membership that conforms to the Tripartite Board requirements, including a description of the democratic selection process used in the appointment of members.
 - 4. Establish and follow written procedures including board by-laws, to ensure the Tripartite Governing Board fully participates in the development, planning, implementation, and evaluation of the program and services to serve low-income communities, including but not limited to:

- (i) active participation in the development and on-going implementation and evaluation of the Contractor Community Action Plan;
- (ii) active participation in ensuring the completion of a Community Needs Assessment for the area served, and in reviewing the results of the Assessment to ensure responsiveness to any identified gaps in services; and
- (iii) active participation in the identification and evaluation of Result Oriented Management and Accountability (ROMA) Performance Outcomes used in measuring the Contractor's effectiveness in achieving the six national goals.
- Establish and follow written procedures that describe how a low-income individual, community
 organization, religious organization, a representative of low-income individuals that considers its
 organization and low-income individuals to be inadequately represented on the board, petition for
 adequate representation on the Board.
- 6. Conduct a minimum of four quarterly Tripartite Governing Board meetings per state fiscal year.
 - For public and quasi-governmental entities, meetings must conform to Arizona open meeting laws.
- Maintain records of Tripartite Governing Board membership, election and selection process, and detailed meeting minutes.
- 8. Provide upon request and maintain documentation demonstrating Tripartite Governing Board members' training, including, but not limited to board member governance and advisory responsibilities, the purposes of the CSBG and other programs administered by the Contractor, and the requirement of the Board to participate in the ROMA System.
- Maintain and provide, upon request, documentation of the democratic selection process utilized for low-income representatives.
- 10. Document and communicate to ADES efforts to fill any vacancies.
- 11. Address any vacancies within 90 days of each occurrence; provide upon request and maintain documentation of efforts to fill within 120 days of occurrence.

9.3.2 Public CAAs Advisory Board:

- Select members to serve on a Board in which one-third of the board members are persons chosen in accordance with democratic selection procedures adequate to assure that these members are representative of low-income individuals and families. Select representatives to fill balance of seats as set forth in governing documents.
- 2. Maintain and provide, upon request, documentation of democratic selection process for low-income representatives.
- 3. Document and communicate to ADES efforts to fill any vacancies.
- 4. Address any vacancies within 90 days of each occurrence and provide and maintain documentation of efforts to fill within 120 days.

9.4 Community Action Plan Requirements – The Contractor shall:

- 9.4.1 Develop, and implement when approved by ADES, a Community Action Plan that includes:
 - 1. a description of a needs assessment for the community served, that may be coordinated with community-needs assessments conducted for other programs;
 - 2. Contractors' objectives that are aligned with the six (6) national goals;
 - 3. a description of the Contractor that includes its primary functions, responsibilities, organizational structure, and its association as part of a larger entity if appropriate;
 - 4. a description of the service delivery system for services provided or coordinated with CSBG funds.
 - 5. a narrative that demonstrates how the results of the Community Needs Assessment were used and incorporated into the Community Action Plan;
 - 6. a description of how linkages will be developed to fills gaps in services through the provision of information, referrals, case management, and follow-up consultations;
 - 7. a description of how CSBG funds will be coordinated with other public or private resources;
 - 8. a description of how the Contractor will use CSBG funds to support innovative community and neighborhood based initiatives;
 - a description of how the Contractor will provide, on an emergency basis, for the provisions of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals;
 - a description of how the Contractor will, to the maximum extent possible, coordinate programs and form partnerships with other agencies serving low-income residents, including religious organizations, charitable groups, and community- based organizations; and

- 11. a description of the ROMA performance outcomes and any related indicators that will be used to measure the Contractor's performance in achieving the six (6) CSBG national goals.
- 9.5 Results Oriented Management & Accountability (ROMA) Requirements The Contractor shall:
- 9.5.1 Participate in the ROMA System as may be amended, for measuring performance and results of programs and services.
- 9.6 Program Reporting Requirements The Contractor shall:
- 9.6.1 Submit the following items as may be amended, by the dates indicated, as may be amended, by the ADES Community Services Program Administrator through written notification to the Contractor:
 - Annual Community Action Plan with a description of the Needs Assessment conducted for the community served, by June 30th of each calendar year. Contractor must utilize format specified by ADES (Exhibit D).
 - Quarterly ROMA Outcomes Report (Exhibit E) by October 25, January 25, April 25 of each calendar
 year. The Contractor shall not submit a Fourth Quarter Report, but shall include fourth quarter data
 with the Annual CSBG IS Report. Contractor must utilize format specified by ADES (Exhibit F).
 - 3. CSBG Information System (IS) Report by October 1st of each calendar year (Exhibit F).
 - 4. Schedule of planned Board meetings for the next twelve months, by June 30 of each calendar year.
 - 5. Monthly Community Services Block Grant (CSBG) Contract Payment Verification Form (All CAAs), as appropriate (Exhibit G).
 - 6. Copy of complete and detailed minutes from Tripartite/Advisory Board meetings within 30 days of Board approval of minutes.
 - 7. Current Organizational Chart by June 30 of each year.
 - 8. Current Agency Operations Spreadsheet by June 30 of each year.
- 9.7 Items Provided by the Department The Department shall provide:
- 9.7.1 Formats for Annual Community Action Plan, Quarterly ROMA Outcomes Reports, and CSBG Final Reports.
- 9.7.2 Training on Community Action Plan preparation, Quarterly ROMA Outcomes Report preparation, and CSBG Final Reports.
- 10.0 Case Management
- 10.1 Service Description
- 10.1.1 A service or process that establishes a relationship with an individual or family in order to enhance their functioning and/or integration into the community. Appropriate services and/or benefits are identified, planned, obtained, provided, recorded, monitored, modified when necessary and/or terminated. This may include: assessment to determine their needs and eligibility when applying for/receiving services, assistance in finding necessary resources in addition to covered services to meet basic needs, assistance in obtaining entitlements, communication and coordination of care as well as follow-up of crisis contact or missed appointments.
- 10.1.2 This service specifically provides assistance to low-income families and individuals by providing case management services that are intended to assist the household in resolving crisis situations and move closer to self-sufficiency. Components of this service include Short Term Crisis Services, Utility Assistance Services, and any other program or service the Contractor deems necessary and appropriate, according to local community needs and priorities.
- 10.2 Service Information
- 10.2.1 The primary goal of this service is to assist low-income individuals and families in resolving crisis situations, and moving households closer to self-sufficiency.
- 10.2.2 All CAAs shall provide the following:
 - 1. Case Management.
 - Short Term Crisis Services (STCS) that provide temporary assistance to persons at or below 125 percent of poverty, or 150 percent if elderly or disabled, who have an emergent need that cannot be met immediately with their own income or other resources.

The STCS program is funded with TANF and is available to low-income families with children. Benefits available through the STCS program include the following:

- 1. temporary shelter at hotels/motels for homeless persons:
- 2. housing assistance for rent or mortgage assistance, move-in, and eviction prevention;

- 3. utility assistance for families with a current or anticipated interruption of heating and/or cooling services; and
- 4. special needs to secure or maintain employment.
- 10.2.3 All CAAs and designated LIHEAP agencies shall provide the following:
 - 1. Utility Assistance Services that assist low-income households lower basic home energy bills with specific emphasis on those households with the lowest income and highest energy burden and that respond to problems related to the termination of heating and/or cooling. Utility Assistance is funded with Low Income Home Energy Assistance Program (LIHEAP), and Neighbors Helping Neighbors (NHN) funds. For LIHEAP eligibility, the household income limit is sixty (60) percent of the State Median Income (SMI) or 150 percent of the Federal Poverty Guideline (FPG), whichever is greater, as may be amended. For NHN eligibility, the household income limit is 125 percent of the FPG except for individuals sixty years of age or older or disabled, where the household income limit is 150 percent of the FPG, as may be amended. The Contractor shall offer Utility Assistance Services as a component program under the overall Case Management Service structure. Benefits include:
 - (i) Utility payments or deposits for heating and cooling
 - (ii) Temporary emergency shelter (if needed due to energy related crisis)
 - (iii) Payment of water bills related to cooling (May 1 through October 1)
 - (iv) Rental assistance where utility payment is included in the rent
- 10.2.4 Tribal entities shall provide utility assistance funded with LIHEAP. Benefits include the following:
 - 1. Utility payments or deposits for heating and cooling
 - 2 Payment of water bills related to cooling (May 1 through October 1)
 - 3. Rental assistance where utility payment is included in the rent
- 10.3 Case Management Requirements (CAAs and designated LIHEAP agencies) The Contractor shall:
- 10.3.1 Develop and implement client oriented intake procedures which are responsive to households in crisis situations.
- 10.3.2 Develop and implement intake procedures responsive to applicants who are physically infirm and must apply for benefits without leaving their homes.
- 10.3.3 Develop in collaboration with the client, a case management plan that includes the following:
 - 1. An assessment of the client's resources and needs
 - 2. Specific objectives that relate to the goal of alleviating any immediate crisis situation
 - 3. Eligibility for supportive services including but not limited to STCS and Utility Assistance, through direct provision or referral
- 10.3.4 Provide assessment of the household's needs in order to establish a case plan if necessary, and arrange for the provision of services designed to:
 - 1. resolve any immediate crisis in a timely manner.
 - assist the household in obtaining other benefits to which they may be eligible including but not limited to Home Weatherization, Appliance Repair or Replacement, Child Care, Earned Income Tax Credit, Supplemental Nutrition Assistance Program (SNAP), Social Security Benefits, and Utility Discount Programs; and
 - 3. arrange for training or counseling intended to remove obstacles and solve problems that block the achievement of self-sufficiency, including but not limited to financial literacy classes, budget counseling, energy conservation education, efforts intended to secure and maintain meaningful employment, attain an adequate education, obtain and maintain adequate housing and a suitable living environment, and to obtain emergency assistance to meet the immediate and urgent needs of the family or individual.
- 10.3.5 Complete a closing summary that includes, at a minimum, the services provided, the number and type of referrals made to alleviate the crisis situation.
- 10.3.6 Completion of the Self-Sufficiency Matrix, as may be amended located at:

 https://www.azdes.gov/uploadedFiles/Aging and Adult Services/Community Services Unit/SSM Englis

 h-Spanish.pdf], for all case managed households in which a member of the household is eighteen (18) to fifty-nine (59) years of age, not disabled and not a full-time student, and is:
 - a. unemployed and seeking earned income; or
 - b. employed and seeking to reduce barriers to maintain earned income; or
 - employed and seeking increased earned income and/or employment benefits; as may be amended.
- 10.3.7 Utilize report formats specified by ADES. Contract Payment Verification Reports shall be submitted on a monthly basis with the Contractor's monthly invoice. As appropriate, revisions to Case Management and

Contract Payment Verification Reports shall be submitted with Supplemental Invoices. A summary of the revisions may be submitted with the Supplemental Invoices.

10.4 Short Term Crisis Services Requirements (CAAs only) – The Contractor shall:

- 10.4.1 Follow all eligibility and procedural policies set forth in the ADES/DAAS Short Term Crisis Services Policy Manual and related Policy Clarifications or Revisions and as amended.
- 10.4.2 Use the ADES EN-005 Application or other ADES approved electronic or written Application for Services form(s) as may be amended, in determining program eligibility (Exhibit B). Application forms shall be uniform at all service locations within a designated service area.

10.5 Utility Assistance Service Requirements (CAAs and designated LIHEAP agencies only) – The Contractor shall:

- 10.5.1 Follow all eligibility and procedural policies set forth in the most current ADES LIHEAP Policy and Procedure Manual as may be amended. Keep and maintain the Manual with all related policy clarifications, additions or amendments. Contractor shall keep the most current version available to staff at all times.
- 10.5.2 Use the ADES EN-005 Application or other ADES approved electronic or written application for Services form(s) as may be amended, in determining program eligibility (Exhibit B). Application forms shall be uniform at all service locations within a designated service area.
- 10.5.3 The Contractor must demonstrate and exercise the ability to pay all vendors on behalf of an eligible client.
- 10.5.4 Utilize an in-house system to make payments to utility companies.

10.6 Results Oriented Management & Accountability (ROMA) Requirements (CAAs only) – The Contractor shall:

- 10.6.1 Participate in the Results Oriented Management and Accountability system for measuring performance and results of programs and services.
- 10.6.2 Participate in a statewide "ROMA Advisory Committee" to identify standardized performance indicators for the statewide Community Action Network.

10.7 Program Reporting Requirements – The Contractor shall:

- 10.7.1 Utilize and maintain a functional electronic system in which programmatic data shall be stored and reports submitted to ADES. An agreed upon data bridge from an existing data system may be utilized if a collective database system is used by Community Action Program Services Contractors. All other reports such as, payment verification forms and narratives information shall be provided on the forms required by this Contract, or as directed by ADES.
- 10.7.2 Submit the following reports as may be amended, for the timeframes indicated, as may be amended by the ADES Community Services Program Administrator through written notification to the Contractor:
 - Monthly Case Management Report by the 25th of each month (All CAAs and designated LIHEAP agencies) (Exhibit H1, H2).
 - 2. Tribal LiHEAP Monthly Report (Tribal entity only) (Exhibit I).
 - 3. Social Services Block Grant Annual Report (All CAAs and designated LIHEAP agencies) (Exhibit K) by August 31st of each calendar year.
 - 4. Quarterly ROMA Outcomes Report (All CAAs) (Exhibit E).
 - Monthly Short Term Crisis Services (STCS) Contract Payment Verification Form (All CAAs) (Exhibit L).
 - Monthly Low Income Home Energy Assistance program Contract Payment Verification Form (All CAAs and designated LIHEAP Contractors) (Exhibit M).
 - Monthly Community Services Block Grant Contract Payment Verification Form (All CAAs), as appropriate (Exhibit G).
 - 8. Monthly Neighbors Helping Neighbors Contract Payment Verification Form (All CAAs), as appropriate (Exhibit N).
 - 9. LIHEAP Leveraging Report (Exhibit Q), annually by October 15.
 - 10. LIHEAP Annual Household Report (Exhibit J), Estimated Report by August 15 and Final Report by October 15, for services provides within this Contract as applicable.

10.8 Items Provided by the Department - The Department shall provide:

10.8.1 The following report formats as may be amended by the ADES Community Action Program Administrator through written notification to the Contractor. Case Management Monthly Report, Annual SSBG Report, and Quarterly ROMA Performance Outcomes Reports.

- 10.8.2 Training on completing the Case Management Monthly Report, Quarterly ROMA Outcomes Report preparation, Short Term Crisis Services Program, and Low Income Home Energy Assistance Program.
- Short Term Crisis Services Policy Manual, as may be amended.
- 10.8.4 Low Income Home Energy Assistance Program Policy and Procedure Manual. (https://www.azdes.gov/uploadedFiles/Aging_and_Adult_Services/Community_Services_Unit/LIHEAP_P olicy Manual SFY14.pdf).
- General Transportation (Coconino, Yavapai and Navajo Counties only) 11.0
- **Service Description** 11.1
- 11.1.1 This service provides or assists in obtaining various types of transportation for specific needs.
- 11.1.2 This service may include various types of transportation for employment, medical, training, or other supportive services, with the exception of ambulance services. Service to assist eligible individuals and households with mobility needs for various purposes such as employment, medical and/or training reasons when they do not have any other means of transportation is also included. Services may be provided using Contractor-operated vehicles and/or through vouchers for public transit.

Service Information

- 11.2.1 The goal of this service is to provide or arrange for transportation for eligible individuals of all ages and abilities in order to access services or obtain medical care or employment, (e.g., medical appointments or employment-related training interviews). Case managers typically assist clients to access transportation to help increase or maintain client self-sufficiency.
- 11.2.2 Services in Coconino County are to assist elderly and/or persons with physical disabilities to remain as independent as possible.
- 11.2.3 Services in Yavapai County are to assist persons in accessing, employment, social services, medical and basic needs.
- 11.2.4 Services in Navajo County are to assist persons in accessing, employment, social services, medical and basic needs.

Service Requirements - The Contractor shall:

- 11.3.1 Contractors that transport clients:
 - 1. Maintain valid license plates on vehicles used to transport clients.
 - 2. Utilize vehicles that meet current federal, state and local safety and maintenance, standards, including vehicles for individuals with special needs, where applicable.
 - 3. Maintain logs on all vehicles used for the transportation of clients.
 - 4. Utilize paid and/or volunteer drivers that:
 - (i) have no history of felony convictions;
 - (ii) possess a valid State of Arizona Class D Operators Driver's License for vehicles up to fifteen (15)
 - (iii) possess a valid State of Arizona Class B Commercial Driver's License with a passenger endorsement for vehicles over fifteen passengers, such as a bus;
 - (iv) have a clean driving record with no suspensions within the past year;
 - (v) are at least eighteen years of age; and
 - (vi) pass a physical prior to providing transportation service to clients and pass a physical at least every two years.
 - 5. Require volunteers who provide transportation to carry a Contractor/Company Identification Card.
 - 6. Assist clients in entering and exiting the vehicle as needed.
 - 7. Transport clients to scheduled appointments on time and safely.8. Utilize vehicles that have seat belts for every occupant.

 - 9. Require drivers to verify all occupants utilize seatbelts during transport.
 - 10. Track the beginning and ending odometer readings of Contractors' vehicles on days when used to transport clients, and identify the clients/households served on each date.
- 11.3.2 Contractors that arrange transportation for clients shall:
 - 1. Make arrangements for client transportation through public or private providers.
 - 2. Make transportation arrangements for clients to arrive at scheduled appointments on time and safely.

Program Reporting Requirements - The Contractor shall:

11.4.1 Submit the following report as may be amended, for the timeframes indicated as may be amended, by the ADES Community Services Program Administrator through written notification to the Contractor.

1.	Monthly Transportation Report to include at a minimum: the number of clients served, the number of one-way trips (e.g., from client's home to client's work), total number of miles driven to transport clients, and results of any client satisfaction research.		

TERMS AND CONDITIONS

1.0 Contract Term and Option to Extend

- 1.1 The term of the resultant Contract shall be effective the date specified on the Contract Signature page and shall remain in effect for five (5) years or otherwise specified date, unless terminated, cancelled, or extended as otherwise provided herein.
- 1.2 The State has no obligation to extend or renew this Contract. However, this Contract may be extended or renewed for multiple periods, or may be established as a multi-year Contract in its entirety or in part at the sole option of the State.
- 1.3 The Contractor shall not provide services prior to Contract term commencing or after the end date of the Contract, (No billable activity outside of the effective dates).

2.0 Definitions

- 2.1 "Attachment" means any item the Solicitation requires the Offeror to submit as part of the Offer.
- 2.2 "Award Date" means the date the Contract is executed by the Department. This may or may not be the same date at the "Effective Date" which is the date specified on the Offer and Award or Signature page.
- 2.3 "Contract" means the combination of the Request for Applications, Instructions to Applicants, Terms and Conditions, Scope of Work, Attachments, and Contract Amendments.
- 2.4 "Contract Amendment" means a written document signed by the Procurement Officer that is issued for the purpose of making changes in the Contract.
- 2.5 "Contractor" means any person who has a Contract with the State.
- 2.6 "Days" means calendar days unless otherwise specified.
- 2.7 "Department" means the Arizona Department of Economic Security or ADES, unless otherwise indicated.
- 2.8 "Effective Date" means the date the Contractor is to start delivering services. The Effective Date is specified on the Offer and Award or Signature page.
- 2.9 "Equipment" means all vehicles, furniture, machinery, electronic data processing (EDP) equipment, software and all other equipment costing \$5,000.00 or more, including all normal and necessary expenses incurred to make the equipment ready for its intended use (e.g., axes, freight, installation, assembly and testing charges, etc.), and with a useful life of greater than one year. Equipment as used herein does not include real property (e.g., land, building, structures, or facilities' improvements).
- 2.10 "Exhibit" means any item labeled as an Exhibit.
- 2.11 "Gratuity" means a payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is received.
- 2.12 "Materials" means all property, including equipment, supplies, printing, insurance and leases of property but does not include land, a permanent interest in land or real property or leasing space.
- 2.13 "May" indicates something that is not mandatory but permissible.
- 2.14 "Procurement Officer" means the person, or his or her designee, duly authorized by the State to enter into and administer Contracts and make written determinations with respect to the Contract.
- 2.15 "Services" means the furnishing of labor, time or effort by a Contractor or subcontractor which does not involve the delivery of a specific end product other than required reports and performance, but does not include employment agreements or collective bargaining agreements.
- 2.16 "Shall, Must" indicates a mandatory requirement.
- 2.17 "Should" indicates something that is recommended but not mandatory. If the Contractor fails to provide recommended information, the State may, at its sole option, ask the Contractor to provide the information.
- 2.18 "Subcontract" means any Contract, expressed or implied, between the Contractor and another party or between a subcontractor and another party delegating or assigning, in whole or in part, the making or furnishing of any material or any service required for the performance of the Contract.
- 2.19 "State" means the State of Arizona and Department or Agency of the State that executes the Contract.
- 2.20 "State Fiscal Year" means the period beginning with July 1 and ending June 30.
- 2.21 "Vulnerable adult" means an individual who is eighteen years of age or older who is unable to protect himself from abuse, neglect or exploitation by others because of a physical or mental impairment.

3.0 Advertising, Publishing and Promotion of Contract

The Contractor shall provide to the Department for review and approval all reports or publications (written, visual or sound) that are funded or partially funded under this Contract, a minimum of fifteen (15) calendar days prior to public release. All reports and publications whether written, visual or verbal shall contain the following statement: "This program was funded through a Contract with the Arizona Department of

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Economic Security. Points of view are those of the author and do not necessarily represent the official position or policies of the Department."

The Contractor shall not use, advertise or promote information for commercial benefit concerning this Contract without the prior written approval of the Procurement Officer.

4.0 Amendments or Modifications

- 4.1 This Contract may be amended or modified at any time by mutual agreement. No agent, employee or other representative of either party is empowered to alter any of the terms of the Contract, unless done in writing and signed by the authorized representative of the respective parties.
- 4.2 Either party shall give written notice to the other party of any non-material alteration that affects the provisions of this Contract. Non-material alterations that do not require a written amendment are as follows:
- 4.2.1 Change of telephone number,
- 4.2.2 Change in authorized signatory; and/or
- 4.2.3 Change in the name and/or address of the person to whom notices are to be sent.
- 4.3 This Contract is issued under the authority of the Procurement Officer who signed this Contract. The Contract may be modified only through a Contract Amendment within the scope of the Contract. Changes to the Contract, including the addition of work or materials, the revision of payment terms, or the substitution of work or materials, directed by a person who is not specifically authorized by the Procurement Officer in writing or made unilaterally by the Contractor are violations of the Contract and of applicable law. Such changes, including unauthorized written Contract Amendments shall be void and without effect, and the Contractor shall not be entitled to any claim under this Contract based on those changes.

5.0 Applicable Law

- 5.1 This Contract shall be governed and interpreted by the laws of the State of Arizona.
- 5.2 The materials and services supplied under this Contract shall comply with all applicable Federal, state and local laws, and the Contractor shall maintain all applicable license and permit requirements.
- 5.3 Nothing in this Contract shall be construed as a waiver of an Indian tribe's sovereign immunity; nothing shall be construed as an Indian tribe's consent to be sued or as consent by an Indian tribe to the jurisdiction of any State Court.
- 5.4 The Contractor shall comply with the requirements related to reporting to a peace officer or child protective services incidents of crimes against children as specified in A.R.S. §13-3620 as may be amended.
- 5.5 The Contractor shall comply with P.L. 101-121, Section 319 (31 U.S.C. section 1352) as may be amended and 29 C.F.R. Part 93 as may be amended which prohibit the use of federal funds for lobbying and which state, in part: Except with the express authorization of Congress, the Contractor, its employees or agents, shall not utilize any federal funds under the terms of this Contract to solicit or influence, or to attempt to solicit or influence, directly or indirectly, any member of Congress regarding pending or prospective legislation. Indian tribes, tribal organizations and any other Indian organizations are exempt from these lobbying restrictions with respect to expenditures that are specifically permitted by other federal law.
- The Contractor shall comply with all applicable state and federal statutes and regulations. This shall include A.R.S. § 23-722.01 as may be amended relating to new hire reporting, A.R.S. § 23-722.02 as may be amended relating to wage assignment orders to provide child support, and A.R.S. § 25-535 as may be amended relating to administrative or court-ordered health insurance coverage for children.
- 5.7 The Arizona law applies to this Contract including, where applicable, the Uniform Commercial Code as adopted by the State of Arizona and the Arizona Procurement Code, Arizona Revised Statutes (A.R.S.) Title 41, Chapter 23, and its implementing rules, Arizona Administrative Code (A.A.C.) Title 2, Chapter 7.
- 5.8 Each provision of law and any terms required by law to be in this Contract are a part of this Contract as if fully stated in it.
- 5.9 The Contractor shall comply with P. L. 105-285, Section 678F(a) which prohibits the use of funds for the purchase of improvement of land, or purchase, construction or permanent improvement (other than low-cost residential weatherization or other energy-related home repairs) of any building or other facility.
- 5.10 The Contractor shall comply with P.L. 105-285, Section 678F(b) which prohibits the use of CSBG funds for the provision of services or the employment or assignment of personnel in a manner supporting any bipartisan or non-partisan political activity or any political activity associated with a candidate, or contending faction or group, in an election for public or party office; any activity to provide transportation to the polls or similar assistance in connection with and such election, any voter registration activity.

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6.0 Arbitration

The parties to this Contract agree to resolve all disputes arising out of or relating to this Contract through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. §-12-1518, except as may be required by other applicable statutes (Title 41).

7.0 Assignment and Delegation .

7.1 The Contractor shall not assign any right nor delegate any duty under this Contract without the prior written approval of the Procurement Officer. The State shall not unreasonably withhold approval.

8.0 Audit

- In accordance with A.R.S. § 35-214, the Contractor shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to this Contract for a period of five years after completion of the Contract. All records shall be subject to inspection and audit by the State at reasonable times. Upon request, the Contractor shall produce the original of any or all such records.
- 8.2 In compliance with the Federal Single Audit Act (31 U.S.C. Sections 7501-7507 as may be amended), Contractors designated as subrecipients, as described in the Office of Management and Budget (OMB) Circular A-133, expending Federal funds from all sources totaling \$500,000 or more, shall have a yearly audit conducted in accordance with the audit and reporting standards as prescribed in OMB Circular A-133 (A-133) as may be amended. As outlined in A-133 the audit Reporting Package shall include:
- 8.2.1 Financial statements and a Schedule of Expenditures of Federal Awards (SEFA)
- 8.2.2 Summary schedule of prior audit findings
- 8.2.3 Auditor's Reports (detailed in the A-133)
- 8.2.4 Corrective Action Plan.
- 8.3 The Department's Contract numbers and award amounts shall be included on the SEFA. A copy of the Single Audit Reporting Package and Management Letter, if issued, shall be submitted to the Department's Office of Audit and Management Services within thirty (30) days after completion of the audit or nine (9) months after the audited period and to the Department's person designated to receive notices as specified in the section 7.0 General Reporting Requirements in the Scope of Work.
- 8.4 All Contractors are subject to the programmatic and fiscal monitoring requirements of each Department program to ensure accountability of the delivery of all goods and services, as required under the Federal Single Audit Act. A minimum fiscal requirement for all Contractors designated as vendors is an annual financial audit which includes Department Contract numbers and award amounts. The Audit Report, Management Letter, if issued, and Auditor's Opinion shall be submitted within thirty (30) days after completion of the audit to the Department's person designated to receive notices as specified in the Reports Section in the Scope of Work.
- 8.5 As prescribed in OMB Circular A-133, for-profit subrecipients are subject to compliance requirements established by the Department. Methods to ensure compliance for Federal awards made to for-profit subrecipients may include pre-award audits, Department monitoring during the Contract, and post-award audits.
- 8.6 Audits of non-profit corporations receiving Federal or State monies required pursuant to Federal or State law shall be conducted as provided in 31 U.S.C. Section 7501 et seq. and A.R.S. Section 35-181.03 as may be amended and any other applicable statutes, rules, regulations and standards.

9.0 Availability of Funds

- 9.1 The Department may reduce payments or terminate this Contract without further recourse, obligation or penalty in the event that insufficient funds are appropriated or allocated. The Director of the Department shall have the sole and unfettered discretion in determining the availability of funds. The Department and the Contractor may mutually agree to reduce reimbursement to the Contractor when the payment type is Fixed Price with Price Adjustment by executing a contract amendment.
- 9.2 Availability of Funds for the Current State Fiscal Year
- 9.2.1 Should the State Legislature enter back into session and reduce the appropriations or for any reason and these goods or services are not funded, the ADES may take any of the following actions without further recourse obligation or penalty:
- 9.2.2 Reduce payments or units authorized;
- 9.2.3 Accept a decrease in price offered by the Contractor,
- 9.2.4 Cancel the Contract, or
- 9.2.5 Cancel the Contract and re-solicit the requirements.
- 9.3 Availability of Funds for the Next State Fiscal Year

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- 9.3.1 Funds may not presently be available for performance under this Contract beyond the current state fiscal year. No legal liability on the part of the State for any payment may arise under this Contract beyond the current state fiscal year until funds are made available for performance of this Contract.
- 10.0 Background Checks for Employment through the Central Registry If providing direct services to children or vulnerable adults, the following shall apply:
- 10.1 The provisions of A.R.S. § 8-804 (as may be amended) are hereby incorporated in its entirety as provisions of this Contract.
- 10.2 The Department will conduct Central Registry Background Checks and will use the information contained in the Central Registry as a factor to determine qualifications for positions that provide direct service to children or vulnerable adults for:
 - 1. Any person who applies for a contract with this State and that person's employees;
 - 2. All employees of a Contractor,
 - 3. A subcontractor of a Contractor and the subcontractor's employees; and
 - 4. Prospective employees of the Contractor or subcontractor at the request of the prospective employer.
- 10.3 Volunteers who provide direct services to children or vulnerable adults shall have a Central Registry Background Check which is to be used as a factor to determine qualifications for volunteer positions.
- 10.4 1. A person who is disqualified because of a Central Registry Background Check may apply to the Board of Fingerprinting for a Central Registry exception pursuant to A.R.S. § 41-619.57. A person who is granted a Central Registry exception pursuant to A.R.S. § 41-619.57 is not entitled to a Contract, employment, licensure, certification or other benefit because the person has been granted a Central Registry exception.
 - Before being employed or volunteering in a position that provides direct services to children or vulnerable adults, persons shall certify on forms that are provided by the Department whether an allegation of abuse or neglect was made against them and was substantiated. The completed forms are to be maintained as confidential.
- 10.5 A person awaiting receipt of the Central Registry Background Check may provide direct services to ADES clients after completion and submittal of the Direct Service Position certification form if the certification states:
 - 1. The person is not currently the subject of an investigation of child abuse or neglect in Arizona or another state or jurisdiction; and
 - 2. The person has not been the subject of an investigation of child abuse or neglect in Arizona, or another state or jurisdiction, which resulted in a substantiated finding. The Certification for Direct Service Position is located at:
- https://www.azdes.gov/InternetFiles/InternetProgrammaticForms/doc/ACY-1287AFORFF.doc.

 10.6 If the Central Registry Background Check specifies any disqualifying act and the person does not have a Central Registry exception, the person shall be prohibited from providing direct services to ADES clients.
- 10.7 The Contractor shall maintain the Central Registry Background Check results and any related forms or documents in a confidential file for five (5) years after termination of the Contract. The Request for Search of Central Registry for Background Check form is located at: https://www.azdes.gov/opac.

11.0 Cancellation for Conflict of Interest

Pursuant to A.R.S. § 38-511, the State may cancel this Contract within three (3) years after Contract execution without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the Contract on behalf of the State is or becomes at any time while the Contract or an extension of the Contract is in effect an employee of or a consultant to any other party to this Contract with respect to the subject matter of the Contract. The cancellation shall be effective when the Contractor receives written notice of the cancellation unless the notice specifies a later time. If the Contractor is a political subdivision of the State, it may also cancel this Contract as provided in A.R.S. § 38-511.

12.0 Certification of Cost or Pricing Data

12.1 The Contractor certifies that, to the best of the Contractor's knowledge and belief, any cost or pricing data submitted is accurate, complete and current as of the date submitted or other mutually agreed upon date. Furthermore, the price to the State shall be adjusted to exclude any significant amounts by which the State finds the price was increased because the Contractor-furnished cost or pricing data was inaccurate, incomplete or not current as of the date of submittal. Such adjustment by the State may include overhead, profit or fees.

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Certification Regarding Lobbying 13.0

The Contractor agrees by submittal of the Certification Regarding Lobbying form, compliance with 13.1 49 CFR part 20. (Attachment)

Code of Conduct 14.0

The Contractor shall avoid any action that might create or result in the appearance of: 14.1

- 14.1.1 Inappropriate use or divulging of information gathered or discovered pursuant to the performance of its duties under the Contract,
- 14.1.2 Acting on behalf of the State without appropriate authorization;

14.1.3 Provided favorable or unfavorable treatment to anyone;

- 14.1.4 Made a decision on behalf of the State that exceeded its authority, could result in partiality, or have a political consequence for the State;
- 14.1.5 Misrepresent or otherwise impeded the efficiency, authority, actions, policies, or adversely affect the confidence of the public or integrity of the State: or
- 14.1.6 Loss of impartiality when advising the State.

Competitive Bidding 15.0

The Contractor is authorized to purchase the supplies and equipment itemized in the Contract for utilization 15.1 in the delivery of contract services. Contractor shall procure all such supplies and equipment at the lowest practicable cost and shall purchase all non-expendable items having a useful life of more than one year and an acquisition cost of \$1,000 or more, through generally accepted and reasonable competitive bidding processes. Any procurement in violation of this provision shall be considered a financial audit exception.

Confidentiality 16.0

- The Contractor shall observe and abide by all applicable State and federal statutes, rules and regulations 16.1 regarding the use or disclosure of information including, but not limited to, information concerning applicants for and recipients of contract services. To the extent permitted by law, the Contractor shall release information to the Department and to the Attorney General's Office as required by the terms of this contract, by law or upon their request.
- The Contractor shall comply with the requirements of Arizona Address Confidentiality Program, A.R.S. §41-16.2 161 et. seq. The Arizona Department of Economic Security will advise the Contractor as to applicable policies and procedures the Arizona Department of Economic Security has adopted for such compliance.

Cooperation 17.0

The Department may undertake or award other contracts for additional work related to the work performed 17.1 by the Contractor, and the Contractor shall fully cooperate with such other Contractors and State employees, and carefully fit its own work to such other Contractors' work. The Contractor shall not commit or permit any act which will interfere with the performance of work by any other Contractor or by State employees. The Contractor shall cooperate as the State deems necessary, with the transfer of work, services, case records and files performed or prepared by the Contractor to other Contractor(s).

Cooperation with the Department's Investigation 18.0

All contractors, providers, vendors and volunteers are to cooperate fully and truthfully with any ADES 18.1 investigation, including but not limited to an Investigation by Division or Internal Affairs. Failure to adhere to this policy may result in ADES taking whatever actions it deems appropriate, from removal of the subject and or witness from working with ADES clients up to terminating the contract with ADES.

Data Sharing Agreement 19.0

When determined by the Department that sharing of confidential data will occur with the Contractor, the 19.1 Contractor shall complete the ADES Data Sharing Request Agreement and submit the completed Agreement to the ADES Program Designated Staff prior to any work commencing or data shared. A separate Data Sharing Request Agreement shall be required between the Contractor and each ADES Program sharing confidential data.

20.0

If the Contractor is authorized to purchase Equipment, it shall be itemized in the Contract for utilization in 20.1 the delivery of contract services. If Equipment is purchased as authorized by this Contract, the Contractor shall maintain complete and up-to-date inventory records for all Equipment purchased hereunder.

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Equipment specifically designated within this Contract, to be purchased in whole or part with the Department funds, shall be reported in accordance with Department inventory policies and procedures. The Contractor shall report Equipment purchased with contract funds to the Department within thirty (30) days of purchase, perform an annual inventory of all equipment purchased with Department funds and submit the Equipment inventory form to the Department person designated to receive notices.

- The Department shall retain an equitable interest equal to the purchase price paid, or a fair estimate or 20.2 appraisal of current market value, whichever is greater, in all Equipment purchased under this Contract. The Department shall be included as a co-insured on any insurance policy which covers Equipment purchased under this Contract.
- The Contractor shall not dispose of any Equipment purchased under this Contract without the prior written 20.3 consent of the Department during and after the contract term. Such consent, if given, may include direction as to the means of disposition and the utilization of proceeds, including any necessary adjustments to the
- Upon termination of this Contract, any Equipment purchased under this Contract shall be disposed of as 20.4 directed by the Department and, if sold, the Department shall be compensated in the amount of its equitable interest.
- Under a fixed price contract, Sections 20.1 through 20.4 do not apply unless specifically required by federal 20.5 or state law.

Evaluation 21.0

- The Department may evaluate, and the Contractor shall cooperate in the evaluation of, contract services. 21.1 Evaluation may assess the quality and impact of contract services, either in isolation or in comparison with other similar services, and assess the Contractor's progress and/or success in achieving the goals, objectives and deliverables set forth in this Contract.
- As requested by the Department, the Contractor shall participate in third party evaluations relative to 21.2 contract impact in support of Department goals.

E-Verify Requirements 22.0

- In accordance with ARS §41-4401 as may be amended, Contractor warrants compliance with all Federal 22.1 immigration laws and regulations relating to employees and warrants its compliance with Section A.R.S. § 23-214, Subsection A as may be amended. (That subsection reads: "After December 31, 2007, every employer, after hiring an employee, shall verify the employment eligibility of the employee through the É-Verify program.")
- A breach of a warrant regarding compliance with immigration laws and regulations shall be deemed a 22,2 material breach of the contract and the Contractor may be subject to penalties up to and including termination of the Contract.
- Failure to comply with a State audit process to randomly verify the employment records of Contractors and 22.3 subcontractors shall be deemed a material breach of the contract and the Contractor may be subject to penalties up to and including termination of the contract.
- The Department retains the legal right to inspect the papers of any employee who works on the Contract to 22.4 ensure that the Contractor or subcontractor is complying with the warranty under paragraph 22.2.

Fair Hearings and Service Recipients' Grievances 23.0

- The Contractor shall advise all applicants for and recipients of contract services of their right, at any time 23.1 and for any reason, to present to the Contractor and to the Department any grievances arising from the delivery of contract services, including, but not limited to, ineligibility determination, reduction of services, suspension or termination of services, or quality of services. The Department may assert its jurisdiction to hear the grievance or refer the matter to the appropriate authority.
- The Contractor, whenever authorized by law, shall maintain a formal system acceptable to and approved 23.2 by the Department for reviewing and adjudicating grievances by service recipients or subcontractors arising from this contract.

Federal Immigration and Nationality Act 24.0

The Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other 24.1 Federal immigration laws and regulations related to the immigration status of its employees. The Contractor shall flow down this requirement to all subcontractors utilized during the term of the contract. The State shall retain the right to perform random audits of Contractor and subcontractor records or to inspect papers of any employee thereof to ensure compliance. The Contractor shall obtain statements from its subcontractors certifying compliance and shall furnish the statements to the ADES upon request,

These warranties shall remain in effect through the term of the Contract. The Contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

24.2 The State may request verification of compliance for any Contractor or subcontractor performing work under the Contract. Should the State determine that the Contractor or any subcontractors be found noncompliant, the State may pursue all remedies allowed by law, including, but not limited to suspension of work, termination of the contract for default and suspension and/or debarment of the Contractor.

25.0 Fees and Program Income

Unless specifically authorized in the Contract, the Contractor shall impose no fees or charges of any kind upon recipients for contract services.

26.0 Fingerprinting

- Contractor shall comply with, and shall ensure that all of Contractor's employees, independent contractors, subcontractors, volunteers and other agents comply with, all applicable (current and future) legal requirements relating to fingerprinting, fingerprint clearance cards, certifications regarding pending or past criminal matters, and criminal records checks that relate to contract performance.
- Applicable legal requirements relating to fingerprinting, certification, and criminal background checks may include, but are not limited, to the following: A.R.S. §§ 36-594.01, 36-3008, 41-1964, and 46-141. All applicable legal requirements relating to fingerprinting, fingerprint clearance cards, certifications regarding pending or past criminal matters, and criminal records checks are hereby incorporated in their entirety as provisions of this Contract. The Contractor is responsible for knowing which legal requirements relating to fingerprinting, fingerprint clearance cards, certifications regarding pending or past criminal matters, and criminal records checks relate to contract performance.
- 26.3 To the extent A.R.S. § 46-141 is applicable to contract performance or the services provided under this Contract, the following provisions apply:
- 26.3.1 Personnel who are employed by the Contractor, whether paid or not, and who are required or allowed to provide services directly to juveniles or vulnerable adults shall have a valid fingerprint clearance card or shall apply for a fingerprint clearance card within seven working days of employment.
- 26.3.2 Except as provided in A.R.S. § 46-141, this Contract may be cancelled or terminated immediately if a person employed by the Contractor and who has contact with juveniles certifies pursuant to the provisions of A.R.S. § 46-141 (as may be amended) that the person is awaiting trial or has been convicted of any of the offenses listed therein in this State, or of acts committed in another state that would be offenses in this State, or if the person does not possess or is denied issuance of a valid fingerprint clearance card.
- 26.4 Federally recognized Indian tribes will submit and the Department of Economic Security shall accept certifications that state that no personnel who are employed or who will be employed during the contract term have been convicted of, have admitted committing or are awaiting trial on any offense as described in A.R.S. § 36-594.01 (as may be amended).

27.0 Force Majeure

- 27.1 Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war, riots; strikes; mobilization; labor disputes; civil disorders; fire; flood; lockouts; injunctions-intervention-acts; or failures or refusals to act by government authority; and other similar occurrences beyond the control of the party declaring force majeure which such party is unable to prevent by exercising reasonable diligence.
- 27.2 Force Majeure shall not include the following occurrences:
- 27.2.1 Late delivery of equipment or materials caused by congestion at a manufacturer's plant or elsewhere, or an oversold condition of the market;
- 27.2.2 Late performance by a subcontractor unless the delay arises out of a force majeure occurrence in accordance with this force majeure term and condition; or
- 27.2.3 Inability of either the Contractor or any subcontractor to acquire or maintain any required insurance, bonds, licenses or permits.
- 27.3 If either party is delayed at any time in the progress of the work by force majeure, the delayed party shall notify the other party in writing of such delay, as soon as is practicable and no later than the following working day, of the commencement thereof and shall specify the causes of such delay in such notice.

 Such notice shall be delivered or mailed certified-return receipt and shall make a specific reference to this

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article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing when it has done so. The time of completion shall be extended by Contract Amendment for a period of time equal to the time that results or effects of such delay prevent the delayed party from performing in accordance with this Contract.

27.4 Any delay or failure in performance by either party hereto shall not constitute default hereunder or give rise to any claim for damages or loss of anticipated profits if, and to the extent that such delay or failure is caused by force majeure.

28.0 Inclusive Contractor

28.1 Contractor is encouraged to make every effort to utilize subcontractors that are small, women-owned and/or minority owned business enterprises. This could include subcontractors for a percentage of the administrative or direct service being proposed. Contractor who is committing a portion of its work to such subcontractors shall do so by identifying the type of service and work to be performed by providing detail concerning the Contractor's utilization of small, women-owned and/or minority business enterprises. Emphasis should be placed on specific areas that are subcontracted and percentage of contract utilization and how this effort will be administered and managed, including reporting requirements.

29.0 Indemnification

- 29.1 Indemnification for Contractor.
- 29.1.1 Contractor/Vendor Indemnification (Not Public Agency) The parties to this Contract agree that the State of Arizona, its departments, agencies, boards and commissions shall be indemnified and held harmless by the Contractor for the vicarious liability of the State as a result of entering into this Contract. However, the parties further agree that the State of Arizona, its departments, agencies, boards and commissions shall be responsible for its own negligence. Each party to this Contract is responsible for its own negligence.
- 29.1.2 Public Agency Language Only Each Party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.
- 29.1.3 Indemnification Patent and Copyright The Contractor shall indemnify and hold harmless the State against any liability, including costs and expenses, for infringement of any patent, trademark or copyright arising out of contract performance or use by the State of materials furnished or work performed under this Contract. The State shall reasonably notify the Contractor of any claim for which it may be liable under this paragraph. If the Contractor is insured pursuant to A.R.S. § 41-621 and § 35-154, this section shall not
- 29.2 Indemnification Clause:
- 29.2.1 The parties to this Contract agree that the State of Arizona and the Department of Economic Security shall be indemnified and held harmless by Contractor for the vicarious liability of the State as a result of entering into this Contract. However, the parties further agree that the State of Arizona and the Department of Economic Security shall be responsible for their own negligence. Each party to this Contract is responsible for its own negligence.
 - This indemnity shall not apply if the Contractor or sub-contractor(s) is/are an agency, board, commission or university of the State of Arizona.
- 29.3 Indemnification for Subcontractor.
- In addition, the Contractor shall cause its Contractor(s) and subcontractors, if any, to indemnify, defend, 29.3.1 save and hold harmless the State of Arizona, any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and their respective directors, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the Contractor or any of the directors, officers, agents, or employees or subcontractors of such Contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such Contractor from and against any and all claims. It is agreed that such Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable.

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30.0 Insurance Requirements

- Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract, are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.
- 30.2 The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this Contract by the Contractor, its agents, representatives, employees or subcontractors, and Contractor is free to purchase additional insurance.
 - A. <u>Minimum Scope And Limits Of Insurance:</u> Contractor shall provide coverage with limits of liability not less than those stated below.
 - Commercial General Liability Occurrence Form
 Policy shall include bodily injury, property damage, personal injury and broad form contractual liability.

•	General Aggregate	\$2,000,000
•	Products - Completed Operations Aggregate	\$1,000,000
•	Personal and Advertising Injury	\$1,000,000
•	Blanket Contractual Liability - Written and Oral	\$1,000,000
•	Fire Legal Liability	\$ 50,000
•	Each Occurrence	\$1,000,000

- a. The policy shall be endorsed to include coverage for sexual abuse and molestation.
- b. The policy shall be endorsed to include the following additional insured language: "The State of Arizona and the Department of Economic Security shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor".
- c. Policy shall contain a waiver of subrogation against the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

This requirement may be satisfied with a policy combining General and Professional Liability, provided that the General Liability section of the policy is written on an occurrence basis, and includes coverage for contractual liability.

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL)

\$1,000,000

- a. The policy shall be endorsed to include the following additional insured language: "The State of Arizona and the Arizona Department of Economic Security shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor".
- b. Policy shall contain a waiver of subrogation against the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.
- c. This paragraph, Business Automobile Liability, shall not be applicable in the event Contractor (or its Subcontractors) does not utilize a vehicle in any manner in the performance of this Contract or if the utilization is

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used only for commuting purposes. In the event Contractor (or its Subcontractors) subsequently utilizes the vehicle in the performance of the Contract or utilizes it for other than commuting purposes, this paragraph, Business Automobile Liability, shall be fully applicable, effective the date the utilization is changed.

Worker's Compensation and Employers' Liability

•	Workers' Compensation	Statutory
•	Employers' Liability	•
	Each Accident	\$ 500,000
	 Disease – Each Employee 	\$ 500,000
	Disease - Policy Limit	\$1,000,000

- a. Policy shall contain a waiver of subrogation against the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.
- b. This requirement shall not apply to: Separately, EACH Contractor or subcontractor exempt under A.R.S. 23-901, AND when such Contractor or subcontractor executes the appropriate waiver (Sole Proprietor/Independent Contractor) form.

4. Professional Liability (Errors and Omissions Liability)

1 lotessional Elability (Eliois and Emiles	
Each Claim	\$1,000,000
Annual Aggregate	\$2,000,000

- a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract, and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.
- b. The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Work of this Contract.
- B. Additional Insurance Requirements: The policies shall include, or be endorsed to include, the following provisions: The State of Arizona and the Arizona Department of Economic Security, wherever additional insured status is required such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.
 - The Contractor's insurance coverage shall be primary insurance with respect to all other available sources.
 - Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Contract.
- C. Notice Of Cancellation: Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the State of Arizona. Such notice shall be sent directly to the Arizona Department of Economic Security, Office of Procurement, 1789 W. Jefferson St. Site Code 805Z, Phoenix, AZ 85007 unless the Scope of Work Reporting Requirements specifies otherwise and shall be sent by certified mail, return receipt requested.
- D. Acceptability Of Insurers: Insurance is to be placed with duly licensed or approved non-admitted insurers in the state of Arizona with an "A.M. Best" rating of not less than A-VIi. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

If the Contractor utilizes the Social Service Contractors Indemnity Pool (SSCIP) or other approved insurance pool for insurance coverage, SSCIP or the other approved insurance pool is exempt

from the A.M. Best's rating requirements listed in this Contract. If the Contractor or subcontractor chooses to use SSCIP, AMRRP, or another approved insurance pool as its insurance provider, the Contract/subcontract would be considered as meeting the insurance requirements relating to the A.M. Best rating requirements.

Contractors or subcontractors submitting Certificates of Insurance identifying SSCIP, AMRRP, or another approved insurance pool will be considered as meeting the insurance requirements including those related to sexual abuse and molestation.

E. <u>Verification Of Coverage:</u> Contractor shall furnish the State of Arizona with certificates of insurance (ACORD form or equivalent approved by the State of Arizona) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to Arizona Department of Economic Security, Office of Procurement, 1789 W. Jefferson St. Site Code 805Z, Phoenix, AZ 85007 unless the Scope of Work Reporting Requirements specifies otherwise. The State of Arizona contract number and contract description shall be noted or referenced on the certificate of insurance. The State of Arizona reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time. DO NOT SEND CERTIFICATES OF INSURANCE TO THE STATE OF ARIZONA'S RISK MANAGEMENT SECTION.

- F. <u>Subcontractors:</u> Contractors' certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall furnish to the State of Arizona separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.
- G. Approval: Any modification or variation from the *insurance requirements* in this Contract shall be made by the contracting agency in consultation with the Department of Administration, Risk Management Division. Such action will not require a formal contract amendment, but may be made by administrative action.
- H. <u>Exceptions:</u> In the event the Contractor or sub-contractor(s) is/are a public entity, then the insurance Requirements shall not apply. Such public entity shall provide a Certificate of Self-Insurance. If the contractor or sub-contractor(s) is/are a State of Arizona agency, board, commission, or university, none of the above shall apply.

In the event that Contractor determines that it may not be able to comply fully with the insurance requirements set forth above in Section 30.0 of these Terms and Conditions, the Contractor may request that the insurance requirements be modified pursuant to paragraph 30.2(G), provided that such request be delivered in writing to ADES at least ten days prior to the solicitation due date or, if not a solicitation, prior to contract execution. Contractor shall include with such request Contractor's justification for the modification with supporting documentation.

As provided in paragraph 30.2(G), the Department of Administration, Risk Management Section, shall decide whether such modification may be permitted. If the Department of Administration, Risk Management, decides to grant permission, the ADES Chief Procurement Officer shall then decide whether to approve the modification.

Modifications that are approved will be done so on a case-by-case basis and shall not affect the insurance requirements of other Contractors for whom modifications have not been approved. If a Contractor's request has not been approved or a Contractor fails to deliver its request prior to the applicable deadline, then the Contractor shall be required to comply fully with the insurance requirements set forth in paragraph 30.0 above.

31.0 IT 508 Compliance

Unless specifically authorized in the Agreement, any electronic or information technology offered to the 31.1. State of Arizona under this agreement shall comply with A.R.S. § 41-3531 and § 3532 as may be amended, and Section 508 of the Rehabilitation Act of 1973, which requires that employees and members of the public shall have access to and use of information technology that is comparable to the access and use by employees and members of the public who are not individuals with disabilities.

Levels of Service 32.0

- If the Contractor determines service recipient eligibility, the Contractor shall maintain and regulate services 32.1 set forth in this Contract to ensure continuity and availability of services to eligible persons during the term of this Contract and during any transition to a subsequent Contractor.
- The Department makes no guarantee to purchase specific quantities of goods or services, or to refer 32.2 eligible persons as may be identified or specified herein. Further, it is understood and agreed that this Contract is for the sole convenience of the Department and that the Department reserves the right to obtain like goods or services from other sources when such need is determined necessary by the Department.

Any administration within the Department may obtain services under this Contract. 32.3

- Contract services may be moved or expanded to other site locations within the geographic area awarded 32.4 only by a written contract amendment.
- The Department makes no guarantee to purchase all of the service units authorized or to provide any 32.5 number of referrals. If quantities of units are specified, they are estimates only and the Department may decrease and/or increase them by providing written notice to the Contractor.
- When the method of compensation for the service is Fixed Price with Price Adjustment, the contract may 32.6 be amended, by mutual agreement, to purchase additional services by increasing the contract service budget and/or budget summary.

Monitoring 33.0

The Department may monitor the Contractor and/or subcontractor and they shall cooperate in the 33.1 monitoring of services delivered, facilities and records maintained and fiscal practices.

Non-Discrimination 34.0

- The Contractor shall comply with State Executive Order No. 2009-09 and all other applicable Federal and 34.1 State laws, rules and regulations, including the Americans with Disabilities Act.
- Unless exempt under Federal law the Contractor shall comply with Title VII of the Civil Rights Act of 1964 34.2 as amended. Contractor shall comply with the Age Discrimination in Employment Act. The Contractor shall comply with the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental handicap. The Contractor shall comply with the requirements of the Fair Labor Standards Act of 1938, as amended.
- If Contractor is an Indian Tribal Government, Contractor shall comply with the Indian Civil Rights Act of 34.3 1968. It shall be permissible for an Indian Tribal Contractor to engage in Indian preference in hiring.
- The Contractor shall comply with Title VI of the Civil Rights Act of 1964, which prohibits the denial of 34.4 benefits of or participation in contract services on the basis of race, color, or national origin. The Contractor shall comply with the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination on the basis of handicap, in delivering contract services; and with Title II of the Americans with Disabilities Act, and the Arizona Disability Act, which prohibit discrimination on the basis of physical or mental disabilities in the provision of contract programs, services and activities.
- The following shall be included in all publications, forms, flyers, etc. that are distributed to recipients of 34.5 contract services:
 - "Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI and VII) and the Americans with Disabilities Act of 1990 (ADA) Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, insert Contractor name here) prohibits discrimination in admissions, programs, services, activities or employment based on race, color, religion, sex, national origin, age, and disability. The (insert Contractor name here) must make a reasonable accommodation to allow a person with a disability to take part in a program, service, or activity. Auxiliary aids and services are available upon request to individuals with disabilities. For example, this means that if necessary, the (insert Contractor name here) must provide sign language interpreters for people who are deaf, a wheelchair accessible location, or enlarged print materials. It also means that the (insert Contractor name here) will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. If you believe that you will not be able to understand or take part in a program or activity because

of your disability, please let us know of your disability needs in advance if at all possible. To request this document in alternative format or for further information about this policy please contact: (insert Contractor contact person and phone number here)" Para obtener este documento en otro formato u obtener información adicional sobre esta política, (insert Contractor contact person and phone number here)*

No Parole Evidence 35.0

Contract is intended by the parties as a final and complete expression of their agreement. No course of 35.1 prior dealings between the parties and no usage of the trade shall supplement or explain any terms used in this document and no other understanding either oral or in writing shall be binding.

No Waiver 36.0

Either party's failure to insist on strict performance of any term or condition of the Contract shall not be 36.1 deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.

37.0

- All notices to the Contractor regarding this Contract shall be sent to the address indicated in Attachment 9. 37.1
- All notices to the ADES regarding this contract shall be sent to the address indicated in section 4.0 Notices 37.2 in the Scope of Work.
- All notices shall reference the Contract number. 37.3
- The Contractor shall give written notice to the Department of changes to the following, and a written 37.4 amendment to the Contract shall not be necessary:
 - 1. Change of telephone number,
 - 2. Changes in the name and/or address of the person to whom notices are to be sent;
 - 3. Changes in contract-related personnel positions of the Contractor which do not affect staffing ratios, staff qualifications or specific individuals required under this Contract.
- In a fixed price with price adjustment contract, a written amendment shall not be necessary to shift costs 37.5 among budget categories. The Contractor shall give written notice to the Department that includes justification for the change and may receive written approval by the Department. Any such increase must be offset by an equal value decrease in any budget category or categories.

Offshore Performance Of Work Prohibited 38.0

Due to security and identity protection concerns, direct services under this Contract shall be performed 38.1 within the borders of the United States. Any services that are described in the specifications or scope of work that directly serve the State of Arizona or its clients and may involve access to secure or sensitive data or personal client data or development or modification of software for the State shall be performed within the borders of the United States. Unless specifically stated otherwise in the specifications, this definition does not apply to indirect or 'overhead' services, redundant back-up services or services that are incidental to the performance of the Contract. This provision applies to work performed by subcontractors at all tiers.

Order of Precedence 39.0

- In the event of a conflict in the provisions of the Contract, as accepted by the State and as they may be 39.1 amended, the following shall prevail in the order set forth below:
 - 1. Terms and Conditions;
 - 2. Scope of Work;
 - 3. Attachments:
 - 4. Exhibits; and
 - 5. Documents referenced or included in the Request for Application.

Ownership of Intellectual Property 40.0

Any and all intellectual property, including but not limited to copyright, invention, trademark, tradename, 40.1 service mark, and/or trade secrets created or conceived pursuant to or as a result of this Contract and any related subcontract ("Intellectual Property"), shall be work made for hire and the State shall be considered the creator of such Intellectual Property. The agency, department, division, board or commission of the State of Arizona requesting the issuance of this Contract shall own (for and on behalf of the State) the entire right, title and interest to the Intellectual Property throughout the world. Contractor shall notify the State, within thirty (30) days, of the creation of any Intellectual Property by it or its subcontractor(s). Contractor, on behalf of itself and any subcontractor(s), agrees to execute any and all document(s) necessary to assure ownership of the Intellectual Property vests in the State and shall take no affirmative

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actions that might have the effect of vesting all or part of the Intellectual Property in any entity other than the State. The Intellectual Property shall not be disclosed by Contractor or its subcontractor(s) to any entity not the State without the express written authorization of the agency, department, division, board or commission of the State of Arizona requesting the issuance of this Contract.

40.2 Intellectual Property developed by the Contractor that is already in the public domain is exempt from this requirement.

41.0 Pandemic Contractual Performance

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- The State shall require a written plan that illustrates how the Contractor shall perform up to contractual standards in the event of a pandemic. The State may require a copy of the plan at anytime prior or post award of a Contract. At a minimum, the pandemic performance plan shall include:
 - Key succession and performance planning if there is a sudden significant decrease in Contractor's workforce.
 - 2. Alternative methods to ensure there are services or products in the supply chain.
 - 3. An up to date list of company contacts and organizational chart.
- In the event of a pandemic, as declared by the Governor of Arizona, U.S. Government or the World Health Organization, which makes performance of any term under this Contract impossible or impracticable, the State shall have the following rights:
 - 1. After the official declaration of a pandemic, the State may temporally void the Contract(s) in whole or specific sections if the Contractor cannot perform to the standards agreed upon in the initial terms.
 - 2. The State shall not incur any liability if a pandemic is declared and emergency procurements are authorized by the Director of the Arizona Department of Administration per A.R.S. § 41-2537 as may be amended of the Arizona Procurement Code.
 - 3. Once the pandemic is officially declared over and/or the Contractor can demonstrate the ability to perform, the State, at its sole discretion may reinstate the temporarily voided Contract(s).

42.0 Payments

- 42.1 Reimbursement to the Contractor shall be in accordance with actual allowable costs incurred consistent with each service budget and/or budget summary not to exceed the service reimbursement ceiling. The Contractor shall furnish the Department with an accounting of actual costs incurred consistent with the categories set forth in the service budget(s). Budget categories, to include cost items in a category, may be deleted, added, or modified by a contract amendment as specified in section 37.0 Notices of these Terms and Conditions. Any change to the service reimbursement ceiling shall be reflected in a contract amendment.
- 42.2 The Contractor shall report to the Department in the manner prescribed in section 7.0 Reporting Requirements in the Scope of Work. Upon receipt of applicable, accurate and complete reports, the Department will authorize payment or reimbursement in accordance with the type of payment indicated by this Contract.
- 42.3 If the Contractor is in any manner in default in the performance of any obligation under this Contract, or if audit exceptions are identified, the Department may, at its option and in addition to other available remedies, either offset the amount of payment or withhold payment up to the amount in dispute or default.
- 42.4 Under no circumstances shall the Department make payment to the Contractor that exceeds the units authorized or contract/service reimbursement ceilings indicated in the Service Budget(s), as may be amended.
- 42.5 Under no circumstances shall the Department make payment to the Contractor for services performed after the term of the Contract without timely extension or renewal of the Contract.
- 42.6 The Contractor may offer a price reduction adjustment at any time during the term of the Contract. Any price reduction shall be executed by a contract amendment.
- 42.7 Payments shall comply with the requirements of A.R.S. Titles 35 and 41, Net 30 days. Upon receipt and acceptance of goods or services, the Contractor shall submit a complete and accurate invoice for payment from the State within thirty (30) days.
- 42.8 The Contractor shall be responsible for paying all applicable taxes.
- The State of Arizona is subject to all applicable state and local transaction privilege taxes. Transaction privilege taxes apply to the sale and are the responsibility of the seller to remit. Failure to collect such taxes from the buyer does not relieve the seller from its obligation to remit taxes.
- 42.10 Contractor and all subcontractors shall pay all Federal, state and local taxes applicable to its operation and any persons employed by the Contractor. Contractor shall, and require all subcontractors to hold the State harmless from any responsibility for taxes, damages and interest, if applicable, contributions required under Federal, and/or state and local laws and regulations and any other costs including transaction privilege

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taxes, unemployment compensation insurance, Social Security and Worker's Compensation.

42.11 In order to receive payment the Contractor shall have a current I.R.S. W9 Form on file with the State of Arizona, unless not required by law.

43.0 Payment Recoupment

- The Contractor shall reimburse the Department upon demand or the Department may deduct from future payments the following:
- 43.1.1 Any amounts received by the Contractor from the Department for contract services which have been inaccurately reported or are found to be unsubstantiated;
- 43.1.2 Any amounts paid by the Contractor to a subcontractor not authorized in writing by the Department;
- 43.1.3 Any amount or benefit paid directly or indirectly to an individual or organization not in accordance with the "Substantial Interest Disclosure" section of these Terms and Conditions;
- 43.1.4 Any amounts paid by the Department for services which duplicate services covered or reimbursed by other specific grants, contracts, or payments;
- 43.1.5 Any amounts expended for items or purposes determined unallowable by the Department when this Contract provides for the reimbursement of costs, see the "Unallowable Costs" section of this Contract;
- 43.1.6 Any amounts paid by the Department for which the Contractor's books, records, and other documents are not sufficient to clearly substantiate that those amounts were used by the Contractor to perform contract services:
- 43.1.7 Any amounts received by the Contractor from the Department which are identified as a financial audit exception;
- 43.1.8 Any amounts paid or reimbursed in excess of the Contract or service reimbursement ceiling;
- 43.1.9 Any amounts paid to the Contractor which are subsequently determined to be defective pursuant to the "Certification of Cost or Pricing Data" section of these Terms and Conditions.
- 43.1.10 Any payments made for services rendered after the Contract termination date.

44.0 Personnel

The Contractor's personnel shall satisfy all qualifications, carry out all duties, and work the hours as set forth in this Contract.

45.0 Predecessor and Successor Contracts

The execution or termination of this Contract shall not be considered a waiver by the Department of any rights it may have for damages suffered through a breach of this or a prior Contract with the Contractor.

46.0 <u>Professional Standards</u>

The Contractor shall deliver contract services in a humane and respectful manner and in accordance with any and all applicable professional accreditation standards. Levels of staff qualifications, professionalism, and numbers of staff and individuals identified by name must be maintained as presented in the Contract.

47.0 Reserve

48.0 Records

- Under A.R.S. § 35-214 and § 35-215 as may be amended, the Contractor shall retain and shall contractually require each subcontractor to retain all data and other "records" relating to the acquisition and performance of the Contract for a period of five years after the completion of the Contract. All records shall be subject to inspection and audit by the State at reasonable times. Upon request, the Contractor shall produce a legible copy of any or all such records.
- 48.2 Contract service records will be maintained in accordance with this Contract. Records shall, as applicable, meet the following standards:
- 48.2.1 Adequately identify the service provided and each service recipient's application for Contract and subcontract activities;
- 48.2.2 Include personnel records which contain applications for employment, job titles and descriptions, hire and termination dates, a copy of the fingerprint clearance card, wage rates, and effective dates of personnel actions affecting any of these items;
- 48,2.3 Include time and attendance records for individual employees to support all salaries and wages paid;
- 48.2.4 Include records of the source of all receipts and the deposit of all funds received by the Contractor,
- 48.2.5 Include original copies of invoices, statements, sales tickets, billings for services, deposit slips, etc., and a cash disbursement journal and cancelled checks to reflect all disbursements applicable to the Contract;

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- 48.2.6 Include a complete general ledger with accounts for the collection of all costs and/or fees applicable to the Contract, and, .
- 48.2.7 Include copies of lease/rental agreements, mortgages and/or any other agreements that in any way may affect contract expenditures.
- Any such records not maintained shall mandate an audit exception in the amount of the inadequately 48.3 documented expenditures.
- Contractor shall preserve and make available all records for a period of five (5) years from the date of final 48.4 payment under this Contract except as may be provided in section 57.0 of these Terms and Conditions or if subject to Health Insurance Portability & Accountability Act which is six (6) years from the date of final payment
- 48.4.1 If this Contract is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for a period of five years from the date of any such termination.
- 48.4.2 Records which related to disputes, litigation or the settlement of claims arising out of the performance of this Contract, or costs and expenses of this Contract to which exception has been taken by the state, shall be retained by the Contractor until such disputes, litigations, claims or exceptions have been disposed of.

Relationship of Parties 49.0

- The Contractor under this Contract is an independent Contractor. Neither party to this Contract shall be 49.1 deemed to be the employee or agent of the other party to the Contract.
- In the event that the Contractor or its personnel is sued or prosecuted for conduct arising from this 49.2 Contract, the Contractor or their personnel will not be represented by the Department of the Attorney
- Taxes or Social Security payments will not be withheld from a State payment issued hereunder and the 49.3 Contractor shall make arrangements to directly pay such expenses, if any.

Reporting Requirements 50.0

- See section 7.0 Reporting Requirements in the Scope of Work. 50.1
- Contractor shall submit programmatic and financial reports to the Department no later than the 25th day 50.2 following the end of each month or the end of each other applicable reporting period during the term of the Contract, unless otherwise provided in this Contract. Contractor shall submit final program and fiscal reports no later than the 60th day following termination of the Contract. The final fiscal report for the contract term shall include all adjustments to prior financial reports submitted for the contract term. Failure to submit the final program and fiscal report within the above time period may result, at the option of the Department, in forfeiture of final payment.
- All reports shall reference the contract number and be submitted to the person designated by the 50.3 Department.

Responsibility for Payments Indemnification 51.0

The Contractor shall be responsible for issuing payment for services performed by the Contractor's 51.1 employees, subcontractors, suppliers, or any other third party incurred in the furtherance of the performance or the arising out of the Contract and will indemnify and save the Department harmless for all claims whatsoever out of the lawful demands of such parties. The Contractor shall, at the Department's request, furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged or waived.

Right of Offset 52.0

The State shall be entitled to offset against any sums due the Contractor, any expenses or costs incurred 52.1 by the State, or damages assessed by the State concerning the Contractor's non-conforming performance or failure to perform the Contract, including expenses, costs and damages.

53.0

The provisions of this Contract are severable. Any term or condition deemed illegal or invalid shall not 53.1 affect any other term or condition of the Contract.

State's Contractual Remedies 54.0

Right to Assurance. If the State in good faith has reason to believe that the Contractor does not intend to, 54.1 or is unable to perform or continue performing under this Contract, the Procurement Officer may demand in writing that the Contractor give a written assurance of intent to perform. Failure by the Contractor to

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provide written assurance within the number of Days specified in the demand may, at the State's option, be the basis for terminating the Contract under the Terms and Conditions or other rights and remedies available by law or provided by the Contract.

54.1.1 For designated agencies, termination shall comply with Community Services Block Grant legislation.

- 54.2 Stop Work Order. The State may, at any time, by written order to the Contractor, require the Contractor to stop all or any part, of the work called for by this Contract for period(s) of days indicated by the State after the order is delivered to the Contractor. The order shall be specifically identified as a stop work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage.
- 54.2.1 If a stop work order issued under this clause is canceled or the period of the order or any extension expires, the Contractor shall resume work. The Procurement Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the Contract shall be amended in writing accordingly.
- 54.3 Non-exclusive Remedies. The rights and the remedies of the State under this Contract are not exclusive.
- Nonconforming Tender. Materials or services supplied under this Contract shall fully comply with the Contract. The delivery of materials or services or a portion of the materials or services that do not fully comply constitutes a breach of contract. On delivery of nonconforming materials or services, the State may terminate the Contract for default under applicable termination clauses in the Contract, exercise any of its rights and remedies under the Uniform Commercial Code, or pursue any other right or remedy available to it

55.0 Subcontracts

- The Contractor shall not enter into any Subcontract under this Contract for the performance of this Contract without the advance written approval of ADES. The Contractor shall clearly list any proposed subcontractors and the subcontractor's proposed responsibilities. The Subcontract shall incorporate by reference the terms and conditions of this Contract.
- Prior to adding a subcontractor to the Contract, the Contractor shall submit a formal, written request to the Procurement Officer. The request shall:
- 55.2.1 Be on the Contractors company letterhead;
- 55.2.2 Be signed by an authorized representative of the Contractor, and
- 55.2.3 Contain the following information:
 - 1. The subcontractor's name, address, phone number, e-mail and primary point of contact;
 - 2. The certifications required of the subcontractor (if any);
 - 3. The subcontractor's small business status (if applicable);
 - 4. The type of goods and/or services to be provided by the subcontractor,
 - 5. The amount of time or effort (as a percent of total contract performance) that the subcontractor will perform in relation to total performance of the contract's requirements; and
 - A description of the quality assurance measures that the Contractor shall use to monitor the subcontractor's performance.
- 55.2.4 The State reserves the right to request additional information deemed necessary about any proposed subcontractor.
- 55.3 The Contractor shall provide copies of each contract with a subcontractor relating to the provision of contract services to the Department upon five (5) calendar days of the request.

56.0 Substantial Interest Disclosure

- Contractor shall not make any payments, either directly or indirectly, to any person, partnership, corporation, trust, or any other organization which has a substantial interest in Contractor's organization or with which Contractor (or one of its directors, officers, owners, trust certificate holders or a relative thereof) has a substantial interest, unless Contractor has made a full written disclosure of the proposed payments, including amounts, to the Department.
- 56.2 Leases or rental agreements or purchase of real property which would be covered by Section 55.1 shall be in writing and accompanied by an independent commercial appraisal of fair market rental, lease, or purchase value, as appropriate.
- 56.3 For the purpose of this Section, "relative" shall have the same meaning as in A.R.S. §38-502 as may be amended.

57.0 Supporting Documents and Information

57.1 In addition to any documents, reports or information required by any other section of this Contract,

Contractor shall furnish the Department with any further documents and information deemed necessary by

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the Department. Upon receipt of a request for information from ADES, the Contractor shall provide complete and accurate information no later than fifteen (15) days after the receipt of the request.

Suspension or Debarment 58.0

- The State may, by written notice to the Contractor, immediately terminate this Contract if the State 58.1 determines that the Contractor has been debarred, suspended or otherwise lawfully prohibited from participating in any public procurement activity, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body. If the Contractor becomes suspended or debarred, the Contractor shall immediately notify the State.
- The Contractor shall submit the Certification Regarding Debarment, Suspension and Voluntary Exclusion 58.2 Lower Tier Covered Transactions form Attachment 3.

Technical Assistance 59.0

The Department will provide technical assistance to the Contractor in the administration of contract 59.1 services, or relating to the terms and conditions, policies and procedures governing this Contract. Notwithstanding the foregoing, the Contractor shall not be relieved of full responsibility and accountability for the provision of contract services in accordance with the terms and conditions set forth herein.

60.0 **Termination**

- This agreement may be terminated by mutual agreement of the parties at any time during the term of this 60.1
- Cancellation for Conflict of Interest: Pursuant to A.R.S. § 38-511 as may be amended, the State may 60.2 cancel this Contract within three (3) years after Contract execution without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the Contract on behalf of the State is or becomes at any time while the Contract or an extension of the Contract is in effect an employee of or a consultant to any other party to this Contract with respect to the subject matter of the Contract. The cancellation shall be effective when the Contractor receives written notice of the cancellation unless the notice specifies a later time. If the Contractor is a political subdivision of the State, it may also cancel this Contract as provided in A.R.S. § 38-511 as may be amended.
- Gratuities: The State may, by written notice, terminate this Contract, in whole or in part, if the State 60.3 determines that employment or a Gratuity was offered or made by the Contractor or a representative of the Contractor to any officer or employee of the State for the purpose of influencing the outcome of the procurement or securing the Contract, an amendment to the Contract, or favorable treatment concerning the Contract, including the making of any determination or decision about contract performance. The State, in addition to any other rights or remedies, shall be entitled to recover exemplary damages in the amount of three times the value of the Gratuity offered by the Contractor.
- Suspension or Debarment: The State may, by written notice to the Contractor, immediately terminate this 60.4 Contract if the State determines that the Contractor has been debarred, suspended or otherwise lawfully prohibited from participating in any public procurement activity, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body. Submittal of an offer or execution of a contract shall attest that the Contractor is not currently suspended or debarred. If the Contractor becomes suspended or debarred, the Contractor shall immediately notify the State.
- Termination for Convenience: The State reserves the right to terminate the Contract, in whole or in part at 60.5 any time, when in the best interests of the State without penalty or recourse. Upon receipt of the written notice, the Contractor shall stop all work, as directed in the notice, notify all subcontractors of the effective date of the termination and minimize all further costs to the State. In the event of termination under this paragraph, all documents, data and reports prepared by the Contractor under the Contract shall become the property of and be delivered to the State upon demand. The Contractor shall be entitled to receive just and equitable compensation for work in progress, work completed and materials accepted before the effective date of the termination. The cost principles and procedures provided in A.A.C. R2-7-701 shall apply.

Termination for Default 60.6

- In addition to the rights reserved in the Contract, the State may terminate the Contract in whole or in part due to the failure of the Contractor to comply with any term or condition of the Contract, to acquire and maintain all required insurance policies, bonds, licenses and permits, or to make satisfactory progress in performing the Contract. The Procurement Officer shall provide written notice of the termination and the reasons for it to the Contractor.
- 60.6.2 Upon termination under this paragraph, all goods, materials, documents, data and reports prepared by the Contractor under the Contract shall become the property of and be delivered to the State on demand.
- 60.6.3 The State may, upon termination of this Contract, procure, on terms and in the manner that it deems

- appropriate, materials or services to replace those under this Contract. The Contractor shall be liable to the State for any excess costs incurred by the State in procuring materials or services in substitution for those due from the Contractor.
- 60.6.4 The Department may immediately terminate this Contract if the Department determines that the health or welfare or safety of service recipients is endangered.
- 60.6.5 For designated agencies, termination shall comply with Community Services Block Grant legislation.
- 60.7 Continuation of Performance Through Termination: The Contractor shall continue to perform, in accordance with the requirements of the Contract, up to the date of termination, as directed in the termination notice.
- Termination for Any Reason: In the event the Contract is terminated, with or without cause, or expires, the Contractor, whenever determined appropriate by the Department, shall assist the Department in the transition of services or eligible persons to other Contractors. Such assistance and coordination shall include, but not be limited to, the forwarding of program and other records as may be necessary to assure the smoothest possible transition and continuity of services. The cost of reproducing and forwarding such records and other materials shall be borne by the Contractor. The Contractor must make provisions for continuing all management/administrative services until the transition of services or eligible persons is complete and all other requirements of this Contract are satisfied.
- In the event of termination or suspension of the Contract by the Department, such termination or suspension shall not affect the obligation of the Contractor to indemnify the Department and the State for any claim by any other party against the State or Department arising from the Contractor's performance of this Contract and for which the Contractor would otherwise be liable under this Contract. To the extent such indemnification is excluded by A.R.S. §41-621 et seq.as may be amended or an obligation is unauthorized under A.R.S. §35-154 as may be amended, the provisions of this paragraph shall not apply.
- 60.10 In the event of early termination for any reason, any funds advanced to the Contractor shall be returned to the Department within ten (10) days after the date of termination or upon receipt of notice of termination of the Contract, whichever is earlier.

61.0 Third-Party Antitrust Violations

The Contractor assigns to the State any claim for overcharges resulting from antitrust violations to the extent that those violations concern materials or services supplied by third parties to the Contractor, toward fulfillment of this Contract.

62.0. Transfer of Knowledge

The Contractor shall, whenever feasible, share strategies and techniques with Department staff to transfer the skills and knowledge acquired in the delivery of the contracted service.

63.0 Transition of Activities

In the event that a Contract is awarded to a new Contractor for services similar to those being performed by Contractor under this Contract, there shall be a transition of services period. During this period, the Contractor under this Contract shall work closely with the new Contractor's personnel and/or Department staff to ensure a smooth and complete transfer of duties and responsibilities. The Department's authorized representative will coordinate all transition activities. A transition plan will be developed in conjunction with the existing Contractor to assist the new Contractor and/or Department staff to implement the transfer of duties. The Department reserves the right to determine which projects/service delivery nearing completion will remain with the current Contractor of record.

64.0 Unallowable Costs

- The cost principles set forth in the Code of Federal Regulations, 48 CFR, Chapter 1, Subchapter e, Part 31, (October 1, 1991), including later amendments and editions, on file with the Arizona Secretary of State and incorporated by this reference, shall be used to determine the allow ability of incurred costs for the purpose of reimbursing costs under contract provisions that provide for the reimbursement of costs. Those costs which are specifically defined as unallowable therein will not be submitted for reimbursement by the Contractor and may not be reimbursed with Department funds.
- 64.2 In addition, the Contractor shall comply with the following publications (including subsequent revisions), as applicable:
- 64.2.1 OMB Circular A-87 for State, local and Indian Tribal Governments.
- 64.2.2 OMB Circular A-122 for private non-profit organizations other than institutions of higher education, hospitals or others specified in A-122.

- 64.2.3 OMB Circular A-21 for educational institutions.
- 64.2.4 OMB Circular A-133 for audits of institutions of higher education and other non-profit institutions.

65.0 Visitation, Inspection and Copying

- Contractor's and/or subcontractor's facilities, services and individuals served, books and records pertaining to the Contract shall be available for visitation, inspection and copying by the Department and any other appropriate agent of the State or Federal Government. At the discretion of the Department, visitation, inspection and copying may be at any time during regular business hours, announced or unannounced. If the Department deems it to be an emergency situation, it may at any time visit and inspect the Contractor's or subcontractor's facilities, services and individuals served, as well as inspect and copy their contract-related books and records.
- Facilities Inspection and Materials Testing: The Contractor agrees to permit access to its facilities, subcontractor facilities and the Contractor's processes or services, at reasonable times for inspection of the facilities or materials covered under this Contract. The State shall also have the right to test, at its own cost, the materials to be supplied under this Contract. Neither inspection of the Contractor's facilities nor materials testing shall constitute final acceptance of the materials or services. If the State determines non-compliance of the materials, the Contractor shall be responsible for the payment of all costs incurred by the State for testing and inspection.

66.0 Warranties

- The Contractor warrants that all services provided under this Contract shall conform to the requirements stated herein and any amendments hereto. The Department's acceptance of services provided by the Contractor shall not relieve the Contractor from its obligations under this warranty. In addition to its other remedies, the Department Procurement Officer may, at the Contractor's expense, require prompt correction of any services failing to meet the Contractor's warranty herein. Services corrected by the Contractor shall be subject to all of the provisions of this Contract in the manner and to the same extent as the services originally furnished.
- 66.2 <u>Liens:</u> The Contractor warrants that the materials supplied under this Contract are free of liens and shall remain free of liens.
- 66.3 Quality: Unless otherwise modified elsewhere in these terms and conditions, the Contractor warrants that, for one year after acceptance by the State of the materials, they shall be:
 - 1. Of a quality to pass without objection in the trade under the Contract description;
 - 2. Fit for the intended purposes for which the materials are used:
 - 3. Within the variations permitted by the Contract and are of even kind, quantity, and quality within each unit and among all units;
 - 4. Adequately contained, packaged and marked as the Contract may require; and
 - 5. Conform to the written promises or affirmations of fact made by the Contractor.
- 66.4 <u>Fitness:</u> The Contractor warrants that any material supplied to the State shall fully conform to all requirements of the Contract and all representations of the Contractor, and shall be fit for all purposes and uses required by the Contract.
- 66.5 <u>Inspection/Testing:</u> The warranties set forth in subparagraphs 66.2 through 66.4 of this paragraph are not affected by inspection or testing of or payment for the materials by the State.
- 66.6 <u>Compliance With Applicable Laws:</u> The materials and services supplied under this Contract shall comply with all applicable Federal, state and local laws, and the Contractor shall maintain all applicable license and permit requirements.
- 66.7 Survival of Rights and Obligations after Contract Expiration or Termination:
- 66.7.1 Contractor's Representations and Warranties: All representations and warranties made by the Contractor under this Contract shall survive the expiration or termination hereof. In addition, the parties hereto acknowledge that pursuant to A.R.S. § 12-510, except as provided in A.R.S. § 12-529, the State is not subject to or barred by any limitations of actions prescribed in A.R.S., Title 12, Chapter 5.
- 66.7.2 Purchase Orders: The Contractor shall, in accordance with all terms and conditions of the Contract, fully perform and shall be obligated to comply with all purchase orders received by the Contractor prior to the expiration or termination hereof, unless otherwise directed in writing by the Procurement Officer, including, without limitation, all purchase orders received prior to but not fully performed and satisfied at the expiration or termination of this Contract.
- Risk of Loss: The Contractor shall bear all loss of conforming material covered under this Contract until received by authorized personnel at the location designated in the purchase order or Contract. Mere receipt does not constitute final acceptance. The risk of loss for nonconforming materials shall remain with the Contractor regardless of receipt.

Limited English Proficiency 67.0

The Contractor shall ensure that all services provided are culturally relevant and linguistically appropriate to 67.1 the population to be served following the ADES Policy, Limited English Proficiency; DES 1-01-34 (Exhibit 1).

Contract Documents 68.0

- The following constitute an integral part of the Contract 68.1
- 68.1.1 Terms and Conditions
- 68.1.2 Scope of Work
- 68.1.3 Administrative Methodology
- 68.1.4 Service Methodologies
- 68.1.5 Attachments.
- 68.1.6 Exhibits

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ARIZONA	DEPARTMENT OF ECONOMIC SECURITY	DES 1-01-34	
	CHAPTER	ARTICLE	İ
	01 Department of Economic Security	01 Director	
[[[[]]]	SUBJECT	EFFECTIVE DATE	REVISION
	34 Limited English Proficiency (LEP)	. August 8, 2014	2

DES 1-01-34 Limited English Proficiency (LEP)

L POLICY STATEMENT

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The policy of the Department of Economic Security (the Department) is to provide quality and timely language assistance services to customers with Limited English Proficiency (LEP) to ensure meaningful access to programs, services, and activities. Each affected work unit of the Department shall:

- Develop and adhere to specific written procedures;
- Perform a needs and capacity assessment;
- Arrange for oral language assistance, as appropriate;
- Determine which of the Department documents meet the definition of a vital document;
- Translate vital documents into languages other than English;
- Provide notification to customers of the availability of language assistance services;
- Evaluate current Department Web sites for LEP compliance;
- Develop and implement standards to ensure LEP compliance on all future Web pages;
- Train all staff who are likely to have contact with Department customers and the management staff
 who support them;
- Develop and incorporate an accessible issue resolution process; and
- Monitor customer access to language assistance.

IL AUTHORITY

This LEP policy, in its entirety, applies to all Department entities and contractors who provide direct Department services to Department customers. The Department and all work units who provide services, information, or assistance to Department customers shall be responsible for development of procedures to ensure compliance with the Department LEP policy. Areas that do not provide services, information, or assistance to Department customers are not responsible for developing procedures but, at a minimum shall designate an LEP contact to ensure compliance.

The DES Director's Office of Equal Opportunity (DOEO) and the DES Policy and Planning Administration's (PPA) Policy Unit are responsible for review and approval of work unit LEP procedures. This review will be limited to ensuring the work unit LEP procedure is consistent and in compliance with the Department LEP policy.

III. PROCEDURES

This policy is supported by a departmental procedure which identifies how action related to this policy will be conducted, including responsibilities, time frames, and required actions. To view this procedure, access the link below.

DES 1-01-34-01 Limited English Proficiency Procedures

In addition, specific Division procedures can be found at this intranet Web page: http://intranet.azdes.gov/main.aspx?menu=84&id=14558.

IV. AUTHORITY

Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d et seq. Arizona Constitution, Article 28

Section 601 of Title VI of the Civil Rights Act of 1964, 42 U.S.C. Section 2000d et seq. states, "No person in the United States shall on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

Regulations implementing Title VI provide in part at 45 C.F.R. Section 80.3 (b):

- (1) "A recipient [the Department is a 'recipient' under this law] under any program to which this part applies [generally any program that receives federal funds] may not, directly or through contractual or other arrangements, on ground of race, or color, or national origin:
 - (i) Deny an individual any service, financial aid, or other benefit provided under the program;
 - (ii) Provide any service, financial aid, or other benefit to an individual which is different, or is provided in a different manner, from that provided to others in the program;
- (2) A recipient, in determining the types of services, financial aid, or other benefits, or facilities which will be provided under any such program or the class of individuals to whom, or the situations in which such services, financial aid or other benefits, or facilities will be provided ... may not directly, or through contractual or other arrangements, utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination, because of their race, color or national origin, or have the effect of defeating or substantially impairing accomplishments of the objectives of the program with respect to individuals of a particular race, color, or national origin." (emphasis added)

V. DEFINITIONS

<u>Customer</u>: Any applicant, claimant, or recipient of Department services, including LEP customers.

<u>Executive Leader</u>: The Director, Deputy Director, Assistant Director, or their designee, with authority over a programmatic or administrative work unit.

<u>Interpret</u>: Providing a verbal translation between two or more persons in a language other than English. This may be done by on-site trained Department staff, contractors, or through commercially available resources, including but not limited to telephonic interpretation services.

<u>Language Used Significantly</u>: A language, other than English, that is used by five percent or 1,000 persons (whichever is smaller) who are eligible for a Department service or are likely to be directly affected by a Department program or activity in a specific geographic area.

<u>Limited English Proficiency (LEP) Contact</u>: The person within a work unit who is responsible for ensuring their program or administrative work unit is LEP compliant.

<u>Limited English Proficient (LEP) Customer</u>. Any prospective, potential, or actual recipient of benefits or services from the Department who cannot speak, read, write, or understand the English language at a level that permits effective interaction with the Department. This includes LEP parents or guardians of minor children who are customers or LEP customers.

Non-Vital Documents: Documents that are not critical to access Department benefits and services.

Translate: Providing a written document in a language other than English.

<u>Vital Document</u>: A document that conveys information that affects the ability of the customer to make decisions about his or her participation in the program. The decision of whether a document is vital may depend upon the importance of the program information, encounter, or service involved, and the consequence to the LEP person if the information is not provided accurately or in a timely manner.

<u>Work Unit</u>: A program or administrative area within the Department. Work unit includes all Department work units as well as its contractors that provide direct service to Department customers.

VL STANDARDS

A. Overview

Title VI of the Civil Rights Act of 1964, as amended, requires that agencies take reasonable steps to ensure meaningful access to their programs and activities for persons with limited English proficiency. For the purposes of this Policy, individuals with LEP are defined as individuals who do not speak English as their primary language and who have a limited ability to read, write, speak, or understand English.

The Department's LEP policy ensures that the Department and all Department services, regardless of funding source, comply with the requirements of Title VI of the Civil Rights Act of 1964 by setting out standards for its work units to follow. Title VI of the Civil Rights Act of 1964 prohibits discrimination based on race, color, or national origin by any entity receiving federal financial assistance. The Department prohibits administrative methods or procedures that have the effect of subjecting individuals to discrimination or defeating the objectives of these regulations.

In order to avoid discrimination on the grounds of national origin, all programs or activities administered by the Department shall take adequate steps to ensure that their procedures do not deny, or have the effect of denying, individuals with LEP equal access to benefits and services for which such persons qualify. This Policy defines Departmental responsibilities to ensure that individuals with LEP can communicate effectively.

B. General Statement

All Department staff shall provide services to Department customers in a manner that ensures the customer has meaningful access to their programs and activities for all persons, including those persons who have limited English proficiency.

C. Compliance and Enforcement

It is the responsibility of each Executive Leader overseeing a Department work unit, program, or administrative area to ensure that activities within the Executive Leader's work unit are conducted consistent with both the Department LEP policy and the specific work unit LEP procedures.

D. Work Unit Procedures

Each work unit identified as warranting language assistance services shall develop specific written procedures related to language assistance services applicable to its program activities. These procedures must be consistent with the standards listed in the Department LEP policy. Written procedures shall address the following areas:

- Provision of language services generally;
- 2. Identification and assessment of language needs;
- Oral language assistance services;
- 4. Written translations;
- 5. Oral and written notification of the availability of language services;
- Issue resolution rights;
- 7. Staff training on language service provision; and
- Monitoring access to language assistance.

E. Needs And Capacity Assessment

The Department shall employ a four-step process to determine the need and capacity for LEP services. Specifically, each work unit shall determine and indicate in writing if it has direct contact with Department customers. If a work unit determines that it does, then:

1. Each work unit shall identify the steps in their service delivery process and identify the anticipated number of customer interactions that occur at each of these steps. These steps could include points of contact with Department staff where customers get information or staff take an action that affects a customer's ability to meaningfully participate in a Department program or activity. These points of contact include Department offices, telephone numbers regularly used by the public, outreach activities, informational and operational Web sites, and written notices. These contacts may be face-to-face, telephonic, written, or electronic.

- 2. The Department shall identify the languages used by the populations it serves. Both the Department and each work unit shall use this information to determine the incidences in which the Department and work unit expect to interact with customers in various languages other than English. The Department shall use the most recent census data to determine overall language trends in Arizona. Other demographic data sources include information from other state agencies, commercial marketing data, school systems, community organizations, national ethnic organizations, the Internet, and internally gathered Department data. These trends will be used to determine the LEP population's alternative language needs. The Department will update this information with the issuance of new census data.
- 3. Each work unit shall annually assess the language assistance needs of its LEP customers and the capacity of its programs to meet these needs. Work unit procedures shall include the methods used to conduct this assessment, including areas where it intends to use departmentally produced data, and the frequency with which it will complete the assessment.
- 4. Each work unit shall implement a process for gathering and recording LEP customer language preferences:
 - a. The work unit procedures shall include sufficient detail to identify how the work unit gathers language preference information, where it stores the information, and how it will make the information readily available for future contact with LEP customers and for statistics-gathering purposes.
 - b. Each work unit procedure shall include the use of an <u>LEP language binder</u> containing language preference materials in each local office. These <u>LEP language binders</u> are designed to provide an opportunity for LEP persons to self-declare their language preference during local office contacts. The Department shall prominently display the <u>LEP language binders</u> in all its offices in which customer interaction is anticipated. These binders are developed, transmitted, and maintained as a departmental function.

F. Oral Language Assistance

1. Each component, program, or administrative work unit of the Department shall arrange for oral language assistance to LEP customers in face-to-face and telephone contact:

Work unit procedures shall identify the processes for providing oral language assistance and the method for obtaining these services. The oral language assistance portion of the work unit procedures for identifying individuals with LEP shall be consistent with those outlined in this policy. LEP services shall be provided free of charge upon the request of the customer. Work units may identify approaches specific to their work unit, but all procedures shall include the minimum Department standard of ensuring that the provision of bilingual/interpretive services is prompt and without undue delays. Necessary time frames may vary based upon the nature and importance of the service. For example, time frames for emergency services may be different from those time frames for non-emergency services. In most circumstances, this requires language services to be available within reasonable time frames during all operating hours by:

- a. Establishing interpreter service contracts. The Department maintains contracts with multiple vendors to provide verbal interpretation. The Office of Procurement shall provide direction to all work units on how to access and use contracts for interpreter services. Work units shall, in their procedures, identify how they shall request and coordinate these services. In addition, services through commercially available telephonic interpretation services shall be available when needed.
- b. Implementing a means to compensate bilingual staff. Subject to the availability of funds, the Department shall have a bilingual stipend program in place that compensates bilingual staff who meet required standards for performing verbal interpretation services. Work unit procedures shall identify the offices in which a need for bilingual staff has been established and which languages are needed.
- Orally translating vital documents into languages other than English for LEP customers.
- 2. Location and Accessibility of LEP Services: Work units shall ensure that their procedures include provisions that respond to the language needs of the populations in each area in which the work unit provides services. Each work unit shall determine the most efficient and effective means to meet these needs. Accommodations such as translations of commonly requested documents, bilingual staff, and telephone interpreter services should be made available at locations that are readily accessible to the public, such as information desks, security checkpoints, and public information telephone lines.
- 3. Use of Bilingual Staff: The Department will make reasonable efforts to recruit and have bilingual staff employed in programs and activities where the number or percentage of LEP customers or potential LEP customers is statistically significant, or where the frequency of contact with such persons makes the employment of bilingual staff a more cost effective, efficient, and effective mode for communication:
 - a. Each work unit shall make a decision to employ bilingual staff after a needs assessment, with due consideration given to the budgetary, personnel, and other constraints of the work unit.
 - b. Bilingual staff or contractors must be assessed for bilingual proficiency. Work units should ensure that individuals providing interpretative services possess a level of fluency and comprehension appropriate to the specific nature, type, and purpose of information at issue.
- 4. Unacceptable Practices: Work units should only use family members or friends to interpret for LEP customers if the LEP customer insists on using the friend or family member after Department-provided language services have been offered. Minor children should never be used to interpret, except in emergencies. If additional services are required, any information obtained utilizing a minor child as the interpreter shall be verified through an approved interpreter after the emergency situation has closed.

G. Translation of Written Materials

 Each work unit shall identify its vital documents. Vital documents include, but are not limited to, the following for any service, benefit, program, or administrative work unit provided by or contracted with the Department:

- a. Applications;
- b. Recertification or renewal applications;
- c. Documents that require a response;
- Letters or other written documents that contain information regarding participation in a program;
- Notices of eligibility criteria, authorization or denial, applicant or participant rights, benefit or service changes, hearings, and actions affecting parental custody or child support;
- f. Consent and complaint forms;
- g. Appeal rights and grievance procedures;
- h. Written tests that do not assess English language competency but test competency for a particular license, job, or skill for which knowing English is not required.
- i. Notices advising LEP persons of free language assistance; and
- j. Any other document that the work unit deems vital due to the importance of the program, information, encounter, or service involved and the consequence to the LEP person if the information in question is not provided accurately or in a timely manner.
- 2. Each work unit shall translate its vital documents according to the requirements outlined in the <u>DES Translation Requirements</u> document. Documents identified as vital shall be translated into languages used significantly by its LEP customers. The Department maintains two approved processes for having written material, including required posters and signs, translated to languages other than English:
 - a. The Department Office of Graphics and Design; or
 - b. A state-approved translation contract.

Using one of these two processes ensures the quality of the translation activity. Department documents for official public use may not be translated using any other method. Work unit procedures shall identify which method for translation will be used within the work unit. The work unit procedure shall also include a listing of the documents that meet the definition of a vital document.

3. Each work unit shall respond to written communications from LEP customers in a manner that is consistent with this policy. Work unit procedures shall address a process to ensure that LEP customer case records are noted as LEP when work unit staff receive information from a customer in a language other than English. Work unit staff shall interact with the individual in a manner consistent with the Department LEP policy unless the customer indicates otherwise.

4. Each work unit should be sensitive to the literacy levels of the LEP public. There are situations in which the use of translated written material may not meet the needs of some Department LEP customers. Some languages are historically unwritten or some LEP customers may be illiterate in their native language. Work unit procedures must ensure that staff use the most effective means to communicate with LEP individuals. This may include either verbal or written communication.

H. Institutional Considerations for Translation

- 1. Each work unit shall ensure that the public is aware of available interpretation and translation assistance. Each work unit shall include on all documents that are <u>not</u> translated into a language other than English a statement in each significantly used language indicating that all persons have the right to free language assistance and how the assistance can be obtained. This notification shall be included on all documents that are routinely disseminated to the public, including electronic text. This language shall be placed near the front of the document in a format that brings attention to it.
- 2. Each work unit shall ensure that its electronic sources for providing vital information are LEP compliant. The Department and each work unit shall ensure that its Web sites and other electronic sources for vital information or documents provide this information in significantly used languages other than English. Web sites shall prominently display access to non-English versions of this information on any page that may be used as the initial point of contact for LEP individuals. Web sites shall also identify methods to access language assistance free of charge.
- 3. The Department shall produce and each work unit shall readily make available to its customers, an LEP Rights pamphlet in English and all other significantly used languages. The pamphlet shall explain that LEP services are available from the Department free of charge and shall explain procedures for accessing these services.
- 4. Each work unit may translate non-vital documents into languages other than English, except to the extent prohibited by the Arizona Constitution, Article 28, English as the Official Language.

L Training

Training shall include a consistent message explaining why it is important for the Department to ensure that LEP customers are served in a manner consistent with this policy. Persons with specific knowledge of Title VI of the Civil Rights Act and the requirements contained therein shall develop this training. Training shall include, but not be limited to:

- General training. For all staff on the importance of providing services for individuals with LEP.
- 2. Work unit-specific training. To ensure that work unit staff that deal with or are likely to have contact with Department customers are trained on the LEP policies and procedures. This includes, but is not limited to, specific training for staff who have LEP customer contact to work effectively with in-person and telephone interpreters.

- 3. Technical assistance training. For LEP contact staff.
- 4. Management level training. For supervisors and administrative staff assisting staff with direct customer contact.

J. Providing Notice to LEP Customers of the Availability of Language Assistance Services and Outreach

Work unit procedures shall identify how to inform LEP customers of the availability of free language assistance services. The work unit shall make the notification at the first point of contact. Notification includes signs in intake areas or other customer entry points, outreach documents such as brochures or booklets, LEP posters and pamphlets, and telephone menus in significantly used languages:

- The work unit shall provide the notification of free language assistance in the language of the LEP customer. LEP persons should also be advised that they may use an interpreter of their own choosing at their own expense.
- 2. Consistent with its commitment to partnership and outreach, the Department engages in comprehensive outreach to ensure awareness by LEP persons of its programs and activities. Outreach includes the use of ethnic media such as radio, television, newspapers, magazines, Web sites, faith-based organizations, and community-based organizations at local levels that provide social services, healthcare, and classes. Work unit procedures shall acknowledge its commitment to support the Department's outreach efforts in relation to the programs it administers and the services it provides.
- Work unit procedures shall include provisions to ensure that Web pages accessible to members of the general public include information on the availability of language assistance.
- 4. The Department shall maintain copies of written documents such as flyers or pamphlets intended to be used to notify the public of language assistance. Pamphlets shall be maintained in locations in which direct service to Department customers is provided and shall be readily available to customers without the need of Department staff intervention.

K. Monitor Access to Language Assistance

Each work unit shall institute procedures to monitor the accessibility and quality of 1. language assistance activities for LEP customers. Work unit procedures shall include specific time frames and methods to reassess language assistance activities to ensure that the services provided by the work unit address the actual needs of the LEP customers based on actual experiences of the work unit. Work unit procedures shall ensure that such monitoring is completed no less than every 12 months. Work unit procedures should include a process for obtaining community and customer feedback in this activity through surveys, questionnaires, or other means. Data collection and record keeping are key to an effective monitoring and compliance system. In order to determine the validity of any language assistance complaints, it may be necessary to analyze and review data that reflect how the work unit provides services to LEP customers. Data collection also allows the work unit to obtain an overview of how their services are provided. The work unit procedure shall include data collection and record keeping requirements to ensure that these assessments are fact-based and reflect actual current activity. The work unit shall assess the effectiveness of its LEP policies based on:

- a. Current LEP populations in service areas or population or specific populations encountered;
- b. Frequency of encounters with LEP customers;
- c. Nature and importance of activities to LEP customers;
- d. Availability of resources, including technological advances, additional resources, and the costs imposed;
- e. Whether existing assistance is meeting the needs of the LEP customers;
- f. Whether staff know and understand the LEP procedures; and
- g. Whether identified sources for assistance are still available and viable.
- 2. Each work unit shall develop and maintain a data collection system that ensures the availability of data that includes the race and ethnicity of, customers served in its programs, the frequency of contact, and the primary language of those persons.

 Work unit procedures shall require the collection of data on which the work unit has based language needs assessment; the number of LEP customers, by language group, who received language services; names and classifications of staff receiving training and dates of training. Work unit procedures shall include activities that are designed to ensure that the work unit:
 - a. Has up-to-date information on language needs in the communities it serves;
 - Has an adequate number of oral translators to ensure timely compliance with LEP needs;
 - Translates vital written documents into the languages needed by the communities being served;
 - d. Has adequate supplies of translated materials;
 - e. Trains those staff required to be trained in LEP activities; and
 - f. Keeps notification material up-to-date.

Work unit procedures shall also reflect those activities that it must perform in order to comply with overall Department monitoring practices.

L. Provision of Technical Assistance

Each work unit shall identify an LEP contact for work unit staff. Work unit procedures shall include a process to ensure that LEP-related questions that arise are addressed in a timely and efficient manner. The LEP contact shall be available to coordinate efforts towards compliance with the Department's LEP policy and the work unit's LEP procedures. Work unit procedures shall, at a minimum, include a process for direct service staff to elevate LEP questions to their LEP contact. The work unit procedure shall also include time frames for the LEP contact to respond or to elevate the question to the DOEO. The DOEO shall provide technical assistance to the LEP contact or solicit additional assistance from the Director's Office or the Office of the Attorney General.

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M. Issue Resolution

- 1. Work unit level process: Work units shall create a procedure outlining an LEP issueresolution process that shall be used to resolve a concern or dispute arising from any action
 or inaction taken by Department staff in administering programs or providing services. The
 work unit process shall be the Level I resolution process.
 - a. Level I: The Level I procedure shall require that Department customers are advised in writing of the appropriate procedure to raise an LEP-related concern. This notification also advises the customer of their right to file a complaint at any point in time with the federal agency responsible for the program for which they are applying.
 - b. Work units shall ensure that any forms needed to request review of LEP-related decisions are available at any location in which work unit customers may receive services.
 - c. The work unit shall conduct the Level I procedure in a language that is understandable by the person raising the concern. The work unit shall make appropriate use of interpreter services, contracted provider services, or other resources needed to facilitate the dispute resolution process.
 - d. The Level I process shall include the following:

The manager in charge at the site where an LEP-related concern is filed or his or her designee will review the complaint with the assistance of the work unit LEP contact. Staff shall reduce oral complaints to writing and shall place them in the appropriate case record. At any point in the process, the manager is empowered to resolve the complaint using methods and practices outlined in the Department LEP policy and the work unit LEP procedures. It is the intention of the Department and the work unit that most LEP issues will be resolved at this level. The Level I resolution process shall be completed no later than three days following the day of receipt of the complaint unless the LEP customer requests a delay in the process. The manager shall ensure that all reasonable measures are pursued to immediately verbally notify the LEP customer of the outcome of the issue resolution. The Department shall provide a written confirmation of the decision within five business days.

- 2. Department Level Process: The Department process is initiated whenever a LEP customer expresses in writing to the Department that the work unit attempt to resolve the issue at the Level I process has not met their need. This LEP issue escalation process ensures the rights of LEP customers to have concerns resolved in their preferred language. Inherent in this process is the availability of the DOEO to assist either the Department or the LEP customer in resolving a concern. This process conforms to other issue resolution/grievance processes in regard to required time frames, based upon the program(s) from which the LEP customer is seeking service.
 - a. Level II: If no resolution can be reached at Level I, the notification to the LEP customer shall include the right to pursue the grievance, the time frames, and the process to request verbally or in writing an Executive Leader review and decision. The Executive Leader may request assistance from the DOEO with the cooperation of the work unit LEP contact. Level II action shall occur within five working days of receipt of the request for review of the Level I decision from the LEP customer.

The Executive Leader shall ensure that the LEP customer receives written notice of the outcome of the Level II review and advises the LEP customer of the method and time frame to obtain a Level III review.

b. Level III: In the rare instances where no resolution can be accomplished at the Level II review, the LEP customer may request a final decision from DOEO. If the LEP customer is not satisfied with the DOEO-proposed resolution, the DOEO will again inform the LEP customer of their rights to file with the appropriate federal agency. This process will be completed within five working days of receipt of the request for review of the Level II decision from the LEP customer.

N. Reporting

Work units shall submit no less than annually a report to the DOEO detailing the information required in Section VI.K. of this policy. Work units shall utilize the departmental monitoring survey instrument, which identifies all mandatory points of review for each work unit. The DOEO shall report the results to the Director and the Department's Policy and Planning Administration (PPA).

Attachment 2

ATTACHMENTS TO DES SPECIAL TERMS AND CONDITIONS

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who falls to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such fallure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who falls to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

APPLICANT'S ORGANIZATION				
Gila County Community Services - Community Action				
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE				
Prefix Ms. * First Name; Malissa Middle Name; A.	* Last Name: Buzan	Suffix		
*Title: Gila County Community Services Director				
au Elman Lom				
* SIGNATURE:	*DATE: Apr	il 21, 2015		
,	<u> </u>			

ATTACHMENT 3

Certification Regarding:

Debarment, Suspension, Ineligibility and Voluntary Exclusion

Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549-Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participant's responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ ATTACHED INSTRUCTIONS WHICH ARE AN INTEGRAL PART OF THE CERTIFICATION)

- (1) The prospective recipient of federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by a federal department or agency.
- (2) Where the prospective recipient of federal assistance funds is unable to certify any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Gila County Community Services -Community Action
Name of Agency /Organization

Malissa Buzan, Gila County Community Services Director Name and Title of Authorized Representative

Signature\

April 21, 2015

Date

ADMINISTRATIVE METHODOLOGY:

2.0

- 2.2.1 Organization Structure: The Gila County Community Action is one department within the Gila County Division of Community Services which provides services to a vast culturally diverse population with equally diverse needs. The entire division provides services to the population within our service area with the same level of commitment to excellence and equality. The Division is under the Gila County umbrella and the Community Action Program is under the Office of Community Services. Key staff of Community Services are: Community Services Director, A Cap Program Coordinator serving all of Gila County. A Case Manager serving Southern Gila County in the Globe area. Within the Office of Community Services there are Four departments: Housing Services Department which provides housing rehabilitation, weatherization services and emergency housing repairs, Public Housing Authority, section eight housing choice voucher program, Community Action Program providing utility assistance, telephone assistance, eviction prevention, homeless services, case management, Vita site(income tax preparation) and Community Outreach Services. Gila Employment & Special Training which provides services to the disabled population, Local Workforce assistance Dislocated Worker services which provides services to dislocated workers, adults and out of school Youth. We are also designated as a WIA one-stop center, with Des Job Service, veterns representative, vocational rehabilatation and Unemployment located in our building. In the Office of Community Services there are currently 42 staff total.
- 2.2.2 Confidential Information: All client information is secured in locked file cabinets which are located in a Case Managers office, which remains locked during off office hours. Case files that have been closed are secured in locked file cabinets in a file cabinet room which is also locked during off office hours. Data entered into CAP 60 database requires a password for access, which is specific only to the Case Manager who has entered it and the Program Manager. All department staff receives HIPPA training and are well aware and sign a confidentiality agreement. Hard copy case files are retained for a five and ten year period then shredded and disposed of in the local landfill per legal statues. Electronic case files are accessed only by staff that maintain their own passwords, and cannot be accessed by anyone who does not have clearance.
- 2.2.3 Technology Equipment/Capabilities: The Gila County IT Department has built a wide area network (WAN) to serve Gila County's infrastructural and telecommunication needs. The WAN spans between Globe, Payson and the Phoenix metro area connecting County offices and staff to each other and to the world. The network provides voice, video and data services including remote connectivity through VPN and Web portals. The IT Department maintains and supports all of these technologies and continues to upgrade services to stay on the leading edge of business technology. All network equipment is Cisco. All CAP data is stored on a County server which is backed up by IT staff at end of each working day. Monthly Revenue and Expenditure reports are generated on as needed basis. Financial spreadsheets and programmatic data can be opened as word documents and sent via e-mail. Most Agency reports can be generated on an as needed basis using the CAP 60 database. Software utilized by Gila Community Services Division are: Office 2010, Acrobat Reader and Microsoft Office.

ADMINISTRATIVE METHODOLOGY

- 2.2.4 Competitive Bidding Procedure: Gila County Community Services does not subcontract.
- 2.2.5 N/A Gila County CAP does not subcontract.

2.2.6 Linguistically/Culturally Appropriateness:

The entire Division of Community Services including the Community Action Department provides services to diverse and targeted populations with the same level of commitment to excellence and equality. Staff recognizes the uniqueness of each individual's needs and level of service(s) based on cultural diversity and their needs. Bilingual staff is available staff to assist the non-English and monolingual population. A sign language interpreter and a Spanish language translator is available upon request within the division staff, should the need arise. All departments of our division are housed under one facility, and if the need for language translation is apparent, staff will locate appropriate staff to provide that service. All Community Services brochures are available in English and Spanish. The Community Action Program provides "family focused" services with consideration to cultural diversity and beliefs. The Community Action Program does not discriminate on any basis. Community Services staff has been providing services to Gila County residents since 1982 and are aware of cultural issues with various groups within the county. In addition, staff has received training from ACAA regarding multi-cultural awareness.

Gila County encompasses an area of 4,768 square miles, with a population of only 51,835. This small rural area does not have a shelter facility for the homeless, however the Community Action Program has been serving the homeless population for 20 plus years with the resources that are available in our service area which is Northern and Southern Gila County (except reservation areas). The assistance we have been able to provide is in the form of motel vouchers for short term shelter. We also partner with a local non-profit "Gila House" that provides transitional housing for those families that have found themselves homeless. The targeted population that we serve includes the chronically homeless, eg: those who are homeless due to mental illness, drugs/alcohol addiction, chronically unemployed, and victims of abuse. The chronically homeless population mentioned above includes individuals, and families. The number of clients we anticipate serving in the first year of the contract is 60. This estimate is based on the number of prior referrals from community agencies as well as the number of clients turned away in the last fiscal year, for lack of funds and funding cuts. The Community Action Program service area is Northern and Southern Gila County (except reservation lands). There are Community Service offices providing service in Payson, and Globe.

2.2.7 N/A Gila County Community Action does not subcontract.

GILA COUNTY COMMUNITY ACTION/HOUSING SERVICES

COMMUNITY SERVICES METHODOLOGY

3.0

- 3.1.1 The Gila County Community Services has maintained a Community Action Agency Advisory Board since 1982. The Board is comprised of Private, Public, and Low Income members which totals nine. These members are appointed by the Gila County Board of Supervisors after advertising in local newspapers, the advertisements indicate the requirements for membership and the petitions to be completed by residents of the area. After review and verification of information the documents are submitted to our County Board of Supervisors and at their next regular meeting the Board votes to appoint to the CAP advisory board. This is the procedure followed when vacancies occur. The Board By-Laws are updated and reviewed by the CAP Advisory Board and are done on a yearly basis, approved and adopted by the Gila County Board of Supervisors. Minutes are recorded and distributed prior to every Board meeting and then are approved at each Board meeting. CAP facilitates four quarterly meetings per year and we conform to the open meeting law. The Advisory Board approves the Community Action Plan on a yearly basis.
- 3.1.2 Low-income members are selected in accordance with democratic selection procedures (low-income representatives will be sought out by advertising in local newspapers and posted notices at low-income areas and agencies) with all instructions and information to being on the Community Action/Housing Services Board) in said community. Ballot boxes are located within all local Community Action Agency offices that will be used for delivering ballots to assure the candidates are representative of the low-income residents of the designated geographic area for which elections were held. Then, the advisory board will vote on the qualified low-income representative for that area.
- 3.1.3 Programmatic and budgetary information is provided to Board members quarterly for their review and input. The Board participates in an annual Strategic Planning meeting where the CAP Plan is discussed. All changes or revisions of the plan are implemented at that time. The Board votes to approve the implementation of the plan. It is anticipated that in the next fiscal year that the Board will review the results of any needs assessments and help in strategic planning for the next fiscal year. The Board's first meeting of the year is dedicated to training, on board responsibilities, ROMA training, also how CAP is doing on the regular ROMA performance outcomes to measure effectiveness of the services provided and in achieving the six national goals. Every meeting will include developing with staff's participation the Community Action Plan, the needs assessment process and the Boards assistance in this process. The Board reviews and approves budgets and expenditures on a quarterly basis, also a program report will be done in thereby providing the Board with opportunities for input on service provision and other related issues.
- 3.1.4 The Gila County Community Action Program Advisory Board consists of nine members representing the following sectors:

PRIVATE SECTORPUBLIC SECTORLOW INCOMEBarbara LeethamMargaret CelixJohn ZilischVicky QuesadaAudrey OpitzAnnie HinojosRamona OrtizLynn CanningNorberto Waddell

3.1.5 CAP Advisory Board meetings are scheduled by the Community Action Program Coordinator to be facilitated on a quarterly basis. Board meetings scheduled for the first year of the contract are for the third Wednesday of every third month beginning August 19, 2015. Board meetings scheduled: Nov. 17, 2015, Feb. 16, 2016, and May 17, 2016, for the first contract year.

- 3.1.6 CSBG funds are the base for delivery of all Community Action/Housing Services. Our system for the delivery of or coordination of services is: first an intake form is completed by the client, date and time stamped for sequence of scheduling; forms are distributed to case managers for scheduling. Case managers determine eligibility, review household size, relationship and citizenship status. Then the determination of crisis and which program criteria will best assist the household. Discount programs and other referrals are made so that the household receives a full circle of assistance rather than the initial issue that brought them into the office for assistance. In the event of an immediate crisis such as; utilities have been turned off or the late stages of legal eviction or homelessness, the client interview will take place immediately. The local utility companies coordinate and cooperate very well with Community Services staff. Often, with a phone call the utility company will delay the disconnect or reinstate service immediately allowing the client time to provide documentation required for service and staff to schedule an appointment at the next available time slot. On occasion when the client is not ultimately eligible for service, staff have backup services available through local faith based organizations that perhaps will cover what we are unable to provide.
- 3.1.7 the most recent Needs Assessment was conducted in January 2015. The process used was to distribute the assessment to agencies within our Network group. Each group in turn had their clients fill out the assessment. Data was then collected and the results were compiled. The impact of this assessment has helped in prioritizing which needs need to be addressed first and ultimately incorporate them into our Community Services Plan. Needs that have been identified as priority are lack of jobs that create emergency needs, and lack of affordable, healthy & safe housing. This information is then presented to our Advisory board who helps with direction and guidance and also helps with Caps ROMA goals and objectives. Where Community Action does not have the resources to provide for clients, they are referred to our in house partners, local faith based organizations, local nonprofits and some school programs. Some needs that we are able to provide service for are general special needs such as: auto repairs, auto insurance, and funds for driver's license or ID cards, education materials, tuition. Affordable, healthy & safe housing is a critical issue in Gila County. In addition to interdepartmental referrals the Community Action case manager will provide clients with a description of services available from Community Action as well as criteria for eligibility to receive services. In addition, information will be provided in the form of a program brochure, and a resource guide which outlines services available from other resources in the community. Information regarding how to access or will be accessed by the case manager for them will be provided to the client. Community Action has three VITA Tax sites, Payson, Globe, and Hayden which will help clients with their budget and we are also conducting financial literacy classes. A written referral will be provided to the client and an introductory phone call will be made by the case manager on behalf of the client.

- 3.1.8 Community Action case managers are well trained and have expertise in identifying community resources and they routinely provide referrals for clients to other resources within the community. Information will be provided in the form of brochures and the Community Resource Guide, better known as the Peoples Information Guide, from Arizona Community Action Association. The Resource Guide outlines services available from Community Action as well as other services and resources available in our community and state. Information regarding how to access these agencies will also be provided to the client. When it has been determined by the case manager that a client requires services from another agency, the case manager will make the referral and advise the client of the eligibility requirements of that agency which will assist the client in accessing those services and expedite the process. Community Action has formal agreements with DES State of Arizona, Arizona Department of Commerce, Energy Office, Arizona Department of Housing, Arizona Community Action Association/ Home Energy Fuel Fund, Pinal-Gila Area Agency on Aging, Town of Winkleman, Arizona Public Service.
- 3.1.9 CSBG funds will be coordinated with public resources such as Community Kids, and Payson Helping Payson. Other available public and private resources will also be utilized. Other funds leveraged with CSBG include DES, CDBG, SemStream, Southwest Gas, AZ Public Service, Gila County, HUD, Town of Payson, FEMA, HEAF, DOE, which are local and federal monies and provide both administrative dollars 15% and direct services 85%. Our agencies provide these services and are able to determine what the needs are of each client at the time of application and utilize the resources as applicable. CSBG funding also provides funding for staff salaries and monies for staff to attend and serve on local agency boards and committees.
- 3.1.10 Emergency services for conditions of malnutrition or starvation will be provided through the coordination of services which are within our division, eg. The Office of Health Services and our Local Food Bank. Local Food Banks are utilized quite often and referrals are given to clients and tracked by CAP staff. The WIC program through the Health Department which is a program within our division, which distributes food boxes, is also utilized. CAP staff makes referrals to the WIC program and facilitate deliveries to the Home bound as well. We are also Snap participants through ACAA Arizona Community Action Association, this program allows us to assist clients in filling out the online application to receive food stamps.
- 3.1.11 The Office of Community Services has established strong interagency linkages and provides a large cluster of direct and community services. Services are primarily directed at improving the quality of life for low income persons in Gila County and in improving service delivery through interagency cooperation. The Office of Community Services is located in the Gila/Pinal Workforce Investment Area Comprehensive One-Stop Center. This One-Stop Center is located in the Globe area and contains all One Stop core services, in addition to all the Divisions services previously mentioned in this methodology. CAP's location at the comprehensive site will better enable staff to assist clients in achieving self-sufficiency. CAP staff will be trained in all other programs which will result in being able to provide clients with a variety of information and assistance. Partners located at the center include Job Service. Veteran's Admin., and Job Core, Gila Literacy, Title I and all other required partners as stated in the Workforce Investment Act. CAP also coordinates and partners with local faith based and civic organizations to better serve our low income residents. One of the key responsibilities of each partner is to make available at the Comprehensive One Stop Center appropriate core services that are applicable to the partner's program. Individuals will be able to access the following partner's core services at the One Stop: Page 3 of 5

- a. Title I Adults, Youth, Dislocated Worker
- b. Job Corps
- c. Native American programs
- d. Migrant/Seasonal farm Worker Prog.
- e. Veterans Workforce Prog.
- f. Program authorized under Wagner/Peyser Act
- g. Adult education/literacy activities
- h. Vocational Rehabilitation Prog.

- I. Welfare to Work Prog.
- j. Senior community Sacs. Emp.
- k. Postsecondary Voc. Education
- 1. Trade Adjustment Asst./NAFTA
- m. Community Service Block Grant
- n. Housing and Urban Dvp.

The Gila County Division of Community Services is a division of Gila County. Community Action is one department within that division. There are four departments within the division and staff of all departments provide direct services to clients in an office setting, in the community, and in the client's home. Our goal is to continually update our knowledge and skills to enable clients to achieve self sufficiency. The division has established strong interagency linkages and provides a large cluster of direct and community services. Services are directed at improving the quality of life for all our clients and in improving services delivery through interagency cooperation. Through continued communication and partnering with agencies within the Interagency network Community Action staff have formed and maintain long lasting partnerships with other agencies to further serve our clientele.

3.1.12 The Community Action Cap 60 data base tracks all ROMA performance requirements to achieve the six CSBG national goals. Community Action proposes the following measures under each performance goal.

See enclosed

GILA COUNTY COMMUNITY ACTION/HOUSING SERVICES PROGRAM

CASE MANAGEMENT METHODOLOGY

3.2

3.2.1 At intake, a case manager will complete an EN-005 on all clients seeking assistance. The EN-005 gathers demographic information. A Client assessment record will be completed on each client using the Arizona Self-Sufficiency Matrix. The data used to complete the EN-005 and the assessment record will assist the case manager and client in determining need. Based on initial assessment, follow-up visits will be scheduled with the client and documented on the client assessment record. For those unable to come into the office, a case manager will provide a home visit to complete the above.

#1. Regular business hours are Monday through Friday 8:00 am to 5:00 pm. Home visits are scheduled at the time that the case manager calls the client to set an appointment. These visits are at the convenience of the client Community Action case managers do not take applications over the phone or through the mail.

#2. If assistance is needed outside of regular business hours, arrangements will be made to provide that assistance on an as needed basis. Priority will be given to assist families with children, handicapped persons and the frail and elderly.

Community Action case managers make every effort to schedule appointments for clients when it is most convenient for the client. A preliminary intake form is completed at the time the client comes into our office. This intake form is routed to the appropriate case manager at which time the case manager will contact the client to arrange an appointment for the full intake process.

#3 Community Action staff schedule their individual lunch hours so that there is always a case manager in during that time. If a client comes into the office when staff are at trainings or off site meetings, the Community Action clerk will provide the preliminary intake form for them to be completed, and inform them when a case manager will likely call to schedule an appointment for them. Staff is always available to assist clients when a case manager is not available. Community Action staff who take care of the front desk (the receptionist) will assist clients in the absence of a case manager. Case managers always return calls as soon as they return to their office. All case managers have voice mail capabilities, and they call in to check the messages when they are away for trainings or off site meetings. Calls are generally returned no more than 24 hours after the client call. Clients can identify a time when the case manager can return their call.

Every person requesting services from Community Action is given an intake form to complete. The form is immediately date and time stamped. Clients are given a brochure that states what information is needed, referral numbers for other services and a statement of Clients rights and responsibilities.

Client surveys are located in the lobbying with clear signage that lets clients appeal and give feedback on how CAP is doing. The data gathered on the intake is then entered into the data base. Case Managers schedule the applicants on a first come first served basis. Clients can schedule an appointment by phone without actually coming into the office. When an

appointment is made, the case manager requests all pertinent documentation for the intake, from the client, and the appointment is made depending on when the client can collect all the documentation needed for intake.

Page 1 of 5

Usually an appointment can be made within a couple of days. There is no pre-determined days/times for scheduling appointments, appointments can be made at anytime during business hours. #4. The process utilized to immediately assist a person in a crisis situation is first to do an initial interview with the person to determine the crisis and assess the need. If supportive services can be provided with CAP funds, then those supportive services will be immediately be provided. If other resources are necessary to assist the client, then a referral will be made. Every effort is made to immediately see a client in crisis at the time the crisis is identified. If a client comes in and a crisis is identified, the case manager will work the client in between appointments.

A crisis is defined as a separation of the family that resulted from domestic violence, loss of income, unforeseen circumstances that increased expenditures making it difficult to meet the following months budgeted expenditures, a condition which endangers the health or safety of the household or special needs necessary to secure or maintain employment. CAP has a screening document that quantifies risk factors. CAP does keep open appointment on a daily basis for clients in crisis, and they are assisted as stated above when the crisis is identified and the client can be worked in between scheduled appointments as soon as possible.

- #5. CAP staff proposes to provide case management to all low income families and individuals meeting the CAP eligibility requirements, homeless, and the elderly. The case management services will be modeled after the Family Development Program. This program is designed to assist families in overcoming multiple barriers enabling them to become self sufficient. Staff of CAP has received extensive training regarding Family Development and the utilization and implementation of the ROMA self sufficiency matrix. When STCS funds have been depleted, case managers will utilize other funding resources available within the Program to assist clients with utility and Rental assistance. #6 Written Referrals to Salvation Army and St. Vincent De Paul in addition to other local agencies or churches are also made when funds are depleted. Case management services are provided even if voucher funds are depleted.
- #7. The staff is very well aware of the importance of the involvement of the entire family in creating a safe and nurturing home life for its members. The staff expects that all members of the family participate in the formulation of a Family Service Plan and in all aspects of the fulfillment of the plan as well as the goals and steps required to reach that goal. The case management process and the notice of eligibility, denial, rights and responsibilities of the client regarding their participation in the program will be fully explained at the time of intake.

3.2.2 Below is the case management model utilized by Gila County Community Services Program:

- a) A Family Service Plan is developed with each client based on their Arizona Self Sufficiency Matrix levels. The client is fully engaged in the formulation of their plan. The plan identifies the clients: goals, start and targeted completion dates, tasks required to achieve the goals, who will complete the task and services to be provided and/or accessed. Strengths, past successes and other assets that could contribute to a solution will be discussed. Clients will be encouraged to become skilled in solving problems, using appropriate resources that the client, case manager and other agencies can obtain. A copy of the service plan will be contained in the client file along with case notes documenting activities of the client and their family. The client's case plan is monitored by completing a 30, 60, and 90 day follow up addressing the outcomes of referrals from the clients case plan.
- 3.2.2(4)For outside referrals client is provided with paperwork directing them to the additional assistance and then it is returned to Community Action.

 Page 2 of 5

- b.) After developing of the case plan which is outlined above in a), the plan will be monitored using the information and documentation contained in the client file. Our current contracts with Arizona Department of Economic Security dictates that the type and quantity of services that clients receive, which is also entered into our Cap 60 database. A client file for each client receiving case management services will be formulated. This file will contain the Self-Sufficiency Assessment and updates, a copy of the EN-005, the Family Service Plan/updates, case notes, and follow-up information in addition to any other pertinent documentation required from the various funding sources utilized to provide services to the client.
- c) As an ongoing process of case management, the case manager will continue to assess and assist the client in obtaining services required to meet their needs and situation. Copies of all documents utilized to track the progress will be included in the client file. The client's progress will be tracked utilizing the Arizona Self-Sufficiency Matrix. Case closure will occur upon successful completion of goals outlined in the service plan, at the request of the client to discontinue services, or by agreement of the case manager, program manager or Divisional Program Manager. At the time of closure, reasons for the closure will be documented in the client file. Reasons for case closure may be; due to non-compliance by the client or because they have reached a level of self sufficiency that is satisfactory to the client and case manager.
- d.) The Community Action case managers are well trained in community resources and routinely provide referrals for clients to other resources within the division and community. When the determination that a client requires services from another agency the case manager will make the referral and advise the client regarding that agency's services and eligibility requirements. This will assist the client in accessing those services and expediting the process of obtaining assistance.
- e) A Pre and Post Assessment will be completed with each client who is receiving case management services utilizing the Arizona self-sufficiency matrix. The matrix shows the clients status in 12 areas of need, based on their status, the case manager will work with the client to set goals in the areas that the client feels they need the most assistance. As a client progresses toward their goal, the matrix is updated to indicate positive or negative movement toward the goal. The Community Action plan will be reviewed on a quarterly basis to evaluate the effectiveness of case management services and to determine whether we are meeting our targeted goals and following the mission and philosophies identified in the plan. The Community Action plan will assist in identifying areas where we are failing to meet goals and to provide direction for the staff to strive for improvement.
- 3.2.3 Case management services assist in achieving the six CSBG national goals (ROMA TARGETS included ROMA NPI) by assisting low-income persons in all areas to help them attain their own personal level of self-sufficiency. These various levels are measured and tracked through the Arizona Self-Sufficiency Matrix. The Matrix is an intricate part of the Cap 60. Client Information System. This database meets all of ROMA tracking requirements and is able to track each client as they move up on the various levels of the matrix. Community Action case managers will interview all applicants during the initial intake for services. This process will include input from the client with the assistance of the case manager. When possible all adults in the household are asked to participate. The number one and number six National Family Goals and the corresponding indicators are discussed at that time. Any appropriate indicators within the goals that apply to that family will be discussed and potential future outcomes or objectives will be identified. This assessment is recorded in the service plan that identifies the direct services that are being provided through CAP. It will also include outside referral information and resources for the client to contact to assist in implementing the plan. Case notes on clients who receive case management are printed out hardcopy and maintained in Page 3 of 5 the client file.

Community Action utilizes the Cap 60 software data base software for processing all clients and client data is stored in the database for a period of 5 or more years. Depending on the complexity of the plan, follow up interviews will be conducted on 30, or 60, or 90 days time tables. The Arizona Self Sufficiency Matrix will be utilized at all interviews as well as case notes, and upon closure of a file, Community Action will print this matrix and notes in hardcopy. This will indicate the client's progress or in some cases the lack of progress from one interview to the next. Community Action case managers will have identified goals and objectives in the Annual Community Action Plan and at year end will assemble annual data to confirm results achieved.

This information is taken to the Cap Advisory Board for evaluation and comment

The community and agency goals number one through number six in conjunction with the ROMA performance measures and the appropriate corresponding indicators will be achieved with the use of local community agencies and networks that Community Action sponsors. These will include an Interagency Directory in the Payson area. A minimum of six Inter-agency meetings will be hosted by Community Action. These meetings will be facilitated in Northern Gila County and Co-hosted in Southern Gila County. Community Action will seek funding sources from local, state and national resources to maintain and expand services to low income clients and other members of our community. Our agency has an Advisory Board organized under the CSBG guidelines which meets quarterly and reviews the financial and quarterly service reports provided by Community Action Management. Community Action staff will attend networking meetings, training and educational seminars to continue to provide resources to the local levels. Community Action staff serve on many local community and charitable organization boards. Community Action staff serve different positions on these boards, from committee members to president.

3.2.4

The tools utilized to complete a needs assessment, case planning, monitoring, and closure of the case plan is primarily the Cap 60 data base information system which provides data that is utilized to determine the progress or lack of progress in reaching self sufficiency. Hard copies of the assessment of needs are contained in the client file in the form of case notes and the Matrix. Any data in the Cap 60. data base can also be printed out hard copy and maintained in the client file

A client satisfaction survey form is disbursed and a request for the completion of the survey is provided at the time of initial contact with the client and again at the time of case closure. A survey box is located in the lobby of our facility and the client is asked to deposit the survey in that container. The Division Director or Deputy Director retrieves survey documents from the box on a monthly basis and at the end of the quarter the results from the survey are reviewed by the Community Action case manager and Administrative staff quarterly. The results are prioritized by the Community action case Manager, and discussed with staff to determine what if anything needs to be done to make CAP more effective in serving our community. These surveys are collected, and reviewed by supervisory staff on a quarterly basis, and the results are discussed with program manager and the CAP Advisory Board in the effort to continue to improve and enhance service delivery to our clients. Community Action staff have plans to formulate a program specific survey to be utilized in the next fiscal year.

- 3.2.6 Funds utilized by case managers to provide utility assistance and the STCS program, on an on-going basis are made available to the case managers by an allotment process. This process is achieved by the Fiscal Manager. Carryover funds at the end of each month and the monthly allotment provided by the State is used to percentage out to the case managers, the funds available to provide direct client services for that current month. Expenditures are monitored on a weekly basis as vouchers are submitted and kept within an Excel spreadsheet. Fiscal Manager balances and reconciles on a monthly basis with the grant and the county. Case managers are given an allotment amount to expend each month at a Community Action staff meeting and work with all funding sources available to ensure they do not exceed the monthly budgeted amounts.
- 3.2.7 All clients are informed of the Community Action grievance policy and procedures at the time of the initial intake process. Upon receipt of a grievance the Community Action Coordinator will schedule a meeting with the client and case manager within 24 hours, if the complaint cannot be resolved in this meeting, another meeting will be facilitated within 5 working days, with the Division Director, Program Coordinator, case manager and client. If the grievance is not resolved at this meeting a written appeal and all accompanying documents will be forwarded to the Department of Economic Security within 7 working days of the last meeting. The written appeal shall be forwarded to Ariz. Dept. of Economic Security, Community Services Admin. P.O. Box 6123 Site Code 086Z, Phx. AZ 85005
- 3.2.8 As previously mentioned in this methodology, the client satisfaction surveys are reviewed and discussed with the appropriate case managers in the effort to ascertain what measures need to be discussed to improve and enhance our services to the clients. The Division Director or Deputy Director retrieve survey documents from the box on a monthly basis and at the end of the quarter the results from the surveys are reviewed by the Community Action Coordinator and Administrative staff quarterly. The results are prioritized by the Community Action case Manager, and discussed with staff and the CAP Advisory Board to determine what if anything needs to be done to make CAP more effective in serving our community and how the suggestions are incorporated into next years goals.

Attachment 1 Facility Location Chart

Organization (Contractor/Subcontractor)		Y		<u> </u>
Physical Address,	İ			
Mailing Address,				
Phone and Fax numbers Where the				
service(s) shall be provided and agency		_	Days and Hours	Geographic Area
staff may be reached	Sub	Service	of Operation	to be Served
Community Action Brown	İ	Utility Assistance,		
Community Action Program 5515 S. Apache Ave., Suite 200		Rent/Mortgage	Monday	
Globe, AZ 85501		Assistance.	Through Friday,	
Ph: 928-425-7631, Fax: 928-425-9468		VITA Site,	8:00am to	All of Gila County, including
•		Special Needs	5:00pm, except	Hayden/Winkelman.
		Assistance	holidays	Roosevelt, Young
Community Action Program		Utility	:	
107 W. Frontier St., Bldg C Payson, AZ 85541		Assistance, Rent/Mortgage	Monday	
Ph: 928-474-7192. Fax: 928-468-8056		Assistance,	Through Friday,	Northern Gila County
1111 040-11-1-1 1021 1 000 100 100 0000]	VITA Site.	8:00am to	including Payson,
	1	Special Needs	5:00pm, except	Pine, Strawberry, Star Valley, Tonto Basin,
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The facility(s) listed above will not be open on those holidays marked below (insert an X for applicable holidays):

[x] New Year's Day	[] Good Friday	[x] President's Day	1 Yom Klopur
[] Washington's Birthday	[x] Martin Luther King Jr's Birthday	[x] Memorial Day	[] Rosh Hashanah
[] Columbus Day	[x] Labor Day	[] Lincoln's Birthday	[x] Independence Day
[x] Christmas	x Veteran's Day	[x] Thanksgiving Day	[x] Day after Thanksgiving



Gila County Community Services Division

"A Community Action Agency" 5515 S. Apache Ave: Suite 200; Globe, AZ 85501 (928) 402-8650

"Improving the Quality of Life for all Residents; one life at a time"

Date: April 21, 2015

RE: Letter of Assurances

I am pleased to submit Community Services response to the Request for Application Community Action Program.

Through this letter, I am assuring the following:

- 1. Community Action has sufficient funds to meet obligations on time while awaiting payment from the Department.
- 2. Community Action accounting system is capable of providing sufficient detail about expenses and cost allocations for the purpose of determining whether the agency's actual expenditures are in accordance with the budget amounts.

Notices regarding the contract should be sent to:

Name:

Malissa Buzan

Title:

Gila County Community Services Director

Address;

5515 S. Apache Ave. Suite 200

Globe, Arizona 85501

Phone:

928-425-7631

Fax:

928-425-9468

Email:

mbuzan@gilacountyaz.gov

Please note that Community Services staff provides the direct services and do not subcontract any services.

Sincerely

Malissa Buzan

Gila County Community Services Director

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Community Services (CSV-CAP): Contract Period: 07/01/2015 - 06/30/2016

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3/31/2015

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Case Management (CMG-CAP) Contract Period: 07/01/2015 - 06/30/2016

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cida Aeulibica Meirric	woodo per monta x	scittoista)		- .	,0,000,	ş.	4,000
.Per Diem.	\$25 per day for 20	days for 5	FTE's / Board Memi	\$	2,500	. S :	1,625
TOTAL TRAVEL							6,125
ITEM	BASIS:			TOTAL	COST	DE	S COST
Rent - Globe Office	Rent \$1,673 mont	hly X 12 mo	inths	1			10,038
	(Inclused eletricity	cleaning,		•		••	
Chalder Market Colored Charles							
Sparkletts/Other Space Expense TOTAL SPACE	\$100 x 12 months		na a da a da a da a da a da a da a da a	\$	1,200 21,276	\$:	600.

6. EQUIPMENT

/A	ITEM	BASIS	TOTAL	COST	DES	cos
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DTAL	EQUIPMENT		\$		\$.	op a
	MATERIALS & SUPPLIES	<u> </u>	 			-, -
	ITEM	BAŠIS.	TOTA	COST	DES	cos
enera	Office Supplies	\$200 per month x.5 FTE's x 12 months:	\$	12,000	\$	4,505
ostage		\$50 per month x 12 months	\$	600	\$!	300
OTAL	MATERIALS AND SUPPLIES		\$	12,600	\$	4,805
••	OPERATING SERVICES	the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s				
	ITEM	BASIS:	TOTA	COST	DES	cos
aff Tr	áiring & Registration	\$1000 for training sessions for 4 FTE's (includes hote), registration):	\$:	4,000	\$	4,000
divisor	ry Board Quarterly Meetings.	Registrations and meals:	\$	1,500	\$	1,500
ocal F	ax, 800 Line, Phone Line & Service nance, Leases Agreements & Memb	\$2,000 x 12 months	ëë.	24,000	œ.	6.285
OTAL	OPERATING EXPENSES	erships(Jues		29,500 29,500		
· · · · · · · · · · · · · · · · · · ·	INDIRECT COSTS		A F . 461			
		BASIS.	·TOTA	COST	DES	COST
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	INDIRECT COSTS		. \$	(PAYIN	5	

11. **VOUCHERS**

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LL.VG;		.\$.	- 3	}. <u>≃</u>
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TOTAL VOUCHERS		\$	146,856	146,856
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12. TOTAL SERVICE COST/DESTOTAL COST: \$ 356,492 \$ 290,481

REVENUE SOURCES:

DES Case Mgt. \$ Gila County \$ TOTAL REVENUE: \$ 290,481 \$ 290,481 66,011

356,492 \$ 290,481

3/31/2015

GAO-W-9 Revised 01/2010

State of Arizona Substitute W-9 & Vendor Authorization Form

Purpose: Establish or update a vendor account with the State of Arizona. This form meets the Federal requirements to request a taxpayer lderulfication number (TIN), request certain certifications and claims for exemption, as well as the State of Arizona regularments. For vendor establishment. instructions; - Complete form if I. You are a U.S. person (including a resident alien): 2. You are a vendor that provides goods or services to an Arizona state agency; AND: 3. You will receive payment from the State of Arizona. Return completed form to the state agency with whom you do business, for review and authorization. See instructions below or refer to the IRS instructions at www.irs.cov for details on completing this form. OType of Request (Must select at least ONE) Tax ID Legal Name: Entity Type Minority Business Indicator New Location (Additional Mail Code) Change (Select the type(s) of New Request Main Address Remittance Address Contact Information change from the following: Taxpayer Identification Number (TIN) (Provide ONE Only). OR Federal Employer Identification Number (FEIN) 86 6000444 Social Security Number (SSN) 🔾 Entity Name Must Provide Legal Name: ("Must match SSN or FEIN given: If Individual or Sole Proprietorship enter First, Middle, Last Name.) Legal Name* | Gila County Treasurer Entity Type Must Select One of the Following (Coding (X#) is for Internal Purposes Only) (individual/Sole Proprietor or Sole Proprietor organized as LLC, PLLC (6) CState of Arizona employee (IE) STATE HRIS EIN Corporation NOT providing health care, medical or legal services (5A) CLLC, PLLC organized as corporation NOT providing health care, medical or legal services (5A) (Citic PLUC organized as corporation providing health care medical or legal services (SM) C Corporation providing health care medical or legal services (SM) (A) A state, a possession of the US, or any of their political subdivisions or instrumentalities (4G) Partnership, LLP or Partnership organized as LLC or PLLC (SC) An International organization or any of its agencies/instrumentalities (SU) (Other: Tax Reportable Entity (SP) Description COther: Tax Exempt Entity (5H) The US or any of its political subdivisions or instrumentalities (2G) Minority Business Indicator Must select one of the following (Coding (X#) is for internal purposes only) Small, Woman Owned Business-Hispanic (31) C: Minority Owned Business: African American (04) (C.Small Business (01). C Small Business: African American (23) C. Small, Woman Ovined Business- Native American Minority Owned Business-Asian (32) Minority Owned Business-Hispanic (74) Small Business-Asian (24) Small, Woman Owned Business-Other Minority (11) C Minority Owned Business- Native American (15) Small Business - Hispanic (25) Woman Owned Business. (03) Minority Owned Business- Other Minority (02) Woman Owned Business- African American (17) Small Business- Native American Woman Owned Business- Asian (18) (Non-Profit; IRC §501(c) (88) C Small Business-Other Minority Non-Small, Non-Minority or Non-Woman Owned Woman Owned Business- Hispanic (19) (O6) Small, Woman Owned Business Business (00) Small, Wolnan Owned Business- African American (21) Woman Owned Business- Native American (00) Individual, Non-Business (30) Small, Woman Owned Business- Asian (08) Woman Owned Business- Other Minority Same as Main O Main Address, Where tax information and general correspondence is to be mailed O Remittance Address. Where payment is to be mailed DBA\Branch\Location Gila County Treasurer DBÁ\Branch\Location Address 1400 East Ash Street Address State AZ-ARIZONA Gty Globe Zip code 85502 Zin code Stah O Vendor Contact Information Title Community Services Director Name Malissa Buzan Fax (928) 425-9468 Ext. 8693 Email imbuzan@gilacountyaz.gov. Phone # (928) 425-7631 Exempt from backup withholding O Certification Under Penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification humber (or Lam waiting for a number to be trauged to me) AND
2.1 am not subject to backup withholding because (p) I am exampt from backup withholding or a number to be brought affiliated by the internal Revenue Service (RS) that I am subject to backup withholding as a jesuit of a failing to report all liverest providends, or (c) the IRS has notified me that I am no longer subject to backup withholding AND: jestif of a faithe to report all therest provincency, or (a) the resonance and the report all the report all the report all the resonance (and thing U.S. resident eller).

Certification instructions, You must cross seld fem 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividents on your lay return. For real entite transactions, item 2 does not apply, for mortgoing interest paid, acquisition or abandonment of secured property, care liketion of debt, complications to any individual returnment arrangement (IRA), and generally, payments other than interest and dividends, you are not required to like in the certification, but you must provide your conject IIIs.

Individual returnment arrangement (IRA), and generally, payments other than interest and dividends, you are not required to like the subject to the certification required to avoid backing withholding. The Internal Revenue Service does not require your consent to any provision of this document other than the certification required to avoid backup withhelding. Date Signature Title Gila County Treasurer STATE OF ARIZONA AGENCY USE ONLY AGENCY AUTHORIZATION VENDOR: DO NOT WRITE BELOW THIS LINE State HRIS EIN Print Name Signature Title AGY Date STATE OF ARIZONA GAO USE ONLY YENDOR & STATE AGENCY: DO NOT WRITE BELOW THIS LINE TRS TIN Marching Corporation Commission Vendor Number Processed by Date Processed HRIS

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EXHIBIT A

DEFINITIONS

- 1.0 ACC The Arizona Administrative Code.
- 2.0 COATES Community Opportunities, Accountability, Training and Educational Services Act of 1998, Public Law 105-285.
- 3.0 CSBG The Community Services Block Grant Act (42 U.S.C. § 9901 et seq.), as mended by Public Law
- 4.0 Community Action Agency (CAA) A designated eligible entity as described under the federal Community Services Block Grant Act
- 5.0 Community Action Plan A document submitted by the Community Action Agencies to the Community Services Administration in order to receive the sub-grants or contracts from the Community Services Administration grant provided under Section 676 of the Community Services Block Grant Act.
- 6.0 Comprehensive and Coordinated Service System A system for providing all necessary supportive services within a Planning and Service Area.
- 7.0 DES EN-005 Application For Benefits The standardized application for benefits used by DES to obtain client demographic and financial information from program applicants.
- 8.0 Designated LIHEAP contractor An agency designated to provide utility assistance services in a specified geographic service area, as described under the Community Opportunities, Accountability, Training and Educational Services Act of 1998.
- 9.0 Eligible Individual An individual who meets the requirements for a particular service or program as outlined under state and federal law.
- 10.0 Formal Services Formal services are those services that are provided by an agency or organization.
- 11.0 Informal Resources Informal resources are considered family and friends.
- 12.0 Planning and Service Area A geographical area in the state or state jurisdiction that is designated by the Community Services Administration for the purposes of planning, development, and overall administration of services under an approved Title XX, Social Services Plan.
- 13.0 Private, non-profit CAAs A designated Community Action Agency that has been established and maintained as a 501(c)(3) as recognized by the Internal Revenue Service.
- 14.0 Public CAAs A designated Community Action Agency that is a unit of Local Government such as a municipality, or a County Government.
- 15.0 ROMA Results Oriented Management and Accountability is a system established by the federal Department of Health and Human Services for the purpose of tracking and reporting outcomes of the Community Services Block Grant.
- 16.0 State Agency Department of Economic Security The agency designated to develop and administer the State Plan which is the focal point for services targeted to low-income individuals and families in the state.
- 17.0 Linguistically Appropriate and Culturally Relevant Respect and responsiveness to explicit cultural and linguistic needs of individuals that is reflected in behaviors, attitudes, and policies that form an agency service system. Such a system enables the agency, to work effectively in cross-cultural situations. The agency will offer culturally compatible service delivery in taking into account distinct nuances and differing values, behaviors, expectations, and life skills that are often rooted in varied cultures.

Bahibit B
ARIZONA DEPARTMENT OF ECONOMIC SECURITY

EN-006-1 (11-09)

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Division of Aging and Adult Services - Community Action Program	(1) . なほどになななの。 ないは、 としまくしょ 1957 と

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				• •		
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INCOME INFORMATION NOTES						

*Codes/definitions on back of Page 3 Distribution: ORIGINAL - DBS/CRA (Contransed Agency); CANARY - Agency's Client File; PINK - Client's Copy; GOLDBNROD - Subsgency's Copy

Bee reverse of BN-005-1 for BOB/ADA disclosures

HOUSEHOLD INFORMATION

STAPLE HERE

EN-005-2 (6-02)

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CANARY - Agency's Client File, PINK - Client's Gopy, GOLDENROD - Subagency's Copy Bqual Opportunity Employer/Program

See reverse of BN-005-3 for Americans with Disabilities Act (ADA) Disclotures,

EN.	OUK-	.a /a	ומח

PAYMENT INFORMATION

STAPLE HERE PLEASE PR	int legibly i	FBLACK OR BLUE INK	APPLICANT'S NAME	(Lasi, First, M.i.)	APPLIO	APPLICANT'S SOC. SEC. NO.			
Account No. Youther No.	Vendor's Cade	Yendor's Name		Billing Name	Service Code	Budget Code	Amount	Guarantee	
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Has the household received STCS services	in the prior 12 m	onths? Yes No	If yes, what ag	noy?					
		APPROYED		ENIED	•				
		APPLICANT'S STA	TEMENT OF TR	UTH				····	
Under penelty of perjury and acknowledge and all other items that pertain to my possi Bajo penalidad de perjurio y reconocido p propiedad y todas cosas demás que perten	ble eligibility for or mi firma abajo	benefits are true and correct to , yo juro o afirmo que las dec	the best of my kno laraciones hechas	owiedge. m ouanto a las persona	s en mi hogar, y				
		RELEASE OF	INFORMATION						
I authorize the Department of Boonomic Stauthorize any landlord or utility company to billing information to the State of Arizona, purposes of research, evaluation, and analy Yo autorize al Departamento de Seguridae le provet. Además, autorize a cualquier princluse pero no limitarse a, información, a usar la información provista en este formu	io which payment , or its contract de /sis. I Económica y/o ! opietario o servic le facturación al !	of credit on my behalf may b signee. I understand that the A a agencia diputada para com lo público a lo que se efectua Estado de Arizona o su deputa	e made to release in Arizona Deparimen unicarse con cualqua la un pago de crea do contratado. Ent	iformation regarding m of Economio Security lier fuente necesaria pa ito por mi parte para d	y ourent accou may use inform ra establecer le trulgar informa	it includin ation prov exactitud ción en cu	g, but not l ided on thi de la infor anto a mi d	imited to, a form for mación que suenta actual	
APPLIOANT'S SIGNATURE						DATE			
			STATEMENT				·-···		
I have interviewed the applicant and have misrepresentation, I have completed my in	explained the followering	owing: His/her right to the app financial eligibility as require	eal process. I have d by program rules	also advised the applic and regulations,	ant of any pena	ties for in	and/or		
Worker's Gignature				EWER'S ID NO.	DATE	DATE			
Distribution: ORIGINAL - DES/CSA (Contr	racted Agency); CA	NARY - Agency's Client File; P	NK - Client's Copy	COLDENROD - Subsec	mov's Conv *	Coder/dell	nitions on I	ack of Page 3	

CODES AND DEFINITIONS

EN-005-1		HH = Household				······································			
(1) Ethnis Cods		(2) Crisis (LIBBAP Supplemental only - Choose only one)		(3) Family Type		(4) Rousing Type		(5) Education	
White	1	Loss or reduction of income or public	1	Single parent/female	1.	Rent	1	00-08	1
Black	2	assistance benefits		Single parent/male	2	Own	2	09-12 (Non-graduale)	2.
Native Amer.	3	Unexpected and implanted expenses	2	Two-parent household	3	Homoloss	3	High School graduate/GHD	3
Hispanio	4	Health and Safety condition	3	Single person	4	Other	4	12 + some college/trade school	4
Asian.	5			Two adults (no minor children)	5			College Graduate	5
Other	6	•		Other	6	<u> </u>			

NASCSP INCOME TYPE: (Income received by all household members in the last 30 days, including the date of application.)

Special note: "Employment" and Employment & Benefit:" cannot both be checked.

Check if my income was from employment, including self-employment. Employment =

Check if any income was from employment AND benefits (also check all that apply in the Benefits - HR box; CA (TANF), SSI, Social Security, Pention, Employment & Benefits =

Unampiovment).

Check if any income is from child support, alimony/spousal maintenance, temporary Workmans' Compensation, or rental income. Other Income=

Special notes If "no Income" is checked, no other item in "Income Type" or "Benefits" may be checked

Check if there was zero income. No Indomo =

NASCEP BENEFITS: (Benefits received by any household member in the last 30 days.)

CA (TANF) = Formerly AFDC

Supplemental Separity Income (administered by the Social Security Administration) SSI =

Any other income received from the Social Security Administration. Social Scourity =

Any retirement income, permanent Workmans' Componsation, permanent disability insurance payments. Pension ≈

Unemployment Insurance Benefits administered by DBS Unemployment=

NASCEP NAI Nutrillon Assistance is not part of "Benefits" section. Check if anyone in the household received Nutrition Assistance in the last 30 days, including the date of application.)

INCOME INFORMATION:

CC = Collateral Contract varifying information is documented and in olient file. HC= Hard Copy of document is in client file.

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Visual Verification of documentation was made. All required facts are noted on application. Reason for visual verification is noted in olient file.

Client Statement was used as last resect, Notification of client and easeworker efforts to acquire document/information are noted on application and in client file. CS =

WN_004_4

D11-003-2					
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09-12 (Non-graduate)	2	Black	2	Bligible Legal Resident	2
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College Graduate	5	Asian Other	5 6		
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Equal Opportunity Employan/Program • Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI & VII), and the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, and the Age Disarination Act of 1975, the Department prohible disarination in admissions, programs, services, and the Age Disarination Act of 1975, the Department prohible disarination in admissions, programs, services, and employment based on rate, color, religion, sex, national origin, age, and disability. The Department must make a ressonable accommodation to allow a person with a disability to take part in a program, service or solivity. For example, this means if necessary, the Department must provide sign language interpreters for people who are deaf, a wheelblair accessible location, or enlarged print materials. It also means that the Department will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. If you believe that you will not be able to understand or take part in a program or activity became of your disability needs in advance if at all possible. To request this document in alternative format or for firther information about this policy, contact (602) 542-6000; TTY/TDD Services: 7-1-1,

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Exhibit C

ARIZONA DEPARTMENT OF ECONOMIC SECURITY

i name and DBA "doing business as" name)	FE /88	N SIN	TETTA HUI	MAILING ADDF	ENT LIST ent Items) ESS (P.O. Box or No	., Sireet, City, State, ZIP)			
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Completion Instructions for FES-1000AFORFF CONTRACTOR'S EQUIPMENT LIST

(Capital and Stewardship Equipment Items)

A. Purpose.

To facilitate the inventory control of capital and stewardship equipment purchased with Department contract funds.

B. Completion.

The following sections must be completed by the contractor within 30 days of acquisition of equipment purchased with contract funds and annually thereafter until the contract's termination. At the contract's conclusion date, an end-of-contract inventory is completed. ALL INFORMATION IS TO BE TYPED. All items are self-explanatory except:

CONTRACTOR'S NAME. Buter legal name and DBA (doing business as) name.

FEI OR SSN. Enter the federal employer identification number or social security number as applicable.

DES CONTRACT NO. Enter the contract number through which the equipment was purchased or acquired.

INVENTORY DATE. Enter the date form is prepared.

DES ASSET NO. Leave blank. This number will be entered by the Department. If the Department has previously provided a number, enter it.

ITEM DESCRIPTION. Enter the type of item and model number.

ACQUISITION DATE. Enter the acquisition date of purchased equipment item.

PHYSICAL LOCATION. Enter the address where the equipment is located. Do not use a "P.O. Box" designation.

TOTAL TIEM COST. Enter the total cost of the equipment item.

DES CONTRACT COST. Enter the amount of contract funds used to acquire the item.

CONTRACTOR'S SIGNATURE. The individual delegated authority for the inventory control must sign the form.

Shaded area is to be completed by DBS staff.

C. Routing.

The contractor submits the form to the DBS Program Division/Administration Contract Unit within 30 days of the acquisition of the item and annually thereafter. Upon receipt, the DBS Program Division/Administration will forward the completed form to the Fleet and Equipment Services Unit, DBF, at site code \$12Z-1.

Equal Opportunity Employer/Program * Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI & VII), and the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, the Department prohibits discrimination in admissions, programs, services, activities, or employment based on race, color, religion, sex, national origin, age, and disability. The Department must make a reasonable accommodation to allow a person with a disability to take part in a program, service or activity. For example, this means if necessary, the Department must provide sign language interpreters for people who are deaf, a wheelchair accessible location, or enlarged print materials. It also means that the Department will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. If you believe that you will not be able to understand or take part in a program or activity because of your disability, please let us know of your disability needs in advance if at all possible. To request this document in alternative format or for further information about this policy, contact (602) 271-0597; TTY/TTD Services: 7-1-1.

Exhibit D

COMMUNITY ACTION PLAN

SFY 20__

Community Action Plan

I.	Org	anization:
	A	DES Contract No:
	S	tate Fiscal Year Covered by this Community Action Plan: SFY
п	Exe	cutive Summary
	A.	Community Action Agency Director:
		Address:
		Phone:
		FAX:
	В.	CSBG Contact Person:
		Address:
		Phone:
		FAX:

III. Statement of CSBG Assurances

As part of the annual Community Action Plan required by Section 676 of the Community Services Block Grant Act, as amended, (42 U.S. C. 9901 et seq.), the chief executive of this Community Action Agency hereby agrees to the Assurances outlined below:

A. Programmatic Assurances

1. The CAA assures that funds made available through the CSBG will be used to:

Support activities that are designed to assist low-income families and individuals, including homeless families and individuals, migrant or seasonal farm workers, and elderly low-income individuals and families; ['676(b)(1)]

Please select and provide a description of how such activities will enable families and individuals:

to remove obstacles and solve problems that block the achievement of self-sufficiency;
Description:
to secure and retain meaningful employment;
Description:
to attain an adequate education, with particular attention toward improving literacy skills of the low-income families in communities involved, which may include carrying out family literacy initiatives; Description:
to make better use of available income;
Description:
to obtain and maintain adequate housing and a suitable

Description:
to obtain emergency assistance through loans, grants, or other means to meet immediate and urgent family and individual needs;
Description:
to achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners; Description:
to address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime; ['676(b)(1)]
programs related to the purposes of CSBG, (including State

far

2.	The CAA assures that the agency will provide on an emergency basis for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals; ['676(b)(4)]
	Please provide information describing how the CAA will carry out this assurance:
3.	The CAA assures that the agency will coordinate, and establish linkages between, governmental and other social service programs to assure the effective delivery of such services to low-income individuals and to avoid duplication of such services, and a description of how the CAA will coordinate the provision of employment and training activities, as defined in section 101 of such Act, in the communities with entities providing activities through local workforce investment systems under the Workforce Investment Act of 1998; ['676(b)(5)]

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coordina	A assures that the agency will, to the maximum extent possi- te programs with and form partnerships with other organization and members of the gro
served b	tow-income residents of communities and inclined of the growy the State, including religious organizations, charitable grown munity organizations; ['676(b)(9)] The provide information describing how the CAA will carry out
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]	The CAA assures that the agency will establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals to be inadequately represented on the board of the CAA to petition for adequate representation; ['676(b)(10)]
	Please provide information describing how the CAA will carry out this assurance:
	The CAA assures that this Community Action Plan includes a community needs assessment for the community served, which may be coordinate with community needs assessments conducted for other program ['676(b)(11)]
•	a. Please provide information describing how the CAA will carry out it assurance. Information should include a description of the Nee Assessment process completed for the area to be served; the service gaps and needs identified as a result of the Needs Assessment; he service gaps were prioritized; and how the results of the Needs Assessment.

EXAMPLE:

The Gila County Community Needs Assessment was completed by the Community Action Program on March 31, 2009. The Assessment

Assessment were factored into this Community Action Plan.

included collection of existing data to describe the community demographics and assets, a review of existing community assessments to determine needs identified in the past and identification of the current social, employment and health in the community. In addition to existing data sources, X number of key informant interviews were conducted, a service provider survey was completed by 37 providers in our service area and three focus groups were held. Finally, information gained from Community Forums conducted by Arizona State University on behalf of the Arizona Community Action Association was incorporated into the findings of the Assessment.

Service gaps were identified based an analysis of 1) the social, health and employment indicators, 2) perceptions of the key informants, and 3) the community input from focus groups and the Community Forum.

In preparing the Community Action Program 2010 Plan, the results of the assessment were reviewed by the CAP Advisory Board and CAP management to determine priorities relative to the Community Services Block Grant Funding. The process for prioritizing included:

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ъ.	Please finalize		the	date	this	community	needs	assessment	was
3.									

7. The CAA assures that the agency will administer the community services block grant program through a tripartite board that fully participates in the development, planning, implementation, and evaluation of the program to serve low-income communities; ['676B]

a.	Please provide information describing how the CAA will carry out this assurance:
	·

		Tripartite Board Roster Telephone Indicate No More Indicate Length of		
oard Member	Address	Telephone Number	Indicate No More than One:	Term and Term
			*Low-Income Rep *Elected Official *Business or Industry	Limit Knd Date
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13.	c. Please	describe the democrative on the	ratic selection process te tripartite board:	used to elect a lov

d. Please attach a copy of the current board by-laws as an addendum to this document and indicate when these by-laws were last reviewed and revised:

1	7	ſ
Month	Day	Year

B. Administrative Assurances

- 1. The CAA assures that unobligated funds carried forward into the following State Fiscal Year (SFY) for expenditure will be consistent with program purposes; ['675 (C) superseded by Public Law 107-116]
- 2. The CAA assures that it will comply with the terms of any contract with the State, with the State plan, and to meet appropriate administrative standards, performance goals, financial management requirements, and other requirements established by the State (including performance objectives); [678C(a)]
- 3. The CAA assures that it will establish fiscal control and fund accounting procedures necessary to assure the proper disbursal of accounting for Federal and State funds paid to the CAA, including procedures for monitoring funds provided under the CSBG; [*678D(a)]
- 4. The CAA assures that it will participate in Results Oriented Management and Accountability Practices for the purpose of measuring performance and results. This includes defining outcomes under the six national goals that promote self-sufficiency, building agency capacity, and community revitalization; ['678E(a)(1)(A) and '678E(a)(1)(B)
- 5. The CAA assures that it will repay the State amounts found not to have been expended in accordance with the CSBG Act, or the State may offset such amounts against any other amount to which the CAA is or may become entitled under the CSBG program; [679C(a)]
- 6. The CAA assures that CSBG funds will not be used for the purchase or improvement of land, or the purchase, construction, or permanent improvement (other than low-cost residential weatherization or other energy-related home repairs) of any building or other facility; ['678F(a)]
- 7. The CAA assures that programs assisted by community services block grant funds shall not be carried out in a manner involving the use of program funds, the provision of services, or the employment or assignment of personnel in a manner supporting or resulting in the identification of such programs with any partisan or nonpartisan political activity or any political activity associated with a candidate, or contending

faction or group, in an election for public or party office; any activity to provide voters or prospective voters with transportation to the polls or similar assistance with any such election, or any voter registration activity; ['678F(b)]

3 1 H. 122 (2 Million 12 Tables)

- The CAA assures that no person shall, on the basis of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with community services block grant funds. Any prohibition against distribution on the basis of age under the Age Discrimination Act of 1975 or with respect to an otherwise qualified individual with a disability as provided in Section 504 of the Rehabilitation Act of 1973 shall also apply to any such program or activity, ['678F©]
- 9. The CAA assures that religious organizations will be considered on the same basis as other non-governmental organizations to provide assistance under the program so long as the program is implemented in a manner consistent with the Establishment Clause of the first amendment of the Constitution; not to discriminate against an organization that provides assistance under, or applies to provide assistance under the community services block grant program on the basis that the organization has a religious character; and not to require a religious organization to alter its form of internal government except as provided under the CSBG Section 678B or to remove religious art, icons, scripture or other symbols in order to provide assistance under the community services block grant; ['679]
- 10. The CAA assures that it will comply with the requirements of Public Law 103-227, Part C Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994, which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education or library services to children under the age of 18 if the services are funded by a Federal grant, contract, loan or loan guarantee. The CAA further agrees that it will require the language of this certification be included in any sub-awards, which contain provisions for children's services and that all sub-contractors shall certify accordingly.

· Date

Cianatora			
Signature	•		

Authorized Signatory/Director of the Agency

ĮV.	Narra	ttive Plan To Implement Assurances
	1.	Administrative Structure Please provide a description of the CAA as an organization, its primary functions, mission, responsibilities, organizational structure, and its association as a part of a larger entity if appropriate;
÷	2.	Program Overview
		A. Service Delivery System Please provide a description of the service delivery system for services provided or coordinated with CSBG funds, targeted to low-income individuals and families in the community; ['676(b)(3)(A)] This should include services to be provided, current programs, geographical location, population demographics, and socio-economic factors existing in the area;

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B. Subcontracting Agencies

Please identify subcontracting agencies, CSBG funding levels, and services provided by each agency.

SUBCONTRACTING AGENCIES

	SERVICES PROVIDED	CSBG FUNDS AWARDED
AGENCY NAME	SERVICES I RO VIDEO	
ADDRESS		
TELEPHONE NUMBER		
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4.7.	TOTA	L

	inkages
	Please provide information which describes how linkages will be developed to dentified gaps in the services, through the provision of information, references management, and follow up consultation; ['676(b)(3)(B)]
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	•
	Coordination of Funds .
	Please provide information which describes how CSBG funds will be coordinated with other public and private resources; ['676(b)(3)(C)]
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	Innovative Community and Neighborhood Based Initiatives
J	Please provide information which describes how the CAA will use funds support innovative community and neighborhood-based initiatives related to purposes of CSBG, which may include fatherhood initiatives and other initiative with the goal of strengthening families and encouraging effective parentities ['676(b)(3)(D)]
•	
•	
	•
	Child Support Referrals
-	Please provide information which describes how the CAA will inform cust parents in single-parent families that participate in programs, activities services carried out under the CSBG about the availability of child supervices; and refer eligible parents to the child support offices of the [678G(b)(1) & (2)

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V. Results Oriented Management and Accountability (ROMA) Performance Measures

Please attach a copy of the ROMA Catalog and specify the performance measures the CAA will report in the timeframe covered by this Community Action Plan, to measure agency success in achieving the six OCS National Community Action Goals.

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Exhibit E

Part II: Outcome of Efforts, FY 20 - Quarte	er			
National Performance Indicators - Age				şe şjerejî
Name of Agency Reporting:	1/2 1/2/1 by	.,水克切 · 55		
Goal 1: Low-income people become more s	elf-sufficient.	- A.) Montoscol		
Ngional Performance Indicator 4M		Participants Expected to Achieve		b) Percentage Achieving Optione in -
Employment The number and percentage of Jowalness of participants to Gommunity Action employment	A) Number of Participants Emplied in Programs)	Outcome in Reporting of Period (Targel)	Quicome in Reporting: Period (Actual)	Reporting Pariod [CIB+D]
panicipality of the distribution of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the cone of the co		(#)	(#)	(%)
one or more of ine golowing. A. Unemployed and obtained a job				#ĐIV/ol
(Pg.16) B. Employed and maintained a job for at least 90 days	-			#DIV/0!
(Pg.17) C. Employed and obtained an Increase in employment income and/or benefits				#D[V/0]
(Pg.17) D. Achieved "living Wage" employment and/or benefits				#DIV/0!
(Pg.18) In the rows below, please include any additional indicators that v	yers not captured abo	ove,		
In the rows below, please include any administration and				#DN/01
				#DIV/0I
				#DIV/0!
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oal 1: Low-income people become more self-sufficient. Menal Performance Indicator 12: Milloyment Surprorts			Number of Participants
nployment Supports	200	Numberofes	Outcome at
ic humber of low vicesne participants (or whom another in putal for continuous construction). Conducted or unimposed through assistance from a construction of the continuous construction of the continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous continuous con		Enrolled in Program(s)	Dateomeur Reporting Period
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ofollowing. Obtained skills/competencies required for employment	-		
(Pg.21) Completed ABE/GED and received certificate or diploma			
(Pg.21) Completed post-secondary education program and obtained certificate or diploma			
(Pg.21) Description: (Pg.21) Description: (Pg.21) Description: (Pg.21)			
(Pg.22) 5. Obfained care for child or other dependant			
Obtained access to reliable transportation and/or differ a more			
(Pg.22) 3. Obtained health care services for themselves or family member			
(Pg.23) H. Obtained safe and affordable housing			
(Pg.23) Nobtained food assistance		1	
(Pg.23) J. Obtained non-emergency LiHEAP energy assistance			
(Pg.24) K. Obtained non-emergency WX energy assistance		1	1
		-	
(Pg.24) L Obtained other non-emergency energy assistance L Obtained other non-emergency energy assistance		1	
L Obtained other non-emergency energy assistant (State/local/private energy programs. Do Not Include LIHEAP or WX)		l	
(Pg.24) (Pg.24)			
(Pg.24) In the rows below, please include any additional indicators that were not captured above.			1
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	National Performance Intrador 1.3 Economic Assettinian ement unt utilization The number and opternaguol 1. (ov) income troug holds that autility in an analysis of the rangal		Bij Najajberot Banjajpants Ekpected to	C.) Nimberot	1) Percentage	E J Angreiate
	assing and/or manifoliskills, as a result of Community Action assistance, and the page gated amount of these assets and the sources for support opening action vine this colorum.	A) Number of Participants Firmlied in	Achieve Outcome in Reporting Period (Yarget)	Achteyling Objective in	Achieving Outcome in	Dollar Amounts (Payments, Credits, or
EN	1. Number and percent of participants in tax preparation programs who qualified for any type of Federal or State fax credit and the expected aggregated dollar amount of credits (Pn.27)	(#)			#DIV/01	en e avena e e e e e e e e e e e e e e e e e e
H A N C E M E	Number and percent of participants who obtained court-ordered child support psyments and the expected annual aggregated dollar amount of payments (Pg.27)				#DI V /0 l	
N T	3. Number and percent of participants who were enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings				#DIV/0}	
he row	rs below, please include any additional in	ndicators that were	e not captured abo	ove.	#DIV/01	
					#DIV/01	
					#2IV/01	

	National Performance		: B.) Number of		1000	
	Indicator (13 (Continued) Economic Asset Enhancement and Utilization		Participants =	C. Number of a		E) Aggre Polia Amoun
		Participants (inrolleding Program(s)	Achieve. Onfrome in Repution a Perorl	Reporting Period (Actual)	Reporting Period [C/B_D]	(Paying Gredits Saying
		(#)	(h)	(n)	(%)	(\$)
	Number and percent of participants demonstrating ability to complete and maintain a budget for over 90 days				#DIV/01	-QUA
	(Pg.27) 2. Number and percent of participants opening an Individual Development Account (IDA) or other savings account				. lo¦V/a#	, N/A
	(Pg.28) 3. Number and percent of participants who increased their savings through IDA or other savings accounts and the aggregated amount of savings				#ĐIV/q!	
	(Pg.28) 4. Of participants in a Community Action assets development program (IDA and others): (Pg.28)			NIX		
	a. Number and percent of participants capitalizing a small business with accumulated savings (Pg.28)				#DIV/01	
	b. Number and percent of participants pursuing post- secondary education with accumulated savings (Pg.28)				#DIV/0!	
	c. Number and percent of participants purchasing a home with accumulated savings				#DIV/0l	
	(Pg.29) d. Number and percent of participants purchasing other assets with accumulated savings				#DIV/0l	
10	(Pg.29) was below, please include any addition	al Indicators that w	ere not captured at	bove.	T	Г
					#DIVID!	
		-	1		#DIV/0l	
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Agency Notes and Clarifications on Goal 1: Low-income people become more self-sufficient. [See Instructions, page 3]

See Instructions, page 3	•

Goal 2: The conditions in which low-income people live are improved.		
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ational Performance Induction 2.1		авиог Gommunity
olional Penominate majority kil	Number of Projects or	Bresburge's Preserve For
	Joitlatives	licre as pd
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clow incorrespendie in the community as a result of control by one or more of the following processory with other public and private rigeories as measured by one or more of the following.		(#)
povececy with course production Jobs created, or saved, from reduction		
or elimination in the community	1	
(0-22)		
Accessible "living wage" jobs created, or saved, from		
reduction or elimination in the community		
(Pg.32)		
(Fig. 52) Safe and affordable housing units created in the community		
(Pg.33)). Safe and affordable housing units in the community preserved or improved		
through construction, weatherization or rehabilitation achieved by	1	
Community Action activity or advocacy		
m- 20)		
111 Cound afford the health care services/facilities	1	
for low-income people created, or saved from reduction or elimination		
(Pa 33)		
Accessible safe and affordable child care or child		
development placement opportunities for low-income	1	
families created, or saved from reduction or elimination		
(Pg.34) S. Accessible before-school and after-school program	1	1
placement opportunities for low-income families created,		
or saved from reduction or elimination	1	
m ad		
the new or avanded transportation resources, of those that are		1
and from reduction of elimination, that are available to low-though	1	1
people, including public or private transportation		
(Pg.34) Accessible or increased educational and training placement opportunities,		
" All at any pound from reduction of elimination, that are available	1	
in the community, including vocational, including		
and life skill training, ABE/GED, and post secondary education		1
M- 4D		1
(Pg.35) In the rows below, please include any edifitional indicators that were not captured above.		
	1	
- Marie Carlos	1	1
		1

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	anda livo are improved		1		
Goal 2: The conditions in which low-income pe	opie live are improved.		Company of the company		
Validital Performance Indicator 22 Sommunity Edicility of Life and Accept 2 The gradier of the and assets in 198-because neighborhoods are improved by Community Action and large or observery.	and the second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second s	The board	Number of		
Valonal Performance Indicator 25	the state of the state of the state of	Number of	Community Adspis		
community Oliziby of Life and Asset		nitiatives or	Faculties Proseived		
		Advocacy Efforts "	or increased		
The quality of the and assets in low soome neighboroods at minimum by Community Action Billiams in arbitrary at					
			The state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s		
to the same in community assets as a result of a change in law, I	regulation or policy,		1		
which results in improvements in quality of life and assets					
(Pg.37) B. Increase in the availability or preservation of					
community facilities	1	1			
(Pa 38)					
(ryso) C. Increase in the availability or preservation of community services to improve public health and safety			1		
m- 20)					
D. Increase in the availability or preservation of commercial servi	ces	1			
within low-income neighborhoods					
(Pg.38) E. Increase in or preservation of neighborhood quality-of-life					
resources		1			
(Pg.39) In the rows below, please include any additional indicators that were not capt	ured above.				
In the rows below, please include any additional indicators dist were not cap-			I		
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		l	1		
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		John! Long the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of the Gentlehold of t			
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Halintal Derformance Withcitor 2.3 THEWINDIGATOR Community Ethingtone (1)		Commulaity.			
The grander of community menthers working with a Community Action to improve conditions to the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of the community of		(f)			
A. Number of community members indifficult by Continuous in that participate in community revitalization and unti-poverty in	jitatives				
(Pg.41) B. Number of volunteer hours donated to the agency (This will be					
	7 122 1-141				
(Pq.41)					
National Performance Indicator 24 PEWINDICATOR's					
Employate htts:rowth-from ARRA Funds	Number of				
The grant of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s	cdol.				
National Recognance Indicator 24 NEWINDICATORS Employaten Ricords From ARRA Fonds The Internative Digota, the deed of Fave 2, Eleastin Dad by ARRA funds, in the community)	(n)				
atjeas(In)partity AURA funds; in the community; A. Jobs created at least in part by ARRA funds					
(Pn 43)					
B. John seved at least in part by ARRA funds					
(Pg.43) In the rows b∈low, please include any add@anal Indicators					
that were not coptured above.					
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	1	 If you was a supplier of the property of the party of the			

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Agency Notes and Clarifications on Goal 2: The conditions in which low-income people live are improved. [See Instructions , page 3]

Goal 3: Low-income people own a stake in their community.

National Regionmance indicators at New Inches Control	Total Number of Volunteer Hours
ommunity I ohancement through Maximum Feasible Participation	
he number of volunteer hours donated to Community Action otal number of volunteer hours donated by low-income individuals o Community Action (This is ONLY the number of volunteer hours from rom individuals who are low-income)	(#)
Pg.44)	/e.
Pg.44) In the rows below, please include any additional indicators that were not captured abou	T
	1
2	
National Performance Indicator 3:2	
Community Empowerment through Maximum Feasible	
Participation	
Patticipanon	Number of
The number low income people mountized as a direct	Low-Income
result of Community Action initiative to engage in activities	Reople
that support and promote their own well being and that of	
their community, as measured by one or more of the following:	(#)
A. Number of low-income people participating in	
formal community organizations, government,	
boards or councils that provide input to decision-making	1
and policy-setting through Community Action efforts	
(Pg.46) B. Number of low-income people acquiring businesses	
in their community as a result of Community	1
Action assistance	1
(Pg.47)	
C. Number of low-income people purchasing their own home	
in their community as a result of Community Action	1
assistance	1
(Pg.47)	
D. Number of low-income people engaged in non-governance	
community activities or groups created or supported	
by Community Action	
(Pg 47)	
In the rows below, please include any additional indicators that were not captured about	ove.
III DIO TONO ZOLO II PORTO	

Agency Notes and Clarifications on Goal 3: Low-income people own stake in their community.

[See Instructions, page 3]

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Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.

National Performance Indicator 4.1	
xpanding Opportunities through Community-Wide Partnerships	
The number of organizations, both public and private, that Community Action actively works with to expand escuries and opportunities in order to achieve family, and community outcomes.	Number of Organizational Partnerships
(Pg.49) Non-Profit	
Faith Based	
I ocal Government	
State Government	
Federal Government	
For-Profit Business or Corporation	
Consortiums/Collaboration	
Housing Consortiums/Collaboration	
School Districts	
Institutions of post secondary education/training	
Financial/Banking Institutions	
Health Service Institutions State wide associations or collaborations	
In the rows below, please add other types of partners with which your relationships that were not captured above. Please describe these partners in the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the control of the cont	CAA has formed artnerships in Goal 4 Notes.
The total number of organizations CAAs	
work with to promote family and community	0
outcomes	l

Agency Notes and Clarifications on Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.

[See Instructions , page 3]

Goal 5: Agencies increase their capacity to achieve results.

National Performance Indicator 5:1	
Agency Development	
The number of human capital resonces available to community Action that increase agency capacity to achieve faurity and community outcomes, as measured by one or more of the following	Resolices in Agency
(Po(62)) Number of C-C/	APs
Number of ROMA Train	
Number of Family Development Train	
Number of Child Development Train	ners
Number of St.	
Number of staff attending train	ings
Number of board members attending train	ings
Hours of staff in train	ings
Hours of board members in frair	ings
·	
In the rows below, please include any additional indicators that were not cal describe these measures in Goal 5 Notes.	otured above. Please
ugodibo Bioso Moderna	
·	,

Agency Notes and Clarifications on Goal 5: Agencies increase their capacity to achieve results.

Agencies increase their capacity to achieve results [See Instructions, page 3]

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Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments. National Performance Indicator 6:1 Number of Vulnerable Individuals Living Independent Living Independently the number of vidinerable individuals receiving services from Community Action who maintain arandépendent living situation as a result of those services (#) A. Senior Citizens (seniors can be reported twice, once under Senior Citizens and again if they are disabled under Individuals with Disabilities, ages 55-over) (Pg.55) B. Individuals with Disabilities (Pg.55) Ages: 0-17 18-54 In the rows below, please include any additional indicators that were not captured above. National Performance Indicator 6.2 . Emergency Assistance of Individuals of Individuals The number of Low occupy influiduals relived by Committee who southly include the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee of the committee Assistance and the number of this continionals for whom assistance was provided, including such services as A. Emergency Food (Pg.59) B. Emergency fuel or utility payments funded by LIHEAP or other public and private funding sources (Pg.59) C. Emergency Rent or Mortgage Assistance (Pg.59) D. Emergency Car or Home Repair (i.e. structural, appliance, heating system, etc.) (Pg.59) E. Emergency Temporary Shelter (Pg.60) F. Emergency Medical Care (Pg.60) G. Emergency Protection from Violence (Pg.60) H. Emergency Legal Assistance (Pg.61) I. Emergency Transportation (Pg.61) J. Emergency Disaster Relief (Pg.61) K. Emergency Clothing In the rows below, please include any additional indicators that were not captured above.

llonal P	erformance Indicator 633			B.) Number of Participants	c.) Number of	
	Family Developments			Expected to Achieve	Achleving	 Di) Percentage Achieving Outcome in
numb	raint percentage of altiniants.		A) Number of	Optcome in Reporting	Reporting	Reporting
mn v	intheparents, and other adults		Participants	Pennit	Period	Penod
dpalig	gindevelopmental of		Programiel	Penod (Jarget)	(Actual)	TC/B D
chinen	Epiograms who achieve	A CONTRACTOR	, avanule)			
naming.	oals, as measured by these				210 220 200	
65)	a following:	Service Special	(#)	Sec (#)	(#)	三 [为]
1 1	1. Infants and children obtain					
N	age-appropriate	100 M				#DIV/0!
F	immunizations, medical,	1				
Α	and dental care			-		
	2. Infant and child health and			1. 1		***************************************
T	physical development are					#D[V/0]
S	improved as a result of	The real party of the		1		
&	adequate nutrition					
_	3. Children participate in pre-school activities to			1		#DIV/01
H	develop school readiness	3				
l l	skills					
Ĺ	4. Children who participate in					
D	pre-school activities are			1		#DIV/DI
R	developmentally ready to			1		10,000
E	enter Kindergarten or	A	8			
N	1st Grade	1100				#DD///01
	1. Youth improve health and physical		SITO			#DIV/01
	development	000000				≇ DIV/01
Υ	2. Youth Improve social/emotional	7.				KO14101
0	development 3. Youth avoid risk-taking					#DIV/01
ົນ	behavior for a defined period of time	3 3				
T H	4. Youth have reduced involvement		7.6			#DIV/0I
п	with criminal justice system	4.				-
	5 Youth increase academic, athletic,	College College				#DIV/0!
	or social skills for school success	Sweet Sweet	<u> </u>	 		-
Α	1. Parents and other adults learn	Vani di Sala	5	4		#DIV/0I
D	and exhibit improved parenting					1
u	skills	Parks 1		-		
L	2. Parents and other adults learn					#DIV/Of
T	and exhibit improved family	2.5				
S	functioning skills ws below, please include any additional indicator	s that were not ca	ptured above.			
те гол	Family Maintenance: (specify outcome)					#DIV/01
	Family Malnienance: (specify outcome)		1			#DIV/0!
			1	1)	

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

potential by savings and the same savings are savings and the savings are savings and the savings are savings and the savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings are savings		
National Performance Indicator 6 4 4 NEW INDICATORS		Number of Participants
amily Supports (Senlots, Disabled and Caregivers)		Achieving Outcome la
ovEncome peopletwing and carabiato work, especially senters admissibilities, and caregivers, for whom harmers to amily stability are reduced or eliminated, as massuled by	Enrolled in Program(s)	Reporting: Period
camys (about our production of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the company of the	(#)3	(#) - (#)
(Pg.72) B. Obtained care for child or other dependant		
(Pg.72) C. Obtained access to reliable transportation and/or driver's license		
(Pg.72) D. Obtained health care services for themselves or family member (Pg.72)		
(Pg.73) E. Obtained safe and affordable housing		
(Pg.73) F. Obtained food assistance		
(Pg.73) G. Obtained non-emergency LIHEAP energy assistance		
(Pg.73) H, Obtained non-emergency WX energy assistance		
(Pg.74) I. Obtained other non-emergency energy assistance (State/local/private energy programs. Do Not Include LIHEAP or WX) (Pg.74)		

Park Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the C	STATE OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY
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The number of services provided to low-moniterindividuals and/or families.	(4)
as measured by one or more of the following	100
A. Food Boxes	1
(Pg.76)	
B. Pounds of Food	
(Pg-77)	-
C. Units of Clothing	
(Pg.77)	
D. Rides Provided	1
(Pg.77)	-
E. Information and Referral Calls	
(Pg.78)	1

Agency Notes and Clarifications on Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

[See Instructions, page 3]

Exhibit F

COMMUNITY SERVICES BLOCK GRANT INFORMATION SYSTEM (CSBG IS) SURVEY

. Sections D-G and National Performance Indicators for the Six National Goas 1-6

of
FISCAL YEAR 20__
COMMUNITY SERVICES BLOCK GRANT
by
THE NATIONAL ASSOCIATION FOR STATE COMMUNITY SERVICES PROGRAMS

out if the complete of extensions of the distance of the second of the second of the second of

Section D: Accomplishments and Coordination of Funds

 \succ Use a separate sheet for your answers, or enter them here. Please do not use acronyms.

a. Please describe an agency	strategy which addresses a long-term solution to a persistent problem affecting members of the low-
income community. Address t	
	i. How did the agency identify the community need?
•	
	How were CSBG funds used to plan, manage, and/or develop the approach?
	ii. How were CSBG rumos used to plant, mailage, animor develop the approach
	iii. What local partners were involved, and how did each contribute to the program?
	·
	ly. What outcome indicators did the agency use to measure success?
	v. What outcomes have resulted in FY 2013? If no outcomes yet, when?
•	v. What outcomes have resulted in F1 20137 if no outcomes yet, when:
	·
Piease describe what you on 2013. Show how responsible.	Accessible, and Well-Managed Services consider to be the top management accomplishment achieved by your State CSBG office during FY informed leadership led to effective and efficient management of CSBG.
Piease describe what you on 2013. Show how responsible.	nacidor in he the fan manadement accomplishment achieved by your olde copo office daring
Piease describe what you on 2013. Show how responsible.	consider to be the top management accomplishment achieved by your state cope office during the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confide
Piease describe what you on 2013. Show how responsible.	consider to be the top management accomplishment achieved by your state cope office during the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confide
a. Please describe what you c 2013. Show how responsible Top State Manage	consider to be the top management accomplishment achieved by your state cope office during the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confidence of the confide
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a. Please describe what you can show how responsible. Top State Manage. b. Please describe what you can show how responsible managed services. Top Three Agency.	consider to be the top management accomplishment achieved by your state cope office during the following formed leadership led to effective and efficient management of CSBG. Ement Accomplishment: consider to be the top three management accomplishments achieved by your agencies during FY informed leadership and effective, efficient processes led to high-quality, accessible, and well-cy Management Accomplishments:
a. Please describe what you can solve the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the possible of the pos	consider to be the top management accomplishment achieved by your state cope office during the following formed leadership led to effective and efficient management of CSBG. Ement Accomplishment: consider to be the top three management accomplishments achieved by your agencies during FY informed leadership and effective, efficient processes led to high-quality, accessible, and well-cy Management Accomplishments:
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a. Please describe what you can show how responsible. Top State Manage. b. Please describe what you can show how responsible managed services. Top Three Agent.	consider to be the top management accomplishment achieved by your state copy office during the formed leadership led to effective and efficient management of CSBG. Ement Accomplishment: consider to be the top three management accomplishments achieved by your agencies during FY informed leadership and effective, efficient processes led to high-quality, accessible, and well-cy Management Accomplishments:
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a. Please describe what you can show how responsible. Top State Manage. b. Please describe what you can show how responsible managed services. Top Three Agent.	consider to be the top management accomplishment achieved by your order country of the complishment: consider to be the top three management accomplishments achieved by your agencies during FY informed leadership and effective, efficient processes led to high-quality, accessible, and well-cy Management Accomplishments:

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a. Please describe how your agen	o Support Innovative Solutions cy addressed a cause or condition of poverty in the community using an innovative or creative gency relied on mobilization and coordination of resources to help reach interim and final gency relied on mobilization and coordination of resources to help reach interim and final gency relied on mobilization and coordination of resources to meet a community need.
	i. Agency name (no acronyms please)
L	ii. Program name
	हि. CSBG service category
Γ	III. College and vice tallegery
ι. [iv. Description of program (capacity, duration, targeted population, etc)
	v. How was the agency's approach innovative or creative? Please be specific.
[vi. Outcomes achieved (include the number of people enrolled and areas affected)
[vii. How were CSBG funds used? Please be specific.
·	VFI. What local partners were involved, and how did each contribute to the program?
Providing Positive Res Please describe one youth-for and resources. Include the follow	sults for Vulnerable Populations <u>used</u> initiative that illustrates how CSBG funding was used and coordinated with other programs ing elements:
	i. Description of initiative
	R. What local partners were involved, and how did each contribute to the program?
	lii. Outcomes achieved (include the number of people enrolled and areas affected)
	iv. How were CSBG funds used? Please be specific.
b. Please describe one serior- and resources, include the follow	ocused initiative that illustrates how CSBG funding was used and coordinated with other programs wing elements:
	Description of initiative
	ii. What local partners were involved, and how did each contribute to the program?
	iii. Outcomes achieved (include the number of people enrolled and areas affected)

Section E: CSBC	Expenditures b	y Service Category
-----------------	----------------	--------------------

Agency Reporting:

Table 1: Total amount of CSBG funds expended in FY 2013 by Service Category

Service Category	CSBG Funds
1. Employment	等性。数据数据
2. Education	建筑基础
3. Income Management	地角語地源
4. Housing	国籍的基础
5. Emergency Services	湖东岛 546
6. Nutrition	
7. Unkages	
8. Self Sufficiency	
9. Health	当是这个人
10. Other	Triple reported
Totals	10

Of the CSBG funds reported above *** were for administration.

Please consult the instructions regarding what constitutes "administration."



Table 2: Of the funding listed in Table 1: Funds for Services by Demographic Category, FY 2013

Demographic Calegory	CSBG Funds
1. Youth (Individuals aged 12 to 18)	21322
2. Seniors (Individuals aged 55 and up)	Marana Marana

Section F. Resources Administered and Generated by the CSBG Network

•	•				
1. Name of Local Agency Reporting		1			
1. Maws of Fresh Wester, Mehorana					
		г			
2. Amount of FY 2013 CSBG allocated to	reporting agencies	2			
		-	·		
Federal Resources (Other than CSBG	l mbama \$\$3	з. Г			
3. Weatherization (DOE) (include oil ove	icisida 44)	[
4. Health and Human Services (HHS)	marsharen SEI	4a_ [
a. LiHEAP - Fuel Assistance (include of	overciaige 44)	45.			
b. LIHEAP - Weatherization (Include oil	DACININGS AAA	4c.			
c. Head Start		44			
d. Early Head Start		40_			
e. Older Americans Act		4£			
f. Social Services Block Grant (SSBG)		40.			
g. Medicare/Medicald		45			
h. Assets for Independence (AFI)	Vice CEANEA	4L			
1. Temporary Assistance for Needy Fami	BER (IMM)	41.			
J. Child Care Development Block Grant (CCDGG	-yr			
k Other HHS Resources:					
	CFDA #	4ki			
L	CFDA #	4k.ii			
ι	CFDA #:	4k.5			
n	CFDA#	4k.iv			
iv					
Total Other H	HS Resources	4k.			
5. Department of Agriculture (USDA)					
- coold Cumbrottal Nutrillon IDI VI	ismen, Infants, and Children (V	NIC) 5a.			
h an LISTIA Non-Food programs (e.g. li	ural development)				
AN ALL AND FOOD FOOD PROPERTY		5c.			
a - tourt - Elementary and 19727 H	evelopment (HUD)				
a. Community Development Block Gra	nt (CDBG) - Fed., State, and le	ocal 6a.			
b. Section 8		-			
- Section 202		6c.			
d Home tenant based assistance		• 6d.	 		
 HOPE for Homeowners Program (*) 	14H)	Go.			
f. Emergency Solutions Grant (ESG)		Бf.			
- Continue of Care (CofC)		Eg.			
h. All other HUD including homeless p	ensigos	6h.			
7. Department of Labor (DOL)					
a. Workforce Investment Act (WIA)		72,			
b. Other DOL Employment and training	nnonems	7b.			
sk-#DOI seesme		7c.			
8. Corp. for National & Community Ser	vice (CNCS) programs	8.			
9. Federal Emergency Management As	ency (FEMA)	9.			
10. Department of Transportation	,	15.			
11. Department of Education		11.			
12. Department of Justice		12_			
		13.			
13. Department of Treasury		•			
Other Federal Resources:					
	CFDA#	14.3			
<u></u>	CFDA#	14.11			
<u> </u>	CFDA #	14.111	<u> </u>		
11.	CFDA #	14.hv			
v.		14.			
14. Total Other Federal Resources		,	parties and the second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second		
	~~~				
15. TOTAL: NON-CSBG FEDERAL RESOUR	KLES				

SECT	ION F. Resources Administered and Generated		· ·
16. St	ate Resources		
b.c.d.e.f.g.h.i.i.k	State appropriated funds used for the same purpose as federal CSBG funds State Housing and Homeless programs (include housing tax credits) State Nutrition programs State Day Care and Early Childhood programs State Day Care and Early Childhood programs State Health programs State Health programs State Youth Development programs State Employment and Training programs State Employment and Training programs State Senior programs State State Transportation programs State Education Rural and Economic Development programs	6a. [ 6b.   6c.	
	State Family Development programs Other State Resources:	150.L	
I. II.		160.JL 160.JL 160.JL 160.JV	
·*·1	Total Other State Resources	160.	<b>对型型型</b>
17.	TOTAL: STATE RESOURCES		
18.	If any of these resources were also reported under Item 15 (Federal Resources	<b>i)</b>	

Sec	Section F. Resources Administered and Generated				
	100111				
19. (	Local Resources				
	a. Amount of unrestricted funds appropriated by local government     b. Amount of restricted funds appropriated by local government     c. Value of Contract Services     d. Value of in-kind goods/services received from local government	19a. 19b. 19c. 19d.			
20.	TOTAL: LOCAL PUBLIC RESOURCES				
21.	If any of these resources were also reported under items 15 or 17, (Federal or State resources) please estimate the amount.				
22. 1	Private Sector Resources				
	a. Funds from foundations, corps., United Way, other nonprofits b. Ofter donated funds c. Value of other donated items, food, clothing, furniture, etc. d. Value of in-kind services received from businesses e. Payments by citents for services f. Payments by private entities for goods or services for low-income clients or communities.	22a. 22b. 22c. 22d. 22e. 22f.			
23.	TOTAL: PRIVATE SECTOR RESOURCES				
24.	If any of these resources were also included in subtotal items 16, 17, or 20 (Federal, State, or Local resources) please estimate the amount.				
25.	ALL NON-CSEG RESOURCES TOTAL: (FEDERAL, STATE, LOCAL, PRIVATE) less amount of double count from items 18, 21, and 24				
26.	TOTAL including CSBG (liem 25 plus Item 2)				

... 7.22

Section G Program Participant Characterist	tics
1. Name of Agency Reporting	
2a. Total Non CSBG Resources Reported in Section F 2b. Total amount of CSBG Funds allocated Total Resources for FY 2013 (2a + 2b)	
and the state of the same about whom one or more C	haracteristics were obtained:
3. Total unduplicated number of persons about whom no characteris 5. Total unduplicated number of families about whom one or more of 6. Total unduplicated number of families about whom one or more of 6. Total unduplicated number of families about whom no characteris	
7. Gender Number of Persons*	13. Family Size Number of Families 14
a. Male	a, One
h. Female	b. Two
TOTAL*	d. Four
Number of Persons*	e. Five
8. Age	f. Six
a. 0-6 b. 6-11	g. Seven
c 12-17	h. Eight of more
d. 18 - 23	TOTAL
e. 24-44	14. Source of Family Income Number of Families
f. 45-54	a, Unduplicated # Families Reporting
g. 55-69	One or More Sources of Income
h. 70+ TOTAL*	b. Unduplicated # Families Reporting Zero Income
9. Ethnicity/Race Number of Persons*	
1. Ethnicily	TOTAL Unduplicated # Families  Reporting One or More Sources of
a. Hispanic, Latino or Spanish Origin	Income or Zero Income.
b. Not Hispanic, Latino, or Spanish Origin	Below place report the total # of families
TOTAL*	identifying the applicable sources of Income
II. Race	c. TANF
a While	d. SS)
h. Black or African American	e. Social Security f. Pension
c. American Indian and Alaska Native	g. General Assistance
d. Asian	h. Unemployment insurance
e. Native Hawaiian and Other Pecific Islander f. Other	i. Employment + Other Source
g. Multi-Race (any two or more of the above)	j. Employment Only
TOTAL*	k. Other
	I. Total (Items c-k)  15. Level of Family Income
10. Education Levels of Adults # (# For Adults 24 Years Or Older Only) Number of Persons**	(% Of HHS Guideline) Number of Families**
a. D-8	a. Up to 50%
b. B-12/Non-Graduate	b. 51% to 75%
c. High School Graduate/GED	c. 76% to 100% d. 101% to 125%
d 12+ Some Post Secondary	e. 125% to 150%
e. 2 or 4 years College Graduate	f. 151% to 175%
TOTAL*	g. 176% to 200%
11. Other Characteristics Number of Persons*	h. 201% and over
Yes No TO	TAL* TOTAL**
a, Health Insurance	18. Housing Number of Families
h. Disabled	a, Own
12, Family Type Number of Familles***	b. Rent
a. Single Parent Female	c. Homeless
b. Single Parent Male	d. Other
c. Two Parent Household	
d. Single Person e. Two Adults NO children	e_TPJease describe housing situations included in 18.d. Other:
f. Other	
TOTAL	
	The sum of this category should not exceed the value of item 3
	→ The sum of this rateousy should not exceed the Value of licens 8 e-h
	The sum of this category should not exceed the value of item 5

## Outcome of Efforts, FY 2013

# National Performance Indicators - Agency Level Forms

Name of Agency Reporting:	

# Goal 1: Low-income people become more self-sufficient.

National Performance Indicator 1.11  Employment.  The number and passentage of low moons  Earlichagus who pelsa job to become  self-amployed, as a passed to companie.	1) Number of Participants	Reporting	Period	iV) Percentage Achieving Outcome in Reporting Pepod [III All IV]
Action Assistance has the stured by the compression of the following	(#)	(n)	in in	(%)
A. Unemployed and obtained a job				#DIV/bl ·
B. Employed and maintained a Job for at least 90 days				#DIV/0!
C. Employed and obtained an increase in employment income and/or benefits				#DIV/of
D. Achieved "living wage" employment and/or benefits				#D[V/0]
In the rows below, please include any additional indicators that we	re not captured abo	ove.	1	
,				#DIV/0!
				#011/01
				#DIV/id#

		la	hacama	more sel	f-sufficient.
CIdel or	wincoma.	noonie	DECOME	HILLIE SEI	1-20111101011

ational Performance Indicator 172		ali) Number of Participants
mployment Supports		
	- Croaleanile)	Reporting Report
ammi interaction case the assured that the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the s	(m)	(#)
RESIGNOWINGS  Dobtained skills/competencies required for employment		
Completed ABE/GED and received certificate or diploma		
C. Completed post-secondary education program and obtained certificate or diploma		
D. Enrolled children in before or after school programs		
E. Obtained care for child or other dependant		
F. Obtained access to reliable transportation and/or driver's license		
G. Obtained health care services for themselves or family member		
H. Obtained and/or maintained safe and affordable housing		
L Obtained food assistance		
J. Obtained non-emergency LIHEAP energy assistance		
K. Obtained non-emergency WX energy assistance		
L Obtained other non-emergency energy assistance (State/local/private energy programs, Do Not include LIHEAP or WX)		
In the rows below, please include any additional inticators that were not captured above.		
	1 .	
,		

0 14-1	ow-income peo	nla become	more	self-sufficient.
(Spal 1: 1	ow-income bed	DIE DECUME	THOLE	SCH-Suincione

	National Performance indicators 1.33  Economic Asset Emiabounted and Gillization  The number angiperrentage of jow become householdshibil achieve an orderase in financial assets and/or hountain skills as a resulted Community Action assets are and the angiestated amount articles assets, and resources for all participants achievengths outsine assets achievengths outsine assets including	1) Number of Participants, Enrolled in Program(s).	LIS Number of Fortelpants Experted to Solitory Outstangin Beistangin Period (Proget)	II() Number of Participants At hieving Outcome in Reporting Penvid (Attical)	Cutcome in Reporting Period [1][7][4]W]	Dollar Amounts (Payments
E	A Number and percent of participants in tax preparation programs who qualified for any type of Federal or State tax credit and the expected aggregated dollar amount of credits			-	#D!V/0I	
N H A N C E M	B. Number and percent of participants who obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments				#bĭV/0l	
E N T	C. Number and percent of participants who were enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings				#DIV/0I	
In the row	vs below, please include any additional l	indicators that we	re not captured ab	ove.	#DIV/0I	1
					#210701	
					#DIV/0!	
			·		#DIV/0!	

#### Exhibit F-CSBG IS Survey

014-1	au incomo	naonia	hecome	more	self-sufficient

oal 1:	Low-income people becor	ne more sel	r-sumicient		SIC SERVE LE	
	National Poliformance : indicators 3 (Continued) : Economic Asset Enhancement and Dillization		If ) Number of Participants Expected to Active Outcome in Reporting Period (Target)	III) Number of, Participarts Achteving Ottoone by Reporting Berrial (Actual)	Wifercontine Achering Ontomero Beyorten Jehroff Thirm-lyj	V.J.Nigrestated Dollar Amounta (Payment) Cindit, or: Savipus)
	D. Number and percent of participants demonstrating ability to complete and maintain a budget for over 90 days	(7) Same Same			#DIV/0!	NA.
	E. Number and percent of participants opening an individual Development Account (IDA) or other savings account				#DIV/0I	( NA
U T I L	F. Number and percent of participants who increased their savings through IDA or other savings accounts and the aggregated amount of savings				#DIV/0I	
1 Z A T 1	G. Number and percent of participants capitalizing a small business with accumulated IDA or				#DIV/01	•
O N	other savings  H. Number and percent of participants pursuing post-secondary education with accumulated IDA or				#DIV/0!	
	other savings  I. Number and percent of participants purchasing a home with accumulated IDA or other savings				#DIV/01	
	J. Number and percent of participants purchasing other assets with accumulated IDA or other savings				#DIV/0!	
n the ro	ws below, please include any additional	I indicators that w	ere not captured at	bove.		Ι
					#DIV/01	
					#D!V/01	
					#DIV/01	

Agency Notes and Clarifications on Goal 1: Low-income people become more self-sufficient.

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Goal 1 Notes FY 2013 CSBG IS FORMS PAGE 1 OF 1

## Goal 2: The conditions in which low-income people live are improved.

Enginemity improvement and governation)	] Number of   Projects of   Initiatives	h) Mumber of Capporthrutes and/or Community Resources Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Principal Pr
increase in or safeguation of a manufacture of Compunity Action project Strain Performance (redowned people of the following phalosociety) with other public and private appropriate measured by one conners of the following and private appropriate measured by one conners of the following and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and private and pri	(#) · · · · · · · · · · · · · · · · · · ·	(#)
B. Accessible "living wage" jobs created, or saved, from reduction or elimination in the community		
C. Safe and affordable housing units created in the community		
Safe and affordable housing units in the community preserved or improved through construction, weatherization or rehabilitation achieved by Community Action activity or advocacy		
<ul> <li>Accessible safe and affordable health care services/facilities</li> <li>for low-income people created, or saved from reduction or elimination</li> </ul>		
F. Accessible safe and affordable child care or child development placement opportunities for low-income families created, or saved from reduction or elimination		
G. Accessible before-school and after-school program placement opportunities for low-income families created, or saved from reduction or elimination		
Accessible new or expanded transportation resources, or those that are saved from reduction or elimination, that are available to low-income people, including public or private transportation		
<ol> <li>Accessible or increased educational and training placement opportunities, or those that are saved from reduction or elimination, that are available for low-income people in the community, including vocational, literacy, and life skill training, ABE/GED, and post secondary education</li> </ol>		
In the rows below, please inchide any additional indicators that were not captured above.	T	
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#### Exhibit F-CSBG IS Survey

Coal 2. The conditions	in which	low-income	people live are	improved.
Coal 7: The conditions	in which	10W-IIICOME	benhie live are	miplored.

Goal 2: The conditions in which how-income per pre live are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present and are important per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present per present pe	The state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s	II) Number of
	1) Number of	Community Assets, Services of
Community Quality of the and Assets	Initiatives or	Facilities Presarved
The quality of life and assets an low-income peligiboridous are	Advocacy Efforts:	Photos A A State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State o
improved by transcriptor of the following:	(#)	. (P)
A. Increases in community assets as a result of a change in law, regulation or policy, which results in improvements in quality of life and assets		
B. Increase in the availability or preservation of		
community facilities		
<ul> <li>C. Increase in the availability or preservation of community services to improve public health and safety</li> </ul>		
Increase in the availability or preservation of commercial services     within low-income neighborhoods		
E. Increase in or preservation of neighborhood quality-of-life resources		
In the rows below, please include any additional indicators that were not captured above.		
·		<u> </u>

National Farformance Indicator 2.3  Community Engagement  The number of community members working self-indicator and graff powerful platfalling.  A. Number of community members mobilized by Community Action  A. Number of community members mobilized by Community Action	1) Totals Contribution by Contributy
that participate in community revitalization and anti-poverty initiatives  B. Number of volunteer hours donated to the agency (This will be ALL volunteer hours)	

#### Exhibit F - CSBG IS Survey

gency Notes and Clarmcanons on Goal 2. he conditions in which low-income people live are improved.				

Goal 2 Notes FY 2D13 CSBG IS FORWS PAGE 1 OF 1

## Goal 3: Low-income people own a stake in their community.

National Performance Inducator 3.4	11) Total Number of
Computity i disarcement through Maximum trastible Participation	Volunteer Hours
the number of volunteer hours constituted by low-income individuals to Community Action (This is ONLY the number of volunteer hours from Individuals to Community Action (This is ONLY the number of volunteer hours from Individuals who are low-income)	
In the rows below, please include any additional indicators that were not captured ab	ove

	District the second
ational Performance Indicator 3.2	
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community Empowerment through Maximum, Leasible	
articipation	
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he number low income an opio melbilized as a direct.	l ow Income
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Bour somminifor as Treastife of the or more arministration	Carried History
Number of low-income people participating in	
formal community organizations, government,	1
formal community organizations, government	ı
boards or councils that provide input to decision-making	1
and policy-setting through Community Action efforts	I
B. Number of low-income people acquiring businesses	
S. Number of row-piconie propie and annually	t .
in their community as a result of Community	
Action assistance	
C. Number of low-income people purchasing their own home	1
in their community as a result of Community Action	1
m their community as a restate of outland	1
assistance	
di destantance	
D. Number of low-income people engaged in non-governance	l l
community activities or groups created or supported	
by Community Action	i
In the rows below, please include any additional indicators that were not captured	above.
In the rows below, please include any aucusonal anadama and first first	
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Goal 3

Exhibit F-CSBG IS Survey

Agency Notes and Clarifications on Goal 3: Low-income people own stake in their community.

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Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.

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National Performance indicator 4.1	100	
	一个 在 计图片	- 10 Page 1
Expanding Opportunities (fit ough	Torrest of the	
Community Wide Partnerships	Transaction of the second	
	Manager and the second	
The number of organizations bold public and private.		all) Number of
first Community Action active vayants with to expand	Organizations	= Partnerships
resources and opportunities in erder to achieve family	THE RESERVE	
and community outcomes	and a little to	
	10	三二 (用)
A. Nonprofit ·		
B. Faith Based		
C. Local Government		
D. State Government		
E. Federal Government		
F. For-Profit Business or Corporation		
G. Consortiums/Collaboration		
H. Housing Consortiums/Collaboration		
I. School Districts		
J. Institutions of post secondary education/training		
K. Financial/Banking Institutions		
L. Health Service Institutions		
M. State wide associations or collaborations		
In the rows below, please add other types of partners with w	hich your CAA has	formed relationships
In the rows below, prease and outer types of parties war in	man jour or rive	
that were not captured above.		
	1	
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	1	500
N. The total number of organizations and total number	1	
of partnerships CAAs work with to promote family and	D	0
community outcomes (automatically calculates)		1
Community Odicolles [Botomencent)		

Exhibit F-CSBG IS Survey

Agency Notes and Clarifications on Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.

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Goal 4 Notes

FY 2013 CSBG IS FORMS PAGE 1 OF 1

Exhibit F - CSBG IS Survey

### Goal 5: Agencies increase their capacity to achieve results.

National Performance Indicator 5.1	and the second second
Agency Development	DESCRIPTION OF STREET
	1. The state of the state of
The miniber of human capital resources available to	1 Resources
the compositor unitialist this in strainers against of	
Colomogly Addion that increase agency capacity to	- 10 ·
achieve family and community outcomes, as measured	Agency
by one or more of the following.	The state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s
	The second second
A. Number of Certified Community Action Professionals	
B. Number of Nationally Certified ROMA Trainers	
C. Number of Family Development Certified Staff	
C. Number of Partialy Development Certified Staff	
D. Number of Child Development Certified Staff	
E. Number of staff attending trainings	
F. Number of board members attending trainings	
G. Hours of staff in trainings	T
G. Hours of State of damings	
H. Hours of board members in trainings	
In the rows below, please include any additional indicator	s that were not
captured above.	
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#### Edibit F - CSBG IS Survey

Agency Notes and Clarifications on Goal 5: Agencies increase their capacity to achieve results.

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Goal 5 Notes

FY 2013 CSBG IS FORMS PAGE 1 OF 1

## Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

- it is			L) Number of Vulnerable
National	Performan	ce Indicatore I	individuals
ndepen	dent Living		Living Independently
The mai	nt-storage lovi	n ble sindyddians receiving selolians from Community (Clion pendent llying situadoo asta i esoll of thissi sulvices	(#)
A. Senio	r Citizens	(seniors can be reported twice, once under Senior Citizens and again if they are disabled under Individuals with Disabilities, ages 55-over)	
B. Indivi	duals with	Disabilities	
Ages:	0-17		
50000	18-54		
	55-over		
	Age Unk	10WIT	D
	TOTAL I	ndividuals with disabilities (automatically calculates)	1
in the ro	ws below, p	lease include any additional indicators that were not captured above.	
		•	1
			1
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National Performance (ridicators, 2		
Unitional Performance in Dicapores, a considered for an experience in admidistrative served by Dominianty Artion, who according enterency assistance, and the number of two and ordinals for whom assistance was provided a pelpring such services at a	Seeking Assistance	Assistances
assistance was provided a methang such services as.  A. Emergency Food		
B. Emergency fuel or utility payments funded by LIHEAP or other public and private funding sources		
C. Emergency Rent or Mortgage Assistance		
D. Emergency Car or Home Repair (i.e. structural, appliance, heating system, etc.)		
E. Emergency Temporary Shelfer		
F. Emergency Medical Care		
G. Emergency Protection from Violence		
H. Emergency Legal Assistance		
L Emergency Transportation		
J. Emergency Disaster Relief		
K. Emergency Clothing		
In the rows below, please include any additional indicators that were not	captured above.	T
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#### Exhibit F - CSBG IS Survey

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

F Immunizations, medical, A and dental care N B. Infant and child health and T physical development are #DI S improved as a result of adequate nutrition	Centage eving ome in atting riod
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F Immunizations, medical, A and dental care N B. Infant and child health and T physical development are #DI S improved as a result of adequate nutrition	
A and dental care  N B. Infant and child health and  T physical development are #DI  S improved as a result of adequate nutrition	(V/0)
N B. Infant and child health and T physical development are #DI S improved as a result of adequate nutrition	
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adequate nutrition	IV/0!
	2000 10
C. Children participate in C pre-school activities to #DI	n rint
H develop school readiness	[V/0]
1 skills	
L D. Children who participate in	
D pre-school activities are	IV/DI
R developmentally ready to	IVIUI
E enter Kindergarten or	
N 1st Grade E. Youth improve health and physical #DI	n tini
development #D	[V/0]
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O development	
U G. Youth avold risk-taking #D	IV/OI
T behavior for a defined period of time	
	NV/OI
with criminal justice system  L Youth increase academic, athletic, #DI	NV/oi
or special skills for school success	14/01
A J. Parents and other adults learn	w tot
D and exhibit improved parenting	10//01
U skilis	
L K. Parents and other adults learn T and exhibit improved family #D	10/VI
S functioning skills	50 mm (1975)
In the rows below, please include arry additional indicators that were not captured above.	
#D	
#D	IV/OI
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#### Exhibit F - CSBG IS Survey

Goal 6: Low-income people, especially vulnerable populations, achieve their notential by strengthening family and other supportive environments.

potential by strengthening family and other supportive	environne	
National Performance Indicator 545		II) Number of Participants
Family Supports (Seniors, D)Cabled and Galegivers)	Participants	Achleying Dutcome in
Tow income people who encumable to work, estretially seriors, adults with resolutions, and caregivers downlying batters to family stabilities are dupout or eliminated, a supposed by one or more of the following.	Program(s)1	Reporting Period
A. Enrolled children in before or after school programs		
B. Obtained care for child or other dependant		
C. Obtained access to reliable transportation and/or driver's license		
D. Obtained health care services for themselves or family member		
E. Obtained and/or maintained safe and affordable housing		
F. Obtained food assistance		
G, Obtained non-emergency LIHEAP energy assistance		
H, Obtained non-emérgency WX energy assistance		
Obtained offier non-emergency energy assistance     (State/local/private energy programs. Do Not Include LIHEAP or WX)		

National Performance Indicators 5	
Service Counts	1) Number of Services
The number of services provided to low income and multi-sandre families as measured by one or more of the following:	(h)
A. Food Boxes	
B. Pounds of Food	
C. Units of Clothing	
D. Rides Provided	
E. Information and Referral Calls	

Exhibit F-CSBG IS Survey

Agency Notes and Clarifications on Goal 6: Low-income people, especially vulnerable populations, achieve the potential by strengthening family and other supportive environmen	air nts.
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#### Exhibit G

Monthly Payment Verification Form: Community Services Block Grant (CSBG)

Agency name:

DES Contract no.:

Report month:

Prepared by:

A. Client ID#	B. Client name	C. Application date	D, Vendor name	E. Amount
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		unt reported on monthly FW110	er Total	\$0.

- A. Enter the assigned client ID number for the client assisted with this service (do not provide Social Security Numbers).
- B. Enter the client's name as it appears on the application.C. Enter the date the application was taken.
- D. Enter the Vendor's name that rendered Services.
  - E. Enter the amount of benefit paid on behalf of the household.
- F. No data entry necessary, this is an auto-sum cell.

DES Revision 8-14 for SFY 2015

Department of Economic Security, Division of Aging and Adult Services Community Action Case Management (CMT) Monthly Report for AZ State Fiscal Year 2015 (July 2014 through June 2015) Effective 9-1-14

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#### A. HOUSEHOLD VOUCHERS

- 1. STCS HH # and STCS \$ Enter the number of households that received STCS services during the report month. Enter the total dollar amount for the Households that received STCS services during the reporting month. Data should be provided according to the categories: a) utility assistance, b) mortgage, rent or motel, and c) special needs.
- 2. <u>LIHEAP HH # and LIHEAP \$ -</u> Enter the number of households that received regular utility assistance and Mortgage, Rent or Motel assistance during the report month. Enter the total dollar amount that the Household received regular LIHEAP and Mortgage, Rent or Motel assistance during the reporting month. Include regular utility payments and deposits.
- 3. <u>LIHEAP Supplemental HH # and LIHEAP Supplemental \$ Enter the number of households that received Supplemental Utility Assistance for the reporting month. Enter the dollar amount for the Households that received Supplemental LIHEAP assistance for the reporting month. This data should not be included under #2 "LIHEAP HH # and LIHEAP \$".</u>
- 4. <u>LIHEAP Assurance 16 HH# and LIHEAP Assurance 16\$</u> Enter the number of households that received utility assistance and energy conservation education under the Assurance 16 program component. Include both deposits and utility payments. Also enter the dollar amount for the households that received services for the reporting month. The households and funds reported here should also be reported under "LIHEAP # "and "LIHEAP \$", and/or under "LIHEAP Supplemental" and "LIHEAP Supplemental".
- 5. Other HH # and Other \$ Enter the number and dollar amount of households that received assistance for the reporting month for utilities, mortgage/rent/motel, or special needs from other sources such as CSBG, ESG, local funds, Energy Assistance Funds or non-DAAS funds as listed on the Itemized service budget.
- Neighbors Heiping Neighbors (NHN) Enter the number of households that received a utility assistance payment funded with the NHN funds during the reporting month. This number should NOT be included in either Regular or Supplemental LIHEAP. Enter the dollar amount for the household for the reporting month.
   LIHEAP Total HH # NO DATA ENTRY NECESSARY; THIS IS AN AUTO-SUM CATEGORY.

#### 3. LIHEAP ASSISTED HOUSEHOLDS ONLY

Under "Number of Assisted Households", (Regular LIHEAP Category and/or the Supplemental LIHEAP category). NO DATA ENTRY REQUIRED: THE CELLS WILL AUTO-

- 1. Enter the number of households that received Regular LIHEAP Assistance and/or Supplemental LIHEAP whose income was under 75% of FPL.
- 2. Enter the number of households that received Regular LIHEAP Assistance and/or Supplemental LIHEAP whose income was between 75% to 100% of FPL.
- 3. Enter the number of households that received Regular LIHEAP Assistance and/or Supplemental LIHEAP whose income was between 101% to 125% of FPL.
- 4. Enter the number of households that received Regular LIHEAP Assistance and/or Supplemental LIHEAP whose income was between 126% and 150% FPL.
- 5. Enter the number of households that received Regular LIHEAP Assistance and/or Supplemental LIHEAP whose income was over 150% FPL.
- 6. NO DATA ENTRY NECESSARY; THIS IS AN AUTO-SUM CATEGORY.

#### 2. Vulnerable Categories

- 1. Enter the number of households that contained a member Age 60 or older in the Regular LIHEAP Category or the Supplemental LIHEAP category; this data can be duplicated (For example a household may receive points; once under Disabled once under Elderly and once under Age 5 or younger).
- 2. Enter the number of households which contained a Disabled Household Member in the Regular LIHEAP Category or the Supplemental LIHEAP category; this data can be duplicated (For example a household may receive points; once under Disabled once under Elderly and once under Age 5 or younger).
- 3. Enter the number of households which contained a Household Member Age 5 or Younger in the Regular LIHEAP Category or the Supplemental LIHEAP category; this data can be duplicated (For example a household may receive points: once under Disabled once under Elderly and once under Age 5 or younger).
- 4. Number of households by Any Vulnerable Group for EACH Type of Assistance (9)L UNDUPLICATED Elderly/Disabled/Young Child For each type of LIHEAP assistance provided, include the unduplicated number of households that had at least one member belonging to any of the three vulnerable household groups. For example, if a Utility Assistance was provided to a household that includes any vulnerable members, then count that household once under any vulnerable group (Elderly, Disabled, or Young Child) for regular LIHEAP.

  THIS DATA MUST BE UNDUPLICATED ACROSS THE VULNERABLE CATEGORIES. (Another example: If a Household contained one member who was disabled and one member who was Age 5 or Younger, this household would be counted only ONCE).

#### D. UNDUPLICATED NUMBER OF HOUSEHOLDS SERVED BY ANY TYPE OF LIHEAP ASSISTANCE

Enter the total number of Households that received LIHEAP Assistance. THIS DATA MUST BE UNDUPLICATED. Count a household once that received at least one type of LIHEAP assistance regardless of the type(s) of assistance provided. For example, if a household received a regular LIHEAP assistance benefit and a LIHEAP Supplemental assistance benefit, then count that household once under ANY Type of LIHEAP assistance, regardless of receiving two types of LIHEAP assistance.

#### E. LIHEAP APPLICANT HOUSEHOLDS -- ALL CATEGORIES REGARDLESS OF WHETHER ASSISTED

- 1. Enter the number of households that applied for Regular LIHEAP Assistance and/or Supplemental LIHEAP whether or not assisted for the report month. (This should include households that were denied, turned away, etc.)
- 2. Enter the number of households that applied for Regular LIHEAP Assistance and/or Supplemental LIHEAP whose income is under 75% of FPL. whether assisted or not.
- 3. Enter the number of households that applied for Regular LIHEAP Assistance and/or Supplemental LIHEAP whose income is between 75 to 100% of FPL, whether assisted or not.
- 4. Enter the number of households that applied for Regular LIHEAP Assistance and/or Supplemental LIHEAP whose income is between 101% to 125% of FPL, whether assisted or not.
- 5. Enter the number of households that applied for Regular LiHEAP Assistance and/or Supplemental LiHEAP whose income is between 126% to 150% of FPL, whether assisted or not.
- 6. Enter the number of households that applied for Regular LIHEAP Assistance and/or Supplemental LIHEAP whose income is over 150% of FPL, whether assisted or not.
- 7. NO DATA ENTRY NECESSARY; THIS IS AN AUTO-SUM CATEGORY

F1. Disconnect Notice/Non-delivery Notice and Currently Disconnected or out of Fuel Data (Energy Assistance Measures, Table 4, Tier 2 – Measures 3 and 4) This section reports the number of unduplicated households that were already disconnected or were out of fuel/had no service at time of the application. Do Not input data in cells that have "0"s and are highlighted in light yellow. They will self-populate.

#### SFY 2015 CASE MANAGEMENT INSTRUCTIONS

- 1. Regular LIHEAP Enter the number of households that had a Disconnect Notice or Non-Delivery Notice prior to receiving the LIHEAP benefit.
- 2. Supplemental LIHEAP Enter the number of households that were Disconnected or Out of Fuel or who had No Service Prior to receiving the LIHEAP benefit.
- 3. Total of both type of LIHEAP Enter the total of both LIHEAP and Supplemental LIHEAP assistance. This data will be duplicated as the measure is collecting data on how many times a household has Disconnect or Non-delivery Notices and how many times they have been Disconnected/Out of Fuel or had No Service prior to the benefit.
- F2. Household Energy Education by Type (Assurance 16 Energy Education, Advocacy, Counseling) Enter HH Count with type of education HH received. This section can be duplicated, LIHEAP Performance Measure (Household Client Services Measures Table 9, Tier 1 Measures 1 & 2)
  - 1. In office Enter the number of households that received Energy Education offered in the office. This can be a workshop offered in the office, a brochure offered in the office.
  - 2. In Home Enter the number of households that received Energy Education offered in the home.
  - 3. Workshop Enter the number of households that received Energy Education offered through a workshop offered off-site or out of the office.
  - 4. Mailed Kit (other) Enter the number of households that received Energy Education offered through mailing a educational kit to the household's home. Most Service Providers do not utilize this type of delivery for education, therefore; it can also be used for "other" means of education delivery. Enter a note in the "Service Provider Notes to DES:" section defining what "other" delivery system means.

    Total No data entry necessary in this cell. It will automatically populate. Do not alter formula!

#### EXHIBITI

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#### Exhibit J

THEAP ONLY H	ousehold Report	- Estimated	Data for FFY	2014
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Type of LIHEAP Assistance	Number of Assisted Households	Calculded Total	Under75%	75% to 150% poverty	101% to 125% poverty	125% to 150% poyerty	Over150% poyerty	60 year or older (olderly)	Disabled	Age 5 Years or under (young child)	UNDUPLICATED Elderly, sheabled, or years child	Age 2 years and younger	Age 3 years strough 5 years
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7. Any type of LIHEAP						731					0		
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8/1/2014

Exhibit K

# Annual SSBG Report Arizona Department of Economic Security Division of Aging and Adult Services (DAAS)

Reporting Agency Completes the Following Information

AGENCY:	SFY20XX (July 1, 20XX- June 30, 20XX)
SUBMITTED BY:	DAAS CONTRACT NUMBER(S):
PHONE NUMBER:	

**Purpose** 

Data from this report is aggregated by the Department of Economic Security and used to compile the annual Social Service Block Grant (SSBG) report that is submitted to the federal Department of Health and Human Services.

#### Instructions

- 1. <u>Column 1.</u> Automatically populated for the <u>DAAS contracted service(s) only that is supported with SSBG.</u>
- 2. <u>Column 2.</u> Enter the total number of unduplicated adults served in the service regardless of fund source when the **Primary Client is the Adult** otherwise leave this column blank. The number should be unduplicated for the entire contract fiscal year. All individuals receiving services(s) in July will be considered new and counted as unduplicated individuals. Each month thereafter only NEW individuals receiving services for the first time that month will counted. The final number of unduplicated individuals for the year will be a cumulative, year-to-date number.
- 3. <u>Column 3.</u> Enter the total number of unduplicated children served in the service regardless of fund source when the **Primary Client is the Child** otherwise leave this column blank. The number should be unduplicated for the entire contract fiscal year. All individuals receiving services(s) in July will be considered new and counted as unduplicated individuals. Each month thereafter only NEW individuals receiving services for the first time that month will be counted. The final number of unduplicated individuals for the year will be a cumulative, year-to-date number.
- 4. This report must accompany the June Invoice.

CLIEI	VTS SERVED	
1. DAAS Contracted Service	2. Number of Unduplicated Adults	3. Number of Unduplicated Children
Case Management		•
·		•

#### Exhibit L

Monthly Payment Verification Form: Short Term Crisis Services (STCS)

Agency name: Report month:

DES Contract no.:

Prepared by:

A. Client ID#	B. Client name	C. Application date D: Vendor name	E. Amount
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		int reported on monthly FW110   *F. Total:	\$0.0

- A. Enter the assigned client ID number for the client assisted with this service (do not provide Social Security Numbers).
- B. Enter the client's name as it appears on the application.
- C. Enter the date the application was taken.
- D. Enter the Vendor's name that rendered Services.
- E. Enter the amount of benefit paid on behalf of the household.
- F. No data entry necessary; this is an auto-sum cell.

#### **Exhibit M**

Monthly Payment Verification Form: Low Income Home Energy Assistance Program (LIHEAP)

Agency name:

DES Contract no.:

Report month: Prepared by:

A. Client ID#	B. Client name	C. Application date D. Vendor name	E. Amount
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- A. Enter the assigned client ID number for the client assisted with this service (do not provide Social Security Numbers).
- B. Enter the client's name as it appears on the application.
- C. Enter the date the application was taken.
- D. Enter the Vendor's name that rendered Services.
- E. Enter the amount of benefit paid on behalf of the household.
- F. No data entry necessary; this is an auto-sum cell.

#### Exhibit N

Monthly Payment Verification Form: Neighbors Helping Neighbors (NHN)

Agei	CV	name:
Agei	1Cy	manic.

DES Contract no.:

Report month:

Prepared by:

A. Client ID#	B. Client name	C. Application date D. Vendor name	E. Amount
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		ount reported on monthly FW110 *F Total:	\$0.0

- A. Enter the assigned client ID number for the client assisted with this service (do not provide Social Security Numbers).
- B. Enter the client's name as it appears on the application.
- C. Enter the date the application was taken.
- D. Enter the Vendor's name that rendered Services.
- E. Enter the amount of benefit paid on behalf of the household.
- F. No data entry necessary, this is an auto-sum cell.

2Form No. ACF-119, Part 1

#### OMB Clearance No.: 0970-0121

Expiration Date: 03/31/2015

#### Exhibit O

#### LOW INCOME HOME ENERGY ASSISTANCE PROGRAM LIHEAP LEVERAGING REPORT RESOURCE/BENEFIT DESCRIPTION PAGES

Complete this form for each separate leveraged resource/benefit that the grantee proposes to count for this base period. Only resources/benefits that are provided to low income households (as defined in 45 CFR 96.87(b)(6)) may be counted.

Gr	Grantee: Ba	se period:
1.	. Resource #	Month/Day/Year - Month/Day/Year
	A. Resource/benefit name:	
	B. Gross value of countable benefits provided by resource du	uring this base period:
	C. Amount of grantee's own funds used to leverage this resort funds from grantee's Federal LIHEAP allotment):	arce (not including
	D. Costs and charges to low income households to participate	e/receive these benefits:
	B. Net value of countable benefits provided by resource durin (To calculate item E, subtract items C and D from item B)	
2,	Type of resource:CashDiscount/waiver  If more than one type of resource is claimed: Gross value of cresource:	
3.	. Source of resource:	
4.	Brief description of resource:	
5.	Brief description of benefit(s) provided to low income househouse as described in item 4, or if more information is need	
6.	Geographical area in which benefits were provided:	
7.	. Month(s) and year(s) when benefits were provided to recipient	ts duting this base period:
8.	. Number of low income households to whom benefits were pro	vided in this base period:
9.	. Eligibility standard(s) for low income households to whom be	nefits were provided:
	Income at or below 150% of the poverty level Income at or below 60% of State median income Other—Specify:	

Pag	e 2 - Grantee: Resource #
10.	Agency/agencies that administered resource/benefits:
11.	Source(s) of data used to determine value of resource/benefits, and to determine associated costs to grantee and to recipient low income households:
12.	Brief description of how resource/benefits' value was quantified and how gross value of countable benefits was calculated, and how any offsetting costs to recipient low income households were calculated; also, for discounts, reduced rate/price actually paid, and fair market value:
13.	Criterion/criteria in 45 CFR 96.87(d)(2) that resource/benefits meet (check one or two): (Criteria are summarized below. For full text, see regulations and instructions for form.)
	(i) The grantee's LIHEAP program had an active, substantive, significant role in developing and/or acquiring the resource/benefits from home energy vendor(s) through negotiation, regulation, and/or competitive bid.
	(ii) The resource/benefit(s) were distributed through (within, as part of) the grantee's LIHEAP program to low income households eligible under the grantee's LIHEAP standards, in accordance with the LIHEAP statute and regulations and the grantee's LIHEAP plan.
	(iii) The resource/benefit(s) were distributed to low income households as described in the grantee's LIHEAP plan, as a supplement and/or alternative to the grantee's LIHEAP program, outside (not through, within, or as part of) the LIHEAP program. They met at least one of conditions A through H demonstrating that they were integrated and coordinated with the grantee's LIHEAP program.
14.	If criterion (i) is checked in item 13, and resource has gross value of \$5,000 or more: Explanation of specific role of grantee's LIHEAP program in development and/or acquisition of resource/benefits, demonstrating that involvement of LIHEAP program was active, substantive, and significant.
15.	If criterion (iii) is checked in item 13: Condition(s) under criterion (iii) that resource meets that demonstrate(s) resource's integration/coordination with grantee's LIHEAP program (check one or more):
	ABCDEFGH
16.	If criterion (iii) is checked in item 13, and resource has gross value of \$5,000 or more: Explanation of how resource/benefits were integrated and coordinated with grantee's LIHEAP program.

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From: Sheppard, Marian
To: Kline, Laurie

Subject: FW: Amendment 2 to contract ADES15-089113

Date: Tuesday, December 08, 2015 3:05:47 PM

Importance: High

Marian Sheppard, Clerk
Gila County Board of Supervisors
1400 E. Ash Street
Globe, AZ 85501

Phone: (928) 402-8757 Fax: (928) 402-8755

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From: Dalton, Jeff

Sent: Tuesday, December 08, 2015 11:54 AM

**To:** Sheppard, Marian **Cc:** Dalton, Jeff

Subject: FW: Amendment 2 to contract ADES15-089113

Importance: High

Marian,

The state's proposed amendment, section 32.7, adds a new concept: that services may be provided *outside* of Gila County. A.R.S. § 11-254.04 allows for economic development activities outside of the county, however, the assistance must still be found and determined to benefit the inhabitants of the county. I attempted to add some language to bring that requirement into the agreement but the state doesn't want to make any changes now.

For this reason, I am unable to approve the agreement as to form.

Best regards,

Jeff

Jefferson R. Dalton
Deputy Gila County Attorney
Civil Bureau Chief
1400 E. Ash St.
Globe, Arizona 85501
(928) 402-8638
idalton@gilacountyaz.gov

From: Griffin, Leitha

Sent: Monday, December 07, 2015 10:56 AM

To: Dalton, Jeff

Subject: FW: Amendment 2 to contract ADES15-089113

Importance: High

Jeff.

This is the response from the state.

From: Jennings, Cynthia [mailto:CJennings@azdes.gov]

Sent: Monday, December 07, 2015 10:38 AM

To: Griffin, Leitha

Cc: Buzan, Malissa; Montague, Nick; Prine, Dorine; Lecrone, Mathew (Matt)

**Subject:** RE: Amendment 2 to contract ADES15-089113

Importance: High

Good Morning Leitha,

It is imperative that amendment 2 is signed and returned as soon as possible. The amendment needs to be signed and fully executed by December 31st and any delay may lead to the loss of your carryover funds. Also any changes/updates to the Terms and Conditions can be considered on the next amendment or any future amendments. This request would have be to reviewed by the Attorney General's office and could take weeks which would again jeopardize your carryover funds. Thanks for your attention to this urgent matter.

Best Regards,

## Cynthia Jennings

Contracts Management Specialist
Arizona Department of Economic Services
Division of Aging and Adult Services
1789 West Jefferson Street, Site Code 950A

Phoenix AZ 85007 Phone: 602-542-6656 Fax: 602-542-6655

Email: cjennings@azdes.gov

From: Griffin, Leitha [mailto:lgriffin@gilacountyaz.gov]

Sent: Monday, December 07, 2015 10:06 AM

**To:** Jennings, Cynthia **Cc:** Buzan, Malissa

**Subject:** Amendment 2 to contract ADES15-089113

#### Good morning,

What our legal department would like added is highlighted.

#### **ADD**

Terms and Conditions, Levels of Service, section 32.7

A Contractor may request, and the Department may approve, the coordination and provision of emergency assistance outside the designated geographic service area for a specified timeframe if. No amendment to the contract shall be required. Contractor will not make a request to the Department, unless Contractor, pursuant to A.R.S. § 11-254.04, has found and determined that the assistance will assist in the creation of jobs or will otherwise improve or enhance the economic welfare of the inhabitants of Gila County.

Thank you,

#### Leitha Griffin

Gila County Division of Community Services Administrative Assistant 5515 S. Apache Avenue, Suite 200 Globe, Arizona 85501

Ph: (928) 402-8697 Fax: (928) 425-9468

E-mail: lgriffin@gilacountaz.gov

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## GILA COUNTY ATTORNEY

Bradley D. Beauchamp

Re: County Attorney's Office approval of IGA pursuant to A.R.S. § 11-952(D).

To whom it may concern:

The County Attorney's Office has reviewed the Intergovernmental Agreement attached to this agenda item and has determined that it is in its "proper form" and "is within the powers and authority granted under the laws of this state to such public agency or public procurement unit" pursuant to A.R.S. § 11-952(D).

## **Explanation of the Gila County Attorney's Office Intergovernmental Agreement (IGA) Review**

A.R.S. § 11-952(D) requires that

every agreement or contract involving any public agency or public procurement unit of this state . . . before its execution, shall be submitted to the attorney for each such public agency or public procurement unit, who shall determine whether the agreement is in proper form and is within the powers and authority granted under the laws of this state to such public agency or public procurement unit.

In performing this review, the County Attorney's Office reviews IGAs to see that they are in "proper form" prior to their execution. "Proper form" means that the contract conforms to fundamental contract law, conforms to specific legislative requirements, and is within the powers and authority granted to the public agency. It does not mean that the County Attorney's Office approves of or supports the policy objectives contained in the IGA. That approval is solely the province of the public agency through its elected body.

Likewise, this approval is not a certification that the IGA has been properly executed. Proper execution can only be determined after all the entities entering into the IGA have taken legal action to approve the IGA. There is no statutory requirement for the County Attorney's Office to certify that IGAs are properly executed.

Nonetheless, it is imperative for each public agency to ensure that each IGA is properly executed because A.R.S. § 11-952(F) requires that "[a]ppropriate action ... applicable to the governing bodies of the participating agencies approving or extending the duration of the ... contract shall be necessary before any such agreement, contract or extension may be filed or become effective." This can be done by ensuring that the governing body gives the public proper notice of the meeting wherein action will be taken to approve the IGA, that the item is adequately described in the agenda accompanying the notice, and that the governing body takes such action. Any questions regarding whether the IGA has been properly executed may be directed to the County Attorney's Office.

Proper execution of IGAs is important because A.R.S. § 11-952(H) provides that "[p]ayment for services under this section shall not be made unless pursuant to a fully approved written contract." Additionally, A.R.S. § 11-952(I) provides that "[a] person who authorizes payment of any monies in violation of this section is liable for the monies paid plus twenty per cent of such amount and legal interest from the date of payment."

The public agency or department submitting the IGA for review has the responsibility to read and understand the IGA in order to completely understand its obligations under the IGA if it is ultimately approved by the public entity's board. This is because while the County Attorney's Office can approve the IGA as to form, the office may not have any idea whether the public agency has the capacity to actually comply with its contractual obligations. Also, the County Attorney's Office does not monitor IGA compliance. Hence the public entity or submitting department will need to be prepared to monitor their own compliance. A thorough knowledge of the provisions of the IGA will be necessary to monitor compliance.

Before determining whether an IGA contract "is in proper form," the County Attorney's Office will answer any questions or concerns the public agency has about the contract. It is the responsibility of the public agency or department submitting the IGA for review to ask any specific questions or address any concerns it has about the IGA to the County Attorney's Office at the same time they submit the IGA for review. Making such an inquiry also helps improve the County Attorney's Office review of the IGA because it will help focus the review on specific issues that are of greatest concern to the public agency. Failing to make such an inquiry when the agency does have issues or concerns will decrease the ability of the County Attorney's Office to meaningfully review the IGA.

#### ARF-3740 Consent Agenda Item 3. C.

#### **Regular BOS Meeting**

Meeting Date: 05/03/2016

Submitted For: Malissa Buzan Submitted By: Allison Torres, Case Manager

<u>Department:</u> Community Services <u>Division:</u> Comm. Action Program/Housing Servs.

#### Information

#### Request/Subject

Notice of Intent to Request Release of Funds for Residential Rehabilitation Projects Using RER/Appendix A Tiered Review Protocol.

#### **Background Information**

The Arizona Department of Housing (ADOH) administers Community Development Block Grant (CDBG) funding for programs through units of local government in some communities that provide emergency repair to properties owned and occupied as the primary resident of low-income homeowners.

ADOH also administers CDBG and HOME funding for programs through units of local government and non-profit agencies that provide rehabilitation to certain property types owned and occupied as the primary residence of low-income homeowners.

#### Evaluation

Gila County Housing Services has or will be applying for funding through the ADOH. If contracts are awarded, ADOH requires that agencies receiving funds submit a request for release of funds. ADOH has changed the process for requesting a release of funds in that they are now allowing for a one-time request to cover multiple contracts and multiple years instead of submitting a request for each contract awarded.

Housing Services will be applying for the following funding through ADOH: Community Development Block Grant and Regional Account, Community Development Block Grant State Special Projects, HOME Partnership Program and State Housing Funding. If contracts are awarded and funding is received, it will be used to rehabilitate 18 or more homes/units to eligible citizens residing in Gila County.

#### Conclusion

If contracts are awarded to Gila County Housing Services through the Arizona Department of Housing, approval of this request to release funds will ensure that Housing Services is in compliance with any contracts that are awarded.

#### Recommendation

The Gila County Community Services Division Director recommends that the Board of Supervisors approve this request for release of funds.

#### Suggested Motion

Approval of a Request for Release of Funds between Gila County Housing Services and the Arizona Department of Housing, which will allow Housing Services to request a release of funds for multiple contracts and multiple years if said contracts are awarded.

#### **Attachments**

#### Rehabilitation Projects - ADOH Contracts FY16-FY19



#### E-CK.4 CHECKLIST FOR HOUSING REHABILITATION PROJECTS (NON FLOODPLAIN)

(For Housing Rehab programs consisting of only reconstruction of units: do not complete the E-CK.4 or E-CK.5. Instead see E-CK.7

Reconstruction Non Floodplain or E-CK-8 Reconstruction in Floodplain. For Housing Rehab Programs with both rehab and reconstruction you will complete the E-CK.4 or E-CK.5 for the rehab units and either an E-CK.7 or E-CK.8 for each reconstruction unit)

ADOH Contract No.: CDBG FY 16-FY 19 Activity No.: 1 & 2

# ENVIRONMENTAL REVIEW RECORD Checklist for HOUSING REHABILITATION PROJECTS (not located in a floodplain/wetlands)

In addition to the forms/documents listed, any additional ERR-related documents and correspondence should be included in this file. If an item is not applicable, indicate with N/A

Date Completed Item		Date Completed Item	
<u>5-3-16</u>	E-CO: Certifying Officer Designation	ADOH approval received	
<u>n/a</u>	E-CO.1: Compliance Officer Designation (For Non-Profits Only)	Publish E-P.6 in local Newspaper	
<u>5-3-16</u>	Map of Project Location	Affidavit of Publication received	
<u>5-3-16</u>	Floodplain Map with project location clearly marked Note: If project is determined to be in a floodplain/wetland, use the Checklist for Housing Rehabilitation Floodplain/Wetlands, Form E-CK.5	Form E-12 (Request for Release of Funds and Certification) with original signature, copies of E-P.6 publication and affidavit mailed to ADOH.	
<u>5-3-16</u>	Form E-1: Project Narrative	Form E-13: Authority to Use Grant Funds (issued by ADOH or HUD)	
<u>5-3-16</u>	Form E-3: Level of Environmental Rev.	, ,	
<u>5-3-16</u>	Form E-HR.1: Rehabilitation	Form E-5: Checklist for Tribal Consultation.	
	Environmental Review (if project is determined to be in floodplain/wetlands, use Checklist for Housing Rehabilitation - Floodplain/Wetlands, Form E-CK.5)	E-HR.2 Appendix A for each individual assisted unit (must be completed prior to construction)	
<u>5-3-16</u>	Form E-DD: Date Determination	NOTE: If your Housing Rehab program also includes reconstruction of units you must complete additional documentation. See E-CK.7 Reconstruction Non Floodplain or E-CK-8 Reconstruction in Floodplain.	
<u>5-3-16</u>	Form E-P.6 (Draft of NOI/RROF) and copy of ERR (all items listed above including back up documentation) sent to ADOH for approval		



#### E-CO CERTIFYING OFFICER DESIGNATION (for Local Units of Government)

The Certifying Officer, responsible for compliance with all environmental review requirements, is usually the chief elected official (Mayor or Board Chair) or administrative officer (Town or County Manager) for the responsible entity/jurisdiction in which the project is located, or his/her designee. The designee should be an official with the legal authority to unilaterally sign a contract which obligates the grantee. The original of this executed form must be included in the Environmental Review Record.

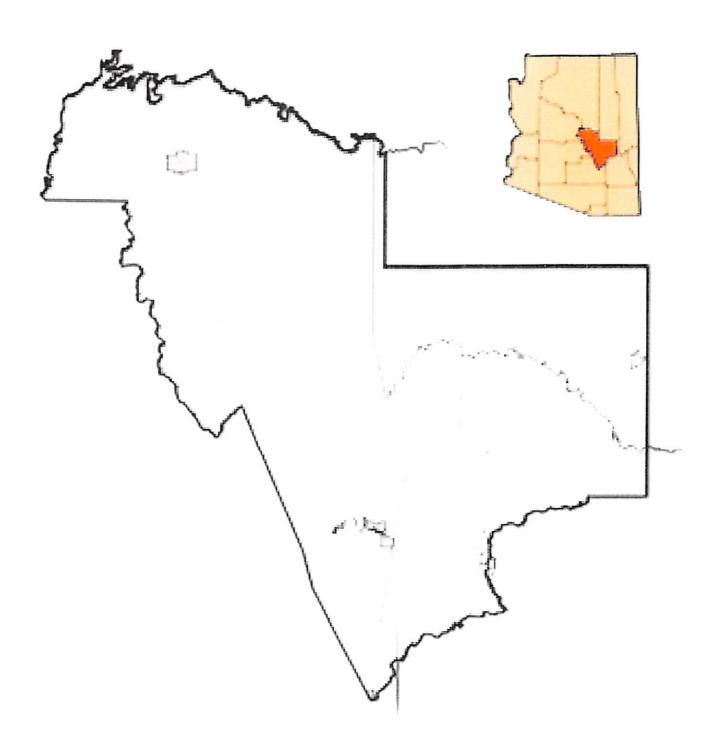
Designation:			
	c. 58.13 for the Environmental Review requirements of ADOH .  etc. funds:  Designated by:  Malissa Buzan, Director, Community		
Acknowledgement:			
I, Michael A. Pastor, Chairman, Gila County Board of Supervisors, accept the responsibilities of the Certifying Officer for Gila County, as defined in 24 CFR 58.13. I consent to assume the status of "responsible Federal official" as that term is used in section 102 of the National Environmental Policy Act of 1969 and understand that I am responsible for all the requirements of section 102 of NEPA and the related provisions in 40 CFR parts 1500 through 1508, and 24 CFR part 58, including the related Federal authorities listed in Sec. 58.5 insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.			
	personally accept the jurisdiction of the Federal courts for sibilities, in my capacity as certifying officer of the responsible		

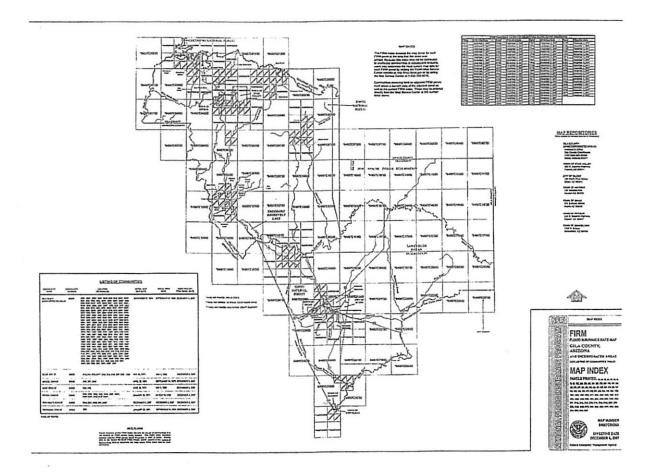
Certifying Officer Signature: Date: May 3, 2016

Michael A. Pastor

Chairman, Gila County Board of Supervisors

# Gila County Arizona







#### **E-1 PROJECT NARRATIVE**

Recipient: Gila County
ADOH Contract No.: 2016-2019 CDBG

# ADOH ENVIRONMENTAL REVIEW RECORD PROJECT NARRATIVE

- 1. Project Title: Owner Occupied Housing Rehabilitation
- 2. Project Description: (attach additional pages as necessary) We will provide Owner occupied Housing Rehabilitation for 18 or more homes in Gila County. This activity will be conducted within Gila County Boundaries. Deferred payment forgivable loans (maximum 55,000) will be provided to owner-occupied housing units that do not currently meet safety and energy efficiency standards as adopted by the Gila County Board of Supervisors. The proposed project will benefit homeowners who live within Gila County bounderies, excluding Tribal Lands, where at least one member of the household is either elderly, disabled, or under the age of 18. The recipient shall have a household income at or below 80% of the area median income as set by HUD.

Complete item a and b if the information is not included in the attachment.

- a. Geographic Location (street names, compass direction, relation to town limit): All of Gila County, excluding Tribal Lands and floodplains
- Size and/or Area (sq. ft. of building, size and length of pipe, no. of units):
   Varies per individual project
- c. Existing Environmental Conditions (i.e., no sewer system, river contamination, unpaved streets, residential area, fully developed):
   Gila County has a variety of conditions and services in different areas of the community. Failing septic systems are prevalent throughout the County, even though in some areas sewer services are available. Most of the County owned streets are paved, but their conditions vary from poor to fair.
- d. Purpose (i.e., to improve traffic and driving conditions by widening roads): The purpose of the County's housing rehabilitation program is to: 1)eliminate health and safety hazards in homes, 2) benefit very low, and low to moderate income residents, and 3) improve neighborhoods and encourage stability. The focus of the program is to increase the life and improve the livability of homes owned by very low-, low- and moderate-income families by correcting code violations, solving health and safety issues, addressing accumulated deferred home maintenance projects, and providing sustainability by weatherizing homes.
- e. Cost:

 Federal Funds
 Source: CDBG RA
 \$ \$520,000.00

 Leverage/Other
 Source: S.S.P.
 \$ \$600,000.00

 Leverage/Other
 Source: HOME PP
 \$ \$600,000.00



**TOTAL** 

\$ \$1,720,000.00

4. Map attached with project site clearly marked:

Yes 🛚

5. Prepared By:

Name: Malissa Buzan

Signature:



#### E-3 LEVEL OF ENVIRONMENTAL REVIEW

RECIPIENT GILA COUNTY
ADOH Contract No: CDBG FY 16 - FY 19

#### **ADOH ENVIRONMENTAL REVIEW RECORD**

#### LEVEL OF ENVIRONMENTAL REVIEW

Determine the type of environmental review necessary by checking the box that best describes the activity.

#### A. EXEMPT ACTIVITIES

7.	The following are <b>EXEMPT</b> activities or components of an activity (§58.34). Check the appropriate box and complete the required documentation for Exempt activities.
	Environmental or other studies, resource identification, development of plans and strategies
	Information and financial services
	Administration and management Activities
	Public services that will not have a physical impact or result in any physical changes including but not limited to services concerned with employment, crime prevention, child care, health, drug abuse, education, counseling, energy conservation, and welfare or recreational needs
	Inspections and testing of properties for hazards or defects
	Purchase of insurance
	Purchase of tools
	Engineering or Design costs
	Technical assistance and training
	Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair or restoration activities necessary only to control or arrest the effects from disasters or imminent threats to public safety including those resulting from physical deterioration
	Payment of principal and interest on loans made or obligations guaranteed by HUD
2.	The following activities are Categorically Excluded (not subject to §58.5) and therefore considered EXEMPT. Check the appropriate box and complete the required documentation for Exempt activities.
	Supportive services including but not limited to health care, housing services, permanent housing placement, nutritional services, short term payments for rent/mortgage/utility costs, and assistance in gaining access to local, State, and Federal government benefits and services.
	Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs.
	Equipment necessary to the operation of a service such as a fire truck, ambulance, transportation service vehicles, etc.



	2.	EXEMPT Activities (cont'd)
		Economic development activities including but not limited to, equipment purchase, inventory financing, interest subsidy, operating expenses and similar costs not associated with construction or expansion of existing operations.
		Activities to assist homebuyers to purchase existing dwelling units or dwelling units under construction, including closings costs and down payment assistance, interest buy-downs, and similar activities that result in the transfer of title. (Dwelling units located in a Floodplain cannot be downgraded to exempt)
		Affordable housing pre-development costs including legal, consulting, developer and other costs related to obtaining site options, project financing, administrative costs and fees for loan commitments, zoning approvals, and other related activities which do not have a physical impact.
В.		TEGORICALLY EXCLUDED activities. Check the appropriate box and complete the required umentation for CE activities.
		An activity from Section A.2 that is in or will impact on a floodplain or airport clear zone.
		Acquisition, repair, improvement, reconstruction or rehabilitation of public facilities and improvements (other than buildings) when the facilities/improvements are in place and will be retained in the same use without change in size or capacity of more than 20%.
		Examples: Replacement of water or sewer lines, sidewalk/curb reconstruction, street repaving.
		Special projects directed to the removal of material and architectural barriers that restrict the mobility of and accessibility to elderly and handicapped persons.
	X	Rehabilitation of a single family dwelling up to 4 units (the "unit" reference pertains to the number of units to be included with each contract with a General Contractor) if the density is not increased beyond four units, the land use is not changed, and the footprint of the building is not increased in a floodplain or wetland.
		Rehabilitation of multi-family if unit density is not changed more than 20%, the project does not involve changes in land use from residential to non-residential, the footprint of the building is not increased in a floodplain and the estimated cost of the rehab does not exceed 75% replacement value.
		Non residential rehabilitation (commercial, industrial, public buildings) only IF: the facilities and improvements are in place and will not be changed in size or capacity by more than 20%; and the activity does not involve a change in land use, such as from non-residential to residential, commercial to industrial, or from one industrial use to another.
		An individual action (new construction; development, demolition, acquisition, disposition or refinancing) on up to 4 dwelling units where there is a maximum of four units on any one site. The units can be four one-unit buildings or one four-unit building or any combination in between
		An individual action (new construction; development, demolition, acquisition, disposition or refinencing) on a project of 5 or more housing units developed on scattered sites when the sites are more than 2,000 feet apart and there are not more than four housing units on any one site.
		Acquisition (including leasing) or disposition of, or equity loans on an existing structure; , or disposition of an existing structure; or acquisition (including leasing) of vacant land provided that the structure or land acquired, financed or disposed of will be retained for the same use.

C. Those activities not described in Section A or B requires an ENVIRONMENTAL ASSESSMENT. Check the box below and complete the required documentation for EA activities.



D.	Lev	Level of Environmental Review:						
		This project is Exempt						
		This project is Categorically Excluded considered Exempt per 24 CFR 58.35(b).  This project is Categorically Excluded						
		This project requires an Environmental Assessment						
Con	npliar	nce Officer (FOR NON-PROFITS ONLY) (insert name and title)						
Sign	atur	Date						
Cert	ifying	g Officer for Responsible Entity (Insert name and title) Michael A. Pastor, Chairman, Board of Supervisors						
Sign	atur	Date						



# E-HR.1 REHABILITATION ENVIRONMENTAL REVIEW (HUD FORM RER 2011)

Recipient: Gila County ADOH Contract No.: CDBG, HOME, SSP

[This RER tiered review format {per 24CFR §58.15} may only be used for the environmental review of the rehabilitation of existing single family residential structures per §58.35(a)(3)(i) with or without the acquisition and/or the disposition of the existing structure per §58.35(a)(5). It may also be used for the acquisition/rehabilitation/disposition of individual units in a multi-family structure, but not for the rehabilitation/acquisition/disposition of an entire multi-family building per §58.35(a)(3)(ii), where environmental review using a Statutory Worksheet may be appropriate]. It may not be used for projects involving changes of use or new construction activities.

<u>Program/project name and description</u>: (Include maximum number of units and maximum grant/loan amounts)

Owner Occupied Housing Rehabilitation to 18 or more projects with a maximum investment of \$40,000 per project.

From (month/year): 7/2016 To (month/year): 6/2019

Area of Consideration: (Define the geographic area from which applications for this rehabilitation program will be accepted. Attach a composite map showing target area of consideration and floodplains).

#### **INSTRUCTIONS for completing the RER (2011)**

The Factors addressed in this RER review phase apply to the entire <u>area of consideration</u>. Prepare an **RER** form **once for the maximum scope and magnitude of each program** that meets the criteria of rehabilitation/acquisition/disposition at §58.35(a)(3) and (5), and retain it in the Environmental Review Record (ERR). A new RER must be completed whenever there is a new Consolidated Plan, Public Housing Plan or changes in the area of consideration or changes in the environmental conditions which could affect the program. After completion of the RER, publish or disseminate a Notice of Intent to Request Release of Funds (NOI/RROF) according to §58.70. The **NOI/RROF** shall identify the issues to be addressed in the **site-specific review phase (Appendix A 2012). Do not commit HUD funds** to any specific activity **before obtaining the <u>Authority to Use Grant Funds</u> (HUD form 7015.16 (ADOH Form E-13)) for the program or <b>before successfully completing the site-specific <u>Appendix A 2012</u>.** 

Site specific factors listed at Sections 58.5 and 58.6 (including historic preservation, explosive/flammable operations, toxic substances, airport clear zones and flood insurance) shall be addressed by completing an <u>Appendix A</u> when an individual loan or grant application is received. Complete the <u>Appendix A</u> before approving any specific loans or grants. An <u>Appendix A</u> shall be completed and maintained for each site to document compliance with these laws and authorities. Documents supporting compliance as well as the implementation of required mitigation measures shall be maintained in the ERR.

#### **AREA-WIDE FACTORS**

	,					
Floodplain Management s any part of the area of consideration located in a Special Flood Hazard Area (SFHA, i.e. area designated "A" or "V" Zone by FEMA contest available information if the area is unmapped)?						
☐ YES; complete Part I, Floodplain Management, on page 2 of this form.						
☑ NO; provide Source Documentation (FIRM panel number(s) and dates:	04007C0043 through 04007C2582, Dated 12/04/2007					
The entire program is in compliance with Executive Order 11988, Floodplain Mar	nagement.					
Coastal Zone Management Is any part of the area of consideration within the Coastal Zone according to Commission, San Francisco Bay Conservation & Development Commission Plans)?						
☐ YES; complete Part II, Coastal Zone Management, on page 2 of this form	n.					
☑ NO; provide Source Documentation:						



NOTES: Normally, these laws/authorities listed at 24 CFR 58.5 are not invoked by housing rehabilitation projects:

Executed Order 11990 Protection of Wetlands; Endangered Species Act, 16 USC 1531 et seq. as amended, particularly 16 USC 1536, 50 CFR 402; Wild and Scenic Act of 1968, 16 U.S.C. 1271 et. seq., as amended [particularly Sections 7(b) and (c)]; Clean Air Act, 42 U.S.C. 7401 et seq. as amended, particularly section 176(c) and (d), Farmland Protection Act, 7 CFR 658.3(c); Noise Abatement, 24 CFR 51.101(a)(2); Sole Source Aquifers, Memorandum of Agreement between HUD Region IX and U.S. Environmental Protection Agency Region IX, dated 4/30/90, and Executive Order 12898 Environmental Justice. However, if exceptional circumstances require compliance steps with any of these authorities, such compliance must be documented prior to approving the site-specific loan or grant.

# Part I FLOODPLAIN MANAGEMENT

1. Will this program will involve the following activities within Special Flood Hazard Areas (100 yr. floodplain): a) rehabilitation of single family units costing more than 50% of the market value of the structure before rehabilitation, or b) rehabilitation of unit in multifamily residential structures. (NOTE: Work may be conducted in a Floodplain without conducting an 8 step process [Executive Order 11988 Floodplain Management] provided that the cost of the rehabilitation is not more than 50% of the market value of the structure before rehabilitation.)
Yes, proceed to question #2.  No, compliance with Executive Order 11988 is established by program definition.  Comply with Executive Order 11988 by completing the 8-step-decision-making process per 24 CFR §55.20, for the entire area of consideration, before approving rehabilitation activities within a SFHA. KEEP (and attach) A COPY OF THIS 8-STEP PROCESS (including copies of all published notices) in the ERR.  Did the 8-step process result in a determination that there is no practicable alternative to carrying out the residential rehabilitation/acquisition/disposition activities within the Special Flood Hazard Area (SFHA)?  Yes; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  Sho; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed  No; proceed
(* NOTE: As an alternative to doing the 8-step process, the responsible entity may choose to revise the boundaries of the area of consideration (target area) to exclude all the Special Flood Hazard Areas (SFHA's). However, properties within the excluded portions would then be ineligible for HUD-assisted rehabilitation loans or grants under this review).
WARNING: The Flood Disaster Protection Act (listed at §58.6) additionally mandates the purchase of flood insurance for buildings located in SFHA' as a condition of approval for federal financial assistance. Flood insurance protection is mandatory for acquisition, construction, reconstruction, repair and improvement activities, but not for routine maintenance activities. Recipients with projects located in SFHA's are responsible for ensuring that flood insurance is maintained for the statutorily prescribed period and dollar amount. In the case of grants, flood insurance must be maintained for the life of the building. In the case of loans, flood insurance must be maintained for the term of the loan. The necessary documentation for compliance is the Policy Declaration form. The amount of flood insurance coverage must be at least equal to the total project cost (less the estimated land cost) or to the maximum limit of coverage made available by the Act.
Part II COASTAL ZONE MANAGEMENT
Complete this part if any part of the area of consideration lies within the designated Coastal Zone.  1. Have all rehabilitation activities under this entire rehabilitation program been found to be consistent with the applicable Coastal Zone Management Plan?    Yes, proceed to next question;   No; proceed to next question.
<ul> <li>Certified local Planning Department</li> <li>California Coastal Commission / Hawaii Coastal Commission</li> </ul>
☐ San Francisco Bay Conservation & Development Commission
Source Documentation (attach permit or determination of consistency):  a) If question #1 was answered "Yes" and documented, STOP HERE. Compliance with the Coastal Zone Management Act is established. b) If question #1 was answered "No", obtain the coastal zone permit or determination of consistency.  DO NOT APPROVE the loan or grant within the COASTAL ZONE before doing this.
Preparer Name and Title  Malissa Buzan, Director, Gila County Community Services Division  Name and Title  Signature  Date  Certifying Officer for Responsible Entity  Michael A. Pastor, Chairman, Gila County Board of Supervisors
Name and Title Signature Date



#### **E-DD: DETERMINING DATES FOR CE or RER**

Complete all shaded areas.

NOTE: The ROF date calculated here is for use in the NOI/RROF publication. The actual ROF date may differ depending on the date notices are actually received. The actual ROF date will be the date indicated on HUD form 7015.16, Authority to Use Grant Funds.

	Days of	<del></del>		
	Comment Periods	Date	Comments	Reference in NOI/RROF
of intee,	Date of Publication:	5/18/20 16	Enter Date of publication. Save the entire newspaper page to send with the Request for Release of Funds (RRCF). Keep extra copy for Environmental Review Record (ERR) file.	Top left hand comer of p.1
	Day 1	5/19/20 16	Day 1 of 1st comment period is the day after publication.	= ==
local	2	5/20/20 16	List successive dates after Day 1 in the shaded "Date" column.	
erfod Fan	3	5/21/20 . 16		<b>9</b>
Grad D	4	5/22/20 16		pficet
First Comment Period are to the directed to the is the grantee, or, if a note to ADOH	5	5/23/20 18		Not Applicable
# 5 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5 6 7 5	6	5/24/20 18		Z
First Comment Period Comments are to be directed to the local unit of government that is the grantee, or, if a nonprofit grantee, to ADOH	7	5/25/20 16 (Stop!)	ts day 7 a business day? Yes \(\sigma\) No \(\sigma\) If yes, enter this date on the next line as the last day of 1 st comment period. If no, enter the next business day after day 7 on the next line as the last day of 1 st comment period.	
Comi	Last day of 1 st	5/25/16	Do not send the RROF prior to close of business on this day.  The public is entitled to 7 full days to make comments	in ¶ entitled "Public Commente"
63	period			Commence
	On or About Date:	5/26/20 16	Date expected to receive the RROF. RROF may be faxed or mailed. If using U.S. mail, allow extra days for delivery and receipt.	1 st sentence of Notice
€	Day 1	5/27/20 16	Day 1 of the 2 nd comment period is the <u>day after</u> the "on or about date." i.e., the day after RROF is received.	-
# <u></u>	2	5/28/20 16	List successive dates after Day 1 in the shaded "Date" column.	
<b>9</b>   <b>9</b>	3	5/29/20 16		
888	4	5/30/20 16		
<b>25</b>	5	5/31/20 16		
1 Ped 1	6	6/1/201 6		eg G
E E	7	6/2/201 6		Аррйсарів
<u>8</u>	8	6/3/201 6		Not A
to A	9	6/4/201 6		Z
<b>35</b>	10	6/5/201 6		
Second Comment Perfod Comments are directed to ADOH or HUD (in the case of nonprofits)	11	6/8/201 6		
ents	12	6/7/201 6		
	13	6/8/201 6		
8	14	6/9/201 6		Dov. 4040044

Rev. 1/21/2014

15	6/10/20 16 (Stop!)	Is day 15 a business day? Yes No II  If yes, enter this date on the next line as the tast day of 2 nd comment period. If no, enter the next business day after day  15 on the next line as the last day of 2 nd comment period.	
Last day of 2 nd Comment Period:	6/10/16	The last day of the 2 nd comment period must be a business day.	
Release of Funds (ROF) Date:	6/11/16	The <u>day after</u> last day of 2 nd comment period. This date does not have to be a business day, but it cannot be a federal holiday. If a federal holiday, use the day after the holiday as the ROF date. This ROF date is calculated here for use in the publication. DO NOT INCUR PROJECT COSTS until HUD 7015.16 is received.	

# E-P.6 - NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS FOR RESIDENTIAL REHABILITATION PROJECTS USING RER/APPENDIX A TIERED REVIEW PROTOCOL

May 18, 2016

Name of Responsible Entity [RE]: Gila County Board of Supervisors

Address: 5515 S. Apache Avenue, Suite 200 City, State, Zip Code: Globe, Arizona 85501 Telephone Number of RE: 928-425-7631

#### **REQUEST FOR RELEASE OF FUNDS**

On or about May 26, 2016 the Gila County Board of Supervisors will authorize the Gila County Community Services Division to submit a request to the Arizona Department of Housing for the release of CDBG, HOME Partnership Program, State Special Project funds under Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, to undertake a project known as Owner Occupied Housing Rehabilitation, for the purpose of: conducting an owner-occupied housing rehabilitation program countywide with approximately \$1,720,000 in CDBG, HOME Partnership Program and/or State Special Project Funds.

During the period July 1, 2016 through June 30, 2019 approximately \$600,000 CDBG, \$600,000 HOME Partnership Program, and \$520,000 CDBG funds will be used by Gila County Community Services to rehabilitate approximately 18 homes/units. The area of consideration for this program is: all of Gila County, excluding Indian Reservations and floodplains.

The activities proposed are categorically excluded under HUD regulations at 24 CFR Part 58 from National Environmental Policy Act (NEPA). An Environmental Review Record (ERR) that documents the environmental determinations for this project is on file at Gila County Community Services Division, 5515 S. Apache Ave., Suite 200, Globe, Arizona 85501 and may be examined or copied weekdays from 8:00 A.M to 5:00 P.M. Gila County Board of Supervisors will use the Appendix A format to supplement this ERR with additional site-specific reviews further addressing Historic Preservation, Explosive and Flammable Operations, Airport Clear Zones, Flood Insurance, Toxic Substances and Hazardous Materials prior to approving any loan or grant under these programs.

#### **PUBLIC COMMENTS**

Any individual, group, or agency may submit written comments on the ERR to the Gila County Community Services Division. All comments received by May 25, 2016 will be considered by the Gila County Board of Supervisors prior to authorizing submission of a request for release of funds.

#### **ENVIRONMENTAL CERTIFICATION**

The Gila County Board of Supervisors certifies to Arizona Department of Housing that Michael A. Pastor in his capacity as Chairman, Gila County Board of Supervisors consents to accept the

jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. Arizona Department of Housing's approval of the certification satisfies its responsibilities under NEPA and related laws and authorities and allows the Gila County Community Services Division to use Program funds.

#### **OBJECTIONS TO RELEASE OF FUNDS**

Arizona Department of Housing will consider objections to its release of funds and the Gila County Community Services Division certification received by June 10, 2016 or for a period of fifteen days following its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer of the Gila County Board of Supervisors; (b) the Gila County Community Services Division has omitted a step or falled to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the grant recipient or other participants in the project have committed funds or incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by Arizona Department of Housing; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to Arizona Department of Housing at 1110 West Washington, Suite 310, Phoenix, Arizona 85007. Potential objectors should contact the Arizona Department of Housing to verify the actual last day of the objection period.

Signature of RE Certifying Officer

Michael A. Pastor, Chairman, Gila County Board of Supervisors



# E-12 Request for Release of Funds and Certification (HUD Form 7015.15/ OMB No. 2508-0087 exp. 10/31/2014)

This form is to be used by Responsible Entitles and Recipients (as defined in 24 CFR 58.2) when requesting the release of funds, and requesting the authority to use such funds, for HUD programs identified by statutes that provide for the assumption of the environmental review responsibility by units of general local government and States. Public reporting burden for this collection of information is estimated to average 36 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

Part 1. Program Description and Request for Release	of Funds (to be completed by Responsible Entity)
Program Title(s) Number (Optional)     CDBG, HOME, SSP.	2. HUD/State Identification Number 3. Recipient Identification 88-6004791 Gila County Community Services
4. OMB Catalog Number(s) (CFDA #) 25008-0087	5. Name and Address of Responsible Entity Michael A. Pastor Gila County Board of Supervisors
For information about this request, contact (name and phone nur Mailssa Buzzn Phone: 928-425-7631	ber) 1400 E. Ash Street Globe, Arizona 85501
7. HUD or State Agency and office unit to receive request	8. Name and address of Recipient (if different than Responsible Entity) Gita County Community Services

The recipient(s) of assistance under the program listed above requests the release of funds and removal of environmental grant conditions governing the use of the assistance for the following:

Program Activity(les)Project Name(s)     OOHR Projects 1 through 18 or more	Location (Street address, city, county state)     All of Gila County, excluding Indian Reservations and Floodplains.

#### 11. Program Activity/Project Description

We will provide Owner Occupied Housing Rehabiliation to at least eighteen (18) projects in Gila County Utilizing CDBG, HOME, SSP funding.

Part 2. Er	nvironmental Certification (to be completed by Resp	onsible Entity)
Viih referen	nce to the above Program Activity(les)/Project(s), I, the undersigned	officer of the Responsible Entity, certify that:
1.		environmental review, decision-making and action pertaining to the Project(s)
2.	of 1969, as amended, and the environmental procedures, permit re	ed with and will continue to comply with, the National Environmental Policy Act equirements and statutory obligations of the laws cited in 24 CFR 58.5; and
3.	also egrees to comply with the authorities in 24 CFR 58.6 and app The responsible entity has assumed responsibility for and complis Preservation Act, and its implementing regulations 36 CFR 600, in and Native Hawaiian enpantizations, and the public.	tizative state and local laws. It with and will continue to comply with Section 108 of the National Historic cluding consultation with the State Historic Preservation Officer, Indian tribes
4.	After considering the type and degree of environmental effects ide	ntified by the environmental review completed for the proposed project did did not require the preparation and dissemination of an
<b>5</b> .	The Responsible Entity has disseminated and/or published in the accordance with 24 CFR 58.70 and as evidenced by the attached	manner prescribed by 24 CFR 58.43 and 58.55 a notice to the public in copy (copies) or evidence of posting and mailing procedure.
6.	The dates for all statutory and regulatory time periods for review, of 24 CFR Part 68.	comment or other action are in compliance with procedures and requirements
7.	In accordance with 24 CFR 58.71(b), the Responsible Entity will a environmental conditions that must be adhered to in carrying out ti	dvise the recipient (if different from the Responsible Entity) of any special ne project.
As t	the duly designated Certifying Official of the Responsible Entity, I als	o certify that:
8.	provision of law designated in the 24CFR 58.5 list of NEPA-related responsibilities for environmental review, decision-making and actions.	I official under the National Environmental Policy Act of 1989 and each I authorities insofar as the provisions of these laws apply to the HUD ion that have been easumed by the Responsible Entity.
9.	responsibilities, in my capacity as Certifying Officer of the Respons	rally, the jurisdiction of the Federal courts for the enforcement of all these sible Entity.
Sign	nature of Certifying Officer of the Responsible Entity	Title of Certifying Officer Chairman, Gila County Board of Supervisors
x		Date Signed May 3, 2016
Add Gila	iress of Certifying Officer County Board of Supervisors, 1400 E. Ash Street, Globe, Arizona (	
-		
art 3. To	be completed when the Recipient is not the Respo	nsible Entity
he recipien equitement	t requests the release of funds for the programs and activities identi	fied in Part 1 and agrees to abide by the special conditions procedures and any proposed change in the scope of the project or any change in environmental
Sign	nature of Authorized Officer of the Recipient	Title of Authorized Officer
x		Date Signed
	RNING: HUD will prosecute false claims and statements. Conviction 9, 3802)	may result in criminal anti/or civil penalties. (18 U.S.C. 1001, 1010, 1012; U.S.C.
	EVICUS EDITIONS ARE OBSOLETE	

Rev. 12/2012 2

ARF-3721

Consent Agenda Item 3. D.

# **Regular BOS Meeting**

Meeting Date: 05/03/2016 Submitted For: Kendall Rhyne,

Court

Administrator

Department: Superior Court Division: Superior Court Administration

Fiscal Year: 2016 Budgeted?: Yes Grant?: No

Contract Dates 07-01-15 to

Begin & End: 06-30-16

<u>Matching</u> No Fund?: Renewal

Requirement?:

#### <u>Information</u>

# Request/Subject

Approval of Amendment No. 1 to Professional Services Contract No. 041515-1 - Carrie Canizales.

## **Background Information**

At the June 9, 2015 Regular Board of Supervisors meeting, the Board of Supervisors approved Professional Services Contract No. 041515-1 with Canizales Law, PLLC, whereby Carrie Canizales of Canizales Law, PLLC will provide legal services for indigent citizens as appointed by the Superior Court in Gila County for a period from July 1, 2015 through June 30, 2016. The original contract was executed for a not to exceed, without written authorization, amount of \$41,000.

#### Evaluation

The number of cases that have been assigned to Ms. Canizales by the Superior Court in Gila County from July 1, 2015, through March 30, 2016, has caused the original contract amount of \$41,000 to be exceeded. Amendment No. 1 has been issued to increase the contract amount by an additional \$12,100 for an amended contract amount of \$53,100 to cover the remainder of the contract term from July 1, 2015, to June 30, 2016.

#### Conclusion

Court Administration has requested an increase to Professional Services Contract No. 041515-1 with Canizales Law, PLLC to cover the remainder of the contract term from July 1, 2015, to June 30, 2016.

#### Recommendation

It is the recommendation of the Court Administrator, Kendall Rhyne, to increase Professional Services Contract No. 041515-1 with Canizales Law, PLLC, to cover the remainder of the contract term from July 1, 2015, to June 30, 2016.

#### Suggested Motion

Approval of Amendment No. 1 to Professional Services Contract No. 041515-1 between the Superior Court in Gila County and Canizales Law, PLLC to increase the contract amount by \$12,100 for an amended contract amount of \$53,100 to cover the remainder of the contract term from July 1, 2015, to June 30, 2016.

#### **Attachments**

<u>Amendment No. 1-Carrie Canizales</u>
<u>Professional Services Contract No. 041515-1-Canizales Law</u>



# **AMENDMENT NO. 1 TO PROFESSIONAL SERVICES CONTRACT NO. 041515-1**

The following amendments are hereby incorporated into the contract documents for the below stated project:

#### PROFESSIONAL SERVICES CONTRACT 041515-1 LEGAL SERVICES

#### **CARRIE CANIZALES**

Effective June 09, 2015, Gila County and Canizales Law PLLC entered into a contract whereby Carrie Canizales agreed to provide Legal Services to the Superior Court in Gila County.

**Professional Services Contract No. 041515-1** was issued for an amount not to exceed, without advance written authorization, of \$41,000.00.

**Amendment No. 1 to Professional Services Contract No. 041515-1** is being issued to request an addition to the contract amount of Twelve Thousand, One Hundred dollars and 00/100's (\$12,100.00), *if needed during the remainder of the term of the contract*, to facilitate payment for legal services relating to indigent dependency representation.

Consequently, the contract is amended to increase the contract amount by \$12,100.00 for a new total contract amount of Fifty-Three Thousand One Hundred dollars and 00/100's (\$53,100.00).

All other terms and conditions of the original contract shall remain in full force and affect during the July 1, 2015 to June 30, 2016 term of the contract.

IN WITNESS WHEREOF, three (3) identical copies of this amendment, each which shall include a signatures and for all purposes be deemed an original thereof, have been duly executed by the hereinabove named, on this day of, 2016.					
Michael A. Pastor, Chairman of the Board	Carrie Canizales, Attorney				
Marian Sheppard, Clerk of the Board					
APPROVED AS TO FORM:					
Jefferson R, Dalton, Deputy County Attorney, Ci for Bradley D. Beauchamp, County Attorney	vil Bureau Chief				

Tommie C. Martin, District I 610 E. Highway 260 Payson, AZ. 85547 (928) 474-2029

Michael A. Pastor, District II 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8753

John D. Marcanti, District III 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8753



#### **GILA COUNTY**

www.gilacountyaz.gov

Don E. McDaniel Jr., County Manager Phone (928) 425-3231 Ext.8761

> Jeff Hessenius, Finance Director Phone (928) 425-3231 Ext. 8743

> > FAX (928) 425-0319 TTY: 7-1-1

# PROFESSIONAL SERVICES CONTRACT NO. 041515-1 LEGAL SERVICES

#### I. GENERAL STATEMENT

By signing this Contract, the Attorney agrees to maintain the credentials necessary to practice law in the courts of the State of Arizona and to do so in a competent, professional, ethical manner and as an officer of the Court at all times.

The Attorney has a duty to the Court to be prepared, prompt, comply with Court rules, submit timely reports, attend meetings with the Court, accept appointments within the main category of assignment as well as those outside the main category when circumstances require, and complete cases assigned during the term of the contract.

The Attorney has a duty to his/her clients to keep them advised of the status of their cases, be available for consultation, and to diligently represent their interests.

The Attorney has a duty to opposing counsel to cooperate with scheduling and prompt disposition of the case.

The Attorney is required to purchase, maintain and provide proof of coverage for Lawyers Professional Liability insurance with a minimum limit of \$250,000 per occurrence and \$500,000 aggregate; Attorney shall provide a Certificate of Insurance naming Gila County and the Superior Court of Gila County as additional insureds.

#### **II. TERM OF AGREEMENT**

A. <u>Period Covered:</u> It is understood between the undersigned attorney, CANIZALES LAW, PLLC and the SUPERIOR COURT OF GILA COUNTY that the attorney will accept appointments to represent persons found to be indigent or for whom the Court is required to provide legal counsel in Gila County, from JULY 1, 2015 TO JUNE 30, 2016.

The County shall have the option to renew the contract for two (2) additional one (1) year periods, upon agreement of both parties.

- **B.** <u>Termination:</u> Upon thirty (30) days written notice, either party may terminate this agreement without cause. The attorney would be expected to complete any assignments made prior to such termination.
  - C. A.R.S. §38-511: This agreement is subject to the cancellation provisions of A.R.S. §38-511.
- D. Arizona Legal Workers Act: Pursuant to A.R.S. § 41-4401, Provider hereby warrants that it will at all times during the term of this Agreement comply with all federal immigration laws applicable to Provider's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Provider shall further ensure that each approved subcontractor who performs any work for Provider under this Agreement likewise complies with the State and Federal Immigration Laws. County shall have the right at any time to inspect the books and records of Provider and any approved subcontractor performing services under this Agreement in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Provider's or any approved subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Agreement subjecting Provider to penalties up to and including suspension or termination of this Contract. If the breach is by an approved subcontractor, and the subcontractor is suspended or terminated as a result, Provider shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain an approved replacement subcontract as soon as possible so as not to delay completion of Provider's obligations.

Provider shall advise each approved subcontractor of County's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:

"Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to insure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

#### III. COMPENSATION, COSTS, AND BILLING PROCEDURES

A. <u>Indigent Dependency Representation</u>: The attorney agrees to provide legal services for the sum of **ONE THOUSAND DOLLARS (\$1,000.00) PER ASSIGNMENT** and **THREE HUNDRED DOLLARS (\$300.00) PER RECERTIFICATION OF AN EXISTING ASSIGNMENT.** Total compensation for Indigent Dependency Representation shall not exceed **FORTY ONE THOUSAND (\$41,000.00) DOLLARS** for the period of the contract without advance written authorization.

#### B. Court Payment of Costs and Expenses:

- 1) Routine / Non-routine expenses: Routine expenses such as photocopying, postage, travel and other operating expenses are not reimbursed by the Court, and are a personal expense of the attorney. The following non-routine expenses, relating to Dependency matters only, can be reimbursed by the Court: mileage for the purpose of a home visit; costs associated with personal services of process; and cost for services associated with service by publication. Non-routine cost reimbursement must be substantiated by supporting documentation.
- 2) Extraordinary Costs: The Attorney should file a motion in advance requesting approval for any extraordinary costs he/she wants paid by the County. This includes such items as transcripts (besides Grand Jury or appeal transcripts), expert witness fees, depositions, investigators, or any other extraordinary cost.
- 3) <u>Personal Expense:</u> Costs incurred without prior approval of the Court may be treated as a personal expense of the attorney.
- 4) <u>Costs Which Could Have Been Avoided:</u> Court expenses which could have been avoided had the Attorney been prepared, such as jury costs for a trial that did not go, Rule 11 evaluation costs for which the defendant did not show because of failure of the attorney to timely obtain an Order for Transport or reschedule the appointment, expedited transcripts, etc., may be charged back to the attorney as a personal cost.

#### C. <u>Billing Procedures for Legal Services Provided for Indigents:</u>

- 1) <u>Submission and Payment:</u> The Attorney may submit a monthly invoice for each month's services.
- 2) Statistical Report: The Court requires the attorney to prepare a statistical report summarizing his/her appointments and case activity each month on a statistical recap form and backup list of cases. Invoices are to be submitted only after the previous month's statistical report has been completed. The statistical report is due by the 10th of each month for the preceding month's appointments and concluded cases. (For example, appointments and dispositions made during July would be due by August 10). The statistical report for the previous month should be submitted with the bill for the current month's services. (For example, the bill for services in August would be submitted with the statistical information for July).

#### IV. CONTRACT CATEGORY, CONFLICTS, REASSIGNMENT

- A. <u>Contract Category:</u> To the extent practicable, the attorney will be primarily assigned **Dependency cases**, and will be subject to appointments in other contract categories, including but not limited to Domestic Relations, Guardianship, Delinquency, and Mental Health cases, (due to problems such as conflicts or insufficient number of contract attorneys for that category or geographical area) which may be made from time to time. Some of the Rule 32 issues and appeals may also be assigned to him/her rather than to the contract attorneys who are assigned appellate work.
- **B.** Reassignment of Case: When the Attorney has been allowed to withdraw because the case is assigned to another Attorney, the withdrawn Attorney should promptly turn over his/her file to the new Attorney and notify him/her of any pending hearing dates and the status of the case. Assignment to a case that is outside the normal category covered by this contract is not sufficient grounds for reassignment.
- **C.** Rule 32's and Appeals: Separate contracts exist for Rule 32's and appeals. However, circumstances may exist which would warrant a Rule 32 or appeal being assigned to a regular contract attorney and not the appellate contract attorneys, and such assignments may be made to the regular contract attorney without additional compensation.

#### V. SPECIFIC DUTIES OF COUNSEL

#### A. Readiness and Promptness for Court:

- 1) Readiness and Promptness: The Attorney agrees to be prepared and appear in Court promptly at or before the time set for hearings and not to rely on Court staff to notify or have to locate him/her when court is ready to proceed. The attorney agrees to discuss the case with her client before the time set for hearing, not at the time set for hearing.
- 2) <u>Law and Motion Day:</u> The Attorney agrees to be present for Law and Motion day and Pre-trial Conferences as scheduled. If a substitute attorney is necessary, the attorney agrees to arrange for and update the substitute on case status so the hearing can proceed rather than be continued.
- 3) <u>Delays:</u> In the event the attorney will be late due to unforeseen circumstances, he/she agrees to communicate the delay and an anticipated arrival time as soon as practicable.
- **B.** <u>Meetings with the Court:</u> The Attorney agrees to attend administrative meetings with the Court when, and as, scheduled regarding the court calendar, procedures, and contract issues.

- **C.** <u>Statistical Reports:</u> The Attorney agrees to accurately complete and submit the caseload and summary statistical information regarding the Attorney's appointments each month as required by the Court when submitting monthly bills for services rendered.
- **D.** <u>Criminal Case Processing:</u> The Attorney acknowledges that the Arizona Supreme Court has adopted a goal of processing Ninety Percent (90%) of all criminal cases within one hundred (100) days. Gila County will be undergoing a criminal case re-engineering process with services of a consultant, and local criminal procedures may change as a result. The Attorney agrees to assist the Court in working on and obtaining those goals.
- **E.** <u>Dependency Case:</u> The Attorney acknowledges that the Arizona State Legislature enacted new legislation that became effective January 01, 1999, and drastically changed the procedure for dependency cases. The Attorney agrees to become familiar with these procedures, and accept appointments made to a dependency case when circumstances necessitate such appointments.

#### F. Contact with and Representation of Client:

- 1) Office: The Attorney agrees to maintain regular office hours and have a method for clients to contact him/her in an emergency outside of regular hours. Preferably, the office will be in the area the Attorney is serving.
- 2) <u>Communication and Representation:</u> The Attorney agrees to promptly return phone calls and respond to correspondence, to obtain clients' consent before requesting that hearings and appointments be rescheduled, to interview witnesses, to issue subpoenas, and in other ways deal professionally with the client and diligently represent the clients' interests.
- 3) <u>Calendar</u>: The Attorney agrees to calendar her cases when they are scheduled for hearing, rather than relying on court staff to advise what is scheduled for him/her each week. The Attorney agrees to be the primary source of case information for the client. (Clients calling the Court trying to ascertain case information, clients failing to appear for hearings due to lack of notice, or clients appearing for hearings that have been changed is an indication of unavailability of counsel).
- 4) <u>Completion of Case:</u> The Attorney agrees to continue to represent any client on cases to which he/she was appointed during the term of this contract until the case is completed or he/she is relieved of that representation by order of the Court, regardless of the termination of the contract, and without additional compensation.
- **G.** Attorney Files: The Attorney should retain his/her file for no less than five (5) years after the last action taken in the case.

#### VI. PLEADINGS AND CASE MANAGEMENT PROCEDURES

#### A. Motions and Orders:

- 1) <u>Timeliness and Basis:</u> Motions should be filed sufficiently in advance of trials/hearings to allow for response and reply. The Attorney acknowledges the requirements of good cause, supported by specific legal and factual basis, in submitting motions to the Court.
- 2) <u>Copies:</u> Copies of motions should be sent to the assigned judge and the court administrator.
- 3) <u>Oral Argument:</u> If oral argument is requested, a form of notice wherein the court administrator may insert the date and time for oral argument to be conducted should be submitted.
- 4) <u>Telephone Conference</u>: Prior approval by the Court to conduct oral argument by telephone conference call should be obtained, and the requesting attorney is responsible for initiating the call to the Court at the date and time scheduled for hearing.
- 5) <u>Non-Appearance Calendar:</u> Motions filed without request for oral argument and which do not require an evidentiary hearing will be placed on the Court's non-appearance calendar for submission to the Court after the time for response and reply have passed.
- 6) <u>Expedited Action</u>: If action is sought prior to the expiration of the time for response and reply, the motion should clearly identify that fact and indicate whether the prosecutor or any co-defendant objects to the requested relief.
- 7) Orders: Orders for the Court's signature should be prepared as a separate document containing the standard case heading, and should not be included as an integral part of stipulations, motions, or other pleadings.

#### B. Facsimile:

- 1) <u>Temporary Pleadings:</u> Facsimile documents are intended to serve as temporary pleadings only.
- 2) <u>Originals:</u> After faxing a document, the Attorney should submit an original document (without modification) within ten (10) days of transmission of the facsimile so that the Clerk can substitute the original for the facsimile in the Court file.
- 3) <u>Consent:</u> If a facsimile needs to serve as an original, the Attorney should obtain consent of the assigned judge to submit the facsimile as an original.

#### C. Pre-Trial Conference:

- 1) <u>Personal Attendance:</u> The Attorney and the defendant must be personally present.
- 2) <u>Discovery:</u> The Attorney should complete discovery by pre-trial conference so that motions to compel, motions for sanctions, etc., are unnecessary, and hearing does not need to be continued.
- 3) <u>Hearing Motions:</u> Simple motions that do not require evidentiary hearing can be heard at the pre-trial conference, and should be filed with sufficient time for response before the pre-trial conference. Motions to suppress, voluntariness hearings, and other such matters requiring evidentiary hearings will be scheduled for a time other than the pre-trial conference.
  - 4) **Continuances:** Continuances of the pre-trial conference are to be avoided.

#### D. <u>Special Management/Settlement Conferences</u>:

- 1) <u>Personal Appearance:</u> The Attorney and the defendant must be personally present.
- 2) Request: Any party may request a special management/settlement conference. Normally the conference will be held by a judge other than the assigned judge.
- 3) <u>Purpose:</u> The purpose is to help identify and resolve problems preventing the case from being completed, and may include discussion of possible plea agreements, diversion/deferral, ancillary motions such as discovery disputes and motions to continue.
- 4) Assigned Judge: Setting does not affect the assignment of trial judge, nor does it vacate any court dates set in the case. Substantive issues of law and case-dispositive hearings are to be decided by the assigned trial judge.
- **E.** <u>Deadline Date for Plea Agreements:</u> Plea negotiations should be completed by the first pre-trial conference date. If the Court sets a plea negotiation deadline, counsel acknowledges that submission of plea agreements after that date may not be accepted by the Court.
- **F.** <u>Delinquency Cases:</u> All contract attorneys, not just those who primarily are assigned to represent juveniles in delinquency matters, are subject to being "on call" for representing juveniles who have been detained at accelerated hearings held on weekends and holidays.

**G.** <u>Dependency Cases:</u> Dependency cases require that the attorney and parties personally appear at accelerated pre-hearing conferences and preliminary protective hearings. Attorney should familiarize themselves with dependency procedures that became effective on January 01, 1999.

#### H. Motions to Continue:

- 1) <u>Procedure:</u> Continuances should be avoided and only sought for good cause. When expedited action is requested, the Attorney should contact the defendant, any codefendants' counsel, and prosecutor, advise them of the request, and indicate in the motion whether they object to the continuance.
- 2) Order: If there will be no objection, the Attorney should also submit an Order Continuing for the Courts' signature. The Attorney should not assume a continuance will be granted because there is no objection, and is responsible for ensuring that a continuance was granted and new dates have been assigned.
- 3) <u>Sanctions:</u> Sanctions, including jury costs and other court costs, may be imposed for late requests for continuances, whether granted or not.

#### I. Motions and Orders to Transport:

- 1) <u>Preparation:</u> When a defendant is in custody in Gila County, the Attorney should prepare a motion and order to transport so the defendant can be transported to proceedings, such as Rule 11 evaluations, outside of Gila County. When a defendant is in custody outside of Gila County, the Attorney should prepare a motion and order to transport so the defendant can be transported to any pre-trial hearings, trial, or post-trial hearings before the Court in Gila County.
- 2) <u>Time:</u> Motions and orders to transport should be prepared sufficiently in advance to permit Court action and notice to the Sheriff's Office to accomplish timely transportation.
- 3) <u>Video-Conferencing:</u> The Court may utilize video-conferencing for Court hearings. The Attorney is to become familiar with policies and procedures for video-conferencing when it is used.

#### J. Rule 11 Evaluations:

1) <u>Defendant's Attendance:</u> The Attorney should make sure the defendant is aware of and appears for scheduled Rule 11 appointments, or prepare a Motion to Transport and Order and make arrangements with the Sheriff's Office in sufficient time for the Sheriff to transport the defendant to the appointment.

- 2) <u>Rescheduling:</u> If an appointment needs to be rescheduled, the Attorney should make such arrangements with the evaluator so as to avoid a billing for a "No Show".
- 3) **Expense:** If the Attorney has filed a motion in advance and obtained Court approval, the Rule 11 evaluation will be an expense to the Court for the amount approved. If the defendant fails to appear for an evaluation, and the expert bills for a "No Show", such cost may be assessed to the Attorney as a personal expense.

#### K. Interpreters:

- 1) Notice: The Attorney should give the Court at least one week advance notice when an interpreter will be necessary to ensure an interpreter can be scheduled.
- 2) <u>Permission:</u> The Attorney should get court permission in advance to use an interpreter at court expense for interviews, depositions, etc.
- 3) Attorney Presence: The Attorney should be present with the interpreter during interviews, depositions, and attorney-client discussions.

**IN WITNESS WHEREOF**, three (3) identical counterparts of this contract, each which shall include original signatures and for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named, on the date and year first above written.

#### GILA COUNTY PROFESSIONAL SERVICES CONTRACT NO. 041515-1

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Michael A. Pastor, Chairman of the Board

CANIZALES LAW, PLLC, Attorney

Marian Sheppard, Clerk of the Board

APPROVED AS TO FORM:

Bryan B. Chambers, Deputy County Attorney/Civil Bureau Chief

for Bradley D. Beauchamp, County Attorney

Peter J. Cahill, Presiding Judge

#### **ARF-3750**

# Consent Agenda Item 3. E.

### **Regular BOS Meeting**

Meeting Date: 05/03/2016

Submitted For: Marian Submitted By: Laurie Kline, Deputy Clerk

Sheppard

<u>Department:</u> Clerk of the Board of Supervisors

#### <u>Information</u>

### Request/Subject

Dylan Earven Foundation Special Event Liquor License Application for June 3 & 4, 2016.

#### **Background Information**

A qualified organization may submit an application to serve liquor at a special event for up to 10 days per year. The Arizona Department of Liquor Licenses and Control (DLLC) approves all liquor-related applications; however, part of the DLLC's process requires that the local governing body review the application and submit a recommendation for approval or disapproval to the DLLC for any establishment located within the jurisdiction of that local governing body.

#### **Evaluation**

The Clerk of the Board of Supervisors (Clerk) reviewed the application and determined that it has been filled out correctly.

#### Conclusion

This charitable organization has properly completed the application and if the Board of Supervisors approves the application, the Dylan Earven Foundation will have used 1 day of the allowable 10 days to serve liquor at a special event in 2016.

#### Recommendation

The Clerk recommends that the Board of Supervisors approve this application. Upon approval, the applicant has the responsibility to submit the application to the DLLC for final approval.

#### Suggested Motion

Approval of a Special Event Liquor License Application submitted by the Dylan Earven Foundation to serve liquor at a fund-raising event to be held at the Gila County Fairgrounds on June 3 & 4, 2016.

#### **Attachments**

#### **Dylan Earven Foundation Application**

# ·16 AFR 11 Ligr. Dept NM11:44



1/28/2016

# Arizona Department of Liquor Licenses and Control 800 W Washington 5th Floor Phoenix, AZ 85007-2934 www.azliquor.gov (602) 542-5141

FOR DLLC USE ONLY	
Event Date(s):	
Event time start/end:	
CSR:	nd ukation, han 5 yin
License:	

APPLICATION FOR SPECIAL EVENT LICENSE Fee= \$25.00 per day for 1-10 days (consecutive) Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

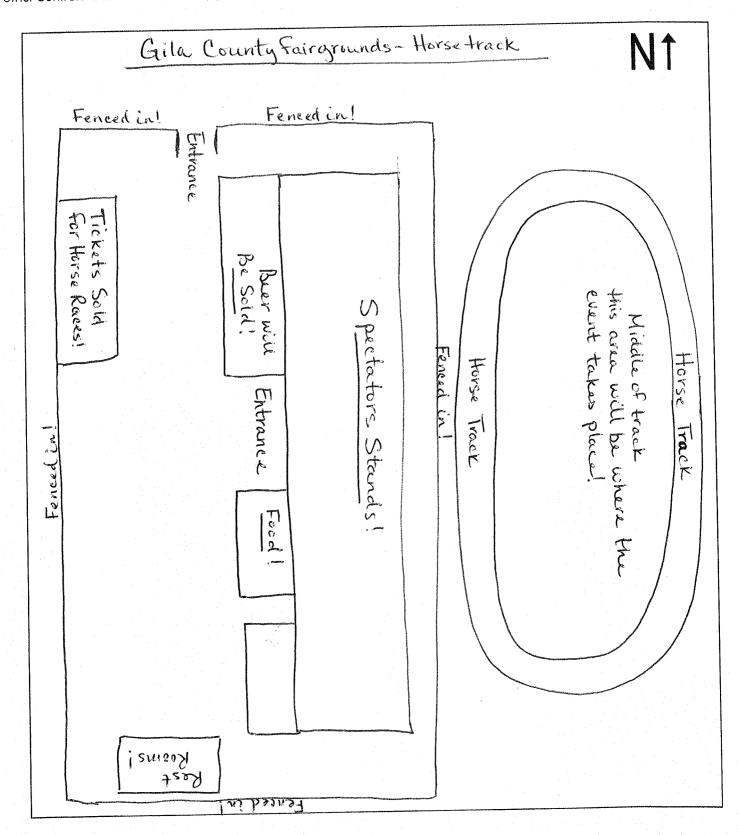
A service fee of \$25.00 will be charged for all districtions	· · · · · · · · · · · · · · · · · · ·
IMPORTANT INFORMATION: This document must be fully complete	d or it will be returned.
at liquor licenses and Control must receive it is approximately	and a location that is not covered
The Department of Liquor Licenses and Control must receive this application ten (10) but event will be held at a location without a permanent liquor license or if the event will be on by the existing liquor license, this application must be approved by the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local government of the local governm	nt before submission to the Department of
by the existing liquor license, this upper license	
Liquor Licenses and Control (see Section 15).	
SECTION 1 Name of Organization: DyLan Earven Foundation	
SECTION 2 Non-Profit/IRS Tax Exempt Number: 46-0954995	to gray you do that the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state o
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SECTION 3 The organization is a: (check one box only)	stence for over five (5) years)
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- College Scholarship I Pollical Party, Ballot Most	
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<u>36011014-4</u>	
Name of Business License Number	Phone (include Area Code)
that all alianopsing serving and se	lling of spirituous liquors? Please read R-19-
SECTION 5 How is this special event going to conduct all dispersing, serving, and 318 for explanation (look in special event planning guide) and check one of the follo	wing boxes.
I les made in NON-1100	
Figure and save all spirituous liquors under retailer's license	
Cionense and serve all spirituous liquors under special evern	
Split premise between special event and retail location	the license during the event
Split premise between special event and retail location  (If not using retail license, submit a letter of agreement from the agent/owner of the licensed provided in the license of the license provided in the license provided in the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the license of the	emise to suspend the license doming the overthe
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What is the purpose of this event?	1-3116 (00011011)
in the front ( ounty turaround)	Dan 1 October
SECTION / LOCATION OF THE EVENT OF COLOR	Gila Az. 85501
Address of Location: 900 Fairgrounds Road Globe	COUNTY State Zip
	No company to the second of the second
SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes	1 Albuman Officer Director or Chairperson
SECTION 9 Applicant must be a member of the qualifying organization and author	13 )
of the Organization named in Section 1. (Authorizing signature is required in Section	1-5 10-11
	ne Pote of Birth
1. Applicant: There is the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the stat	1 Strain 1
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2 Applicant's mailing address:	State vib
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4. Applicant's email address: <u>dylearnen@hotmail.com</u>	
4. Applicant's email address: <u>ayrear various</u>	
Page 1 of 4	

SECTION 10		had a liquor licens	e revoked within the	last five (	5) years?
Vec VINO (If ve	peen convicted of a felon				
	event licenses have beer sceed 12 events per year; exc			12 TVes	No
(If yes, attach a copy o		,	4 4 for 100% of	the pro	ceeds. The organization
applying must rece	of the agreement.)  d organizations who will relive 25% of the gross revel	inces of the special ever	nt liquor sales. Attach Percentage:		tional page if necessary.
Name Dylan	Earnen Founda	tron		J-) 14	
Address $P_{\circ}$ $\rho$ .	Box 1457 Glo Street	be, Az. 8550	City	State	Zip
Name Excite			Percentage:	75%	
	V. Ash		be Az	State	85501
/ (C/ C/) C/	Cl1		<b>City</b> -205 Requirements fo		
	§ 4-203.02 Special event		AALCHIAADTIANI AT T	HE EVEN	I SHE ONLL.
Note:	ALL ALCOHOLIC BEVERAGES SHALL LEAVE SPE				
	EALM TICTION 19 SIN	CKED AAIIII AAIIAM			
6. What type of secu	urity and control measures or of police/security personnel	alla type of tellands			*********
_		Number of Si	ecurity Personnel		1,011,0
Explanation: G	ila County Faire	grounds is a f	<u>'enced in are</u>	<u>a. 10</u>	eer week be
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Page 2 of 4 Individuals requiring ADA accommodations call (602)542-9027.

1/28/2016

**SECTION 12** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



1/28/2016

Page 3 of 4 Individuals requiring ADA accommodations call (602)542-9027.

ECTION 13 To be completed only by an Officer,	Director or Chair	person of the or	ganization named in	Section 1.
I, (Print Full Name) Angela Andrada the organization filing this application as listed are true, correct and complete.	l in Section 9. Tho	we read the ap	plication and the cor	
X Angelo Andrad.	<u>Stasuer</u> Title/	/ Position	4-19-2016 Date	(928) 812-0320 Phone Number
The foregoing instrument was acknowledged State ANUMA County of Gila	before me this	19th Day	april Month	2016 lear
My Commission Expires on: Date	3017 Su	vry£(	Signature of Jotan Fo	SHERRY L. GRICE Notary Public - Arizona Gila County My Comm. Expires Apr. 15, 2
CTION 14 This section is to be completed only b				SHERRY L GRICE
l, (Print Full Name) Aug (a Andrada as listed in Section 9. I have read the applicat	ion and the cont	declare th ents and all sta	at I am the A Problements are rue, cert	Notary Public - Arizona Glia County Will Sothin Expression 15, 201
X Angle Audrach Signature	Jeasur Title/	Position	4-19-2014 Date	(927) 8/2 - 03,20 Phone Number
The foregoing instrument was acknowledged	before me this	19th	april	2016
State Anizona County of Gila  My Commission Expires on:   Open 15, 15, 15, 15, 15, 15, 15, 15, 15, 15,	2017 _	Sh	Signature of Notary Pul	Mee
Please contact the local governing board for licensing fees may also be required before of jurisdiction: http://www.azliquor.gov/assets/docations/local Governing Body Approval Sections 15	cuments/homep	e aranted For	mara information -	ion deadlines. Additional lease contact your local
(Government Official)	iman (	305red		DVAL DISAPPROVAL
On behalf of	Signa	ifure	_, <u>5-3-16</u> , <u>0</u>	928-425-3231 Phone
CTION 16 For Department of Liquor Licenses an	d Control use on	ly.		
Japproval Ddisapproval by:			DA	TE:/
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AGAINST THE STATE FOR A VIOLATION OF THIS SECTION. E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

3/1/2016

REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: MAY 13 2014

DYLAN EARVEN FOUNDATION PO BOX 1457 GLOBE, AZ 85502 Employer Identification Number: 46-0954995 DIN: 17053324319033 Contact Person: ID# 31954 CUSTOMER SERVICE Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Public Charity Status: 170(b)(1)(A)(vi) Form 990 Required: Yes Effective Date of Exemption: November 28, 2012 Contribution Deductibility: Addendum Applies: No

#### Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Director, Exempt Organizations

Enclosure: Publication 4221-PC

#### **ARF-3746**

# Consent Agenda Item 3. F.

# Regular BOS Meeting

Meeting Date: 05/03/2016

Submitted By: Marian

Sheppard, Clerk of the

Board

<u>Department:</u> Clerk of the Board of Supervisors

# Information

# Request/Subject

Quit Claim Deed for Sale of Assessor's Tax Parcel No. 207-06-079

# **Background Information**

On May 26, 2015, the Board of Supervisors adopted Resolution No. 15-05-05 which outlines the policy and procedures for the sale of land held by the State of Arizona under tax deed. The procedures allow the Clerk of the Board to sell these parcels over the counter for the total lien amount. A separate \$15 fee is required to be paid by the purchaser in order to record the Quit Claim Deed. The procedures also state that a consent agenda action item will be submitted to the Board of Supervisors on a regular meeting agenda to obtain authorization from the Board for the Chairman's signature on the Quit Claim Deed.

Assessor's tax parcel number 207-06-079 was deeded to the State of Arizona in 2015. It did not sell at the Board of Supervisors' annual tax sale/auction; therefore, it was added to the list of properties that could be purchased year-round for the total lien amount. The subject property contains a dilapidated house located in Midland City.

# Evaluation

On April 25, 2016, the Clerk of the Board deposited payment from Laurie Devine in the amount of \$4,978.12 with the Gila County Treasurer for the purchase of the subject property. The amount paid was the total lien amount. A separate \$15 cash payment was also submitted to record the Quit Claim Deed.

# Conclusion

The Board of Supervisors needs to authorize the Chairman's signature on the Quit Claim Deed for the sale of Assessor's tax parcel number 207-06-079 so that it can be recorded and later mailed to Ms. Devine. Once the deed has been finalized and recorded, it will go back on the County's tax rolls.

# Recommendation

The Clerk of the Board recommends that the Board of Supervisors authorize the Chairman's signature on a Quit Claim Deed to finalize the sale of the subject property to Laurie Devine.

# Suggested Motion

Authorization of the Chairman's signature on the Quit Claim Deed for the sale of Assessor's tax parcel number 207-06-079 to Laurie Devine.

# **Attachments**

Quit Claim Deed for 207-06-079
Information on Parcel No. 206-06-079

When recorded return to: Marian Sheppard, Clerk Gila County Board of Supervisors



### **GILA COUNTY QUIT-CLAIM DEED**

**THIS QUIT CLAIM DEED,** made this day 3rd day of May 2016, between the State of Arizona, by and through the Gila County Board of Supervisors, Grantor, and Laurie Devine, Grantee.

Address of Grantee: 3131 N. 26th Street, Phoenix, AZ 85016

### **RECITALS**

**WHEREAS**, the real property hereinafter described was conveyed to the State of Arizona by Treasurer's Deed for the non-payment of taxes, which taxes had been legally assessed against, and became a lien upon, said property according to law; and

**WHEREAS**, the Gila County Board of Supervisors, on behalf of the State of Arizona, advertised and offered said property for sale to the highest bidder for cash in accordance with A.R.S. §42-18302 and 42-18303; and

**WHEREAS,** on the 18th day of April 2016, Grantee did purchase said property for the sum of four thousand nine hundred seventy-eight dollars and twelve cents (\$4,978.12);

**NOW, THEREFORE,** in consideration of the premises, Grantor does hereby quit-claim to Grantee, the following described real property situated in the County of Gila, State of Arizona.

Assessor's Tax Parcel Number: 207-06-079

Legal Description:

TOWNSHIP: 015 RANGE: 018 MIDLAND CITY TWNS LOTS 18 19 20 BLK 15

Exempt from Affidavit of Property Value pursuant to A.R.S. §11-1134 (A) (3)

Grantor: Attest:

Michael A. Pastor, Chairman Marian Sheppard, Clerk
Gila County Board of Supervisors Gila County Board of Supervisors

QCD-207-15-286 Page **1** of **2** 

STATE OF ARIZONA	۱)	
	) SS	ACKNOWLEDGEMENT
COUNTY OF GILA	)	

Before me, Laurie J. Kline, a Notary Public in and for the County of Gila, State of Arizona, on this 3rd day of May 2016, personally appeared Michael A. Pastor, Chairman, Board of Supervisors, Gila County, Arizona, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Notary Public
My Commission Expires:

QCD-207-15-286 Page **2** of **2** 

GILA COUNTY TREAS.

2015-007436

### TREASURER'S DEED A.R.S. 42-18267



### KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, 8 th/ 15 th on the day of July, 2015 notice according to law was published in the Arizona Silver Belt, a newspaper of general circulation in the County of Gila, State of Arizona, that application for a Treasurer's Deed to the premises hereinafter described had been made by the grantee named herein, and that unless the tax lien is redeemed before

the 29 day of June, 2015, a Treasurer's Deed will issue to the said grantee, and

WHEREAS, said property tax lien not having been redeemed from such sale, I therefore, pursuant to said notice and in conformity with law have conveyed, and do hereby foreclose the right to redeem and convey, unto said STATE OF ARIZONA, the following described premises situated in the County of Gila, State of Arizona, to-wit:

PARCEL NUMBER: 20706079

ACCOUNT NUMBER: R009437

DESCRIBED AS: Township: 015 Range: 018 MIDLAND CITY TWNS LOTS 18 19 20BLK 15

IN WITNESS WHEREOF, I, Debora Savage, Treasurer of the County of Gila, State of Arizona, by virtue of law, have hereunto set my hand and seal this 29 th day

of JULY, 2015.

Treasurer of Gila County

STATE OF ARIZONA 2 COUNTY OF GILA

This instrument was acknowledged before me this 31 st day of JULY, 2015 by Debora Savage as Treasurer of the County of Gila, State of Arizona, who then and there stated to me that SHE executed the same for the purpose and consideration therein expressed.

My Commission Expires: /-2/20/8

PEGGY DENISE COX Notary Public - Arizona Gita County My Comm. Expires Jan 21, 2018

INTERESTED A PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA PROPERTATION DE LA

# 207-06-079

5322 EyumaTRad

# THIS PROPERTY IS SUBJECT TO FORECLOSURE FOR DELINQUENT TAXES

### TREASURER'S OFFICE

Gila Courty, Astrona

former and enveronment of STATE OF ARIZONA

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I will convey and premises unless the property is redeemed before the stated date a freesurer's deed will be executed and delivered to the county board of supervisors acting on behalf of this state.

Debora Savage Treasurer of Gita County, Arizona











### **ARF-3755**

### Consent Agenda Item 3. G.

### Regular BOS Meeting

Meeting Date: 05/03/2016

Submitted By: Marian

Sheppard, Clerk of the

Board

<u>Department:</u> Clerk of the Board of Supervisors

### Information

### Request/Subject

Quit Claim Deeds for Sale of Assessor's Parcel Nos. 201-08-011V and 201-10-034.

### **Background Information**

On May 5, 2015, the Board of Supervisors adopted Resolution No. 15-05-05 which outlines the policy and procedures for the sale of land held by the State of Arizona under tax deed. The procedures allow the Clerk of the Board to sell these parcels over the counter for the lien amount. A separate \$15 fee is required to be paid by the purchaser in order to record the Quit Claim Deed. The procedures also state that a consent agenda item will be submitted to the Board of Supervisors on a regular meeting agenda to obtain authorization from the Board for the Chairman's signature on the Quit Claim Deed.

Parcel number 201-08-011V was deeded to the State of Arizona c/o Board of Supervisors in 2014, and parcel number 201-10-034 was deeded to the State of Arizona c/o Board of Supervisors in 2015. Neither parcel sold at the Board of Supervisors' annual tax sale/auction; therefore, the parcels were added to the list of properties that could be purchased year-round for the total lien amount.

Parcel number 201-08-011V was created in 1993 when the Arizona Department of Transportation realigned the northwest side of Highway 188 in Tonto Basin. The parcel is located at the end of Tonto Creek Storage to the end of Muller parcel number 201-08-011U. The lien amount on this parcel is \$533.97

Parcel number 201-10-034 is  $100' \times 130' \times 100' \times 130'$  in size and it is located in the creek at Lake Roosevelt Gardens and across from 258 S. Lake Vista in Tonto Basin. The lien amount on this parcel is \$506.02.

### Evaluation

On April 26, 2016, the Clerk of the Board deposited a cashier's check from Savannah Jewell in the amount of \$1039.99 with the Gila County Treasurer for the purchase of Assessor's tax parcel numbers 201-08-011V and 201-10-034. An additional \$30 was submitted to record two Quit Claim Deeds for said purchases.

### Conclusion

The Board of Supervisors needs to authorize the Chairman's signature on the Quit Claim Deeds so that they can be recorded and later mailed to Ms. Jewell.

### Recommendation

The Clerk of the Board recommends that the Board of Supervisors authorize the Chairman's signature on the Quit Claim Deeds for the sale of Assessor's parcel numbers 201-08-011V and 201-10-034 to Savannah Jewell and Joshua Sulwer.

### Suggested Motion

Authorization of the Chairman's signature on the Quit Claim Deeds for the sale of Assessor's parcel numbers 201-08-011V and 201-10-034 to Savannah Jewell and Joshua Sulwer.

### <u>Attachments</u>

Quit Claim Deed for 201-08-011V Quit Claim Deed for 201-10-034 Information on 201-08-011V Information on 201-10-034 When recorded return to: Marian Sheppard, Clerk Gila County Board of Supervisors



### **GILA COUNTY QUIT-CLAIM DEED**

**THIS QUIT CLAIM DEED,** made this day 3rd day of May 2016, between the State of Arizona, by and through the Gila County Board of Supervisors, Grantor, and Savannah Jewell and Joshua Sulwer, Joint Tenants with Right of Survivorship, Grantees.

Address of Grantee: PO Box 343, Tonto Basin, AZ 85553

### **RECITALS**

**WHEREAS,** the real property hereinafter described was conveyed to the State of Arizona by Treasurer's Deed for the non-payment of taxes, which taxes had been legally assessed against, and became a lien upon, said property according to law; and

**WHEREAS**, the Gila County Board of Supervisors, on behalf of the State of Arizona, advertised and offered said property for sale to the highest bidder for cash in accordance with A.R.S. §42-18302 and 42-18303; and

**WHEREAS,** on the 25th day of April 2016, Grantees did purchase said property for the sum of five hundred thirty-three dollars and ninety-seven cents (\$533.97);

**NOW, THEREFORE,** in consideration of the premises, Grantor does hereby quit-claim to Grantees, the following described real property situated in the County of Gila, State of Arizona.

Assessor's Tax Parcel Number: 201-08-011V

### **Legal Description:**

PARCEL B OF ROS 750, EXCEPT PARCELS B-1, B-2, B-3, B-4 & B-5 OF ROS 1243 IN SECTION 23, TOWNSHIP 6 NORTH, RANGE 10 EAST.

Exempt from Affidavit of Property Value pursuant to A.R.S. §11-1134 (A) (3)

Grantor:	Attest:
Michael A. Pastor, Chairman	Marian Sheppard, Clerk
Gila County Board of Supervisors	Gila County Board of Supervisors

QCD-207-15-286 Page **1** of **2** 

STATE OF ARIZONA	( )	
	) SS	ACKNOWLEDGEMENT
COUNTY OF GILA	)	

Before me, Laurie J. Kline, a Notary Public in and for the County of Gila, State of Arizona, on this 3rd day of May 2016, personally appeared Michael A. Pastor, Chairman, Board of Supervisors, Gila County, Arizona, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Notary Public
My Commission Expires:

QCD-207-15-286 Page **2** of **2** 

When recorded return to: Marian Sheppard, Clerk Gila County Board of Supervisors



### **GILA COUNTY QUIT-CLAIM DEED**

**THIS QUIT CLAIM DEED,** made this day 3rd day of May 2016, between the State of Arizona, by and through the Gila County Board of Supervisors, Grantor, and Savannah Jewell and Joshua Sulwer, Joint Tenants with Right of Survivorship, Grantees.

Address of Grantee: PO Box 343, Tonto Basin, AZ 85553

### **RECITALS**

WHEREAS, the real property hereinafter described was conveyed to the State of Arizona by Treasurer's Deed for the non-payment of taxes, which taxes had been legally assessed against, and became a lien upon, said property according to law; and

**WHEREAS**, the Gila County Board of Supervisors, on behalf of the State of Arizona, advertised and offered said property for sale to the highest bidder for cash in accordance with A.R.S. §42-18302 and 42-18303; and

**WHEREAS,** on the 25th day of April 2016, Grantees did purchase said property for the sum of five hundred six dollars and two cents (\$506.02);

**NOW, THEREFORE,** in consideration of the premises, Grantor does hereby quit-claim to Grantees, the following described real property situated in the County of Gila, State of Arizona.

Assessor's Tax Parcel Number: 201-10-034

Legal Description:

SECTION: 31 LAKE ROOSEVELT GARDENS LOT 22 NE SW SEC31 6N 11E

Exempt from Affidavit of Property Value pursuant to A.R.S. §11-1134 (A) (3)

Grantor: Attest:

Michael A. Pastor, Chairman Marian Sheppard, Clerk

Gila County Board of Supervisors

QCD-207-15-286 Page **1** of **2** 

Gila County Board of Supervisors

STATE OF ARIZONA	١)	
	) SS	ACKNOWLEDGEMENT
COUNTY OF GILA	)	

Before me, Laurie J. Kline, a Notary Public in and for the County of Gila, State of Arizona, on this 3rd day of May 2016, personally appeared Michael A. Pastor, Chairman, Board of Supervisors, Gila County, Arizona, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Notary Public
My Commission Expires:

QCD-207-15-286 Page **2** of **2** 



### TREASURER'S DEED A.R.S. 42-18267



IREASURER'S DEED
A.R.S. 42-18267

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, on the 9 th / 16 th day of April, 2014 notice according to law was published in the ARIZONA SILVER BELT, a newspaper of general circulation in the County of Gila, State of Arizona, that application for a Treasurer's Deed to the premises hereinafter described had been made by the grantee named herein, and that unless the tax lien is redeemed before the 28 th day of July, 2014, a Treasurer's Deed will issue to the said grantee, and
WHEREAS, said property tax lien not having been redeemed from such sale, I therefore, pursuant to said notice and in conformity with law have conveyed, and do hereby foreclose the right to redeem and convey, unto said STATE OF ARIZONA, the following described premises situated in the County of Gila, State of Arizona, to-wit:

PARCEL NUMBER: 201 08 011V ACCOUNT NUMBER: R002396

DESCRIBED AS: Parcel B of ROS 750, Except parcels B-1, B-2, B-3, B-4 & B-5 of ROS 1243 in Section 23 Township 6 North Range 10 East.

IN WITNESS WHEREOF, I. Debora Savage, Treasurer of the County of Gila, State of Arizona, by virtue of law, have hereunto set my hand and seal this 21 st day of November, 2014

Treasurer of Gila County

STATE OF ARIZONA
COUNTY OF GILA

This instrument was acknowledged before me this 21 st day of November, 2014

by Debora Savage as Treasurer of the County of Gila, State of Arizona, who then and there stated to me that she executed the same for the purpose and consideration therein expressed.

WHEREAS, and the day of November, 2014

by Debora Savage as Treasurer of the County of Gila, State of Arizona, who then and there stated to me that she executed the same for the purpose and consideration therein expressed.

WHEREAS, and the purpose and consideration therein expressed.

WHEREAS, and the purpose and consideration therein expressed.

of Gila, State of Arizona, to-wit:

PARCEL NUMBER: 201

in Section 23 Township 6 North Range 10 East.

### TREASURER'S OFFICE

Gila County, Arizona

April 4, 2014

Notice is hereby given that **STATE OF ARIZONA** has applied for a Treasurer's Deed to the following described real property owned by:

**Funston Linda M Trustee Funston Fred & Linda Trust** 

and situated in Gila County, Arizona: 201 08 011V ACCOUNT # R002396 PARCEL #

Legal Description: Parcel B of ROS 750, Except parcels B-1, B-2, B-3, B-4 & B-5 of ROS 1243 in Section 23 Township 6 North Range 10 East.

which on 17 th day of February, 2011 was sold to STATE OF ARIZONA

for taxes, interest and penalties and charges amounting to 483.97 as represented in Tax Sale Certificate No. 09-032059

If redemption according to law be not made before the 28 th day of July, 2014.

I will convey said premises unless the property is redeemed before the stated date a treasurer's deed will be executed and delivered to the county board of supervisors acting on behalf of this state.

\$ H83.97 50.00 Clarks
Debora Savage
Treasurer of Gila County, Arizona

### Gila County Property Report

Thursday, December 18, 2014

Acount #: R000002784

Parcel #: 201-08-011V

Appraisal Year: 2014

Acct Type: Limited Use

Tax District: 3301

80: # qsM

Parcel Size: 1.23 acres

Owner Name and Address:

FUNSTON LINDA M TRUSTEE FUNSTON FRED & LINDA TRUST 629 N FRANKWOOD AVE Property Location:

No #

AZ MH Space

### **Business/Complex:**

SANGER CA 93657

**Property Sales History** 

Sale Date	Doc Date	Book	Page	Туре	Amount	Grantor	Grantee
4/1/1994	5/2/1994	-	-	JT	\$98,700.00	HIBBS ROBERT E	FUNSTON LINDA
11/21/2014	11/21/2014	~	-	TRD	No. 1 1 1 1 1 1 1 1	, , , , , , , , , , , , , , , , , , , ,	STATE OF ARIZONA

Legal Description:

PARCEL B ROS 750, EXCEPT PARCELS B-1,B-2,B-3,B-4,& B-5 ROS 1243 SEC23 T06N R10E;=1.23AC (OUT OF 201-08-011G)

### Building Count: No Records Returned

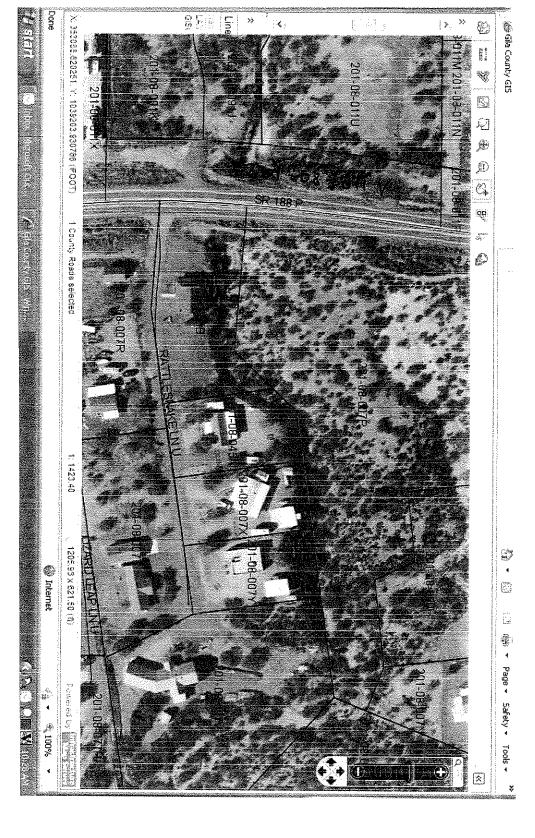
NO RECOIDS REGUIN

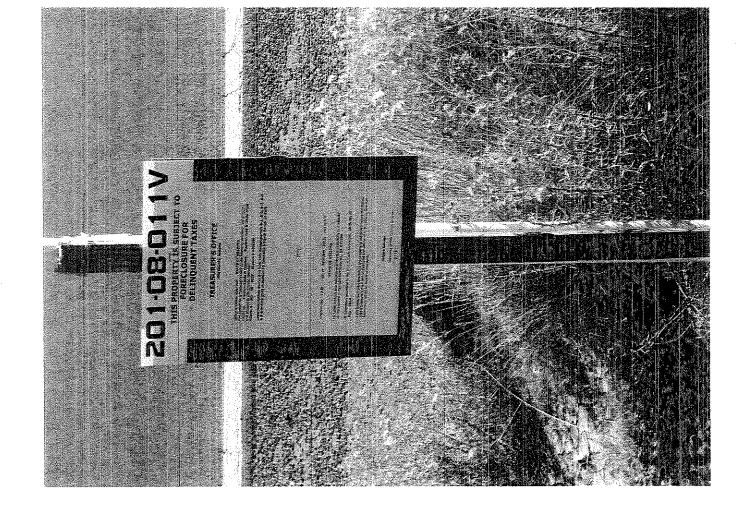
Valuation:

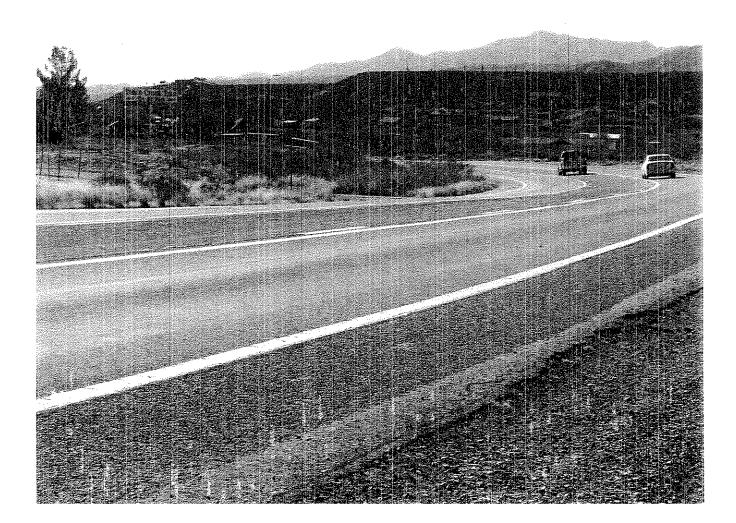
Value Method:	Market	Full Cash Value (FCV):	\$429.00	Use Code:	8800
		Limited Value (LPV):	\$429.00	Property Use:	8800-LTD USE WELL/TWR/PRV RD
Assessment Ratio:	16.00 %	Assessed FCV:	\$69.00		
		Assessed LPV:	\$69.00		

### Disclaimer:

The Assessor's Office has compiled information on this website that it uses to identify, classify, and value real and personal property. This website is not updated in 'real time.' The Assessor does not guarantee that any information provided on this website is accurate, complete, or current. The information provided on this site is not equivalent of a title report or a real estate survey. Users should independently research, investigate, and verify all information before relying on it or in the preparation of legal documents. Please contact (928) 402-8714 if you believe any information is incomplete, out of date, or incorrect so that the appropriate correction can be addressed. Please note that a statutory process is available to correct errors pursuant to Arizona Revised Statutes 42-16254







GILA COUNTY TREAS.

### TREASURER'S DEED A.R.S. 42-18267



KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, 8 th/ 15 th on the day of July, 2015 notice according to law was published in the Arizona Silver Belt, a newspaper of general circulation in the County of Gila, State of Arizona, that application for a Treasurer's Deed to the premises hereinafter described had been made by the grantee named herein, and that unless the tax lien is redeemed before

the 29 day of June, 2015, a Treasurer's Deed will issue to the said grantee, and

WHEREAS, said property tax lien not having been redeemed from such sale, I therefore, pursuant to said notice and in conformity with law have conveyed, and do hereby foreclose the right to redeem and convey, unto said STATE OF ARIZONA, the following described premises situated in the County of Gila, State of Arizona, to-wit:

PARCEL NUMBER: 20110034

ACCOUNT NUMBER: R002085

DESCRIBED AS: Section: 31 LAKE ROOSEVELT GARDENS LOT 22 NE SW SEC31 6N 11E

IN WITNESS WHEREOF, I, Debora Savage, Treasurer of the County of Gila, State of Arizona, by virtue of law, have hereunto set my hand and seal this 29 th day of JULY, 2015.

STATE OF ARIZONA COUNTY OF GILA

Treasurer of Gila County

This instrument was acknowledged before me this 31 st day of JULY, 2015 by Debora Savage as Treasurer of the County of Gila, State of Arizona, who then and there stated to me that SHE executed the same for the purpose and consideration therein expressed.

PEGGY DENISE COX Notary Public - Arizona Gila County My Comm. Expires Jan 21, 2018

Notary Public

My Commission Expires: /- Zl Zol 8

TALIO GOMANAMANAN MANAMANAN MANAMANAN MANAMAN MANAMAN MANAMAN MANAMAN MANAMAN MANAMAN MANAMAN MANAMAN MANAMAN

258 S. Lakevista

Not a Flat Lot

ADVERTISE FOR TWO CONSECUTIVE WEEKS A.R.S. 42-18265

FOR TWO CONSECUTIVE WEEKS

B265

The lake for sevent

This paralise of the creek.

April 16, 2015 model and it is

port of the creek.

Notice is hereby given that **STATE OF ARIZONA** has applied for a Treasurer's Deed to the following described real property owned by: ORTIZ NATIVIDAD M & TOMASA D

and situated in Gila County, Arizona: PARCEL # 20110034 ACCOUNT # R002085

Legal Description: Section: 31 LAKE ROOSEVELT GARDENS LOT 22 NE SW SEC31 6N 11E

which on 19 th day of February, 2010 was sold to STATE OF ARIZONA

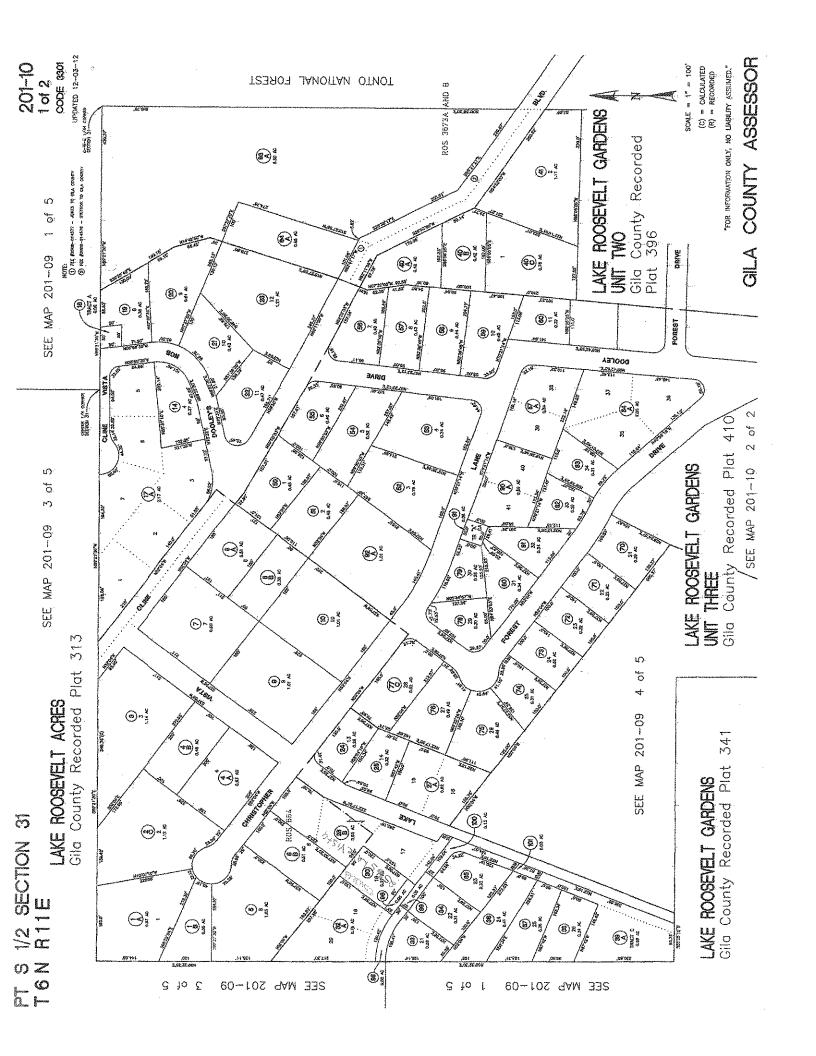
for taxes, interest and penalties and charges amounting to 456.02 as represented in Tax Sale Certificate No. 2010-032955

If redemption according to law be not made before the 29 th day of June,2015.

I will convey said premises unless the property is redeemed before the stated date a treasurer's deed will be executed and delivered to the county board of supervisors acting on behalf of this state.

> Debora Savage Treasurer of Gila County, Arizona

\$456.00 Clerk's fee \$506.00



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### **ARF-3752**

### Consent Agenda Item 3. H.

### Regular BOS Meeting

Meeting Date: 05/03/2016

Submitted For: Sarah White, Chief Administrative Officer

Submitted By: Marian Sheppard, Clerk of the Board

<u>Department:</u> Sheriff's Office

### **Information**

### Request/Subject

Correctional Officers Retirement Plan (CORP) Appointments to Local Governing Boards

### **Background Information**

There was a vacancy for an elected member on the CORP Local Board of Directors for Gila County Sheriff's Office Detention Officers and Non-Uniformed Officers. An election was held and on April 7, 2016, the Local Board canvassed the election results and declared them official whereby Violeta Worthey was elected for the term of office 1/1/16 through 12/31/19. Her term began on April 7th, the day the election results were declared official.

There were two vacancies for elected members on the CORP Local Board of Directors for Gila County Sheriff's Office Dispatchers. An election was held and on April 7, 2016, the Local Board canvassed the election results and declared them official whereby Belinda Licano and Yvette Baxley were elected. Ms. Licano will fulfill Lyndi Lopez's unexpired term of office which runs from 1/1/14 through 12/31/17. Earlier, Ms. Lopez resigned from the Board. Yvette Baxley will fill a vacancy for the term of office beginning 1/1/16 through 12/31/19. Both incumbents' terms began on April 7th, the day the election results were declared official.

### **Evaluation**

The Board of Supervisors does not need to take any official action other than to "acknowledge" these 3 newly elected members to the two CORP Local Boards.

### Conclusion

By the Board acknowledging these newly elected Board members, there will be an up to date record of the current members who serve on the two Local Boards.

### Recommendation

It is recommended that the Board of Supervisors acknowledge the following elected CORP Local Board members: Violeta Worthy, Belinda Licano and Yvette Baxley.

### Suggested Motion

Acknowledgment of Violeta Worthy (term 4/7/16 to 12/31/19), elected member of the Correctional Officers Retirement Plan (CORP) Local Board of Directors for Gila County Sheriff's Office Detention Officers and Non-Uniformed Officers; and Belinda Licano (term 4/7/16 to 12/31/17) and Yvette Baxley (term 4/7/16 to 12/31/19), elected members of the CORP Local Board of Directors for Gila County Sheriff's Office Dispatchers.

### Attachments

CORP for Detention Local Board

**CORP for Detention 4-7-16 Minutes** 

**CORP for Dispatch Local Board** 

CORP for Dispatch 4-7-16 Minutes

### CORRECTIONAL OFFICERS RETIREMENT PLAN LOCAL BOARD OF DIRECTORS-FOR GILA COUNTY SHERIFF'S OFFICE DETENTION OFFICERS AND NON-UNIFORMED OFFICERS

(Proposed to BOS on 5/3/16)

Name of Member & Appointment Info. 1	Appointment Designation ²	Appointment Type ³ & BOS Approval Date	Time Served Prior to Current Appointment	Term of Incumbent (End date must match end date of Term of Office)	Term of Office (Only change when new term cycle begins
Mike Pastor (appointed by BOS)	В	C (12/01/15)	-	01/01/16-12/31/16 BOS appoints on a yearly basis.	01/01/13-12/31/16 Coincides with Supervisor's term.
Jonathan Barber-CITIZEN (Personnel Commission Chairman and appointed by BOS)	В	B (03/15/16) (Ken Volz)	-	03/15/16- 12/31/17	01/01/14-12/31/17
Gary Andress-CITIZEN (appointed by BOS)	В	C (03/15/16)	2 months	01/01/16-12/31/19	01/01/16-12/31/19
Violeta Worthey -MEMBER (elected by Plan members	С	B (05/03/16)	-	04/07/16 - 12/31/19	01/01/16-12/31/19
Erich Kenney-MEMBER (elected by Plan members)	С	A (03/15/16)	-	10/06/15-12/31/17	01/01/14-12/31/17

¹ Appointment Information:

- A. Date of creation: August 16, 2004
- B. The powers and duties of the Local Board are outlined in A.R.S. §38-893.
- C. The Local Board is comprised of 5 members of which one member represents the Board of Supervisors (BOS) Chairman and is appointed by the BOS; 2 members represent "Citizens" and are appointed by the BOS; and 2 members are elected by secret ballot by those members of the CORP and who are employees of Gila County. The BOS "acknowledges" those 2 board member appointments.
- D. Per statute, terms of office are for 4 years, with terms staggered 2 years apart so that 1 Member's and 1 Citizen's term of office will end on the same date; and the other Member's and Citizen's term of office will end on the same date 2 years apart from the other Member and Citizen. Note: Some one-time adjustments will be made to the terms of incumbent and terms of office in order to align this board with statutory requirements.

### ² Appointment Designation:

- A. Statutory District Appointment: Member must reside within the supervisorial district boundary from which he/she is appointed.
- B. Supervisory Appointment: Member unrestricted by district.
- C. Joint Appointment: Membership is comprised of appointments from different jurisdictions. Appointments made by other entities are acknowledged by the Board of Supervisors.
- D. County at Large: Members are unrestricted by district and can be recommended by appointment by any supervisorial district or by the committee.
- E. Alternate Members: As defined by individual committee criteria.

### ³ Appointment Type

- A. New Appointment
- B. Existing vacancy created by (provide name)
- C. Reappointment (include number of years/months served prior to most recent appointment in right-hand column)

## Gila County Correctional Officers Retirement Plan (CORP) Local Board For Detention Officers and Non-Uniformed Officers

# Regular Meeting Minutes April 7, 2016 Gila County sheriff's Office Administrative Services Building 1177 E. Monroe Street, Globe, AZ.

- 1. The meeting was called to order at 10:10 a.m. by Chairman Mike Pastor.
- 2. Members in attendance: Chairman, Mike Pastor, Gary Andress, Erich Kenny and John Barber by phone. Also present acting Secretary-Beverly Valenzuela and Sarah White-Sheriff's Office Chief Administrator.
- Information/Discussion/Action to approve minutes for February 3, 2016, Local Board meeting. Chairman Pastor asked for a motion to approve the minutes as presented, Member-Erich Kenney made the motion and Jonathan Barber seconded the motion. The motion unanimously passed.
  - Member Gary Andress stated that he did not receive his packet. Chairman Pastor instructed Beverly Valenzuela to check address for Mr. Andress.
- 4. Acknowledgement of new members, review of/and possible action of Medical History for:

Reina Gardner-does not have a pre-existing medical condition John Gonzales Jr-does have a pre-existing medical condition Dakota McCall-does not have a pre-existing medical condition Christopher Powell-does not have a pre-existing medical condition Michael Burdess-does not have a pre-existing medical condition

Sarah White, Gila County Chief Administrator stated that the Sheriff's Office has a Nurse Practioner that reviews the medical examination reports.

5. Canvass the election results and declare the results official for new member: Violetta Worthey.

Sarah White, Gila County Chief Administrator stated that she sent out an email to members and gave them a week to nominate, sent out a secret ballot, tallied the votes, declared a winner then contacted that person and gave them the option to accept or deny. The first person chosen denied acceptance. Violeta Worthey was second and she accepted the position.

Chairman Mike Pastor asked for a motion to approve the election results. Member Erich Kenney motioned to approve and Gary Andress seconded the motion. Motion unanimously passed.

### **CORP Detention Election Results**

			1
	# of		
Name	Votes	%	
Violeta Worthey	7	13.21%	
Johnie Brake	44	83.02%	declined
Carl McCoy	2	3.77%	
Voted for 2	1	disqualified	
Total	54		

- 6. Call to the public. No one from the public in attendance.
- 7. Sarah White, Sheriff's Office Chief Administrator stated that she would like to hold a meeting every other month and eventually if possible have one quarterly. She further stated that we will have to have a meeting within the next few weeks as we had an employee pass away and the Board needs to acknowledge the Survivor's Benefits.
- 8. Meeting adjourned at 10:20 am.

### CORRECTIONAL OFFICERS RETIREMENT PLAN LOCAL BOARD OF DIRECTORS-FOR GILA COUNTY SHERIFF'S OFFICE DISPATCHERS

(Proposed to the BOS on 5/3/16)

Name of Member & Appointment Info. 1	Appointment Designation ²	Appointment Type ³ & BOS Approval Date	Time Served Prior to Current Appointment	Term of Incumbent (End date must match end date of Term of Office)	Term of Office (Only change when new term cycle begins
Mike Pastor (appointed by BOS as Chairman)	В	A (12/01/15)	-	01/01/16-12/31/16 BOS appoints on a yearly basis.	01/01/13-12/31/16
Jonathan Barber-CITIZEN (Personnel Commission Chairman and appointed by BOS)	В	B (03/15/16) (Ken Volz)	-	03/15/16-12/31/17	01/01/14-12/31/17
Gary Andress – CITIZEN (appointed by BOS)	В	C (03/15/16)	2 months	01/01/16-12/31/19	01/01/16-12/31/19
Belinda Licano (elected by Plan members)	С	B (05/03/16) (Lyndi Lopez)	-	04/07/16-12/31/17	01/01/14-12/31/17
Yvette Baxley (elected by Plan members)	С	A (05/03/16)	-	04/07/16-12/31/19	01/01/16-12/31/19

¹ Appointment Information:

- A. Date of creation: August 16, 2004
- B. The powers and duties of the Local Board are outlined in A.R.S. §38-893.
- C. The Local Board is comprised of 5 members of which one member represents the Board of Supervisors (BOS) Chairman and is appointed by the BOS; 2 members represent "Citizens" and are appointed by the BOS; and 2 members are elected by secret ballot by those members of the CORP and who are employees of Gila County. The BOS "acknowledges" those 2 board member appointments.
- D. Per statute, terms of office are for 4 years, with terms staggered 2 years apart so that 1 Member's and 1 Citizen's term of office will end on the same date; and the other Member's and Citizen's term of office will end on the same date 2 years apart from the other Member and Citizen. Note: Some one-time adjustments will be made to the terms of incumbent and terms of office in order to align this board with statutory requirements.
- ² Appointment Designation:
  - A. Statutory District Appointment: Member must reside within the supervisorial district boundary from which he/she is appointed.
  - B. Supervisory Appointment: Member unrestricted by district.
  - C. Joint Appointment: Membership is comprised of appointments from different jurisdictions. Appointments made by other entities are acknowledged by the Board of Supervisors.
  - D. County at Large: Members are unrestricted by district and can be recommended by appointment by any supervisorial district or by the committee.
  - E. Alternate Members: As defined by individual committee criteria.
- ³ Appointment Type
  - A. New Appointment
  - B. Existing vacancy created by (provide name)
  - C. Reappointment (include number of years/months served prior to most recent appointment in right-hand column)

## Gila County Correctional Officers Retirement Plan (CORP) Local Board For Dispatch

# Regular Meeting Minutes April 7, 2016 Gila County sheriff's Office Administrative Services Building 1177 E. Monroe Street, Globe, AZ.

- The meeting was called to order at 10:23 a.m. by Chairman Mike Pastor.
- 2. Members in attendance include: Chairman, Mike Pastor, Gary Andress and Jonathan Barber by phone. Also present: acting as Secretary-Beverly Valenzuela and Sarah White-Sheriff's Office Chief Administrator.
- 3. Discussion/Action/Motion of Minutes from meeting of October 6, 2015. Member Gary Andress motioned to approve the minutes as presented; member Jonathan Barber seconded the motion. The motion unanimously passed.
- 4. Canvass the election results and declare the results official for new members: Yvette Baxley and Belinda Licano.

Sarah White, Gila County Chief Administrator stated that she sent out an email to members and gave them a week to nominate. A secret ballot was sent, the votes were tallied, they declared winners then contacted the employees and gave them the option to accept or deny (See email attached from Lieneke Mellema to Sarah White regarding CORP Election).

CORP Dispatch	)		
Name	# of Votes	%	
Belinda Licano	5		
Yvette Baxley	5		

Sarah White stated that this board is a little different than the CORP Detention board because the CORP Dispatch only has five members. She continued by stating that this board is basically a maintenance board as new hires are in the Arizona State Retirement System. She stated that she would like to have this board meet quarterly.

Chairman Mike Pastor asked for a motion to accept the election results. Member Jonathan Barber motioned to accept the election results and Gary Andress seconded the motion. The motion unanimously passed.

- 5. Call to the public. No one from the public in attendance.
- 6. Meeting adjourned at 10:27 a.m.

### **ARF-3758**

### Consent Agenda Item 3. I.

### Regular BOS Meeting

Meeting Date: 05/03/2016

Submitted By: Marian

Sheppard, Clerk of the Board

**Department:** Community Development

### Information

### Request/Subject

Gila County Planning and Zoning Commission and Gila County Board of Adjustment Appointments.

### **Background Information**

Gila County Planning and Zoning Commission - Lori Brown previously served on the Commission until she resigned effective February 9, 2016. She represented Supervisorial District 2. Ms. Brown's current term of office runs from January 1, 2015, through December 31, 2018, so there is a need to find someone who is willing to fulfill this unexpired term of office.

Gila County Board of Adjustment - Ms. Brown also served on this Board until she resigned effective February 9, 2016. She represented Supervisorial District 2. Ms. Brown's current term of office runs from January 1, 2015, through December 31, 2018; however, a one-time adjustment is being made at this time to revise the term of office to end on December 31, 2016, so there will be staggered terms for those who represent Supervisorial District 2. There is a need to find someone who is willing to fulfill this unexpired term of office.

### Evaluation

Michael Pastor, District 2 Supervisor, contacted Kurtis Knauss and he had agreed to fulfill Ms. Brown's unexpired terms on both the Planning and Zoning Commission and the Board of Adjustment. Mr. Knauss meets all of the statutory requirements so that he can represent Supervisorial District 2.

### Conclusion

Per statutory requirement, the Board of Supervisors has the authority to appoint members to the Planning and Zoning Commission, and the Board of Adjustment.

### Recommendation

Supervisor Pastor recommends that the Board of Supervisors appoint Kurtis Knauss to fulfill Ms. Brown's unexpired term of office on the Planning and Zoning Commission through December 31, 2018, and on the Board of Adjustment through December 31, 2016.

### Suggested Motion

Approval to appoint Kurtis Knauss to fill Lori Brown's unexpired term of office on the Gila County Planning and Zoning Commission for the period May 3, 2016, through December 31, 2018; and, to appoint Mr. Knauss to fill Ms. Brown's unexpired term of office on the Gila County Board of Adjustment for the period May 3, 2016, through December 31, 2016.

### **Attachments**

GC Planning and Zoning Commission

GC Board of Adjustment

### GILA COUNTY PLANNING AND ZONING COMMISSION

(Proposed to the BOS on 5/3/16)

Name of Member & Appointment Info. ¹	Appointment Designation ²	Appointment Type ³ & BOS Approval Date	Time Served Prior to Current Appointment	Term of Incumbent (End date must match end date of Term of Office)	Term of Office (Only change when new term cycle begins
Mary Lou Myers (resident of unincorporated GC)	A-District 1	C (05/07/13)	9 months	01/01/13-12/31/16	01/01/13-12/31/16
Randy Slapnicka (resident of unincorporated GC)	A-District 1	C (12/02/14)	4 years, 7 months	01/01/15-12/31/18	01/01/15-12/31/18
Ray Jones (resident of incorporated municipality)	A-District 1	A (05/07/13)	-	05/07/13-12/31/16	01/01/13-12/31/16
Lori Brown (resident of unincorporated GC)	A-District 2	<del>C (12/02/14)</del>	8 years, 6 months	01/01/15-12/31/18 Resigned 2/9/16	01/01/15-12/31/18
Kurtis Knauss (resident of unincorporated GC)	A-District 2	B (05/03/16) (Lori Brown)	-	05/03/16-12/31/18	01/01/15-12/31/18
Jay Spehar (resident of unincorporated GC)	A-District 2	C (12/02/14)	8 years, 6 months	01/01/15-12/31/18	01/01/15-12/31/18
Travis Williams (resident of unincorporated GC)	A-District 2	C (12/02/14)	6 years, 9 months	01/01/15-12/31/16	01/01/15-12/31/16
Mickie Nye (resident of unincorporated GC)	A-District 3	C (12/02/14)	7 years, 11 months	01/01/15-12/31/18	01/01/15-12/31/18
Travis Holder (resident of incorporated municipality)	A-District 3	A (07/28/15)	-	07/28/15-12/31/18	01/01/15-12/31/18
VACANT (Must reside in unincorporated GC)	A-District 3	A		?-12/31/16	01/01/16-12/31/16*

^{*}This term of office has been adjusted (this one time) so that there are 2-year staggered terms of office within Supervisorial District 3.

- A. Date of creation: September 8, 1959
- B. Per A.R.S. 11-802 In counties with 3 supervisorial districts, the Commission shall consist of 9 members who shall be qualified electors of the county. Three members shall be appointed from each supervisorial district by the supervisor from that district, and not more than 1 of the 3 may be a resident of an incorporated municipality. The terms of the members of the Commission shall be for four years except for those initially appointed (to have staggered terms.) Of the members initially appointed, 5 members shall be appointed for a 2-year term and 4 members shall be appointed to a 4-year term; thereafter, each term shall be for 4 years.

### ² Appointment Designation:

- A. Statutory District Appointment: Member must reside within the supervisorial district boundary from which he/she is appointed.
- B. Supervisory Appointment: Member unrestricted by district.
- C. Joint Appointment: Membership is comprised of appointments from different jurisdictions. Appointments made by other entities are acknowledged by the Board of Supervisors.
- D. County at Large: Members are unrestricted by district and can be recommended by appointment by any supervisorial district or by the committee.

¹ Appointment Information:

E. Alternate Members: As defined by individual committee criteria.

- A. New Appointment
- B. Existing vacancy created by (provide name)
- C. Reappointment (include number of years/months served prior to most recent appointment in right-hand column)

³ Appointment Type

#### GILA COUNTY BOARD OF ADJUSTMENT

(Proposed to the BOS on 5/3/16)

Name of Member & Appointment Info. ¹	Appointment Designation ²	Appointment Type ³ & BOS Approval Date	Time Served Prior to Current Appointment	Term of Incumbent (End date must match end date of Term of Office)	Term of Office (Only change when new term cycle begins
Don Ascoli (Resides in District 1)	A-District 1	C (04/19/16)	9 years, 5 months	01/01/16-12/31/17	01/01/16-12/31/17
Mary Lou Myers (Resides in District 1)	A-District 1	C (04/19/16)	3 years, 9 months	01/01/16-12/31/19	01/01/16-12/31/19
Lori Brown (Resides in District 2)	A-District 2	<del>C (12/02/14)</del>	8 years, 5 months	01/01/15-12/31/18 Resigned 2/9/16	01/01/15-12/31/18
Kurtis Knauss (Resides in District 2)	A-District 2	B (05/03/16) (Lori Brown)	-	05/03/16-12/31/16	01/01/15-12/31/16*
Travis Williams (Resides in District 2)	A-District 2	C (12/02/14)	8 years, 5 months	01/01/15-12/31/18	01/01/15-12/31/18
Mickie Nye (Resides in District 3)	A-District 3	A (12/02/14)	-	01/01/15-12/31/18	01/01/15-12/31/18

^{*}This term of office has been adjusted (this one time) so that there are 2-year staggered terms of office within District 2.

- A. Date of creation: September 8, 1959
- B. Per A.R.S. 11-816 The Board of Supervisors (BOS) may establish one board of adjustment that has jurisdiction countywide and that is composed of 1 member who is a resident of each supervisorial district or one board of adjustment in each supervisorial district that has jurisdiction in that supervisorial district and that is composed of not less than 3 nor more than 5 members, each of whom is a resident of that supervisorial district. The members of each board shall be appointed for staggered terms of 4 years each.
- C. The Gila County Zoning Ordinance, Section 106.2 Powers and Duties, addresses the powers of the Board of Adjustment.
- D. The BOS has established 1 Board of Adjustment consisting of 5 members; however, the Board is composed of at least 1 member from each supervisorial district.

#### ² Appointment Designation:

- A. Statutory District Appointment: Member must reside within the supervisorial district boundary from which he/she is appointed.
- B. Supervisory Appointment: Member unrestricted by district.
- C. Joint Appointment: Membership is comprised of appointments from different jurisdictions. Appointments made by other entities are acknowledged by the Board of Supervisors.
- D. County at Large: Members are unrestricted by district and can be recommended by appointment by any supervisorial district or by the committee.
- E. Alternate Members: As defined by individual committee criteria.

#### ³ Appointment Type

- A. New Appointment
- B. Existing vacancy created by (provide name)
- C. Reappointment (include number of years/months served prior to most recent appointment in right-hand column)

¹ Appointment Information:

**ARF-3737** 

## Consent Agenda Item 3. J.

**Regular BOS Meeting** 

Meeting Date: 05/03/2016 Reporting March 2016

Period:

Submitted For: Ruben Mancha, Globe Regional Constable

**Submitted By:** Kimberly Rust, Constable Clerk

#### Information

## **Subject**

Globe Regional Constable's Office Monthly Report for March 2016.

### **Suggested Motion**

Acknowledgment of the March 2016 monthly activity report submitted by the Globe Regional Constable's Office.

### **Attachments**

## March 2016

## RUBEN A. MANCHA GLOBE REGIONAL CONSTABLE



1400 E ASH ST GLOBE, AZ 85501 928-402-8758

Date:

April 13, 2016

To:

Gila County Board of Supervisors

From:

Ruben A. Mancha Constable

Re:

Monthly Report

For the month of April, the Globe Constable performed the following services in the Globe Precinct and Gila County.

#### SEE ATTACHED SHEET

TOTAL SERVICES FOR MONTH:

172

TOTAL MILES FOR MONTH

1418

Globe Constable assisted/other: Bailiff in

court hearings

The Deputy Constable assisted/other: Bailiff in

2

6

court hearings

Total Monies Collected for the Month

\$645.00

Warrant letters mailed

88

Respectfully submitted,

Ruben A. Mancha

**GLOBE CONSTABLE** 

## GILA COUNTY TREASURER'S RECEIPT GILA COUNTY, ARIZONA

DATE 3-31-16

			113ana		
CONTRACT #					
GRANT #				100	
DEPOSIT TO FUND Mala	- علم	abourt	FU	IND #	
		junal Constabl	o #321		
BILLING PERIOD March					
Account Code	Direct Deposit / Check #	Revenue Descripti	on	Amount	Marria M
T9152061	dead	CESTB Wil 4	200	5	00
1005.321.3405.80	206174 206174 28401	Sorvice Loop		160	
	38469			48	
	6078			48	00
	6244			96	00
	81969			64	00
	81908			64	00
	84141			64	00
	002986			56	00
				645	00
Preparer Signature: Kimb	Verley V	Bust		able Cle	X
Approved Signature:	-d. 1		Title Cons	eldate	
SUMMARY OF DEPOSIT		7 20=140			
Currency	165	1105 00			
Coins		101 5			
Checks	4800	,			
Total	64)				
TREASURER By		STREET	Date	3/3/1/1	
INCASURER By		7	Date	1	

## GLOBE REGIONAL CONSTABLE OFFICE FEES COLLECTED

## **MARCH 2016**

The same of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of the Contract of th		VIARCH 2010		
DATE	RECEIVED FROM	PROCESS NUMBER	AMOUNT	CHECK / MO
		CASE NUMBER		CASH
3/3/2016	Mona Kerlock	1603CO011	40.00	Money Order
3/9/2016	Roland Boyer	1603CO34 J0403CV2016-103	48.00	Money Order
3/9/2016	JJL Process	1603CO035 J0403CV2016-46	128.00	Check
3/11/2016	CMRI LLC	1603CO058 J0403CV2016-106	48.00	Cash
3/15/2016	John Perlman	1603CO062 J0403CV2016-116	48.00	Check
3/15/2016	John Perlman	1603CO063 J0403CV2016-115	48.00	Check
3/28/2016	CMRI LLC	1603CO137 J0403CV2016-106	69.00	Cash
3/28/2016	JJL Process	1603CO138 J0403CV2016-100	64.00	Check
3/28/2016	Matthew Bowling	1603CO149 J0403CV2016-127	48.00	Check
3/28/2016	Hector Castillo	1603CO151 DO2003-0597	24.00	Cash
3/29/2016	Timothy Horta	1603CO172 DO2011-431	24.00	Cash
30/31/2016	Donna Allison	1603CO173 GC2016-00014	56.00	Check
			\$645.00	



# **Gila County Globe Regional Constable's Office**

Process Status Report, by Process Type

Process Description	<u>Total</u>		Active		Served	Retd	Unsrvd
Arrest Warrant	88	77	87.50	7	7.95	4	4.55
Civil Summons	1	0	0.00	1	100.00	0	0.00
Divorce Packet	1	0	0.00	1	100.00	0	0.00
Hearing Order on OP	4	0	0.00	4	100.00	0	0.00
Injunction Against Harassment	2	0	0.00	2	100.00	0	0.00
Notice to Appear; Petition	13	0	0.00	13	100.00	0	0.00
Order of Protection	5	1	20.00	4	80.00	0	0.00
Petition for Hearing	2	1	50.00	1	50.00	0	0.00
Summons and Complaint	4	0	0.00	4	100.00	0	0.00
Subpoena Duces Tecum	29	1	3.45	26	89.66	2	6.90
Summons Forcible Detainer	8	0	0.00	8	100.00	0	0.00
Summons	1	0	0.00	0	0.00	1	100.00
Criminal Summons	12	1	8.33	9	75.00	2	16.67
Thirty Day Notice	1	0	0.00	1	100.00	0	0.00
Writ of Restitution	1	0	0.00	1	100.00	0	0.00
Totals	172	81	47.09	82	47.67	9	5.23

**Report Includes:** 

All receive dates between '06:00:00 03/01/16' and '12:20:20 03/31/16', All process types, All officers, All courts, All agencies matching 'GCCO', All serve flags matching '1'

rpcppsr.x1 03/31/16



## **Gila County Globe Regional Constable's Office**

Civil Process Service Attempts Summary

			_
To Be Served: Ailak, Jeremiah J.			
Service Attempt	Attempted By	Served On	Svd?
1400 E ASH ST, Globe		Appeared in Open Court	YES
Time/Date: 14:30:00 03/29/16			85.3
To Be Served: Almaraz, Bobby			
Service Attempt	Attempted By	Served On	Svd?
11431 E Quarry Ave, Mesa	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:48:57 03/04/16			
To Be Served: Alonzo, Jennifer E.			
Service Attempt	Attempted By	Served On	Svd?
4188 E LOCOMOTIVE DR, Claypool	Taylor, R C	Jennifer Alonzo	YES
Time/Date: 12:08:00 03/15/16			
To Be Served: Amick, C			
Service Attempt	Attempted By	Served On	Svd?
DPS,	Taylor, R C	H. Castillo	YES
Time/Date: 11:10:00 03/03/16			
To Be Served: Anaya, Jess W.			
Service Attempt	Attempted By	Served On	Svd?
4303 E BROADWAY, Claypool	Taylor, R C	Jess Anaya	YES
Time/Date: 11:25:00 03/30/16			
To Be Served: Anderson, Matthew J.			
Service Attempt	Attempted By	Served On	Svd?
1779 Hwy 60 Sp # 94, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:08:50 03/11/16			

03/31/16 03/31/16

1779 Hwy 60 Sp # 94, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:11:16 03/11/16			
To Be Served: Anderson, Robert C. Jr			
Service Attempt	Attempted By	Served On	Svd
5949 Morrow, Claypool	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:31:36 03/11/16			
5949 Morrow, Claypool	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:33:07 03/11/16			
5949 Morrow, Claypool	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:35:11 03/11/16			
5949 Morrow, Claypool	Rust, K	Warant Letter Mailed	NO
Time/Date: 10:36:57 03/11/16			
To Be Served: Andler, Byron R.			
Service Attempt	Attempted By	Served On	Svd?
541 W HACKNEY AVE; UNIT 14, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:25:32 03/11/16			
541 W HACKNEY AVE; UNIT 14, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:27:04 03/11/16			
To Be Served: Andrade, James B.			
Service Attempt	Attempted By	Served On	Svd?
8838 W Superior Ave, Tolleson	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:13:54 03/11/16			
To Be Served: Andrade, Peter J.			
Service Attempt	Attempted By	Served On	Svd?
14040 E. Camino Cartamo, Tucson	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:23:39 03/11/16			
To Be Served: Andrade, Victoria A.			
Service Attempt	Attempted By	Served On	Svd?

P.O. BOX 924, 673 UTAH AVE., Hayden	Rust, K	Warrant Letter Mailed	NO
Time/Date: 12:07:20 03/15/16			
1400 E ASH ST, Globe		Appeared in Open Court	YES
Time/Date: 14:30:00 03/29/16			
To Be Served: Antonio, Veronica			
Service Attempt	Attempted By	Served On	Svd
P.O.Box 44, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:28:24 03/11/16			
P.O.Box 44, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:38:30 03/11/16			
P.O.Box 44, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:42:45 03/11/16			
To Be Served: Antonio, Whitney A.			
Service Attempt	Attempted By	Served On	Svd
402 N. 52nd st. #126, Phoenix	Rust, K	Warrant Letter Mailed	NO
Time/Date: 12:10:48 03/15/16			
To Be Served: Antonio, Winchell			
Service Attempt	Attempted By	Served On	Svd?
Box 976, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:19:53 03/11/16			
1400 E ASH ST, Globe		Appeared Open Court	YES
Time/Date: 14:30:00 03/15/16			
To Be Served: Anzar, Bernardino Jr			
Service Attempt	Attempted By	Served On	Svd?
2520 W Monroe, Phoenix	Rust, K	Warrant Letter Mailed	NO
Time/Date: 12:12:17 03/15/16			
To Be Served: Avent, Aaron M.			
Service Attempt	Attempted By	Served On	Svd?

Indian Hills/North White Rock, San Carlos  Time/Date: 10:40:46 03/11/16	Rust, K	Warrant Letter Mailed	NO
To Be Served: Babb, Kevin L.  Service Attempt	Attempted By	Served On	Svd
871 N SUTHERLAND ST, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:30:48 03/22/16	Rust, K	wairant Letter Maneu	NO
To Be Served: Babb, Shelby D.			
Service Attempt	Attempted By	Served On	Svd
1400 E ASH ST, Globe		Appeared In Open Court	YES
Time/Date: 14:30:00 03/08/16			
1400 E ASH ST, Globe		Appeared In Open Court	YES
Time/Date: 14:30:00 03/08/16			
To Be Served: Baca, Richard A.			
Service Attempt	Attempted By	Served On	Svd
po box 561, Claypool	Rust, K	Warrant Letter Mailed	NO
Time/Date: 12:09:17 03/15/16			
po box 561, Claypool	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:14:47 03/22/16			
po box 561, Claypool	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:15:53 03/22/16		SHELL STATE OF THE SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL SHELL	
To Be Served: Badilla, Debra M.			
Service Attempt	Attempted By	Served On	Svd
1421 S MONTEREY DR; #29, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:17:47 03/22/16			
1421 S MONTEREY DR; #29, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:20:54 03/22/16			
1421 S MONTEREY DR; #29, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:22:01 03/22/16			

To Be Served: Badilla, Jared M.			
Service Attempt	Attempted By	Served On	Svd?
5634 E English Ave, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:23:19 03/22/16 5634 E English Ave, Globe Time/Date: 14:30:00 03/29/16		Appeared in Open Court	YES
To Be Served: Badilla, Joshua R.	- 1.		
Service Attempt	Attempted By	Served On	Svd?
5634 E English Ave-Box 237ClyplAz, Globe	Taylor, R C	Isabel Deherra	YES
<b>Time/Date:</b> 15:10:00 03/11/16 5634 E English Ave-Box 237ClyplAz, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:33:48 03/22/16 1400 E ASH ST, Globe Time/Date: 14:20:40 03/30/16		Appeared in Open Court	YES
Time/Date. 14.20.40 03/30/10			
To Be Served: Bahe, Bryan M.  Service Attempt	Attempted By	Served On	Svd?
P.O. Box 1982, Whiteriver	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:35:56 03/22/16			
To Be Served: Bailey, Arnold D.	Horse Control		
Service Attempt	Attempted By	Served On	Svd?
2980 E Cottonwood Club Ln, Tucson  Time/Date: 11:28:51 03/22/16	Rust, K	Warrant Letter Mailed	NO
To Be Served: Bailey, Brett M.		FILLY THE WITH THE	
Service Attempt	Attempted By	Served On	Svd?
2524 E. Hampton, Mesa	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:53:22 03/22/16			
To Be Served: Boone, Maggie M.  Service Attempt	Attempted By	Served On	Svd?

641 N Willow Dr Apt 5, Globe	Taylor, R C		NO
Time/Date: 12:20:00 03/17/16			
641 N Willow Dr Apt 5, Globe	Mancha, R	Maggie M. Boone	YES
Time/Date: 10:00:00 03/21/16			
To Be Served: Booth, Chauncey			
Service Attempt	Attempted By	Served On	Svd?
334 N CHISHOLM AVE, Miami	Taylor, R C	Posted & Certifed Mailed	YES
Time/Date: 10:30:00 03/16/16			
To Be Served: Brown, Virginia			
Service Attempt	Attempted By	Served On	Svd?
339 E OAK ST, Globe	Taylor, R C		NO
Time/Date: 10:30:00 03/08/16			
339 E OAK ST, Globe	Taylor, R C	Virginia Brown	YES
Time/Date: 09:05:00 03/09/16			
339 E OAK ST, Globe	Taylor, R C	Virginia Brown	YES
Time/Date: 11:55:00 03/30/16			
To Be Served: Bucklin, Shannon M.			
Service Attempt	Attempted By	Served On	Svd?
217 W HACKNEY AVE, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:38:39 03/04/16			
To Be Served: Byrne, Justus W.			
Service Attempt	Attempted By	Served On	Svd?
1135 N WHEATFIELDS RD, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:40:24 03/22/16			
To Be Served:			
Service Attempt	Attempted By	Served On	Svd?
, Globe	Taylor, R C		YES
Time/Date: 10:30:00 03/18/16			

To Be Served:			
Service Attempt	Attempted By	Served On	Svd
, Globe	Taylor, R C		YES
Time/Date: 10:40:00 03/18/16			
To Be Served: Campbell, Robert			
Service Attempt	Attempted By	Served On	Svd
1100 South Street, Globe	Taylor, R C	R. Holiday	YES
Time/Date: 09:45:00 03/30/16			
To Be Served: Casillas, Adam T.			
Service Attempt	Attempted By	Served On	Svd
653 W GUADALUPE RD; unit 1121, Mesa	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:02:03 03/15/16			
To Be Served: Casillas, Manuel J.			
Service Attempt	Attempted By	Served On	Svd?
po box 283, Claypool	Rust, K	Warrant Letter Mailed	NO
<b>Time/Date:</b> 12:33:39 03/17/16			
To Be Served: Cassa, Burnette D.			
Service Attempt	Attempted By	Served On	Svd?
209 White Mountain Ave, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 09:49:20 03/29/16			
To Be Served: Castaneda, Abraham J. Jr			
Service Attempt	Attempted By	Served On	Svd?
175 North Pine Street, Globe	Taylor, R C	Lt Rose A. Moya	YES
Time/Date: 10:55:00 03/18/16			
175 North Pine Street, Globe	Taylor, R C	M. Avalos	YES
Time/Date: 09:55:00 03/30/16			

To Be Served: Castillo, Ezekiel C.

Attempted By	Served On	Svd?
Mancha, R A	Ezekiel Castillo	YES
Attempted By	Served On	Svd?
Rust, K	Jeannetter Castillo	YES
Attempted By	Served On	Svd?
Taylor, R C		NO
Mancha, R A		NO
Mancha, R A	James Chacon	YES
Attempted By	Served On	Svd?
Taylor, R C	R. Holiday	YES
Attempted By	Served On	Svd?
Taylor, R C		NO
Taylor, R C	ARRIVE TO	YES
Attempted By	Served On	Svd?
Mancha, R A	Brent Cline	YES
	Attempted By Rust, K  Attempted By Taylor, R C  Mancha, R A  Mancha, R A  Attempted By Taylor, R C  Attempted By Taylor, R C  Attempted By Taylor, R C	Attempted By Taylor, R C  Attempted By Taylor, R C  Attempted By Taylor, R C  Attempted By Taylor, R C  Attempted By Taylor, R C  Attempted By Taylor, R C  Attempted By Taylor, R C  Attempted By Taylor, R C  Attempted By Taylor, R C  Taylor, R C  Taylor, R C  Served On  Taylor, R C  Taylor, R C  Served On  Served On  Taylor, R C  Taylor, R C

Time/Date: 11:52:00 03/29/16			
To Be Served: Cline, Riley J.			
Service Attempt	Attempted By	Served On	Svd?
437 S HIGH ST, Globe	Mancha, R A	Riley Cline	YES
Time/Date: 11:38:00 03/29/16			
To Be Served: Clover Auto			
Service Attempt	Attempted By	Served On	Svd?
1750 N BROAD ST, Globe	Taylor, R C	Kim Sutton General Manager	YES
Time/Date: 10:00:00 03/16/16			
To Be Served: CMRI LLC			
Service Attempt	Attempted By	Served On	Svd?
1400 E ASH ST, Globe	Rust, K	Curtis Williams	YES
Time/Date: 09:32:00 03/17/16			
To Be Served: Coppin, Brian A. Jr			
Service Attempt	Attempted By	Served On	Svd?
310 E NORTH ST, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:46:11 03/04/16			
To Be Served: Corn, Robert W.			111-1
Service Attempt	Attempted By	Served On	Svd?
254 N FIRST ST, Globe	Taylor, R C		NO
Time/Date: 10:35:00 03/03/16			
300 N BROAD ST, Globe	Taylor, R C	Robert Corn	YES
Time/Date: 12:00:00 03/03/16			
To Be Served: Courtney, Allyssa B.			
Service Attempt	Attempted By	Served On	Svd?
283 S ADONIS AVE, Miami	Taylor, R C	Allyssa Courtney	YES
Time/Date: 10:35:00 03/30/16			

To Be Served: Cox, Tammy S.  Service Attempt	Attempted By	Served On	Svd?
1696 N Wheatfields Road: unit 2, Globe	Mancha, R A	Ted Cox	YES
Time/Date: 15:40:00 03/03/16			
To Be Served: COX, TED D.			
Service Attempt	Attempted By	Served On	Svd?
1696 N WHEATFIELDS RD; unit 2, Globe	Mancha, R A	Ted Cox	YES
Time/Date: 15:40:00 03/03/16			
To Be Served: Cron, Travis L.			
Service Attempt	Attempted By	Served On	Svd?
233 S BROAD ST, Globe	Taylor, R C	Travis Cron	YES
Time/Date: 09:50:00 03/09/16			
To Be Served: Dalton, Brayden	em koja ji		
Service Attempt	Attempted By	Served On	Svd?
437 S HIGH ST, Globe	Mancha, R A	Brayden Dalton	YES
Time/Date: 11:38:00 03/29/16			
To Be Served: Dalton, Sadie J.			
Service Attempt	Attempted By	Served On	Svd?
1707 E SKYLINE CIR, Globe	Mancha, R A	Sadie Dalton	YES
Time/Date: 12:06:00 03/29/16			
To Be Served: Dean, Tina F.			
Service Attempt	Attempted By	Served On	Svd?
8036 S PINAL VIEW DR; AUGUST HILLS MHP; AUGUST HILLS MHP, Globe	Mancha, R A	Posted & Certified Mailed	YES
Time/Date: 09:55:00 03/14/16			
8036 S PINAL VIEW DR; AUGUST HILLS MHP; AUGUST HILLS MHP, Globe	Taylor, R C	Posted and Certified Mailed	YES
Time/Date: 09:30:00 03/17/16			

8036 S PINAL VIEW DR; AUGUST HILLS MHP; AUGUST HILLS MHP, Globe	Taylor, R C	Tina Dean	YES
Time/Date: 11:40:00 03/28/16			
To Be Served: Deherrera, Isabel N.			
Service Attempt	Attempted By	Served On	Svd
5880 S HOSPITAL DR; COBRE VALLEY HOSPITAL, Globe	Taylor, R C	Isabel Deherrera	YES
Time/Date: 15:10:00 03/11/16			
To Be Served: Dooly, Joe E. Sr			
Service Attempt	Attempted By	Served On	Svd
570 E ASH ST; USA INN; unit 107, Globe	Taylor, R C	Joe Dooly Sr	YES
Time/Date: 11:20:00 03/25/16			
570 E ASH ST; USA INN; unit 107, Globe	Taylor, R C	Joe Dooly Sr	YES
Time/Date: 11:20:00 03/25/16			
To Be Served: Drennan, Robert G.			
Service Attempt	Attempted By	Served On	Svd
625 W TURNBULL TURN LN, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:57:59 03/03/16			
625 W TURNBULL TURN LN, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:00:12 03/03/16			
To Be Served:			
Service Attempt	Attempted By	Served On	Svd
Globe	Taylor, R C		YES
Time/Date: 11:55:00 03/16/16			
To Be Served: Durnan, James			
Service Attempt	Attempted By	Served On	Svd
175 North Pine Street, Globe	Taylor, R C	M. Avalos	YES
Time/Date: 11:10:00 03/22/16			

Attempted By Taylor, R C  Taylor, R C  Attempted By Taylor, R C  Taylor, R C  Taylor, R C	Served On Avalos M. Avalos Served On	Svd? YES YES NO
Taylor, R C  Taylor, R C  Attempted By  Taylor, R C  Taylor, R C	Avalos  M. Avalos	YES YES Svd?
Taylor, R C  Attempted By Taylor, R C  Taylor, R C	M. Avalos	YES  Svd?  NO
Attempted By Taylor, R C Taylor, R C		Svd?
Attempted By Taylor, R C Taylor, R C		Svd?
Taylor, R C Taylor, R C	Served On	NO
Taylor, R C Taylor, R C	Served On	NO
Taylor, R C Taylor, R C	Served On	NO
Taylor, R C		
		NO
		NO
Taylor, R C		
Taylor, R C		
		NO
Taylor, R C	Adrian Eylicio	YES
Attempted By	Served On	Svd?
Taylor, R C	R. Holiday	YES
Attempted By	Served On	Svd?
Taylor, R C		NO
Taylor, R C		NO
Attempted By	Served On	Svd?
Rust. K		NO
	Taylor, R C  Attempted By Taylor, R C  Taylor, R C	Taylor, R C  Attempted By Taylor, R C  Taylor, R C  Attempted By Served On  Served On

Time/Date: 09:47:45 03/29/16			
To Be Served: Garcia, Jeanette S.			
Service Attempt	Attempted By	Served On	Svd?
1400 E ASH ST, Globe		Appeared in open court	YES
Time/Date: 14:30:00 03/08/16			
To Be Served: Garcia, Mary A.			
Service Attempt	Attempted By	Served On	Svd?
PO Box 1096, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:51:51 03/04/16			
To Be Served: Garlinghouse, Guy A.			281
Service Attempt	Attempted By	Served On	Svd?
428 W EUCLID AVE, Globe		Appeared in open court	YES
Time/Date: 14:30:00 03/20/16			
428 W EUCLID AVE, Globe	Taylor, R C		NO
Time/Date: 09:50:00 03/25/16			
To Be Served: Gillen, Scott G.			
Service Attempt	Attempted By	Served On	Svd?
MPD, Miami	Taylor, R C	J. Valenzuela	YES
Time/Date: 10:15:00 03/30/16			700
To Be Served: Globe High School			
Service Attempt	Attempted By	Served On	Svd?
473 S HIGH ST, Globe	Mancha, R A	Robert Armenta	YES
Time/Date: 11:35:00 03/29/16			
473 S HIGH ST, Globe	Mancha, R A	Robert Armenta	YES
Time/Date: 11:35:00 03/29/16			
To Be Served: Gore, Charles E.			
Service Attempt	Attempted By	Served On	Svd?
5258 E Golden Hill/Rt 1 Box 5258, Globe	Rust, K	Warrant Letter Mailed	NO

To Be Served: Graham, Reginald B.			
Service Attempt	Attempted By	Served On	Svd?
PO Box 6652, Chandler	Rust, K	Warrant Letter Mailed	NO
Time/Date: 12:24:04 03/22/16 1400 E ASH ST, Globe Time/Date: 14:40:29 03/30/16		Appeared in Open Court	YES
To Be Served: Haan, Tracy Service Attempt	Attempted By	Served On	Svd?
Box 597, San Carlos  Time/Date: 14:56:34 03/04/16	Rust, K	Warrant Letter Mailed	NO
To Be Served: Hale, Etta J.			
Service Attempt	Attempted By	Served On	Svd?
M F Ranch-Box 162, Miami  Time/Date: 12:54:33 03/17/16	Taylor, R C	Etta Hale	YES
To Be Served: Hamlet, Todd L.			
Service Attempt	Attempted By	Served On	Svd?
1202 Vista circle, Globe  Time/Date: 11:01:37 03/03/16	Rust, K	Warrant Letter Mailed	NO
To Be Served: Hernandez, Christian			
Service Attempt	Attempted By	Served On	Svd?
656 Agua Clara, El Paso	Rust, K	Warrant Letter Mailed	NO
Time/Date: 12:25:53 03/22/16			
To Be Served:			
Service Attempt	Attempted By	Served On	Svd?
, Globe	Taylor, R C		YES
Time/Date: 09:55:00 03/08/16			

Service Attempt	Attempted By	Served On	Svd?
Globe	Taylor, R C		YES
Time/Date: 10:15:00 03/08/16			
To Be Served: Hill, Andrew M.			
Service Attempt	Attempted By	Served On	Svd?
6048 Board Street-Box 1793 Clypl Az, Clar	poolMancha, R A	Andrew Hill	YES
Time/Date: 10:07:00 03/29/16			
Го Be Served: Hinton, Jimmy			
Service Attempt	Attempted By	Served On	Svd?
po box 71, Peridot	Rust, K	Warrant Letter Mailed	NO
<b>Time/Date:</b> 12:32:09 03/17/16			
To Be Served: Hobbs, Richard M.			
Service Attempt	Attempted By	Served On	Svd?
4188 E LOCOMOTIVE DR, Claypool	Rust, K	Warrant Letter Mailed	NO
Time/Date: 12:19:01 03/22/16			
To Be Served: Hood, Joey L.			
Service Attempt	Attempted By	Served On	Svd?
6206 S RUSSELL RD; 33, Globe	Taylor, R C		NO
Time/Date: 11:10:00 03/18/16			
6206 S RUSSELL RD; 33, Globe	Taylor, R C		NO
Time/Date: 12:00:00 03/21/16			
6206 S RUSSELL RD; 33, Globe	Taylor, R C	Joey Hood	YES
Time/Date: 08:55:00 03/22/16			
To Be Served: Horta, Ginger L.			
Service Attempt	Attempted By	Served On	Svd?
1400 E ASH ST, Globe	Rust, K	Ginger Horta	YES

To Be Served: Howell, Peter G. Jr			
Service Attempt	Attempted By	Served On	Svd
416 W HACKNEY HILL RD, Globe	Taylor, R C		NO
Time/Date: 11:25:00 03/08/16			
416 W HACKNEY HILL RD, Globe	Taylor, R C	Peter Howell Jr	YES
<b>Time/Date:</b> 09:05:00 03/11/16			
To Be Served: Hughes, Harlan C. Jr			
Service Attempt	Attempted By	Served On	Svd
1223 N Main Dr, Apache Junction	Rust, K	Warrant Letter Mailed	NO
Time/Date: 12:06:56 03/22/16			
To Be Served:			
Service Attempt	Attempted By	Served On	Svd
, Globe	Taylor, R C		YES
Time/Date: 10:10:00 03/21/16			
To Be Served: Jonovich, Holly A.			
Service Attempt	Attempted By	Served On	Svd
1400 E ASH ST, Globe		Appeared in Open Court	YES
Time/Date: 14:22:58 03/30/16			14.15
To Be Served: Kindelay, Marcus R.		The state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s	No.
Service Attempt	Attempted By	Served On	Svd?
Hwy 170 House 113 PO Box 696 Peridot, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:54:58 03/04/16			
To Be Served: Kolton, Jason			
Service Attempt	Attempted By	Served On	Svd
175 N PINE ST, Globe	Taylor, R C	Avalos	YES
Time/Date: 10:55:00 03/03/16			
175 N PINE ST, Globe	Taylor, R C	M. Avalos	YES

<b>Time/Date:</b> 10:40:00 03/08/16 175 N PINE ST, Globe	Taylor, R C	M. Avlalos	YES
Time/Date: 09:55:00 03/30/16			
To Be Served: Lopez, Summer D.			
Service Attempt	Attempted By	Served On	Svd?
5480 E SNEDDEN ST, Globe	Taylor, R C	Summer Dawn Lopez	YES
Time/Date: 10:10:00 03/09/16			
To Be Served: Macias, Audrey C.			
Service Attempt	Attempted By	Served On	Svd?
1680 E ASH ST; CARLS JUNIOR, Globe	Taylor, R C	Audrey Macias	YES
Time/Date: 13:30:00 03/15/16			4
To Be Served:			
Service Attempt	Attempted By	Served On	Svd?
, Globe	Rust, K		YES
Time/Date: 12:15:00 03/15/16			
To Be Served: Mapes, Kathleen D.			
Service Attempt	Attempted By	Served On	Svd?
6176 Dairy Canyon, Miami	Taylor, R C		NO
Time/Date: 10:50:10 03/21/16			
6176 Dairy Canyon, Miami	Taylor, R C	Kathleen Diane Mapes	YES
Time/Date: 11:10:00 03/21/16			
To Be Served: Mariscal, Joshua A.			
Service Attempt	Attempted By	Served On	Svd?
1100 E SOUTH ST, Globe	Olivarez, G T	Joshua Mariscal	YES
Time/Date: 09:20:00 03/09/16			
To Be Served: Mark, Cory A.			
Service Attempt	Attempted By	Served On	Svd?

Time/Date: 11:45:53 03/22/16			
P.O. box 1321, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:47:50 03/22/16			
P.O. box 1321, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:49:33 03/22/16			1
Го Be Served: Marquez, Mari E.			
Service Attempt	Attempted By	Served On	Svd?
700 Eucalyptus, Globe		Appeared Open Court	YES
Time/Date: 14:30:00 03/08/16			
To Be Served:			
Service Attempt	Attempted By	Served On	Svd?
, Claypool	Taylor, R C		NO
Time/Date: 10:25:24 03/21/16			
, Globe	Taylor, R C		YES
Time/Date: 12:25:00 03/21/16			
To Be Served: Martinez, Peter A.			
Service Attempt	Attempted By	Served On	Svd?
5847 E MONROE PL, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:53:27 03/04/16			
To Be Served:			
Service Attempt	Attempted By	Served On	Svd?
; unit 35, Globe	Taylor, R C		NO
Time/Date: 10:25:00 03/21/16			
, Globe	Taylor, R C		YES
Time/Date: 11:25:00 03/21/16			11-2-2
Го Be Served:			
Service Attempt	Attempted By	Served On	Svd?
, Miami	Taylor, R C		NO

Time/Date: 10:50:52 03/16/16			
, Miami	Taylor, R C		YES
Time/Date: 09:04:00 03/18/16			
, Miami	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:15:34 03/28/16			
, Globe		Appeared in Open Court	YES
Time/Date: 14:43:14 03/30/16			
To Be Served: McGuire, Edward			
Service Attempt	Attempted By	Served On	Svd?
175 N PINE ST, Gobe	Taylor, R C	M. Avalos	YES
Time/Date: 10:40:00 03/08/16			
175 N PINE ST, Gobe	Taylor, R C	M.Avalos	YES
Time/Date: 09:55:00 03/30/16			
To Be Served: Medrano, Manuel C.	The second second		
Service Attempt	Attempted By	Served On	Svd?
5880 S Wilson Place, Claypool	Taylor, R C		NO
Time/Date: 09:55:00 03/29/16			
5880 S Wilson Place, Claypool	Taylor, R C		NO
Time/Date: 10:50:00 03/30/16			
5880 S Wilson Place, Claypool	Taylor, R C	Manuel Medrano	YES
Time/Date: 13:59:00 03/30/16		The state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s	THE .
To Be Served: Meintzer, Devin			
Service Attempt	Attempted By	Served On	Svd?
175 N Pine St, Globe	Taylor, R C	Avalos	YES
Time/Date: 10:55:00 03/03/16			
175 N Pine St, Globe	Taylor, R C	M. Avalos	YES
Time/Date: 09:55:00 03/30/16			
To Be Served: Montijo, Patrick			
Service Attempt	Attempted By	Served On	Svd?

228 S HILLCREST AVE, Hayden	Taylor, R C		NO
Time/Date: 10:40:00 03/10/16			
228 S HILLCREST AVE, Miami	Taylor, R C		NO
Time/Date: 11:05:00 03/11/16			
Golf Course Rd, Hayden	Taylor, R C	Patrcik Montijo	YES
Time/Date: 11:00:00 03/15/16			
To Be Served: MONTIJO, YVETTE			
Service Attempt	Attempted By	Served On	Svd?
228 SMELTER STREET, Hayden	Taylor, R C		NO
Time/Date: 10:40:00 03/10/16			
228 SMELTER STREET, Hayden	Taylor, R C		NO
Time/Date: 11:05:00 03/11/16			
Golf Course Rd, Hayden	Taylor, R C	Patrick Momtijo	YES
Time/Date: 11:00:00 03/15/16			
To Be Served: Morgan, Lacey D.			
Service Attempt	Attempted By	Served On	Svd?
680 E MAPLE ST, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 09:46:11 03/29/16			
To Be Served: Nielson, Kristina A.			
Service Attempt	Attempted By	Served On	Svd?
5757 Pineway, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:14:11 03/28/16			W 12
To Be Served: Ontiveros, Michael P.			
Service Attempt	Attempted By	Served On	Svd?
710 S 11th St, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:51:47 03/22/16			
To Be Served: Orozco, Marko A.			
Service Attempt	Attempted By	Served On	Svd?

1057 W LIVE OAK ST, Miami Time/Date: 10:29:00 03/29/16	Taylor, R C	Marko Orozco	YES
To Be Served: Orozco, Sara M.			
Service Attempt	Attempted By	Served On	Svd
1057 W LIVE OAK ST, Miami	Taylor, R C		NO
Time/Date: 10:29:00 03/29/16			
To Be Served: Ozaeta, Tawnya S.			
Service Attempt	Attempted By	Served On	Svd?
336 W PINAL ST, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:44:35 03/04/16			
1400 E ASH ST, Globe		Appeared in Open Court	YES
Time/Date: 14:30:00 03/08/16			
To Be Served: Pastor, Marcus A.			
Service Attempt	Attempted By	Served On	Svd?
647 S 3RD ST, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:21:38 03/11/16			
To Be Served: Pearce, Luther C.			
Service Attempt	Attempted By	Served On	Svd?
4382 Copper St, Claypool	Rust, K	Warrant Letter Mailed	NO
Time/Date: 09:44:07 03/29/16			· La Series
To Be Served: Pena, Pedro			
Service Attempt	Attempted By	Served On	Svd?
DPS 1902 HWY 60/77, Globe	Taylor, R C	M. Sneezy	YES
Time/Date: 09:40:00 03/23/16			
To Be Served: Petty, Ellie F.			
Service Attempt	Attempted By	Served On	Svd?
578 Wheatfield Rd/PO Box 162, Miami,AZ, Globe	Taylor, R C		NO

Time/Date: 11:10:00 03/16/16			
578 Wheatfield Rd/PO Box 162, Miami, AZ, Globe	Taylor, R C		NO
Time/Date: 11:15:00 03/17/16			
578 Wheatfield Rd/PO Box 162, Miami,AZ, Globe	Taylor, R C	Elinor Petty	YES
Time/Date: 08:45:00 03/21/16			
To Be Served: Phillips, Shannon M.			
Service Attempt	Attempted By	Served On	Svd?
PO Box 932, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:58:37 03/15/16			
Whiterock Apt 342, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:46:41 03/15/16			
Whiterock Apt 342, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:48:35 03/15/16			
To Be Served: Powell, Pearl L.			
Service Attempt	Attempted By	Served On	Svd?
9246 Kellner Cyn, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:05:56 03/15/16			
9246 Kellner Cyn, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:21:11 03/15/16			
9246 Kellner Cyn, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:24:35 03/15/16			
9246 Kellner Cyn, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:35:59 03/15/16			
9246 Kellner Cyn, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:39:06 03/15/16			
To Be Served: Rehn, Tyler N.			
Service Attempt	Attempted By	Served On	Svd?
275 N. Nellie Ave, Miami	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:06:17 03/11/16			

Service Attempt	Attempted By	Served On	Svd
, Globe	Taylor, R C		YES
Time/Date: 11:00:00 03/08/16			
To Be Served:			
Service Attempt	Attempted By	Served On	Svd?
, Globe	Taylor, R C		NO
Time/Date: 08:55:00 03/08/16			
, Globe	Taylor, R C		YES
Time/Date: 11:40:00 03/08/16			
To Be Served: Riley, Cory A.			
Service Attempt	Attempted By	Served On	Svd?
51 E Millett Ave, Mesa	Rust, K	Warrant Letter Mailed	NO
Time/Date: 13:55:32 03/28/16			
51 E Millett Ave, Mesa	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:07:13 03/28/16			
51 E Millett Ave, Mesa	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:09:04 03/28/16			
51 E Millett Ave, Mesa	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:10:38 03/28/16			
To Be Served: Riley, Mark A.			6 10
Service Attempt	Attempted By	Served On	Svd?
6014 S MORROW AVE, Miami	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:12:07 03/28/16			
To Be Served: Rivera, Malanie A.			
Service Attempt	Attempted By	Served On	Svd?
126 E KELLY RANCH RD, Globe	Taylor, R C		NO

126 E KELLY RANCH RD, Globe	Taylor, R C		NO
Time/Date: 19:00:00 03/24/16			
126 E KELLY RANCH RD, Globe		Appeared Open Court	YES
Time/Date: 14:30:00 03/29/16			
To Be Served: Robles, Anthony m.			
Service Attempt	Attempted By	Served On	Svd?
2941 w. coronado, Phoenix	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:06:46 03/22/16			
To Be Served: Rodriguez, Dan			
Service Attempt	Attempted By	Served On	Svd?
Miami PD,	Taylor, R C	J. Valenzuela	YES
Time/Date: 10:15:00 03/30/16			
To Be Served: Romero, Zenia R.			
Service Attempt	Attempted By	Served On	Svd?
713 W WOODROW ST, Miami	Taylor, R C		NO
Time/Date: 10:30:00 03/04/16			
713 W WOODROW ST, Miami	Mancha, R A		NO
Time/Date: 13:40:00 03/04/16			
To Be Served:			
Service Attempt	Attempted By	Served On	Svd?
, Globe	Taylor, R C		YES
Time/Date: 10:10:00 03/16/16			
To Be Served: Sanchez, Geri A.			
Service Attempt	Attempted By	Served On	Svd?
5900 N Main st #173, Globe	Taylor, R C		NO
Time/Date: 10:38:32 03/22/16			
To Be Served: Sanchez, Jeremy			
Service Attempt	Attempted By	Served On	Svd?

5900 N MAIN ST #173, Globe	Taylor, R C		NO
Time/Date: 10:41:11 03/22/16			
To Be Served: Sanchez, Marcos J.			
Service Attempt	Attempted By	Served On	Svd?
700 W EUCALYPTUS ST, Globe	Taylor, R C		NO
Time/Date: 11:20:00 03/22/16			
To Be Served: Shaw, Raymond J.			
Service Attempt	Attempted By	Served On	Svd?
White Mountain Ave RT 6 Skil Center, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 08:55:54 03/29/16			
To Be Served: Smith, Bobby J.			
Service Attempt	Attempted By	Served On	Svd?
5900 N MAIN ST #43, Globe	Mancha, R A	Bobby Joe Smith	YES
Time/Date: 15:40:59 03/28/16			
To Be Served: Sneezy, Anson Jr			
Service Attempt	Attempted By	Served On	Svd?
Old Winkleman Hwy, San Carlos	Rust, K	Warrant Letter Mailed	NO
Time/Date: 14:40:15 03/04/16			
To Be Served: Stewart, Valerie A.			
Service Attempt	Attempted By	Served On	Svd?
1825 Glass Canyon, Miami	Rust, K	Warrant Letter Mailed	NO
Time/Date: 12:05:00 03/22/16			
To Be Served: Stogner, Kevin M.			
Service Attempt	Attempted By	Served On	Svd?
176 N 1000 W, Pima	Rust, K	Warrant Letter Mailed	NO
Time/Date: 12:28:12 03/22/16			

To Be Served:			
Service Attempt	Attempted By	Served On	Svd?
Globe	Taylor, R C		YES
Time/Date: 11:50:00 03/17/16			
Globe	Taylor, R C		NO
Time/Date: 10:10:00 03/18/16			
Globe	Taylor, R C		YES
Time/Date: 12:35:00 03/21/16			
To Be Served: Sullivan, Levi G.			
Service Attempt	Attempted By	Served On	Svd?
5422 Snedden Street, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 09:59:32 03/11/16			
5422 Snedden Street, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:01:49 03/11/16			
5422 Snedden Street, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:03:58 03/11/16			
To Be Served: Sutton, Kimberly M.			
Service Attempt	Attempted By	Served On	Svd?
1400 E ASH ST, Globe		Appeared Open Court	YES
Time/Date: 14:30:00 03/01/16			
To Be Served: Tabor, Jason R.			
Service Attempt	Attempted By	Served On	Svd?
7952A Pinal View Drive, Globe	Rust, K		NO
Time/Date: 12:03:26 03/22/16			
To Be Served: Tanner, Brandon L.			P Will
Service Attempt	Attempted By	Served On	Svd?
500 N. Main st. Space#128, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 10:58:35 03/03/16			

To Be Served: Tucker, Malorie R.			
Service Attempt	Attempted By	Served On	Svd?
264 N. Davis Canyon, Miami	Rust, K	Warrant Letter Mailed	NO
Time/Date: 11:37:37 03/22/16			
To Be Served: Voelker, Dan			
Service Attempt	Attempted By	Served On	Svd?
DPS, Globe	Taylor, R C	M. Sneezy	YES
Time/Date: 09:45:00 03/15/16			
To Be Served: Weber, Savannah R.			
Service Attempt	Attempted By	Served On	Svd?
1775 N BROAD ST; unit 21, Globe	Taylor, R C	Savannah Weber	YES
Time/Date: 11:15:00 03/30/16			
To Be Served: Williams, Shawn P.			
Service Attempt	Attempted By	Served On	Svd?
246 N Skyline Trail, Miami	Taylor, R C		NO
Time/Date: 12:00:00 03/22/16			
To Be Served: Wilson, Michael A.			
Service Attempt	Attempted By	Served On	Svd?
5674 S MIAMI GARDENS DR, Globe	Rust, K	Warrant Letter Mailed	NO
Time/Date: 12:20:52 03/22/16			
To Be Served: Young, Burton L.			
Service Attempt	Attempted By	Served On	Svd?
PO Box 254, Whiteriver	Rust, K	Warrant Letter Mailed	NO
Time/Date: 13:53:56 03/28/16			

#### Report Includes:

All dates between '06:00:00 03/01/16' and '12:33:16 03/31/16', All locations, All cities, All persons served, All persons to be served, All officers, All courts, All agencies matching 'GCCO', All dispositions

rpepepsa.x1 03/31/16

**ARF-3732** 

## Consent Agenda Item 3. K.

**Regular BOS Meeting** 

Meeting Date: 05/03/2016 Reporting March 2016

Period:

Submitted For: Anita Escobedo, Clerk of the Superior Court

Submitted By: Vicki Aguilar, Chief Deputy Clerk of the Superior Court

#### Information

## **Subject**

Clerk of Superior Court's Office Monthly Report for March 2016.

## **Suggested Motion**

Acknowledgment of the March 2016 monthly activity report submitted by the Clerk of the Superior Court's Office.

#### **Attachments**

## March 2016

# IN THE SUPERIOR COURT OF THE STATE OF ARIZONA IN AND FOR THE COUNTY OF GILA

FOR
MARCH 2016

### TO THE HONORABLE BOARD OF SUPERVISORS:

I herewith present the annexed report as and for a true and correct account of all fees earned and collected by me as Clerk of the Superior Court.

ANITA ESCOBEDO

Clerk of the Superior Court Of Gila County, Arizona

GILA COUNTY SUPERIOR COURT

Report generated on: 4/8/2016 10:32:05 AM

Agonov	From Date : 3/1/2016	To Date :3/31/2								
Agency Code	Agency Name	GL Account Num GL Account Name		Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	5% Set Aside	
Agency Nan	ne:								PAGE STORY	
		5555	HOLD ACCOUNT	\$51261.94		(\$50917.91)		\$344.03	\$0.00	
Agency Nan	ne: BOND POSTED - THIS CO	OURT				3.0 160		7-11	ψ0.00	
ZBND	BOND POSTED - THIS COURT	ZBND	BOND POSTED - THIS COURT	\$16905.63			(\$500.00)	\$16405.63	\$0.00	
Agency Nan	ne: D.A.R.E. PROGRAM									
ZDARE	D.A.R.E. PROGRAM	ZDARE	D.A.R.E. PROGRAM			\$50.00		\$50.00	\$0.00	
Agency Nan	ne: ELECTED OFFICIALS RET	ΓIRE. FUND				400.00		ψου.σο	φυ.υυ	
ZEORF	ELECTED OFFICIALS RETIRE. FUND	ZEORF	ELECTED OFFICIALS RETIRE. FUND	\$2644.48		\$263.62		\$2908.10	\$145.41	
Agency Nan	ne: GILA COUNTY TREASURE	ER								
CTREAS	GILA COUNTY TREASURER	ZOS2	2011 ADDTNL ASSMNT -CNTY TRSR	\$13.00		\$6.25		\$19.25	\$0.96	
		ZOS1	2011 ADDTNL ASSMNT -STATE TRSR	\$104.00		\$50.02		\$154.02	\$7.70	
		ZVAPB	30% INTERSTATE COMPACT			\$42.00		\$42.00	\$2.10	
		ZIAAF	ADMINISTRATIVE INDIGENT ASSESSMENT	\$231.73		\$263.71		\$495.44	\$0.00	
		ZADR	ALTER. DISPUTE RESOLUTION FUND	\$60.02		\$6.05		\$66.07	\$3.30	
		ZATT	ATTORNEY FEE REIMBURSEMENT	\$4022.00				\$4022.00	\$0.00	
		ZALTF	AZ LENGTHY TRIAL FUND	\$296.17				\$296.17	\$14.81	

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Page 1 of 6

Agency Code	Agency Name		GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	5% Set Aside
CTREAS	GILA COUNTY TREASURER	ZFEE	BASE FEES (GENERAL FUND)	\$5475.64		\$684.02		\$6159.66	\$307.98
		ZFINE	BASE FINES	\$5892.06		\$4643.94		\$10536.00	\$526.80
		ZFORF	BOND FORFEITURES				\$500.00	\$500.00	\$25.00
		ZCIEF	CHILDREN ISSUES EDUC FUND	\$617.30		\$118.72		\$736.02	\$36.80
		ZCEF	CLEAN ELECTIONS FUND	\$1172.40		\$333.45		\$1505.85	\$0.00
		ZCAA1	CONFIDENTAL ADDRESS ASSESSMENT FUND- STATE	\$98.62		\$57.49		\$156.11	\$7.81
		ZCAA2	CONFIDENTIAL ADDRESS ASSESSMENT FUND- LOCAL	\$5.19		\$3.03		\$8.22	\$0.41
		ZCIF	CONFIDENTIAL INTERMEDIARY FUND	\$44.57		\$4.36		\$48.93	\$2.45
		ZJDET	COUNTY JUV DETENTION	\$47.66		\$1249.26		\$1296.92	\$64.85
			COUNTY LAW LIBRARY FUND	\$2642.70		\$263.56		\$2906.26	\$145.31
		ZCJEF	CRIMINAL JUSTICE ENHANCE FUND	\$5519.00		\$1937.23		\$7456.23	\$372.81
			DNA STATE SURCHARGE	\$432.26		\$123.61		\$555.87	\$27.79
			DOCUMENT STOR. & RETRIEVAL FND	\$889.79		\$60.30		\$950.09	\$47.50
			DOM. VIOLCHLD ABUSE PREV FND	\$332.87		\$33.24		\$366.11	\$18.31

Agency Code	Agency Name		GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	t 5% Set Aside
CTREAS	GILA COUNTY TREASURER	ZDREF	DOMESTIC RELATIONS EDUCATION	\$105.00		\$24.91		\$129.91	\$6.50
		ZDVSF	DOMESTIC VIOLENCE SHELTER FUND	\$1635.13		\$213.32		\$1848.45	\$92.42
		ZDECJ	DRUG & GANG ENFORCEMENT FINES	\$6173.23		\$1132.17		\$7305.40	\$365.27
			DRUG & GANG ENFORCEMENT FUND	\$225.58		\$22.58		\$248.16	\$12.41
			DRUG COURT FEE FUND	\$140.00		\$0.07		\$140.07	\$7.00
		ZDUIA	DUI ABATEMENT FUND	\$70.00				\$70.00	\$3.50
			EXPEDITED CHILD SUPPORT AND	\$362.25		\$83.69		\$445.94	\$22.30
			EXPERT WITNESS FUND	\$1140.00				\$1140.00	\$0.00
			EXTRA ADULT PROBATION ASMNT	\$93.91		\$1199.99		\$1293.90	\$64.70
			EXTRA JUV PROBATION ASMNT	\$28.90		\$354.22		\$383.12	\$19.16
			EXTRADITION REIMBURSEMENT	\$200.00				\$200.00	\$0.00
	· · · · · · · · · · · · · · · · · · ·	ZFAR2	FARE DELINQUENCY FEE	\$301.38		\$16.53		\$317.91	\$0.00
	4		FARE SPEC	\$291.48		\$58.65		\$350.13	\$0.00
		ZFTGS	COLLECTIONS FILL-THE-GAP SURCHARGE (7%)	\$781.19		\$233.26		\$1014.45	
		ZCC	GEN JURIS CONCILIATION COURT	\$1121.20		\$261.28		\$1382.48	\$69.12

Agency Code	Agency Name		GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Net Amou Forfeiture Amount	set Aside
CTREAS	GILA COUNTY TREASURER	ZGCAT	GILA COUNTY ATTORNEY - 60%	\$5371.83		\$3810.57	\$9182.4	0 \$0.00
		ZGCLK	GILA COUNTY CLERK OF THE COURT - 10%	\$895.29		\$635.06	\$1530.3	5 \$0.00
		ZGCSC	GILA COUNTY SUPERIOR COURT - 30%	\$2685.91		\$1905.33	\$4591.2	4 \$0.00
		ZJF	JAIL (INCARCERATION) FEES			\$36.07	\$36.0	7 \$0.00
		ZJCLF	JUDIC. COLLECT. ENHANCE. FUND - LOCAL	\$1298.09		\$129.40	\$1427.4	9 \$71.37
			JUDIC. COLLECT. ENHANCE. FUND - STATE	\$2948.95		\$294.07	\$3243.0	2 \$162.15
			JUDICIAL COLLECT ENHANCE FUND - LOCAL	\$182.88		\$99.50	\$282.3	8 \$0.00
			JUDICIAL COLLECT ENHANCE FUND - STATE	\$339.62		\$190.50	\$530.1	2 \$0.00
			JUVENILE DIVERSN FUND OVER \$40	\$10.00		\$5.35	\$15.3	5 \$0.77
			JUVENILE DIVERSN FUND UNDER \$40	\$40.00		\$1362.42	\$1402.4	2 \$70.12
		ZJS	JUVENILE PROBATION SERV FEES	\$113.91		\$1225.80	\$1339.7	1 \$66.99
		ZMSEF	MEDICAL SERVICES ENHANCE FUND	\$1526.14		\$509.79	\$2035.9	3 \$101.80
		ZMISC	MISCELLANEOUS FEES	\$70.83			\$70.8	3 \$3.54

GILA COUNTY SUPERIOR COURT

Agency Code	Agency Name		GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Net Amoun Forfeiture Amount	t 5% Set Aside
CTREAS	GILA COUNTY TREASURER	ZOS3	OFFCR SAFETY EQUIP -CITY POLICE	\$24.00		\$20.00	\$44.00	0 \$2.20
		ZOS4	OFFCR SAFETY EQUIP -SHERIFF	\$28.00		\$5.01	\$33.01	1 \$1.65
		ZOVF	OVERPAYMENT FORFEITED	\$2.17			\$2.17	7 \$0.11
		ZPP	PASSPORT APPLICATION FEES	\$2250.00			\$2250.00	\$112.50
		ZPCOF	PRISON CONSTRUCTION AND	\$715.44		\$1078.58	\$1794.02	2 \$89.70
		ZPBA	PROBATION FEE ADULT	\$12981.16		\$13979.34	\$26960.50	\$1348.03
		ZPUBZ	PUBLIC DEFENDER FEES	\$25.00		\$289.00	\$314.00	\$0.00
		ZPSEF	PUBLIC SAFETY EQUIPMENT FUND	\$1314.59		\$1514.46	\$2829.05	\$0.00
		ZSMEN	SPOUSAL MAINTENANCE FUND	\$75.63		\$20.10	\$95.73	\$4.79
		ZSTAT	STATE TREASURER - GENERAL FUND	\$337.04		\$26.00	\$363.04	\$18.15
			TECHNICAL REGISTRATION FUND	\$131.39		\$30.00	\$161.39	\$8.07
		ZVAF	VICTIMS ASSISTANCE FUND			\$98.00	\$98.00	\$4.90
		ZVRIF	VICTIMS RIGHTS IMPLEMENTATION	\$125.00		\$390.00	\$515.00	\$25.75
		ZGFDU	XTRA DUI ASSMT	\$25.00			\$25.00	\$1.25
		ZPRS9	ZPRS9	\$306.36		\$165.09		
gency Nan	me: MISCELLANEOUS - TRUST	Т				ψ100.00	\$471.45	\$23.57
MIST	MISCELLANEOUS - TRUST	7MIST	MISCELLANEOUS -	<b>\$22.00</b>				
			TRUST	\$22.00			\$22.00	\$0.00

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Agency Code	Agency Name	GL Account Num GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount		5% Set Aside
Agency Na	ame: OVERPAYMENT FUND					Amount		
ZOVER	OVERPAYMENT FUND	ZOVER OVERPAYMENT FUND	\$30.00				\$30.00	00.00
Agency Na	ame : RESTITUTION						Ψ30.00	\$0.00
ZREST	RESTITUTION	ZREST RESTITUTION	\$7643.13		\$9303.94		\$16947.07	\$0.00
		Tabel	****				Ψ10041.01	Ψ0.00
		Total:	\$152897.64		\$0.00	\$0.00	\$152897.64	\$4588.61
					Less Shaded	Areas:	- 36,706.8	3
							\$116,190.	81
					Less F.A.	R.E.:		04
							\$115,522.	77

STATE OF ARIZONA	)	
-	)	ss:
County of Gila	)	

ANITA ESCOBEDO, being first duly sworn according to law, Deposes and says:

That she is the Clerk of the Superior Court of the State of Arizona, in and for the County of Gila, and that the annexed and foregoing report contains a true and correct statement of all fees collected by her in the office of said Clerk during the month of MARCH 2016.

ANITA ESCOBEDO
Clerk of the Superior Court
Of Gila County, Arizona

SUBSCRIBED AND SWORN to before me this 8TH day of APRIL 2016.

Vicki S. Aguilar Chief Deputy

#### **ARF-3749**

#### Consent Agenda Item 3. L.

**Regular BOS Meeting** 

**Meeting Date:** 05/03/2016

**Reporting** April 5, 2016, April 19, 2016

Period:

Submitted For: Marian Sheppard, Clerk of the Board

Submitted By: Laurie Kline, Deputy Clerk

#### Information

#### **Subject**

April 5, 2016, and April 19, 2016, Board of Supervisors' meeting minutes.

#### **Suggested Motion**

Approval of the April 5, 2016, and April 19, 2016, Board of Supervisors' meeting minutes.

#### **Attachments**

04-19-16 BOS Meeting Minutes

04-05-16 BOS Meeting Minutes

## BOARD OF SUPERVISORS MEETING MINUTES GILA COUNTY, ARIZONA

Date: April 19, 2016

MICHAEL A. PASTOR MARIAN E. SHEPPARD

Chairman Clerk of the Board

**TOMMIE C. MARTIN** By: Laurie J. Kline

Vice-Chairman Deputy Clerk

JOHN D. MARCANTI Gila County Courthouse

Member Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief; Marian E. Sheppard, Clerk of the Board; and Laurie J. Kline, Deputy Clerk.

#### Item 1 - CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Sheriff J. Adam Shepherd led the Pledge of Allegiance and Pastor Phillip Lindsay of the Expedition Church in Payson delivered the invocation.

Chairman Pastor stated that he received a request from some citizens to move Consent Agenda item 3-A to the Regular Agenda item so there could be a discussion. Vice-Chairman Martin advised that there were a lot of people in attendance in Payson, so she also requested that the Board address this item before any other agenda items are addressed. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously moved Consent Agenda item 3-A to the Regular Agenda at this time.

#### Item 2 - REGULAR AGENDA ITEMS:

(Previously Consent Agenda Action Item 3-A) Approval of Delegation Agreement No. ADEQ16-114067 (replaces Agreement No. EV12-0053) with the Arizona Department of Environmental Quality (ADEQ) to accept functions of ADEQ statutes, rules and policies for water quality and solid waste management functions and duties.

Michael O'Driscoll, Health and Emergency Services Division Director, stated that he received information and concerns from citizens in Payson regarding the proposed changes to the Delegation Agreement. He advised that Mr. Maher Hazine submitted a written document entitled "Fact Sheet – Gila County Delegation Agreement" which outlines his concerns regarding the proposed changes to the Delegation Agreement. Mr. Hazine has recommended that the Board hold some public hearings with impacted constituents prior to taking any action on the Delegation Agreement. Mr. O'Driscoll concurred with Mr. Hazine's recommendation and stated that that the best course of action would be to continue this agenda item to a future Board meeting in order to allow time to meet with the citizens in Payson to address their concerns and discuss this agenda item further.

Chairman Pastor asked if the members of the public present in the audience in Payson were amenable to waiting to discuss their concerns regarding this issue for a future meeting with Mr. O'Driscoll to be held in Payson.

Vice-Chairman Martin stated that she felt that it would be appropriate to hear the comments from the members of the public in the audience since they may not have another opportunity to attend another meeting and they were prepared to speak to this issue this day. Chairman Pastor agreed and advised the citizens that they each had three minutes to speak. Vice-Chairman Martin then invited the members of the public present in the audience in Payson to provide comments. The members of the public present in the audience who spoke in opposition to the Board of Supervisors approving the Delegation Agreement are as follows: Maher Hazine, 5223 W. Lufkin Dr., Strawberry; Ralph Bossert, 1109 N. McLane Rd., Payson; Ray Pugel, 3462 Old Country Rd., Pine; Shirley Dye, 1107 S. Deer Born Dr., Payson; Todd Christian, 209 N. Edison Way, Payson; Dawn Brunson, 1108 N. Alyssa Circle, Payson; Tamara Morken, P.O. Box 1751, Pine; Jerry Lewnson, 182 N. Matthews Lane, Payson; James Widger, 111 W. Cedar Lane, Payson; and Randy Slapnicka, 209 N. United States Forest Service Road 289, Payson.

A summary of the comments and concerns are as follows:

- This item should not have been placed on the Consent Agenda.
- The Board of Supervisors should have solicited comments from those citizens affected by the proposed changes to the Delegation Agreement *prior* to placing the item on a meeting agenda for Board action.
- For years, Gila County staff has done an excellent job to ensure that ADEQ statutes, rules and policies for water quality and solid waste management functions and duties are adhered, so the general consensus of those that spoke is "if it's not broke; don't fix it."

- Of particular concern is transferring the review and permitting of General Aquifer Protection Permits (On-site Wastewater Treatment Facilities and Sewage Collection Systems) from Gila County to ADEQ.
- ADEQ staff is slow to respond to issues, and it was noted that Gila County staff are very professional, thorough and quick to respond to issues.

Chairman Pastor thanked the members of the public for their comments and participation in the meeting. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously continued discussion and possible action on this item to a future Board of Supervisors' meeting.

After the meeting, Vice-Chairman Martin submitted a letter of opposition from Ralph Bossert that she wanted to be noted in the record. (A copy of the fact sheet from Mr. Hazine and letter of opposition from Mr. Bossert are both on file in the Board of Supervisors' Office.)

## A. Information/Discussion/Action to adopt Proclamation No. 2016-02 proclaiming April 2016, as "March for Babies Month" in Gila County.

Margret Celix, Globe-Miami March of Dimes Committee Chairman, thanked the Board for proclaiming April 2016 as "March for Babies Month" in Gila County. Ms. Celix read aloud Proclamation No. 2016-02. She added that on Thursday, April 14, 2016, Lee Kornegay Middle School in Miami held a fund-raising walk and raised \$333; and, on April 16, 2016, \$10,400 was raised in the annual "Walk for Babies" event. The fund-raising effort continues through the end of April and she encouraged citizen participation. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Proclamation No. 2016-02. (A copy of the Proclamation is attached to the minutes and permanently on file in the Board of Supervisors' Office.)

# B. Information/Discussion/Action to adopt Proclamation No. 2016-03 proclaiming April 21, 2016, as "PowerTalk 21® Day" in Gila County to encourage parents, families and caregivers of youth to begin the conversation with the youth in their lives about alcohol and the dangers of underage drinking.

John Marcanti, District III Supervisor, stated that this Proclamation is designed to create awareness in the community among youth, parents, and grandparents. The hope is to reduce the large number of underage drinking, and drinking and driving accidents which occur each year. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted Proclamation No. 2016-03. (A copy of the

Proclamation is attached to the minutes and permanently on file in the Board of Supervisors' Office.)

C. Information/Discussion/Action to adopt an Order designating vote centers and polling places, and appointing poll workers and election board workers for the purpose of conducting the May 17, 2016, Statewide Special Election.

Eric Mariscal, Elections Director, stated that the voting equipment recently purchased from Election Systems & Software has been received and tested, and it will be utilized during the May 17, 2016, Statewide Special Election. The Elections Department will set up three vote centers in the Payson area and two vote centers in Globe, and there will be 11 precinct specific polling sites. Voters must be registered to vote in those precincts in order to cast a valid ballot. The 11 precinct specific polling sites will not have vote centers because of the added cost to set up vote centers in these remote locations of the County. Mr. Mariscal added that he presented this item as a regular agenda item in order to better inform the public of the voting changes. Vice-Chairman Martin thanked Mr. Mariscal for his hard work in getting the County to this point with regard to elections. Supervisor Marcanti inquired if citizens would be allowed to vote at any polling place in Gila County. Mr. Mariscal clarified that the citizen must be a registered voter in Gila County and the polling place must be a designated vote center. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted the Order. (A copy of the Order is attached to the minutes and permanently on file in the Board of Supervisors' Office.)

D. Information/Discussion/Action to increase to the Sheriff's Office fee schedule for out-of-county housing costs for self-surrenders from \$54.63 per day to \$175 for the first day and \$90 for every day thereafter effective July 1, 2016.

Justin "Matt" Solberg, Detention Commander, stated that this item was presented at the March 29, 2016, Board of Supervisors' work session, and the direction from the Board was to present the item for action at a future regular meeting. A study of the fees charged by other Arizona counties was conducted by the Sheriff's Office and it was discovered that Gila County's current fee schedule with regard to the cost to provide housing to out-of-county persons choosing to serve their sentence in Gila County is much less than other counties. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously increased the Sheriff's Office fee schedule for out-of-county housing costs for self-surrenders from \$54.63 per day to \$175 for the first day and \$90 for every day thereafter effective July 1, 2016.

E. Information/Discussion/Action to authorize the Sheriff's Office electronic submission of a FY 2017 Speed Enforcement Grant Application in the amount of \$21,675.40 submitted to the Arizona Governor's Office of Highway Safety; and adopt Resolution No. 16-04-06 and authorize the Chairman's signature on the Resolution Certification, both of which are a part of the Grant Application.

Michael "Mike" Johnson, Undersheriff, stated that the Gila County Sheriff's Office is requesting assistance from the Governor's Office of Highway Safety to purchase 10 Golden Eagle II radar units to be used for speed enforcement throughout Gila County. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the Sheriff's Office electronic submission of a FY 2017 Speed Enforcement Grant Application in the amount of \$21,675.40 submitted to the Arizona Governor's Office of Highway Safety; and adopted Resolution No. 16-04-06 and authorized the Chairman's signature on the Resolution Certification, both of which are a part of the Grant Application. (A copy of the Resolution is attached to the minutes and permanently on file in the Board of Supervisors' Office.)

F. Information/Discussion/Action to authorize the Sheriff's Office electronic submission of a FY 2017 Drug, Gang and Violent Crime Control Grant Application in the amount of \$708,778 (25% match requirement) submitted to the Arizona Criminal Justice Commission to renew grant funding that will be used for the salaries and benefits of the Gila County Sheriff's Office Drug, Gang and Violent Crimes Task Force.

Travis Baxley, Task Force Commander, stated that the Gila County Sheriff's Office Drug, Gang, and Violent Crimes Task Force (Task Force) has been in operation in Gila County since 1988. The federal funding available to assist with the Task Force continues to decrease throughout the State of Arizona; consequently, the subject grant is highly important to the operation and public safety. Mr. Baxley provided statistical information to support the success of the Task Force. He added that in addition to the law enforcement aspect of the Task Force, educational presentations are also offered to the public and to children to provide information regarding what is going on in the County and to provide a warning about the danger and consequences of misusing drugs. Commander Baxley believes that all of these efforts a having a positive impact. He stated that this is an annual grant for which the Sheriff's Office applies, and that Sheriff J. Adam Shepherd recommends Board approval to submit the application as described above. Supervisor Marcanti inquired if the County is provided assistance with eradicating marijuana cultivation in the forest areas. Mr. Baxley replied that there is different reimbursement program set up through the U.S. Federal Drug Administration whereby the County is given \$20,000 to help with overtime for the Sheriff's Office employees to eradicate

marijuana cultivation. Chairman Pastor inquired if there is very much marijuana misuse by citizens possessing a medical marijuana card. Mr. Baxley stated that 98% percent of citizens who possess a medical marijuana card use it lawfully, and only 2% use it unlawfully. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously authorized the Sheriff's Office electronic submission of a FY 2017 Drug, Gang and Violent Crime Control Grant Application in the amount of \$708,778 (25% match requirement) submitted to the Arizona Criminal Justice Commission.

## G. Information/Discussion/Action to authorize the advertisement of Invitation for Bids No. 031416-Timber Region Asphalt Patching Project.

Jeff Hessenius, Finance Division Director, stated that Steve Sanders, Public Works Division Director, and he recommend and believe it to be in the best interest of the County to advertise Invitation for Bids to perform maintenance work and remove existing road surfaces in various areas of the County, apply new surface, and then chip seal the roads which are in need of repair. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the advertisement of Invitation for Bids No. 031416.

H. Information/Discussion/Action to review all bids submitted for Invitation for Bids No. 021616-1 for the purchase of up to five, new full size, 4 door, 4x4, SSVs (special service vehicles); award to the lowest, responsible and qualified bidder; and authorize the Chairman's signature on the award contract for the winning bid.

Mr. Hessenius stated that the Invitation for Bids (described above for use by the Sheriff's Office) was advertised a few months ago, and he was happy to announce that McSpadden Ford, Inc., a local dealer, was the lowest, most responsible, qualified bidder and the recommended choice for award of the contract. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously awarded a contract to McSpadden Ford, Inc. for Invitation for Bids No. 021616-1 at a price of \$36,775.80 per vehicle and authorized the Chairman's signature on the contract.

I. Information/Discussion/Action regarding changes in the Arizona Local Government Employee Benefit Trust for Gila County's employee insurance and benefit plans to be effective as of July 1, 2016, as follows: Adopt Schedule A - Employee Insurance Contributions FY 2017 (attached to the agenda item).

Jacque Sanders, Assistant County Manager, Librarian, stated that this is the annual adoption of the employee insurance contribution schedule. The Arizona

Local Government Employee Benefit Trust Fiscal Year 2017 total cost of the health insurance premiums will increase approximately 5.66%, or \$29.19 per month for employee only, and 4.81%, or \$59.77 per month for family coverage. In order to remain fair and consistent with the employee contributions to the cost of premiums, sharing the increase is a prudent financial step for the County. The cost increase to employees per month for employee-only coverage is \$3.50, and the cost increase to employees for family coverage is \$14.50. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Schedule A – Employee Insurance Contributions FY 2017.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adjourned as the Gila County Board of Supervisors and convened as the Gila County Library District Board of Directors.

J. Information/Discussion/Action to approve Grantee Agreement GRA-RC004-17-0838-01 between the Gila Regional Partnership Council, Arizona Early Childhood Development and Health Board (First Things First) and Gila County Library District in the amount of \$60,000 for fiscal year July 1, 2016, through June 30, 2017.

Ms. Sanders stated that First Things First has a three-year grant cycle; this would be the first year for this grant. Approval of this Grantee Agreement would allow for the continuation of the parenting outreach and awareness, early literacy strategy that began in fiscal year 2011. Parents of children ages birth to five are given information regarding the importance of early literacy, brain development, and how to prepare children for kindergarten. She noted that the grant has decreased by \$5,000; however, approximately 80% of children ages birth to five in the Gila Region are enrolled in the program and receive books each month.

Chairman Pastor stated for the record that the County Attorney's Office has provided written comments regarding this agreement and is unable to approve it as to form for the reasons provided in the written comments attached to this agenda item.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved Grantee Agreement GRA-RC004-17-0838-01.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adjourned as the Gila County Library District Board of Directors, and reconvened as the Gila County Board of Supervisors.

- Item 3 CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)
- A. Approval of Delegation Agreement No. ADEQ16-114067 (replaces Agreement No. EV12-0053) with the Arizona Department of Environmental Quality (ADEQ) to accept functions of ADEQ statutes, rules and policies for water quality and solid waste management functions and duties. (This item was removed from the Consent Agenda and it was addressed as the first Regular Agenda item.)
- B. Authorization of the Chairman's signature on the Quit Claim Deed for the sale of Assessor's tax parcel number 207-15-286 to Laurie Devine.
- C. Approval to reappoint two members to the Gila County Board of Adjustment and Appeals, as follows: Don Ascoli January 1, 2016, through December 31, 2017; and, Mary Lou Myers January 1, 2016, through December 31, 2019.
- D. Approval to reappoint Lynn Canning to the Gila County Community Action Program Advisory Board as a public sector representative retroactive for a term beginning January 1, 2016, through December 31, 2019.
- E. Approval of two Special Event Liquor License applications submitted by the Gila County Rodeo Committee to serve liquor at the Copper Dust Stampede Rodeo Kick-Off Dinner on April 30, 2016, and the Copper Dust Stampede Rodeo on May 6-7, 2016, both to be held at the Gila County Fairgrounds.
- F. Acknowledgment of the January 2016 and February 2016 monthly activity reports submitted by the Recorder's Office.
- G. Acknowledgment of the February 2016 monthly activity report submitted by the Payson Regional Justice of the Peace's Office.
- H. Acknowledgment of the March 2016 monthly activity report submitted by the Globe Regional Justice of the Peace's Office.
- I. Approval of the March 29, 2016, Board of Supervisors' meeting minutes.

J. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of March 21, 2016 through March 25, 2016; and March 28, 2016 through April 01, 2016.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Consent Agenda action items 3-B through 3-J as presented.

Item 4 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There were no comments from the public.

Item 5 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.

Each Board member presented information on current events. The County Manager provided no comments.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 11:30 a.m.

APPROVED:
Michael A. Pastor, Chairman
ATTEST:
Marian Sheppard, Clerk of the Board

## BOARD OF SUPERVISORS MEETING MINUTES GILA COUNTY, ARIZONA

Date: April 5, 2016

MICHAEL A. PASTOR MARIAN E. SHEPPARD

Chairman Clerk of the Board

**TOMMIE C. MARTIN** By: Laurie J. Kline

Vice-Chairman Deputy Clerk

JOHN D. MARCANTI Gila County Courthouse

Member Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief; Marian E. Sheppard, Clerk of the Board; and, Laurie J. Kline Deputy Clerk

#### Item 1 - CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Malissa Buzan led the Pledge of Allegiance and Father Arnold Aurillo of Holy Angels Catholic Church in Globe delivered the invocation.

#### **Item 2 - PRESENTATIONS:**

## A. Presentation of the 2015 Annual Report for the Gila County Sheriff's Office.

Sheriff J. Adam Shepherd stated that the annual report is an effort to keep the Board and the public informed of the activities of the Sheriff's Office, and that additional specific information is available upon request.

Sarah White, Chief Administrative Officer, provided a slide presentation and highlights of the annual report for Fiscal Year 2015 (July 1, 2014, through June 30, 2015). The slides that were presented are entitled as follows: A Message from Sheriff Shepherd; Crime Statistics; Administration Bureau; Patrol Bureau; Detention Bureau; Communications (Dispatch); Lake Patrol & Dive Team Unit; Building Community; Volunteer Programs; School Resources; Drug, Gang & Violent Crimes Task Force; Canines in Service; Veteran Employees & Volunteers; Training; and, a listing Sheriff's Office locations and contact numbers. Vice-Chairman Martin requested that different colors for the annual report be used to make it easier to read. Ms. White stated that the

colors of the annual report would be changed prior to it being printed and distributed. Supervisor Marcanti expressed concern for the widespread heroin misuse problem and deaths of young people. Sheriff Shepherd explained that heroin has become more affordable, whereas a couple of years ago prescription drugs were the "drug of choice", but have since become more expensive and difficult to obtain; therefore, the choice for drug users has become heroin because it is very accessible and inexpensive. He then addressed the reason for the increased number of deaths by heroin and stated that the drug users are unfamiliar with the danger of overdosing with heroin, and they are using too much of the drug before knowing its effect. He stated that a combined approach to combat drug misuse in the County is the desired course of action.

Chairman Pastor thanked Ms. White for the presentation. Ms. White publicly recognized Debra Williams, Sheriff's Office 9-1-1 Coordinator, for all of her efforts to compile the data and statistics for the 2015 Gila County Sheriff's Office Annual Report.

Jon Cornell, KQSS Reporter, inquired if the Sheriff's Office Annual Report is available on the Gila County website. Ms. White replied that she expects to publish the report on the County website by the end of the week. She added that she would provide him with a copy when it is ready for print and distribution.

Vice-Chairman Martin thanked Ms. White for the presentation and report and stated that she would like to see some of the statistics from the report turned into stories because it was a good report with useful information.

## B. Public recognition of one employee for April's "Spotlight on Employees" Program, as follows: Denise Cox.

Erica Raymond, Human Resources Assistant Senior, read aloud the Spotlight on Employees nomination form which highlighted quality customer service and initiative exhibited by Denise Cox, Treasurer's Office Services Specialist. A letter was submitted by a Gila County property owner expressing appreciation for Ms. Cox being courteous, respectful, and helpful in a timely manner to resolve an issue. Ms. Raymond added that Ms. Cox has been employed at Gila County for 13 years. Each Board member thanked Ms. Cox for her hard work and dedication, and expressed appreciation for her friendly disposition.

#### Item 3 - REGULAR AGENDA ITEMS:

A. Information/Discussion/Action to adopt Proclamation No. 2016-01 proclaiming April 2016 as National County Government Month in Gila County with this year's theme of "Safe and Secure Counties" and to encourage all Gila County officials, employees, schools and residents to participate in county government celebration activities.

Michael Pastor, District 2 Supervisor, thanked Sherry Grice, his Executive Assistant, and Cheryl Sluyter, Supervisor Martin's Executive Assistant, for compiling all of the good information for the public for National County Government Month in Gila County. This year's theme is "Safe and Secure Counties." He read the local calendar of events and encouraged participation from all. Vice-Chairman Martin thanked Ms. Grice and Ms. Sluyter for their collaborative efforts as well. Supervisor Marcanti thanked all of the County departments for participating in this effort, and the employees for all of their hard work. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Proclamation No. 2016-01. (A copy of the proclamation is attached to the minutes and permanently on file in the Board of Supervisors' Office.)

B. Information/Discussion/Action to approve the contract between the Arizona Department of Economic Security, Rehabilitation Services Administration, and Gila County, Gila Employment and Special Training, to provide Extended Supported Employment Services to Rehabilitation Services Administration clients for a period of five years, from July 1, 2016, through June 30, 2021.

Malissa Buzan, Community Services Division Director, stated that approval of this contract will allow for the continuation of the County being the service provider to Gila County Rehabilitation Services Administration clients who are able to work out in the community cleaning local businesses. There is no budget for this program as it is a fee-for-service based program whereby the County provides the service and sends an invoice for the cost to provide the service to the Department of Economic Security and the County is then reimbursed for providing the service. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved the contract between the Arizona Department of Economic Security, Rehabilitation Services Administration, and Gila County, Gila Employment and Special Training, to provide Extended Supported Employment Services to Rehabilitation Services Administration clients for a period of five years, from July 1, 2016, through June 30, 2021.

C. Information/Discussion/Action to authorize the electronic submittal of the Arizona Department of Emergency Management 2016 Application for Emergency Management Performance grant funds in the amount of \$190,000 with a General Fund match of \$110,000 and a soft match of volunteer hours of \$80,000 for the period of October 1, 2016, to September 30, 2017, which, if approved, will enable the Health and Emergency Services Division to continue to provide and improve its response and recovery activities through implementation of emergency response plans, communications, and emergency operations center coordination during and after emergencies.

Paula Horn, Health Division Deputy Director, stated that this grant is awarded to Gila County every year. This year's grant application requires that the applicant must agree to a soft match of volunteer hours totaling \$80,000 in addition to the required cash match requirement. This grant will be used primarily to staff the Emergency Management Department with personnel working to plan, prepare and respond to all emergencies in order to reduce the loss of life and property. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the electronic submittal of the Arizona Department of Emergency Management 2016 Application for Emergency Management Performance grant funds in the amount of \$190,000 with a General Fund match of \$110,000 and a soft match of volunteer hours of \$80,000 for the period of October 1, 2016, to September 30, 2017.

D. Information/Discussion/Action to adopt Resolution 16-04-02 authorizing the disposal of an unnecessary public roadway being a portion of W. Cocopah Lane, Geronimo Estates Unit One in Payson, Official Map No. 241, Gila County Records; and the Board of Supervisors' Chairman to execute and deliver in the name and under the seal of the County of Gila, a Quit Claim Deed conveying the abandoned roadway to Janet Mielke.

Steve Sanders, Public Works Division Director, stated that on March 15, 2016, the Board of Supervisors accepted a bid in the amount of \$52 from Janet Mielke for the purchase of a portion of W. Cocopah Lane, which is located north of Payson off of Control Road. Upon adoption of Resolution 16-04-02, the final step of the process can be completed whereby a Quit Claim Deed will be issued to convey the abandoned roadway to Janet Mielke. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 16-04-02. (A copy of the Resolution is attached to the minutes and permanently on file in the Board of Supervisors' Office.)

E. Information/Discussion/Action to adopt Resolution 16-04-03 authorizing the disposal of an unnecessary public roadway being a portion of Elaine Way, Christopher Creek Haven Plat Five, an area in Payson, Official Map No. 448, Gila County Records; and the Board of Supervisors' Chairman to execute and deliver in the name and under the seal of the County of Gila, a Quit Claim Deed conveying the abandoned roadway to Jeffrey L. and Elizabeth A. Yoder.

Mr. Sanders stated that on March 15, 2016, the Board of Supervisors accepted a bid in the amount of \$144 from Jeffrey L. and Elizabeth A. Yoder for the purchase of a portion of Elaine Way, which is located east of Payson in Christopher Creek. The final step in the process is for the Board to adopt a resolution which authorizes the disposal of a portion of Elaine Way, and authorizes the Chairman's signature on the Quit Claim Deed conveying the

abandoned roadway to Jeffrey L. and Elizabeth A. Yoder. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Resolution No. 16-04-03. (A copy of the Resolution is attached to the minutes and permanently on file in the Board of Supervisors' Office.)

F. Information/Discussion/Action to adopt Resolution No. 16-04-04 accepting a grant of right-of-way from the Arizona State Land Department (ASLD) for a public roadway easement on a portion of Cherry Flats Road as described in ASLD Right-of-Way Document No. 16-117830; authorizing the Board of Supervisors' Chairman to execute Document No. 16-117830; and, authorizing payment of \$5,227 for the rental fee associated with this grant.

Mr. Sanders stated that Cherry Flats Road is located off of U.S. 60 in the Town of Miami and goes south into the foothills of the Pinal Mountains and traverses through numerous jurisdictions. Mr. Sanders provided a brief history of the events leading up to this requested Board action which includes Page Land & Cattle Co. agreeing to pay for all third-party costs associated with the acquisition of right-of-way from the ASLD for a public roadway easement. He added that acceptance of the said grant of right-of-way for a public roadway easement will allow Gila County to provide roadway maintenance for a portion of Cherry Flats Road. Vice-Chairman Martin stated that she believes the County needs to proceed with this action. Supervisor Marcanti inquired if Page Land & Cattle Co. is using the County as a vehicle to acquire the public roadway easement. Mr. Sanders stated that it is possible that the ASLD won't grant a public roadway easement to a private party, but he was unsure. Vice-Chairman Martin stated that Cherry Flats Road is heavily used so it is important for the County to maintain it for the citizens. Chairman Pastor agreed that this will be an improvement in that the County will be able to take care of the road at least a couple of times a year. Supervisor Marcanti made a motion to adopt Resolution No. 16-04-04. Vice-Chairman Martin seconded the motion and added that this action is a matter of safety and security and will enable emergency vehicles easier access to be able to get to the citizens living near Cherry Flats Road in the event of an emergency. Chairman Pastor inquired if the easement will go to the end of Cherry Flats Road. Mr. Sanders replied that it did not; however, the U.S. Forest Service may add that portion to the end of Cherry Flats Road if the County agrees to maintain it. Chairman Pastor then asked for a vote on the motion, which passed unanimously. (A copy of the Resolution is attached to the minutes and permanently on file in the Board of Supervisors' Office.)

G. Information/Discussion/Action to adopt Resolution No. 16-04-05 accepting portions of Cherry Flats Road to be established as a primitive road, and authorizing the Board of Supervisors' Chairman to sign the primitive road easements.

Mr. Sanders stated that a Citizens' Petition to establish a portion of Cherry Flats Road as a primitive road has been received. The Arizona State Land Department has recently granted Gila County a right-of-way for a portion of Cherry Flats Road and the Board has accepted a right-of-way grant of a public road from the U.S. Department of Interior, Bureau of Land Management for a portion of Cherry Flats Road. The petition and grant of easements for portions of Cherry Flats Road meet the requirement of Public Works Policy No. ENG03-03 "Guidelines to Primitive Roads." Acceptance of these primitive road easements will allow the County to provide road maintenance to these portions of Cherry Flats Road. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Resolution No. 16-04-05. (A copy of the Resolution is attached to the minutes and permanently on file in the Board of Supervisors' Office.)

H. Information/Discussion/Action for the public sale of portions of Blake, Coplen and Hobart Streets, Arlington Heights, an area in Globe as shown on Official Map No. 31, and to accept the bid in the amount of \$243 from Ronald Attaway for these portions of Blake, Coplen and Hobart Streets.

Mr. Sanders stated that Arlington Heights is an area west of Globe and that the portions of Blake, Coplen and Hobart Streets as stated above are not in use. On December 1, 2015, the Board of Supervisors approved beginning the process to dispose of an unnecessary public roadway being portions of Blake, Coplen and Hobart Streets. The necessary notifications and public posting of the Board's decision was completed. Abandoning these roads will not deny neighboring residents access to their property, nor have there been any objections to the sale received from neighboring residents. No other bids have been received, and Mr. Sanders commented that he considers the amount of the bid to be fair. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously accepted a bid in the amount of \$243 from Ronald Attaway for the sale of portions of Blake, Coplen and Hobart Streets as described above.

I. Information/Discussion/Action to approve purchasing a 3-year service plan with Stanley Convergent Security Solutions to cover all instances of access control failure on all BASIS access control systems at various Gila County facilities for an annual amount of \$19,236 and a 3-year cost of \$57,708.

Mr. Sanders stated that currently there is not a contract in place for access control systems failure; service calls are placed on an as-needed basis. Some of the access control systems currently in use are over ten years old. As equipment is aging, the number of service calls for maintenance is increasing. The addition of the new buildings will require added maintenance; therefore, Mr. Sanders recommends that the Board approve the three-year service plan. The service plan will cover access control failure at the following eight locations

throughout the County: Globe Courthouse, Globe Sheriff's Administration Building, Payson Jail, Globe Jailhouse, Payson Courts, Guerrero Building, Public Works, and Facilities. Supervisor Marcanti expressed concern about there being a necessity to change the contract to include the Copper Administration Building when the time comes and that the contract should be for one year instead of three years. Mr. Sanders stated that the aspect regarding adding the Copper Administration Building to the contract when the new equipment there is no longer under warranty has been discussed, and it was determined that the contract may be modified at that time to cover the needs of the County as necessary. Chairman Pastor inquired as to getting information in order to determine if maintenance repairs should continue to be made or if a long-term replacement plan should be employed. Mr. Sanders replied that he would look into obtaining additional information regarding the life span of the equipment and software to determine the best course of action to be taken by the County and he offered to share that information with the Board. Vice-Chairman Martin stated that she was in favor of purchasing the 3year service plan and trusts that staff has looked into the options and found it to be the best choice.

Chairman Pastor inquired of Jeff Hessenius, Finance Division Director, if there were sufficient funds to approve the 3-year service plan purchase. Mr. Hessenius replied that staff did a comparison of the service plan options and the savings would be approximately \$600 per month to choose a 3-year versus a 1-year service plan option for these services. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved purchasing a 3-year service plan with Stanley Convergent Security Solutions to cover all instances of access control failure on all BASIS access control systems at various Gila County facilities for an annual amount of \$19,236 and a 3-year cost of \$57,708.

J. Information/Discussion/Action to approve the sale of the 2,231 square foot, triple-wide building (VIN numbers AZ86289, AZ86290 and AZ86291) to the Gila Community College for \$1.00; thereby, assisting in the economic development of Gila County by improving or enhancing the economic welfare of the inhabitants of Gila County, and to authorize the Chairman's signature on Intergovernmental Agreement No. 031216.

Mr. Sanders stated that in May 2006, the County purchased the triple-wide modular building described above and the land that it is situated on from Arizona Public Service (APS). For many years, the Gila County Sheriff's Task Force and the Sheriff's Posse Search and Rescue Team utilized the building. The Sheriff is relocating to a different area with newer facilities so this building is no longer needed. Mr. Sanders advised that it would cost too much to rehabilitate the building, so the intent was for the County to raise the building. Gila Community College staff recently approached the County with a request to have the building. It was agreed that it would be a win-win situation for the

County to sell the building to the College for a nominal fee with the College agreeing to pay all costs to move the building. The County would then be left with approximately a half-acre of highway frontage for future use, if needed. Mr. Sanders advised that the College would like to use the building for its nursing classes.

Jon Cornell, KQSS Reporter, inquired as to the location of the triple-wide modular. Chairman Pastor replied that it is directly in front of the APS service yard, and across from the golf course (Cobre Valley Country Club).

Jeff Dalton, Deputy Gila County Attorney, Civil Bureau Chief, stated that there is no conflict of interest regarding executing this Intergovernmental Agreement on behalf of both parties. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved the sale of the 2,231 square foot, triple-wide building (VIN numbers AZ86289, AZ86290 and AZ86291) to the Gila Community College for \$1.00; thereby, assisting in the economic development of Gila County by improving or enhancing the economic welfare of the inhabitants of Gila County, and authorized the Chairman's signature on Intergovernmental Agreement No. 031216.

K. Information/Discussion/Action to review all bids submitted for Invitation for Bids No. 011516 - Mesa Del Caballo Streets Improvement Project-Phase I; award to the lowest, most responsive, responsible and qualified bidder; and authorize the Chairman's signature on the award contract for the winning bid.

Mr. Sanders stated that this project will improve the County maintained streets within the Mesa Del Caballo subdivision located approximately two miles north of Payson, along Houston Mesa Road. On February 16, 2016, the Board approved a request to advertise for the Mesa Del Caballo Street Improvement Project – Phase 1. Invitation for Bids No. 011516 was advertised in the Arizona Silver Belt on February 24, 2016, and March 2, 2016, with a bid due date of March 23, 2016. There was no disparity in the bids that were received nor was there anything out of the ordinary. If approved, the project can be underway within approximately 45 days. Chairman Pastor asked how many phases there are planned for this project. Mr. Sanders replied that this is Phase 1 of 2 phases planned for this project. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously awarded a contract to Alliance Streetworks, Inc. regarding Invitation for Bids No. 011516, and authorized the Chairman's signature on the contract.

L. Information/Discussion/Action to provide \$5,000 from the Gila County Natural Resources Fund to the Eastern Arizona Counties Organization to be used to assist with funding a study of the Mexican Wolf DNA.

Jacque Sanders, Assistant County Manager/Librarian, provided information that as the United States Fish and Wildlife Service has progressed with the Arizona/New Mexico nonessential experimental population of the Mexican Wolf and the management thereof, questions among the stakeholders have risen regarding the actual species being released, and the lack of available independent science regarding the species. A collaborative group of public and private interested parties are moving forward with funding a scientific study of the Mexican Wolf deoxyribonucleic acid (DNA). The Arizona Cattle Growers Association, the Eastern Arizona Counties Organization (ECO), and private donors have each pledged \$10,000. ECO has agreed to be the fiduciary to collect money and pay for the researcher, Rob Roy Ramey II, PH.D. of Wildlife Science International, Inc. Each member county of ECO has been asked to contribute \$5,000. The New Mexico Cattle Growers Association, along with local cattle associations, private donors and sportsman groups have been contacted to donate in order to bring the total to \$80,000. Vice-Chairman Martin added that she agrees with contributing \$5,000 to this DNA study of the Mexican Wolf which will ideally provide more information going into further conversations regarding the impact of the Mexican Wolf, but stated that while the DNA information will be helpful, it may not be influential. Supervisor Marcanti commented that knowing the DNA of the Mexican Wolf won't help to warn the citizens of the danger of wolves being released near populated areas, such as the Elk's Youth Camp in Young. He suggested having the Board adopt a resolution which outlines the potential danger posed by the Mexican Wolves in populated areas in order to inform the citizens.

Chairman Pastor asked Ms. Sanders to identify the counties participating in this effort. She replied that the participating counties are Graham, Greenlee, Cochise, Apache, Navajo, and Gila. Chairman Pastor agreed with Supervisor Marcanti and stated that the County is working on a resolution and conducting research regarding this issue. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved providing \$5,000 from the Gila County Natural Resources Fund to the Eastern Arizona Counties Organization to be used to assist with funding a study of the Mexican Wolf DNA.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adjourned as the Gila County Board of Supervisors and convened as the Gila County Library District Board of Directors.

M. Information/Discussion/Action to approve the renewal of Grantee Agreement No. GRA-RC029-16-0761-01-Y2 between the San Carlos Apache Regional Partnership Council, First Things First, and the Gila County Library District, which is a "Community-Based Literacy Grant" in the amount of \$70,000 for the period July 1, 2016, through June 30, 2017.

Ms. Sanders stated that this is the first of two, one-year extensions to Grantee Agreement No. GRA-RC029-16-0761-01-Y2 for the early literacy program in the San Carlos region of the County. The grant provides the Library District the opportunity and ability to continue to provide early literacy training and materials to parents and children, ages birth to five, in the San Carlos Apache Region, and to have an Early Literacy Coordinator working at the San Carlos Library. Each Board member commented favorably on continuing to provide early literacy outreach to families throughout the County. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved the renewal of Grantee Agreement No. GRA-RC029-16-0761-01-Y2.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adjourned as the Gila County Library District Board of Directors and reconvened as the Gila County Board of Supervisors.

Item 4 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

- A. Authorization of the Chairman's signature on Governor's Office of Highway Safety (GOHS) Contract No. 2016-AL-085 to accept GOHS grant funds in the amount of \$8,105 which will be used by the Sheriff's Office to purchase one Intoxilyzer unit to be installed in the regional DUI van to enhance DUI/impaired driving enforcement throughout Gila County.
- B. Approval of a Letter of Agreement (Number 2016-03) between the U.S. Department of Justice Drug Enforcement Administration and the Gila County Sheriff's Office in the amount of \$20,000 for the period of January 1, 2016, through September 30, 2016, in order to provide overtime pay related to the Domestic Cannabis Eradication/Suppression Program.
- C. Approval of Amendment No. 4 to an Intergovernmental Agreement (Contract No. ADHS13-040496) between Gila County and the Arizona Department of Health Services to continue to provide HIV care and support services to Gila, Apache and Navajo Counties for the period of April 1, 2016, through March 31, 2018, in the amount of \$217,613.
- D. Approval of the Payson Regional Constable's submission of a grant application to the State of Arizona Constable Ethics, Standards & Training Board in the amount of \$2,975.64 to purchase four portable radios with batteries, antennae, desktop rapid chargers, and belt clips; four speaker microphones; four extra batteries; and four ear hangers; accept the grant award in the amount of \$2,975.64; and, authorize the Chairman's signature on Grant Award Contract No. CNA16-208.

- E. Authorization for the Chairman's signature on the Civil Rights Certification (form HUD-50077-CR), which will be submitted to the U.S. Department of Housing and Urban Development by the Gila County Public Housing Authority (PHA) as it relates to the 5-Year PHA Plan for the Gila County PHA for fiscal year 2016.
- F. Approval of Funding Agreement No. 127-16 between Gila County and the Arizona Department of Housing to receive Community Development Block Grant funds in the amount of \$132,417 for the period of April 5, 2016, through February 28, 2017, in order to rehabilitate at least two homes.
- G. Approval of Amendment No. One (1) to the 2015-2016 Independent Contractor Agreement Contract No. 07012015-16 between the Arizona Community Action Association (ACAA) and the Gila County Community Services Division, Community Action Program (CAP), whereby ACAA will administer additional funding in the amount of \$15,000, which will be used to provide weatherization services, utility repair and replacement, and utility deposits to eligible citizens residing in Gila County for the period beginning July 1, 2015, through June 30, 2016.
- H. Approval of Arizona Department of Housing (ADOH) Community Development Block Grant Contract No. 152-12 Closeout Report to finalize the contract between the ADOH and the Gila County Division of Community Services, Housing Services, which will successfully end the contract and ensure that Gila County Housing Services has met all requirements of said contract.
- I. Acknowledgment of Rick Heron's resignation from the Gila County Board of Health effective March 25, 2016, and approval to appoint John Wisner to fulfill Mr. Heron's unexpired term of office which ends on December 31, 2019.
- J. Approval of the following re-appointments to the Gila County Cooperative Extension Advisory Board for the term of office beginning January 1, 2016, through December 31, 2017: Fred Jimenez, Dave Cook, Diana Hemovich and Albert Hunt.
- K. Approval of the following precinct committeemen appointments as submitted by the Gila County Republican Committee: Pine-Strawberry West Precinct Joseph J. Johnson and Mary Kathleen Johnson.
- L. Acknowledgment of the February 2016 monthly activity report submitted by the Payson Regional Constable's Office.

- M. Acknowledgment of the February 2016 monthly activity report submitted by the Clerk of the Superior Court's Office.
- N. Approval of the March 15, 2016, Board of Supervisors' meeting minutes.
- O. Acknowledgment of the Human Resources reports for the weeks of March 1, 2016, March 8, 2016, March 15, 2016, March 22, 2016, and March 29, 2016.

#### **MARCH 1, 2016**

#### DEPARTURES:

- 1. David Slaughter Public Works Temporary Road Maintenance and Equipment Operator 01/01/16 Public Works Fund DOH 11/07/14
- 2. Shirley Taylor Sheriff's Office Detention Officer 02/12/16 General Fund DOH 10/16/06
- 3. Susan Williams Globe Regional Justice Court Temporary Justice Court Clerk Associate 02/23/16 General Fund DOH 02/16/16
- 4. Robert Corn Sheriff's Office Deputy Sheriff 02/23/16 General Fund DOH 02/26/07
- 5. Herman C. Mitchell Public Works Automotive Service Worker Senior 03/25/16 Public Works Fund DOH 04/23/01
- 6. Colten White Payson Regional Constable's Office Payson Constable 02/29/16 General Fund DOH 01/01/11 NEW HIRES:
- 7. Rebecca Guadiana Clerk of Superior Court Courtroom Clerk Technician 03/14/16 General Fund Replacing Rebecca Guadiana
- 8. Kenneth Jones Public Works Flood Control Technician 03/07/16 General Fund Replacing John McCrory
- 9. Lieneke Mellema Sheriff's Office From Temporary Accounting Clerk Specialist – To Accounting Clerk Specialist – 02/19/16 – General Fund – Replacing Ashlie Enfield-Goss
- 10. Dakota McCall Sheriff's Office Detention Officer 03/07/16 General Fund Replacing Shirley Taylor
- 11. Ronnie A. McDaniel Payson Regional Constable's Office Payson Constable 03/01/16 General Fund Replacing Colten White END PROBATIONARY PERIOD:
- 12. James Cross Sheriff's Office Deputy Sheriff 02/22/16 General Fund
- 13. Rebecca Taylor Public Works Custodian 03/14/16 Facilities Management Fund
- 14. Dawnie Lyon School Superintendent's Office Accounting Clerk 02/29/16 General Fund
- 15. Rhonda Rolf Recorder's Office –Recorder's Clerk Senior 03/10/16 General Fund

#### **DEPARTMENTAL TRANSFERS:**

- 16. Zachary Navarro Public Works From Recycling and Landfill Operations Worker To Recycling and Landfill Operations Worker Senior 03/07/16 Recycling and Landfill Management Fund Replacing Clifton Mitchell OTHER ACTIONS:
- 17. Lee Alexander Sheriff's Office Detention Officer Lieutenant 04/01/16 General Fund Extending probationary period an additional six months REQUEST TO POST:
- 18. Sheriff's Office Administrative Bureau Supervisor Vacated by Amber Warden
- 19. Public Works Recycling and Landfill Operations Worker Vacated by Zachary Navarro

#### MARCH 8, 2016

#### DEPARTURES:

- 1. Nola Magneson Library District Public Services Librarian 02/29/16 Library District Grants(.30)/Library Assistance(.70) Funds DOH 10/05/15
- 2. Richard Dwyer Assessor's Office Property Appraiser 1 03/04/16 General Fund DOH 10/26/15
- 3. Judith Joseph Superior Court Judge Pro Tempore 06/30/15 General Fund DOH 01/01/13
- 4. Charles Adornetto Payson Justice Court Judge Pro Tempore 02/02/13
   General Fund DOH 08/01/12
- 5. John Huffman Payson Justice Court Judge Pro Tempore 09/09/13 General Fund DOH 07/01/07 NEW HIRES:
- 6. Manuel Orcasitas Public Works Building Maintenance Technician 03/14/16 Facilities Management Fund Replacing Arthur Power TEMPORARY HIRES TO COUNTY SERVICES:
- 7. Arthur Decker Payson Justice Court Temporary Part-Time Bailiff 03/07/16 Payson Justice Surcharge Fund END PROBATIONARY PERIOD:
- 8. Mark Kaufman Community Development Building Safety Specialist 03/14/16 General Fund

#### OTHER ACTIONS:

- 9. Wayne Dorsett Sheriff's Office Deputy Sheriff 03/20/16 Sheriff BLESF Program Fund Changing retirement date from 03/31/16 to 03/20/16 REQUEST TO POST:
- 10. Assessor's Office Property Appraiser 1 Vacated by Richard Dwyer
- 11. Library District Public Services Librarian Vacated by Nola Magneson

#### MARCH 15, 2016

#### DEPARTURES:

- 1. John Bacon Public Works Part-Time Custodian (.85) 03/22/16 Facilities Management Fund DOH 01/19/16
- 2. Mary Brunson Public Works Administrative Clerk Specialist 03/22/16 Public Works Fund DOH 06/18/03

- 3. Barbara Quiroz Health and Emergency Services Community Health Specialist (.80) 04/29/16 WIC (.99)/Commodity Supplement Food Program (.01) Funds DOH 01/17/11
- 4. Tracey Helgeson Sheriff's Office Nurse 03/03/16 General Fund DOH 01/25/16

#### **NEW HIRES:**

- 5. Dennis Kroeger Superior Court Part-Time Bailiff (.48) 03/14/16 General Fund
- 6. Felicia Ihrig Health and Emergency Services Animal Care Worker 03/21/16 Rabies Control Fund Replacing Lauren Molzen
- 7. Christopher Powell Sheriff's Office Detention Officer 03/21/16 General Fund Replacing Brent Miller

#### **DEPARTMENTAL TRANSFERS:**

- 8. Jessica Moul Health and Emergency Services From Administrative Clerk Senior To Community Health Specialist 03/28/16 From Health Services Fund To WIC(.99)/Commodity Supplement Food Program(.01) Funds Replacing Leslie Mora
- 9. Patti Dremler From Public Works To Superior Court From Administrative Clerk Specialist To Administrative Clerk Senior 03/21/16 From Public Works Fund To Court Appointed Special Advocate Fund(.50)/Court Improvement(.50) Funds Replacing Melanie Sabbatino-Tackett

#### OTHER ACTIONS:

- 10. David Jones Probation Deputy Probation Officer 2 03/07/16 From State Aid Enhancement Fund To Adult Probation Service Fees Fund Change in fund codes
- 11. Connor Stenson Probation Deputy Probation Officer 2 03/07/16 From Adult Probation Service Fees Fund To State Aid Enhancement Fund–Change in fund codes

#### REQUEST TO POST:

- 12. Sheriff's Office Special Investigator (.48) Vacated by Howard Shapiro
- 13. Sheriff's Office IT Support Specialist (.48) Vacated by Lisa Modglin
- 14. Public Works Part-Time Custodian (.85) Vacated by John Bacon
- 15. Public Works Administrative Clerk Specialist Vacated by Patti Dremler
- 16. Public Works Administrative Clerk Specialist Vacated by Mary Brunson
- 17. Health and Emergency Services Administrative Clerk Senior Vacated by Jessica Moul

#### MARCH 22, 2016

#### DEPARTURES:

- 1. David Jones Probation Deputy Probation Officer 2 03/10/16 Adult Probation Service Fees Fund DOH 07/30/01
- 2. Samantha Trimble Sheriff's Office Detention Officer 03/17/16 General Fund DOH 12/14/15
- 3. Cody Trotter Sheriff's Office Detention Officer 03/17/16 General Fund DOH 08/31/15

#### NEW HIRES:

- 4. Marcela Amaya Health and Emergency Services Administrative Clerk 03/28/16 Health Service Fund Replacing Mathilde Seibert
- 5. Melissa Henderson Assessor's Office Mapping Technician 03/28/16 General Fund Replacing Paul Curzon
- 6. Karen Aguero Ponce Health and Emergency Services Community Health Specialist 03/28/16 WIC (.99)/Commodity Supplement Food Program (.01) Funds Replacing Barbara Quiroz
- 7. John Gonzales Jr. Sheriff's Office Detention Officer 03/28/16 General Fund Replacing Samantha Trimble
- 8. Reina Gardner Sheriff's Office Detention Officer 03/28/16 General Fund Replacing Cody Trotter

#### END PROBATIONARY PERIOD:

- 9. Bethany Cheney Health and Emergency Services Community Health Policy Analyst 04/12/16 Supplemental Nutrition Assistance Program Education Fund
- 10. Michael Thrall County Attorney's Office Deputy County Attorney 03/28/16 Cost of Prosecution Reimbursement Fund DEPARTMENTAL TRANSFERS:
- 11. Brian Jennings Public Works From Road Maintenance and Equipment Operator Senior To Public Works Roads Supervisor 03/28/16 Public Works Fund Replacing Lonny Cline
- 12. Jace Johnson Public Works From Building Maintenance Technician To Building Maintenance Technician Lead 03/28/16 Facilities Management Fund Replacing David Buffington

#### MARCH 29, 2016

#### DEPARTURES:

1. Valerie Hereford – County Attorney's Office – Legal Secretary Senior – 03/16/16 – General Fund – DOH 03/22/12

#### NEW HIRES:

- 2. Eoghan Miller County Attorney's Office Deputy County Attorney 04/04/16 General Fund Replacing Calley Anderson
- 3. Michael Burdess Sheriff's Office Nurse 04/04/16 General Fund Replacing Tracey Helgeson
- 4. Terry Phillips Payson Constable's Office Deputy Constable (.48) 04/04/16 General Fund Replacing Zada Shafer END PROBATIONARY PERIOD:
- 5. David O'Brien Public Works Vehicle and Equipment Mechanic 04/05/16 Public Works Fund REQUEST TO POST:
- 6. Public Works Recycling and Landfill Operations Worker Senior Vacated by James Gibson
- P. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of February 29, 2016,

through March 04, 2016; March 07, 2016, through March 11, 2016; and March 14, 2016 through March 18, 2016.

Q. Approval of finance reports/demands/transfers for the weeks of February 22-28, 2016, in the amount of \$1,523,597.76; February 29-March 6, 2016, in the amount of \$725,182.14; March 7-13, 2016, in the amount of \$1,952,425.51; March 14-20, 2016, in the amount of \$528,880.97; and March 21-27, 2016, in the amount of \$1,843,466.48. (An itemized list of disbursements is attached to the minutes and permanently on file in the Board of Supervisors' Office.)

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda action items 4A - 4Q.

Item 5 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There were no comments from the public.

Item 6 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.

Each Board member and the County Manager presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 11:29 a.m.

APPROVED:
Mishaal A. Daatan Chairman
Michael A. Pastor, Chairman
ATTEST:
Marian Sheppard, Clerk of the Board

#### **ARF-3691**

#### Consent Agenda Item 3. M.

Regular BOS Meeting

**Meeting Date:** 05/03/2016

**Reporting** 04/05/16, 04/12/16, 04/19/16, and 04/26/16

Period:

**Submitted For:** Erica Raymond, Human Resources Assistant Sr. **Submitted By:** Erica Raymond, Human Resources Assistant Sr.

#### Information

#### Subject

Human Resources reports for the weeks of April 5, 2016, April 12, 2016, April 19, 2016, and April 26, 2016.

#### **Suggested Motion**

Acknowledgment of the Human Resources reports for the weeks of April 5, 2016, April 12, 2016, April 19, 2016, and April 26, 2016.

#### **Attachments**

#### **HR Summary Report**

04/05/16 Human Resources Report

04/12/16 Human Resources Report

04/19/16 Human Resources Report

04/26/16 Human Resources Report

Year To

Summary

**Human Resources Action Items** 

**Date** Jan-16 Feb-16 Mar-16 Apr-16 May-16 Jul-16 Aug-16 Sep-16 Oct-16 Nov-16 Dec-16

DEPARTURES	49	11	10	19	9								
NEW HIRES REGULAR STATUS	35	8	5	17	5								
NEW HIRES TEMPORARY STATUS	6	1	4	1	0								
NEW VOLUNTEERS	0	0	0	0	0								
NEW VOLUNTEENS	U	U	U	U	U								
DEDARTMENTAL TRANSFERS	16		1										
DEPARTMENTAL TRANSFERS	16	5	1	5	5								
				-									
END PROBATIONARY PERIOD	31	6	8	8	9								
OTHER ACTIONS	11	5	1	4	1								
REQUEST TO POST	31	7	7	11	6								
Total Transactions	179	43	36	65	35	0	0	0	0	0	0	0	0

### HUMAN RESOURCES ACTION ITEMS APRIL 5, 2016

### **DEPARTURES**:

- 1. Ted Schaefer Sheriff's Office Detention Officer (.48) 04/13/16 General Fund DOH 03/11/13
- 2. Lorraine Fowler Probation Administrative Clerk Senior 03/21/16 General(.80)/Diversion Consequences(.20) Funds DOH 09/08/15

### **NEW HIRES:**

3. Christie Jung – School Superintendent's Office – Administrative Assistant – 05/16/16 – General Fund – Replacing Susan Williams

### REQUEST TO POST:

- 4. Probation Administrative Clerk Senior Vacated by Lorraine Fowler
- 5. County Attorney's Office Legal Secretary Senior Vacated by Valerie Hereford

### HUMAN RESOURCES ACTION ITEMS APRIL 12, 2016

### **DEPARTURES**:

- 1. Dylan Richardson Sheriff's Office 911 Dispatcher 03/27/16 General Fund DOH 08/03/15
- 2. Thomas Dando Public Works Recycling and Landfill Operations Worker Senior 04/06/16 Recycling and Landfill Management Fund DOH 05/07/12

### **NEW HIRES:**

- 3. Duane Dowler Public Works Recycling and Landfill Operations Worker 04/25/16 Recycling and Landfill Management Fund Replacing Zachary Navarro
- 4. Patricia Dodd Health and Emergency Services Community Health Specialist 04/18/16 Community Health Grant Fund Replacing Charles Turney

### END PROBATIONARY PERIOD:

- 5. Mark De Los Reyes Assessor's Office Property Appraiser 1 04/19/16 General Fund
- 6. Ruth Burke Clerk of Superior Court Courtroom Clerk Technician 04/06/16 General Fund

### **DEPARTMENTAL TRANSFERS:**

7. Stephanie Szpotowski – Sheriff's Office – From 911 Dispatcher – To 911 Dispatcher Supervisor – 03/23/16 – General Fund – New position

### OTHER ACTIONS:

8. Jordon Montgomery – Recorder's Office – Recorder's Clerk – 04/04/16 – General Fund – Extending probationary period an additional two months

### **REQUEST TO POST:**

9. Public Works – Building Maintenance Technician – Vacated by Jace Johnson

### HUMAN RESOURCES ACTION ITEMS APRIL 19, 2016

### **DEPARTURES:**

1. Dana Sgroi – Purchasing – Contracts Administrator – 04/20/16 – General Fund – DOH 09/10/12

### **NEW HIRES:**

2. Lorna Livernois – Health and Emergency Services – Administrative Clerk Senior – 04/25/16 – Health Service Fund – Replacing Jessica Moul

### END PROBATIONARY PERIOD:

- 3. Jerry M. Moore Community Development Zoning and Building Inspector 04/19/16 General Fund
- 4. Jessica Oortman County Attorney's Office Deputy County Attorney Senior 04/11/16 General Fund
- 5. Duncan Rose County Attorney's Office Deputy County Attorney Principal 04/11/16 General Fund
- 6. David Franquero Superior Court –Bailiff 05/25/16 Law Library Fund

### **DEPARTMENTAL TRANSFERS:**

- 7. Brandon Burgener Sheriff's Office From Detention Officer To Detention Office Sgt. 04/11/16 General Fund Replacing David Kell
- 8. Michelle Yerkovich Sheriff's Office From Detention Officer To Detention officer Sgt. 04/11/16 General Fund Replacing Lee Alexander

### HUMAN RESOURCES ACTION ITEMS APRIL 26, 2016

### **DEPARTURES:**

- 1. Jeannette M. Castillo Globe Regional Justice Court Justice Court Clerk Associate 04/22/16 General Fund DOH 08/03/15
- 2. Douglas Rutherford Probation Juvenile Detention Officer 05/01/16 General Fund DOH 06/28/12
- 3. Jami Anderson Health & Emergency Services Breastfeeding Counselor Supervisor 04/15/16 WIC Fund (99%) and Commodity Supplement Food Program Fund (1%) DOH 01/02/07
- 4. Carolyn Bartling Information Technology IT Systems Administrator 05/05/16 General Fund DOH 04/29/13

### **NEW HIRES:**

5. Jared Peden – Sheriff's Office – Detention Officer – 05/02/16 – General Fund – Replacing Michelle Yerkovich

### END OF PROBATIONARY PERIOD:

- 6. Jessica Nicole Pringle Globe Regional Justice Court Justice Court Clerk Associate 04/20/16 General Fund
- 7. Michael Sellars Globe Regional Justice Court Justice Court Clerk 04/20/16 General Fund
- 8. M. Reyes Barajas Public Works Building Maintenance Technician Senior 05/23/16 Facilities Management Fund

### DEPARTMENTAL TRANSFER

- 9. Lisa King County Attorney's Office From Legal Secretary To Legal Secretary Senior 05/02/16 General Fund Replacing Valerie Hereford
- 10. Emily Leverance From Probation To Court Administration From Grant Project Assistant To CASA Coordinator 05/02/16 Juvenile Detention Fund To CASA Probation Fund New Position

### **REQUEST TO POST:**

- 11. Globe Regional Justice Court Justice Court Clerk Associate Vacated by Jeannette Castillo
- 12. County Attorney's Office Legal Secretary Vacated by Lisa King
- 13. Information Technology IT Systems Administrator Vacated by Carrie Bartling

**ARF-3745** 

Consent Agenda Item 3. N.

**Regular BOS Meeting** 

**Meeting Date:** 05/03/2016

**Reporting** April 08, 2016; and April 15,2016

Period:

Submitted For: Jeff

Hessenius, Finance Director

### Information

# **Subject**

Report for County Manager Approved Contracts Under \$50,000 for Weeks Ending 04-08-16; and 04-15-16.

# **Suggested Motion**

Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of April 04, 2016, through April 08, 2016; and April 11, 2016 through April 15, 2016.

### **Attachments**

Report for County Manager approved contracts for Weeks Ending 04-08-16, and 04-15-16

Service Agreement No. 032216-2-McSpadden Ford

Amendment No. 2-Tim's Tires

Contract P101574-Canon CR-90-Databank

<u>Professional Services Contract No. 031816-Archaeological Consulting Services, Ltd.</u>

Service Agreement No. 032516-Jamilyn Anderson

Amendment No. 1-Earthquest Plumbing

Amendment No. 2-Samantha Elledge

Professional Services Agreement No. 032216-John Ekman

Service Agreement No. 032816-1-Christine Lopez

Amendment No. 2-Holyoak's Equipment Repair & Welding

Amendment No. 1-Burden Electric



# COUNTY MANAGER APPROVED CONTRACTS UNDER \$50,000

# April 04, 2016 thru April 08, 2016

Number/Vendor	Title	Amount	Term	Approved	Renewal Option	Summary
032216-2 McSpadden Ford Collision	Paint Unit A-113 Sheriff's Office	\$3,475.20	04-06-16 to 06-30-16	04-06-16	Expires	The paint is coming of this vehicle and the Sheriff's Office would like to get it repainted.
031313-1 Tim's Tire, LLC	Amendment No. 2 to Service Agreement No. 031313-1 Tire Repair-Buckhead Landfill-Payson	\$4,000.00	04-25-16 to 04-24-17	04-06-16	Expires	Amendment No. 2 will extend the term of the contract for one additional year from 04-25-16 to 04-24-17. Contractor will provide tire repairs on the heavy equipment that is used in the Buckhead Landfill in Payson, AZ.
P101347 DataBank IMX	Electronic File Transfer and Bank Interface Maintenance Renewal- Check Writer	\$597.00	06-27-16 to 06-26-17	04-06-16	Expires	Support Maintenance for Canon/CR190 check scanner. The check scanner enables the Treasurer's office to scan and electronically make deposits to JP Morgan Chase. The Canon/CR190 was purchased in June 2014 to replace the outdated Canon/CR180 the Treasurer's Office was using.
031816 Archaeological Consulting Services Ltd	Tonto Creek Southwest Willow Flycatcher and Western Yellow-Billed Cuckoo Surveys	\$20,522.31	04-06-16 to 04-05-17	04-06-16	Option to renew for two additional one-year periods	Surveys for the endangered Southwestern Willow Flycatcher and the Gila Western Yellow-Billed Cuckoo along Tonto Creek near Punkin Center, Gila County, AZ. The environmental study at the Tonto Creek Bridge proposed construction site is required until the bridge has been constructed.

# April 04, 2016 thru April 08, 2016

Number/Vendor	Title	Amount	Term	Approved	Renewal Option	Summary
032516 Jamilyn Anderson	International Board Certified Lactation Consultant	\$3,100.00	04-18-16 to 05-27-16	04-06-16	Expires	It is a grant requirement to have an International Board Certified Lactation Consultant to provide specialized counseling to participants, and to ensure that the current peer counselor adheres to the peer counseling program protocols and policies.
031915 Earthquest Plumbing, Inc.	Amendment No. 1 to Service Agreement 031915 On-Call Plumbing Copper Region	Increase original contract amount of \$4,000.00 by \$2,000.00 for an amended contract amount of \$6,000.00	05-06-15 to 05-05-16	04-06-16	Option to renew for two additional one-year periods	Amendment No. 1 will serve to increase the contract amount of \$4,000.00 by an additional \$2,000.00. County maintenance does not always have the expertise to handle plumbing repairs or emergencies. Contractor will handle plumbing issues in the Copper Region. This would include indoor, outdoor plumbing and septic service.

# April 11, 2016 thru April 15, 2016

Number/Vendor	Title	Amount	Term	Approved	Renewal Option	Summary
071415 Samantha Elledge, PLLC	Amendment No. 2 to Professional Services Contract No. 071415 Legal Services	Increase amended contract amount of \$30,000.00 by \$10,000.00 for an amended contract amount of \$40,000.00	07-01-15 to 06-30-16	04-13-16	Option to renew for two one year periods.	Amendment No. 2 will serve to increase the amended contract amount by \$10,000.00, for a new contract amount of \$40,000.00. This attorney has exceeded the contracted amount of funds, representing an ever increasing dependent youth and families. At the current expenditure rate, the Superior Courts are anticipating an additional \$10,000 for the remainder of fiscal year 2016.

# April 11, 2016 thru April 15, 2016

Number/Vendor	Title	Amount	Term	Approved	Renewal Option	Summary
032216 John Ekman, LLC	Professional Services Agreement No. 032216 Psychiatric Consultation Services	\$4,000.00	04-01-16 to 12-31-17	04-13-16	Option to renew for two additional one year periods	Psychiatrist to provide Psychiatric Consultations for Gila County Sheriff's Office.
032816-1 Christine Lopez	E.R.R. for Gila County Housing Rehabilitation Services	\$600.00	04-13-16 to 06-30-16	04-13-16	Expires	Contractor will write the E.R.R report to ensure continued funding for Housing Rehabilitation Services. The Environmental Review Report is necessary to receive any OOHR Funding.
012815 Holyoak's Equipment Repair & Welding	Amendment No. 2 to Service Agreement No. 012815 Miscellaneous Equipment Repair and Welding	\$4,450.00	03-18-16 to 03-17-17	04-13-16	Option to renew for one additional one year periods	Amendment No. 2 will serve to extend the term of the contract from March 18, 2016 to March 17, 2017. Contractor will perform equipment repair and welding on heavy equipment, as and when, requested from the Gila County Public Works Department.
030915-2 Burden Electric	Amendment No. 1 to Service Agreement No. 030915-2 On-Call Electrical Service	\$2,000.00	04-28-16 to 04-27-17	04-13-16	Option to renew for two additional one year periods	Amendment No. 1 has been issued to extend the term of the agreement from April 28, 2016 to April 27, 2017. At times Facilities needs an Electrical Contractor to make repairs in County owned or leased buildings when necessary.
022018 The Masters Touch	Assessment Mailings	\$25,000.00	04-22-16 to 06-30-17	04-13-16	Expires	Gila County wishes to utilize a cooperative contract that Pinal County has with The Master's Touch. The Master's Touch will process the postage for all mailings coming from the Assessor's Office.

Tommie C. Martin, District I 610 E. Highway 260 Payson, AZ. 85547 (928) 474-2029

Michael A. Pastor, District II 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8753

John D. Marcanti, District III 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8511



### GILA COUNTY www.gilacountyaz.gov

Don E. McDaniel Jr., County Manager Phone (928) 425-3231 Ext.8761

> Jeff Hessenius, Finance Director Phone (928) 425-3231 Ext. 8743

> > 1400 E. Ash Street Globe, AZ 85501

# SERVICE AGREEMENT NO. 032216-2 PAINT UNIT A-113

### SHERIFF'S OFFICE

**WITNESSETH:** The Contractor, for and in consideration of the sum to be paid him by the County, in the manner and at the time hereinafter provided, and of the other covenants and agreement's herein contained, hereby agrees, for himself, his heirs, administrators, successors, and assigns as follows:

**ARTICLE 1 – SCOPE OF SERVICES:** The Contractor shall provide the services and products listed in the Scope of Work below and shall do so in a good, workmanlike and substantial manner and to the satisfaction of the County under the direction of the **Sheriff's Office** or designee.

All work performed by the Contractor shall be completed to local codes and regulation per Gila County and the State of Arizona and consistent with all Gila County guidelines.

Scope of Work: Refer to attached Attachment "A" to **Service Agreement 032216-2** by mention made a binding part of this agreement as set forth herein.

Contractor Fee's: Refer to Attachment "A" to **Service Agreement 032216-2** by mention made a binding part of this agreement as set forth herein. To the extent that the terms and conditions of this Service Agreement conflict with the Terms and Conditions of Attachment "A" to **Service Agreement 032216-2**, the terms and conditions of this service agreement will prevail and govern the contractual relationship between the parties.

**ARTICLE 2 – TERMINATION:** The County reserves the right to terminate the Contract, in whole or in part at any time, when in the best interest of the County, without penalty or recourse. Upon receipt of the written notice, the Contractor shall stop all work as directed in the notice. If the contract is terminated, the County shall be liable only for the services rendered under this contract and accepted material received by the County before the effective date of termination.

ARTICLE 3 - INDEMNIFICATION: Contractor shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the County.

**ARTICLE 4 - INSURANCE REQUIREMENTS:** Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The County in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE: Contractor shall provide coverage with limits of liability not less than those stated below.

### 1. Commercial General Liability - Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

•	General Aggregate	\$2,000,000
•	Products - Completed Operations Aggregate	\$1,000,000
•	Personal and Advertising Injury	\$1,000,000
•	Each Occurrence	\$1,000,000

a. The policy shall be endorsed to include the following additional insured language: "The County of Gila shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".

### 2. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$100,000
Disease - Each Employee	\$100,000
Disease - Policy Limit	\$500,000

a. Policy shall contain a waiver of subrogation against the County of Gila.

### 3. Automobile Liability

Bodily injury and property damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL)

\$1,000,000

a. The policy shall be endorsed to include the following additional insured language:

The County of Gila shall be named as additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".

### 4. Professional Liability (Errors and Omissions Liability)

Each Claim Annual Aggregate **\$1,000,000 \$2,000,000** 

- a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.
- B. <u>ADDITIONAL INSURANCE REQUIREMENTS:</u> The policies shall include, or be endorsed to include, the following provisions:
  - 1. On insurance policies where the County of Gila is named as an additional insured, the County of Gila shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract.
  - 2 The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.
  - 3. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Contract.
- C. NOTICE OF CANCELLATION: Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided, canceled, reduced in coverage or endorsed to lower limits except after thirty (30) days prior written notice has been given to the County. Such notice shall be sent directly to Gila County Purchasing Department, 1400 E. Ash St., Globe, AZ, 85501 or and shall be sent by certified mail, return receipt requested.
- D. <u>ACCEPTABILITY OF INSURERS:</u> Insurance is to be placed with insurers duly licensed in the State of Arizona or which hold approved non-admitted status on the Arizona Department of Insurance List of Qualified Unauthorized Insurers and with an "A.M. Best" rating of not less than B+ VI. The County in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.
- E. <u>VERIFICATION OF COVERAGE</u>: Contractor shall furnish the County with certificates of insurance (ACORD form or equivalent approved by the County) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved by the County before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to **Gila County Purchasing Department**, **1400 E. Ash St.**, **Globe**, **AZ**, **85501** or email to jsgroi@gilacountyaz.gov. The County project/contract number and project description shall be noted on the certificate of insurance. The County reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

- F. <u>SUBCONTRACTORS</u>: Contractors' certificate(s) shall include all subcontractors as additional insured's under its policies **or** Contractor shall furnish to the County separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to the minimum requirements identified above.
- G. **APPROVAL:** Any modification or variation from the insurance requirements in this Contract shall be made by the County Attorney, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

ARTICLE 5 - LEGAL ARIZONA WORKERS ACT COMPLIANCE: Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor shall further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws. County shall have the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor shall advise each subcontractor of County's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form: "Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to insure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Contractor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Contractor's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which Contractor shall be entitled to an extension of time, but not costs.

**ARTICLE 6 - WARRANTY:** Contractor expressly warrants that all goods or services furnished under this agreement shall conform to all specifications and appropriate standards, will be new, and will be free from defects in material or workmanship. Contractor warrants that all such goods or services will conform to any statements made on the containers or labels or advertisements for such goods, or services, and that any goods will be adequately contained, packaged, marked and labeled. Contractor warrants that

all goods or services furnished hereunder will be merchantable, and will be safe and appropriate for the purpose for which goods or services of that kind are normally used. If Contractor knows or has reason to know the particular purpose for which County intends to use the goods or services, Contractor warrants that such goods or services will be fit for such particular purpose. Contractor warrants that goods or services furnished will conform in all respects to samples. Inspection, test, acceptance of use of the goods or services furnished hereunder shall not affect the Contractor's obligation under this warranty, and such warranties shall survive inspection, test, acceptance and use. Contractor's warranty shall run to County, its successors, and assigns. Contractor agrees to replace or correct, at Contractor's sole cost and expense, defects of any goods or services not conforming to the foregoing warranty, or improperly installed, as well as guarantee to the County and to the Owner, against liability, losses or damage to any or all parts of the work arising from said installation during a period of two (2) years from date of completion. All guarantees will inure to the benefit of the County and the Owner, their successors or assigns, including equipment warranties, ordinary wear and tear and unusual abuse or neglect excepted.

In the event of failure of Contractor to correct defects in or replace nonconforming goods or services promptly, County, after reasonable notice to Contractor, may make such corrections or replace such goods and services and charge Contractor for the cost incurred by the County in doing so. Contractor recognizes that County's requirements may require immediate repairs in reworking of defective goods, without notice to the Contractor. In such event, Contractor shall reimburse County for those costs, delays, or other damages which County has incurred.

ARTICLE 7 – LAWS AND ORDINANCES: This agreement shall be enforced under the laws of the State of Arizona. Contractor shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Contractor. The Contractor shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the Act.

**ARTICLE 8 – CANCELLATION:** This agreement is subject to cancellation pursuant to A.R.S. §38-511. If the Agreement is terminated, the county shall be liable only for payment for services rendered and accepted material received by the County before the effective date of termination.

ARTICLE 9 – RELATIONSHIP OF THE PARTIES: Contractor is an independent contractor of the County. Contractor represents that he has or will secure, at his own expense, all personnel required in performing the services under this contract. Such personnel shall not be employees of or have any contractual relationship with the County. All personnel engaged in work under this contract shall be fully qualified and shall be authorized or permitted under State and local law to perform such services. Contractor warrants that he has obtained or will obtain Worker's Compensation Insurance for his employees working on this contract and that any subcontractors will likewise obtain Worker's Compensation Insurance for of their employees working on this contract. It is further agreed by Contractor that he shall obey all state and federal statutes, rules, and regulations which are applicable to provisions of the services called for herein. Neither Contractor nor any employee of the Contractor shall be deemed an officer, employee, or agent of the County.

**ARTICLE 10 - NON-APPROPRIATIONS CLAUSE:** Contractor acknowledges that the County is a governmental entity, and the contract validity is based upon the availability of public funding under its authority. In the event that public funds are unavailable and not appropriated for the performance of County's obligations under this contract, then this contract shall automatically expire without penalty to County after written notice to Contractor of the unavailability and non-appropriation of public funds.

It is expressly agreed that the County shall only activate this non-appropriation provision as an emergency fiscal measure. The County shall not activate this non-appropriation provision for its convenience, to circumvent the requirements of this contract, or to enable the County to contract with another Contractor for the same supplies or services covered under this Addendum.

**ARTICLE 11 - ENTIRE CONTRACT CLAUSE:** The Contractor and the County have read this Contract and agree to be bound by all of its terms, and further agree that it constitutes the entire contract between the two parties and may only be modified by a written mutual contract signed by the parties. No oral agreement or oral provision outside this Contract shall have any force or effect.

**ARTICLE 12 – NON-WAIVER OF ENFORCEABILITY:** Failure of the County to enforce, at any time, any of the provisions of this Contract, or to request at any time performance by Contractor of any of the provisions hereof, shall in no way be construed to be a waiver of such provisions, nor in any way affect the validity of this contract or any part thereof, or the right of the County to enforce each and every provision

**ARTICLE 13 – GOVERNING LAW:** Both parties agree that this Contract shall be governed by the laws of the state of Arizona. The parties further agree that the jurisdiction for any legal disputes arising out of this Contract shall be the Superior Court of the State of Arizona. The parties agree that even if this Contract does not specifically reference any provision required by state or federal law, those state and federally required provisions are incorporated into this Contract by this reference as though they were specifically listed herein.

**ARTICLE 14– TERM:** The Contract commences on the date it is signed by the County Manager and remains in effect through June 30, 2016.

**ARTICLE 15 - PAYMENT/BILLING:** Contractor shall be paid an amount not to exceed \$3.475.20 for completion of the projects as outlined in the Scope of Services.

All invoices shall be submitted to Gila County Accounts Payable, 1400 E. Ash St, Globe, Arizona and include the following information:

- Purchase Order Number
- Contract Number
- Invoice Number
- Service Location
- Vendor Name and Address
- Description of Service

Any alterations to the scope of work resulting in a change in cost must have prior written approval by the County. Any unauthorized work may result in non-payment to the vendor.

Gila County employs a "Net 15" payment term for services meaning the payment will be issued fifteen (15) days from the date the County receives the invoice from the Contractor. Purchase orders sent to the Contractor reflect these terms and conditions.

The Contractor shall have a current I.R.S. W-9 form on file with the County unless not required by law. The County shall not remit payment if the Contractor does not have a current W-9.

**IN WITNESS WHEREOF,** Service Agreement No. 032216-2 has been duly executed by the parties hereinabove named, on the date and year first above written.

**GILA COUNTY** 

Don E. McDaniel Jr., County Manager

Date: 9/9/6

MCSPADDEN FORD COLLISION CENTER

ignature

**Print Name** 

Page 7



A-113

Date: 10/ 2/2015 04:5 Estimate ID: 758 Estimate Version: Preliminary Profile ID: mespedden



# **Mcspadden Ford Collision Center**

760 N Broad St PO BOX 2749, Globe, AZ 86592 (928) 425-4491 ext. 5 Fax: (928) 425-2804
Email: maspaddenpaint@cableona.net
Tax: ID: 88-0224424

Damage Assessed By: Craig Johnson Classification: None

Deductible: UNKNOWN

Mitchell Service: 910865

Description: 2006 Chovrolet impala Police

Body Style: 4D Sed VIN: 2G1V/8551X69400013

CEMIALT: A

Drive Train: 3.9L ini 6 Cyl 4A PWD

Search Code: B705208

19 M	Entry Number	Labor Type	Operation	Line Item Description	Part Type/ Part Number	Dollar Amount	Labor Units
				MANUAL ENTRIES			
	800500	BDY .	remove/replace	paint complete all panels	New	3,200.00 *	0.0

* - Judgment Item

### **Estimate Totals**

Labor Subtotals	Units 0.0	Rate	Add'l Lebor Amount	Sublet Amount	Totals	11.	Part Replacement Summary Taxable Parts Salos Tex  @ Total Replacement Parts Amount	· 8.60 <b>5%</b>	Amount 3,200.0 275.2 3,475.2
Additional Costs Total Addition	ei Costa				Amount 0,00	IV.	Adjustments Customer Responsibility		Amount 0.0
						L 11. 111.	Total Labor: Total Replacement Paris: Total Additional Costs: Gross Total:		0.0 3,475.2 0.0 3,475.2

ESTIMATE RECALL NUMBER: 10/02/2016 16:19:12 768

Mitchell Data Version: OEM: AUG_16_V

MAPP:AUG_15_V 7.1.180

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Page 1 of 2

Software Version:



Date: 10/2/2015 04
Estimate ID: 768
Estimate Version: 0
Preliminary
Profile ID: mcspadden

04: M

W.

Total Adjustments: Net Total:

0.0 3.475.2

# This is a preliminary estimate. Additional changes to the estimate may be required for the actual repair.

*************

I, the undersigned, hereby authorize the repair of my vehicle to McSpadden Ford Collision Center; by signing I also hereby authorize McSpadden Ford Inc to endorse my name to any and all drafts received for repairs, also to DIRECT PAYMENT to the repair facility. In the event the undersigned receives payment from the insurance company, they are responsible for the total sum of repairs.

Which includes any and all insurance drafts, deductibles and customer pay repairs.

X	
responsible	PARTY

CRAIG JOHNSON MANAGER

ESTIMATE RECALL NUMBER: 10/02/2015 16:19:12 758

Milchell Data Version: OEM: AUG_15_V

Software Version:

NAPP:AUG_16_V 7.1.180 Copyright (C) 1994 - 2015 Mitchell International All Rights Reserved



### AMENDMENT NO. 2 to SERVICE AGREEMENT NO. 031313-1

The following amendments are hereby incorporated into the contract documents for the below stated project:

# SERVICE AGREEMENT NO. 031313-1 TIRE REPAIR-BUCKHEAD LANDFILL-PAYSON

### TIM'S TIRE, LLC

Effective April 25, 2013, Gila County and Tim's Tire, LLC entered into a contract whereby Tim's Tire, LLC agreed to provide tire repair service for the Landfill, in Payson, Arizona.

**Amendment No. 1 to Service Agreement 031313-1** was executed on May 06, 2015 extending the term of the contract from April 25, 2015 to April 24, 2016.

The contract expires on April 24, 2016. Per Article 14-Term, Gila County shall have the right, at its sole option, to renew the contract for two (2) additional one (1) year periods.

Amendment No. 2 to Service Agreement 031313-1 will allow for Gila County to exercise the option to renew the term of the Agreement for one (1) additional one (1) year term, from April 25, 2016 to April 24, 2017, with a not to exceed contract amount of Four Thousand dollars and no/100's (\$4,000.00) without prior written approval from the County.

All other terms and conditions of the original agreement shall remain in full force and affect during the April 25, 2016 to April 24, 2017 renewal period.

**GILA COUNTY** 

Don E. McDaniel Jr., County Manager

Date: 4/4/10

TIM'S TIRE, LLC

Signature

**Print Name** 



### AMENDMENT NO. 1 to SERVICE AGREEMENT NO. 021213-1

The following unrandments are hereby incorporated into the contract documents for the below stated preject:

### STRVICE AGERMANT NO. OB 1273-4 THE BETAIR-SULIGHARD LARDFILL-RAYSON

### DAM HAMT CHIEF

Effective spell 25, 2013, fills County and Flui's Fire, 640 entered into a contract whereby Flui's Total UC agreed to provide the repair service for the Undfill, in Payson, Atherra.

Anapedinant that I to Secretic digree mone 001313-1 was executed in lingarify 2013 bislowithan for real-

The common expires he Apol CA, 2016, the fittide IA-Term, Gila Control shall linve the right, at its voluspiring to select the control for two (2) additional one (1) year periods.

Amondand of No. 4 to Service agreement to 13 13-1 will allow for 1.13 County to cour tie the option to remain the term of the agreement or use (1) relationed one (1) year form, from april 35, 2016 to April 23, 2017, with a not to exceed contract amount of Pour Throughd dollars and no/100% (\$4,000.00) without price written approval from the County.

All order brows and conditions of the prigingly agreement shall remain in infliters and after during the April 25, 30 (6 to April 2 + 2017 regress) recond.

IN THIMESS TO MENERS I was (3) identical copies at this amendment, each which strait takket confined approximate a factor of parameters to denined an energy of these bear duly excented by the parties and consequently on the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the confined and the con

PREMION ARE

Bell F. Milandel J., County admiration

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THAT THE, LLC

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Stanti ini



(602) 263-9432 3520 North 16th Street Phoenix, AZ 85016-6420 P: 602-263-9432 F: 602-277-2844

### CONTRACT PROPOSAL

Proposal Number:

P101574

Proposal Date:

03/21/2016

Bill To:

GILA COUNTY - FINANCE DEPARTMENT

ACCOUNTS PAYABLE 1400 E. ASH STREET GLOBE, AZ 85501 Customer: GILA COUNTY - FINANCE DEPARTMENT

1400 E. ASH STREET GLOBE, AZ 85501

Account No	Payment Terms	Due Date	Proposal Tot	al	Balance Due	
102333	Net 30 Days	04/20/2016	\$597.00		\$597.00	
Contract Number	Contact	P.O. Number	Start Date	Exp. Date	Contract Amount	
148888-03	TERRI POWELL	2016	06/27/2016	06/26/2017	\$597.00	
		Remarks				

Summary: **Attachment "A" by mention is made a binding part of this agreement as set forth herein**

Contract base rate charge for the 06/27/2016 to 06/26/2017 billing period

\$597.00 *

*Sum of equipment base charges

\$597.00

#### Detail:

### **Equipment included under this contract**

### CANON/CR-190

NumberSerial NumberBase ChargeLocationP0839FG317334\$597.00GILA COUNTY - FINANCE DEPARTMENT 1400 E. ASH STREET GLOBE, AZ 85501

CUSTOMER

Signature/Title/Date:

Eila County, Don E. McDaniel, Jo., County Manager

DATABANK IMX Signature/Title/Date: Marflands Accountant 3/21/2016

Thank you for your business.

 Proposal SubTotal
 \$597.00

 Tax:
 \$0.00

 Proposal Total
 \$597.00

 Balance Due:
 \$597.00

### **ATTACHMENT "A"**

# Gila County Contractor Standard Terms and Conditions Addendum

### A. Addendum Applicability

Contractor and Gila County agree that the terms and conditions of this Addendum shall apply to and govern the contractual relationship between Contractor and Gila County and shall supplement any other contract or agreement entered into between the parties. In the event that the terms and conditions in this Addendum conflict with any provision of any other agreement entered into between the Contractor and Gila County (including a superiority provision similar to this provision), the terms and conditions of this Addendum shall control the contractual relationship between the parties and shall supersede any conflicting provisions found in any other contract or agreement. Contractor understands that acceptance of the terms and conditions contained in this Addendum is a condition precedent to entering into a contractual relationship with Gila County.

### B. Contract Defined

As used in this Addendum, the term "Contract" shall refer to any written agreement between Gila County and a person, organization, corporation, company or other entity that provides supplies or services to Gila County regardless of the title or other name applied to that written agreement. The term includes by this reference all the terms and conditions of this Addendum.

### C. Contractor Defined

As used in this Addendum, the term "Contractor" shall refer to a person, provider, organization, corporation, company or other entity providing supplies or services to Gila County pursuant to a written agreement regardless of the title or other name applied to "Contractor" in that written agreement.

### D. Relationship to Parties

Contractor is an independent contractor of the County. Contractor represents that he has or will secure, at his own expense, all personnel required in performing the services under this contract. Such personnel shall not be employees of or have any contractual relationship with the County. All personnel engaged in work under this contract shall be fully qualified and shall be authorized or permitted under State and local law to perform such services. It is further agreed by Contractor that he shall obey all state and federal statutes, rules, and regulations which are applicable to provisions of the services called for herein. Neither Contractor nor any employee of the Contractor shall be deemed an officer, employee, or agent of the County.

### E. Non-Appropriations Clause

Contractor acknowledges that the County is a governmental entity, and the contract validity is based upon the availability of public funding under its authority. In the event that public funds are unavailable and not appropriated for the performance of County's obligations under this contract, then this contract shall automatically expire without penalty to County after written notice to Contractor of the unavailability and non-appropriation of public funds. It is expressly agreed that the County shall only activate this non-appropriation provision as an emergency fiscal measure. The County shall not activate this non-appropriation provision for its convenience, to circumvent the requirements of this contract, or to enable the County to contract with another Contractor for the same supplies or services covered under this Addendum.

### F. Hold Harmless/Indemnification Clause

Contractor shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that the Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the County.

#### G. Entire Contract Clause

The Contractor and the County have read this Contract and agree to be bound by all of its terms, and further agree that it constitutes the entire contract between the two parties and may only be modified by a written mutual contract signed by the parties. No oral provision in conflict with this Contract shall have any force or effect.

### H. Non-Waiver of Enforceability

Failure of the County to enforce, at any time, any of the provisions of this Contract, or to request at any time performance by Contractor of any of the provisions hereof, shall in no way be construed to be a waiver of such provisions, nor in any way affect the validity of this contract or any part thereof, or the right of the County to enforce each and every provision.

### I. Governing Law

Both parties agree that this Contract shall be governed by the laws of the state of Arizona. The parties further agree that the jurisdiction for any legal disputes arising out of this Contract shall be the Superior Court of the State of Arizona. The parties agree that even if this Contract does not specifically reference any provision required by state or federal law, those state and federally required provisions are incorporated into this Contract by this reference as though they were specifically listed herein.

### J. Cancellation

Cancellation pursuant to A.R.S. §38-511. This contract is subject to the cancellation provisions of A.R.S. §38-511.

### K. Legal Arizona Workers Act Compliance

Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor shall further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws.

County shall have the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor shall advise each subcontractor of County's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form: "Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to insure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Contractor.

### L. Warranty

Contractor expressly warrants that all goods or services furnished under this agreement shall conform to all specifications and appropriate standards, will be new, and will be free from defects in material or workmanship. Contractor warrants that all such goods or services will conform to any statements made on the containers or labels or advertisements for such goods, or services, and that any goods will be adequately contained, packaged, marked and labeled. Contractor warrants that all goods or services furnished hereunder will be merchantable, and will be safe and appropriate for the purpose for which goods or services of that kind are normally used. If Contractor knows or has reason to know the particular purpose for which County intends to use the goods or services, Contractor warrants that such goods or services will be fit for such particular purpose. Contractor warrants that goods or services furnished will conform in all respects to samples. Inspection, test, acceptance of use of the goods or services furnished hereunder shall not affect the Contractor's obligation under this warranty, and such warranties shall survive inspection, test, acceptance and use. Contractor's warranty shall run to County, its successors, and assigns. Contractor agrees to replace or correct, at Contractor's sole cost and expense, defects of any goods or services not conforming to the foregoing warranty, or improperly installed, as well as guarantee to the County and to the Owner, against liability, losses or damage to any or all parts of the work arising from said installation during a period of two (2) years from date of completion. All guarantees will inure to the benefit of the County and the Owner, their successors or assigns, including equipment warranties, ordinary wear and tear and unusual abuse or neglect expected.

In the event of failure of Contractor to correct defects in or replace nonconforming goods or services promptly, County, after reasonable notice to Contractor, may make such corrections or replace such goods and services and charge Contractor for the cost incurred by the County in doing so. Contractor recognizes that County's requirements may require immediate repairs in reworking of defective goods, without notice to the Contractor. In such event, Contractor shall reimburse County for those costs, delays or other damages which County has incurred.

Markell Dark

rint Name and Title

3/21/2016 Date Tommie C. Martin, District I P.O. Box 2297 Payson, AZ. 85547 (928) 474-2029

Michael A. Pastor, District II 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8753

John Marcanti, District III 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8753



EAV (028) 425 02

Don E. McDaniel, Jr., County Manager

FAX (928) 425-0319 TTY: 7-1-1

Phone (928) 402-8743

Phone (928) 425-3231 Ext.8761

Jeff Hessenius, Finance Director

GILA COUNTY www.gilacountyaz.gov

### **GILA COUNTY**

# PROFESSIONAL SERVICES CONTRACT NO. 031816 TONTO CREEK SOUTHWESTERN WILLOW FLYCATCHER AND WESTERN YELLOWBILLED CUCKOO SURVEYS

WITNESSETH: That the Consultant, for and in consideration of the sum to be paid him by the County, in the manner and at the time hereinafter provided, and of the other covenants and agreements herein contained, hereby agrees, for himself, his heirs, administrators, successors, and assigns as follows:

ARTICLE I – SCOPE OF WORK: Refer to attached Attachment "A" by mention made a binding part of this agreement as set forth herein. The scope is for Project No. TCB-ENV, Tonto Creek Bridge Environmental, to conduct surveys for the endangered Southwestern Willow Flycatcher (SWFL) and the Western Yellow-billed Cuckoo (YBCU), along Tonto Creek near Punkin Center, Gila County, Arizona. In order to stay compliant with federal requirements, prior to the commencement of construction, a study has to be conducted for three continuous years. Archaeological Consulting Services, Ltd. has been doing the study under contract with Kimley Horn for the bridge since July 2009.

- Archaeological Consulting Services, Ltd. (ACS) will follow the Sogge et al SWFL and Halterman et al YCBU survey Protocols when conducting surveys. Tracy McCarthy and Laura Stewart of ACS have extensive experience conducting surveys under this protocol and within the project area.
- ACS will conduct protocol surveys for SWFLs and YBCUs, 0.5 mile upstream and downstream of the proposed bridge location near Punkin Center.
- The scope includes five (5) survey visits per protocol for the Southwestern Willow Flycatcher, and four (4) survey visits per protocol for the Western Yellow-billed Cuckoo, spaced out within the three established surveys periods, during the SWFL and YBCU breeding seasons
- Costs have also been included for a separate survey visit in case weather conditions are not favorable on one of the seven visits. Surveys for these species can only be conducted with minimal wind and rain conditions according to protocol. The cost for the make-up visit will be deducted from the total contract amount if the visit is not necessary.
- Results of the surveys will be summarized in a brief report, which will include the survey forms, and will be submitted to the Arizona Game and Fish Department, the US Fish and Wildlife Service, and the US Forest Service.

### **ARTICLE II - COST SUMMARY:**

	Project Cost Summary Table					
•	Seven (7) Surveys	\$18,800.48				
•	Make-Up Survey	\$1,721.83				
	Total Estimated Budget	\$20,522.31				

ARTICLE III - INDEMNIFICATION CLAUSE: Consultant shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Consultant or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Consultant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Consultant from and against any and all claims. It is agreed that the Consultant will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Consultant agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Consultant for the County.

ARTICLE IV - INSURANCE REQUIREMENTS: Consultant and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The County in no way warrants that the minimum limits contained herein are sufficient to protect the Consultant from liabilities that might arise out of the performance of the work under this contract by the Consultant, his agents, representatives, employees or subcontractors and Engineer is free to purchase additional insurance as may be determined necessary.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE: Consultant shall provide coverage with limits of liability not less than those stated below.

### 1. Commercial General Liability - Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

•	General Aggregate	\$2,000,000
•	Products - Completed Operations Aggregate	\$1,000,000
•	Personal and Advertising Injury	\$1,000,000
•	Each Occurrence	\$1,000,000

a. The policy shall be endorsed to include the following additional insured language: "The County of Gila shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Consultant".

### 2. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$100,000
Disease – Each Employee	\$100,000
Disease - Policy Limit	\$500,000

a. Policy shall contain a waiver of subrogation against the County of Gila.

### 3. Automobile Liability

Bodily injury and property damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL)

\$1,000,000

a. The policy shall be endorsed to include the following additional insured language:

The County of Gila shall be named as additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".

4. Professional Liability (Errors and Omissions Liability)

Each Claim \$1,000,000 Annual Aggregate \$2,000,000

- a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Consultant warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.
- B. **ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:
  - On insurance policies where the County of Gila is named as an additional insured, the County of
    Gila shall be an additional insured to the full limits of liability purchased by the Consultant even if
    those limits of liability are in excess of those required by this Contract.
  - 2 The Consultant's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.
  - 3. Coverage provided by the Consultant shall not be limited to the liability assumed under the indemnification provisions of this Contract.
- C. NOTICE OF CANCELLATION: Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided, canceled, reduced in coverage or endorsed to lower limits except after thirty (30) days prior written notice has been given to the County. Such notice shall be sent directly to Jeannie Sgroi, 1400 E. Ash St., Globe, AZ 85501 and shall be sent by certified mail, return receipt requested.
- D. ACCEPTABILITY OF INSURERS: Insurance is to be placed with insurers duly licensed or approved unlicensed companies in the state of Arizona and with an "A.M. Best" rating of not less than B+ VI. The County in no way warrants that the above-required minimum insurer rating is sufficient to protect the Consultant from potential insurer insolvency.

E. VERIFICATION OF COVERAGE: Consultant shall furnish the County with certificates of insurance (ACORD form or equivalent approved by the County) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved by the County before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to **Jeannie Sgroi**, 1400 E. Ash St., Globe, AZ 85501. The County project/contract number and project description shall be noted on the certificate of insurance. The County reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

- F. SUBCONTRACTORS: Consultants' certificate(s) shall include all subcontractors as additional insured's under its policies or Consultant shall furnish to the County separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to the minimum requirements identified above.
- G. APPROVAL: Any modification or variation from the insurance requirements in this Contract shall be made by the County Attorney, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

ARTICLE V – LEGAL ARIZONA WORKERS ACT COMPLIANCE: Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor shall further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws. County shall have the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor shall advise each subcontractor of County's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form: "Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to insure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Contractor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Contractor's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which Contractor shall be entitled to an extension of time, but not costs.

ARTICLE VI – CANCELLATION: This agreement is subject to cancellation pursuant to A.R.S. § 38-511. The Consultant shall be considered in default of this contract and such default will be considered as cause to terminate the contract for any of the following reasons if the Consultant:

- a. Fails to perform the work or fails to provide sufficient workers, equipment or data to assure completion of work in accordance with the terms of the contract; or
- b. Performs the work unsuitably or neglects or refuses to follow the Scope of Work; or
- c. Discontinues the prosecution of the work; or
- d. Fails to resume work which as been discontinued within a reasonable time after notice to do so; or
- e. Becomes insolvent or is declared bankrupt, or commits any act of bankruptcy or insolvency; or
- f. Makes assignment for the benefit or creditors.

ARTICLE VII – PAYMENT: For and in consideration of the performance of the services of the work herein described in Attachment "A", the County agrees to pay the Consultant a rate of \$20,522.31 for the services as identified in Article II-COST SUMMARY, Project Cost Summary Table. Consultant shall submit monthly invoices, following the last day of the month for services performed and expenses incurred during the billing period. The term of this contract shall commence on the date signed by the County Manager and shall remain in effect for a period of twelve (12) months unless terminated, canceled, or extended as otherwise provided herein. The Contractor agrees that the County shall have the right, at its sole option, to renew the contract for two (2) additional one (1) year periods. In the event the County exercises such a right, all terms, conditions and provisions of the original contract shall remain the same and apply during the renewal period.

ARTICLE VIII – TERMINATION OF CONTRACT: Either party, in writing, may terminate this contract in whole, or in part, at any time before the date of expiration. Neither party shall incur any new obligations for the terminated portion of this contract after the effective date and shall cancel as many obligations as is possible. Full credit shall be allowed for each party's expenses and all non-cancelable obligations properly incurred up to the effective date of termination.

IN WITNESS WHEREOF, two (2) identical counterparts of this contract, each which shall include original signatures and for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named, on the date and year first above written.

### GILA COUNTY

# PROFESSIONAL SERVICES CONTRACT NO. 031816 TONTO CREEK SOUTHWESTERN WILLOW FLYCATCHER AND WESTERN YELLOW-BILLED CUCKOO SURVEYS

GILA COUNTY

ARCHAEOLOGICAL CONSULTING SERVICES, LTD.

Signature

Margerie Green

Print Name

# ATTACHMENT "A" TO PROFESSIONAL SERVICES CONTRACT NO. 031816 PAGE 1 OF 2



Archaeological Consulting Services, Ltd.

Cultural Resource, Environmental Management, and GIS Services a woman-owned business enterprise, established 1977

424 West Broadway Road Tempe, AZ 85282-1339 (480) 894-5477 • FAX (480) 894-5478 www.acstempe.com

> 22 March 2016 ACS Project 15-243

Jeannie Sgroi Gila County Finance Department Contracts Support Specialist 1400 E. Ash Street Globe, AZ 85501

RE: Proposal for 2016 Southwestern Willow Flycatcher and Western Yellow-billed Cuckoo Surveys along

Tonto Creek near Punkin Center, Gila County, Arizona

### Dear Ms. Sgroi:

Thank you for contacting Archaeological Consulting Services, Ltd. (ACS) regarding surveys for the endangered southwestern willow flycatcher (SWFL) and threatened western yellow-billed cuckoo (YBCU) along Tonto Creek near Punkin Center, Gila County, Arizona. ACS will conduct protocol surveys for SWFLs and YBCUs 0.5 mile upstream and downstream of the proposed bridge location near Punkin Center. This proposal includes costs for surveys in 2016 only.

### **Scope of Work**

ACS personnel will follow the Sogge et al. SWFL and Halterman et al YBCU Survey Protocols when conducting surveys. Tracy McCarthey and Laura Stewart have extensive experience conducting surveys under these protocols and within the project area. We have overlapped the survey visits required in the survey protocols as much as possible; however because of the timing of the survey periods were only able to overlap two of the survey visits. Therefore, we have included seven survey visits per protocol (five WIFL and four YBCU) spaced out within the three established surveys periods during the SWFL and YBCU breeding seasons.

We have also included costs for a separate survey visit in case weather conditions are not favorable on one of the seven visits. Surveys for these species can only be conducted with minimal wind and rain conditions according to protocol.

Results of the surveys will be summarized in a brief report, which will include the field survey forms, and will be submitted to the Arizona Game and Fish Department, the US Fish and Wildlife Service, and the US Forest Service.

### **Cost Estimate and Schedule**

The estimated lump sum cost for the 2016 survey effort with separate weather make up survey is below.

Year	2016
7 Surveys	\$18,800.48
Make-up Survey	\$1,721.83
Total	\$20.522.31

# ATTACHMENT "A" TO PROFESSIONAL SERVICES CONTRACT NO. 031816 PAGE 2 OF 2

The SWFL and YBCU breeding seasons extend through August; therefore, we will submit our draft report to Gila County for review by October 1st. This proposal is valid for 60 days.

Please do not hesitate to call if you have any questions. We look forward to working with Gila County again.

Sincerely,

Tracy McCarthey

Director, Environmental Division / Senior Biologist

Tracy McCarthey

Copy: Shannon Coons

Tommie C. Martin, District I 610 E. Highway 260 Payson, AZ. 85547 (928) 474-2029

Michael A. Pastor, District II 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8753

John D. Marcanti, District III 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8511



# GILA COUNTY www.gilacountyaz.gov

Don E. McDaniel Jr., County Manager Phone (928) 425-3231 Ext.8761

> Jeff Hessenius, Finance Director Phone (928) 425-3231 Ext. 8743

> > 1400 E. Ash Street Globe, AZ 85501

# SERVICE AGREEMENT NO. 032516 INTERNATIONAL BOARD CERTIFIED LACTATION CONSULTANT

#### HEALTH AND EMERGENCY MANAGEMENT

THIS AGREEMENT, made and entered into this 6th day of 7th, by and between Gila County, a political subdivision of the State of Arizona hereinafter designated the County, and 1amilyn Anderson 7th of 16th City of 6lobe 7th, State of Arizona, hereinafter designated the Consultant.

**WITNESSETH:** The Consultant, for and in consideration of the sum to be paid her by the County, in the manner and at the time hereinafter provided, and of the other covenants and agreement's herein contained, hereby agrees, for herself, her heirs, administrators, successors, and assigns as follows:

**ARTICLE 1 – SCOPE OF SERVICES:** The Consultant shall provide the services and products listed in the Scope of Work below and shall do so in a good, workmanlike and substantial manner and to the satisfaction of the County under the direction of the **Health and Emergency Management Division** or designee.

All work performed by the Consultant shall be completed to local codes and regulation per Gila County and the State of Arizona and consistent with all Gila County guidelines.

Scope of Work: Consultant shall:

- Provide International Board Certified Lactation Consultant (IBCLC) specialized counseling to the Gila County Breastfeeding Peer Counseling Program (BFPC) participants.
- Work in the Payson and Globe WIC clinic areas.
- Mentor peer counselor in the BFPC program.
- Collaborate with WIC community health workers to refer to the BFPC program and offer assistance with breastfeeding support for participants.
- Provide counseling twenty-four (24) hours per week for six weeks beginning April 18, 2016.

Consultant Fee's: Consultant shall be paid a total, not to exceed without prior written permission, of \$3.100.00. Consultant shall receive travel reimbursement from the County for traveling between the Globe to Payson clinic. Mileage will be based on the Gila County policy rates.

**ARTICLE 2 – TERMINATION:** The County reserves the right to terminate the Contract, in whole or in part at any time, when in the best interest of the County, without penalty or recourse. Upon receipt of the written notice, the Consultant shall stop all work as directed in the notice. If the contract is terminated, the County shall be liable only for the services rendered under this contract and accepted material received by the County before the effective date of termination.

ARTICLE 3 - INDEMNIFICATION: Consultant shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Consultant or any of its owners, officers, directors, agents, employees or sub-Consultants. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Consultant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Consultant from and against any and all claims. It is agreed that Consultant will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Consultant agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Consultant for the County.

ARTICLE 4 – INSURANCE REQUIREMENTS: Consultant and sub-Consultants shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, his agents, representatives, employees or sub-Consultants.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The County in no way warrants that the minimum limits contained herein are sufficient to protect the Consultant from liabilities that might arise out of the performance of the work under this contract by the Consultant, his agents, representatives, employees or sub-consultants and Consultant is free to purchase additional insurance as may be determined necessary.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE: Consultant shall provide coverage with limits of liability not less than those stated below.

#### 1. Commercial General Liability - Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

- Company Aggregato	<del>\$2,000,000</del>
General Aggregate	Ψ2,000,000
Products - Completed Operations Aggregate	<del>\$1,000,000</del>
Personal and Advertising Injury	<del>\$1,000,000</del>
- Fach Occurrence	<del>\$1.000.000</del>

a. The policy shall be endorsed to include the following additional insured language: "The County of Gila shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Consultant".

2. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
•	- Statutory
Employers' Liability-	<del></del>
Fach Accident	\$100,000
Buch recident	Ψ100,000
	<del>\$100,000</del>
• •	<del>-</del>
	<del></del>
2.ccase i oney mine	-ψουσοσυ

a. Policy shall contain a waiver of subrogation against the County of Gila.

#### 3. Automobile Liability

Bodily injury and property damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

**Combined Single Limit (CSL)** 

\$1,000,000

a. The policy shall be endorsed to include the following additional insured language:

The County of Gila shall be named as additional insured with respect to liability arising out of the activities performed by, or on behalf of the Consultant, including automobiles owned, leased, hired or borrowed by the Consultant".

4. Professional Liability (Errors and Omissions Liability)

Fach Claim	\$1_000_000
Eden Glann	<del>\$1,000,000</del>
Annual Aggregate	\$2,000,000
Timuai riggi egate	<del>\$2,000,000</del>

- a. In the event that the professional liability insurance required by this Contract is written on a claims made basis, Consultant warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.
- B. **ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:
  - On insurance policies where the County of Gila is named as an additional insured, the County of Gila shall be an additional insured to the full limits of liability purchased by the Consultant even if those limits of liability are in excess of those required by this Contract.
  - 2 The Consultant's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.
  - 3. Coverage provided by the Consultant shall not be limited to the liability assumed under the indemnification provisions of this Contract.
- C. NOTICE OF CANCELLATION: Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided, canceled, reduced in coverage or endorsed to lower limits except after thirty (30) days prior written notice has been given to the County. Such notice shall be sent directly to Gila County Purchasing Department, 1400 E. Ash St., Globe, AZ, 85501 or and shall be sent by certified mail, return receipt requested.

- D. <u>ACCEPTABILITY OF INSURERS:</u> Insurance is to be placed with insurers duly licensed or approved unlicensed companies in the state of Arizona and with an "A.M. Best" rating of not less than B+ VI. The County in no way warrants that the above-required minimum insurer rating is sufficient to protect the Consultant from potential insurer insolvency.
- E. <u>VERIFICATION OF COVERAGE:</u> Consultant shall furnish the County with certificates of insurance (ACORD form or equivalent approved by the County) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved by the County before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to **Gila County Purchasing Department**, **1400 E. Ash St.**, **Globe**, **AZ**, **85501** or email to jsgroi@gilacountyaz.gov. The County project/contract number and project description shall be noted on the certificate of insurance. The County reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

- F. <u>SUB-CONSULTANTS:</u> Consultants' certificate(s) shall include all sub-consultants as additional insured's under its policies or Consultant shall furnish to the County separate certificates and endorsements for each sub-Consultant. All coverage's for sub-consultants shall be subject to the minimum requirements identified above.
- G. <u>APPROVAL:</u> Any modification or variation from the insurance requirements in this Contract shall be made by the County Attorney, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

ARTICLE 5 – LEGAL ARIZONA WORKERS ACT COMPLIANCE: Consultant hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Consultant's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Consultant shall further ensure that each sub-Consultant who performs any work for Consultant under this contract likewise complies with the State and Federal Immigration Laws. County shall have the right at any time to inspect the books and records of Consultant and any sub-Consultant in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Consultant's or any sub-Consultant's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Consultant to penalties up to and including suspension or termination of this Contract. If the breach is by a sub-Consultant, and the subcontract is suspended or terminated as a result, Consultant shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement sub-Consultant as soon as possible so as not to delay project completion.

Consultant shall advise each sub-Consultant of County's rights, and the sub-Consultant's obligations, under this Article by including a provision in each subcontract substantially in the following form: "Sub-Consultant hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Sub-Consultant's employees, and with the requirements of A.R.S. § 23-214 (A). Sub-Consultant further agrees that County may inspect the Sub-Consultant's books and records to insure that Sub-Consultant is in compliance with these requirements. Any breach of this paragraph by

Sub-Consultant will be deemed to be a material breach of this contract subjecting Sub-Consultant to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Consultant. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Consultant's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which Consultant shall be entitled to an extension of time, but not costs.

ARTICLE 6 - LAWS AND ORDINANCES: This agreement shall be enforced under the laws of the State of Arizona. Consultant shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Consultant. The Consultant shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the Act.

**ARTICLE 7 – CANCELLATION:** This agreement is subject to cancellation pursuant to A.R.S. §38-511. If the Agreement is terminated, the county shall be liable only for payment for services rendered and accepted material received by the County before the effective date of termination.

ARTICLE 8 - RELATIONSHIP OF THE PARTIES: Consultant is an independent Consultant of the County. Consultant represents that she has or will secure, at his own expense, all personnel required in performing the services under this contract. Such personnel shall not be employees of or have any contractual relationship with the County. All personnel engaged in work under this contract shall be fully qualified and shall be authorized or permitted under State and local law to perform such services. Consultant warrants that she has obtained or will obtain Worker's Compensation Insurance for his employees working on this contract and that any sub-consultants will likewise obtain Worker's Compensation Insurance for of their employees working on this contract. It is further agreed by Consultant that she shall obey all state and federal statutes, rules, and regulations which are applicable to provisions of the services called for herein. Neither Consultant nor any employee of the Consultant shall be deemed an officer, employee, or agent of the County.

ARTICLE 9 – NON-APPROPRIATIONS CLAUSE: Consultant acknowledges that the County is a governmental entity, and the contract validity is based upon the availability of public funding under its authority. In the event that public funds are unavailable and not appropriated for the performance of County's obligations under this contract, then this contract shall automatically expire without penalty to County after written notice to Consultant of the unavailability and non-appropriation of public funds. It is expressly agreed that the County shall only activate this non-appropriation provision as an emergency fiscal measure. The County shall not activate this non-appropriation provision for its convenience, to circumvent the requirements of this contract, or to enable the County to contract with another Consultant for the same supplies or services covered under this Addendum.

**ARTICLE 10 - ENTIRE CONTRACT CLAUSE:** The Consultant and the County have read this Contract and agree to be bound by all of its terms, and further agree that it constitutes the entire contract between the two parties and may only be modified by a written mutual contract signed by the parties. No oral agreement or oral provision outside this Contract shall have any force or effect.

**ARTICLE 11 – NON-WAIVER OF ENFORCEABILITY:** Failure of the County to enforce, at any time, any of the provisions of this Contract, or to request at any time performance by Consultant of any of the provisions hereof, shall in no way be construed to be a waiver of such provisions, nor in any way affect the validity of this contract or any part thereof, or the right of the County to enforce each and every provision

**ARTICLE 12 – GOVERNING LAW:** Both parties agree that this Contract shall be governed by the laws of the state of Arizona. The parties further agree that the jurisdiction for any legal disputes arising out of this Contract shall be the Superior Court of the State of Arizona. The parties agree that even if this Contract does not specifically reference any provision required by state or federal law, those state and federally required provisions are incorporated into this Contract by this reference as though they were specifically listed herein.

ARTICLE 13- TERM: The Contract commences on April 18, 2016 and expires on May 27, 2016.

**ARTICLE 14 – PAYMENT/BILLING:** Consultant shall be paid a flat fee of \$3.100.00 for completion of the projects as outlined in the Scope of Services.

All invoices shall be submitted to Gila County Accounts Payable, 1400 E. Ash St, Globe, Arizona and include the following information:

- Purchase Order Number
- Contract Number
- Invoice Number
- Service Location
- Vendor Name and Address
- Description of Service

Any alterations to the scope of work resulting in a change in cost must have prior written approval by the County. Any unauthorized work may result in non-payment to the vendor.

Gila County employs a "Net 15" payment term for services meaning the payment will be issued fifteen (15) days from the date the County receives the invoice from the Consultant. Purchase orders sent to the Consultant reflect these terms and conditions.

The Consultant shall have a current I.R.S. W-9 form on file with the County unless not required by law. The County shall not remit payment if the Consultant does not have a current W-9.

*IN WITNESS THEREOF*, Two (2) identical counterparts of this contract, each which shall include original signatures and for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named, on the date and year first above written.

**GILA COUNTY** 

Don E. McDaniel, Jr., County Manager

**JAMILYN ANDERSON** 

Signature Anderson



#### AMENDMENT NO. 1 to SERVICE AGREEMENT NO. 031915

The following amendments are hereby incorporated into the agreement for the below project

#### ON-CALL PLUMBING AND SEPTIC REPAIRS IN COPPER REGION

#### VARIOUS SOUTHERN GILA COUNTY BUILDINGS

**Effective** May 06, 2015, Gila County and Earthquest Plumbing, Inc. entered into a contract whereby Earthquest Plumbing, Inc. agreed to provide On-Call Plumbing and Septic Repairs in Copper Region for Various Southern Gila County Buildings.

The Facilities Departments would like to increase the original contract amount of Four Thousand dollars and 00/100's (\$4,000.00) by an additional Two Thousand dollars and 00/100's (\$2,000.00) to complete repairs needed during the May 06, 2015 to May 05, 2016 term of the contract.

Amendment No. 1 to Service Agreement No. 031915 will serve to increase the contract amount by an amount of Two Thousand dollars and 00/100's (\$2,000.00).

Consequently, the contract is amended to increase the contract amount by \$2,000.00 for a new total contract amount of Six Thousand dollars and 00/100's (\$6,000.00).

All other terms, conditions and provisions of the original Contract, shall remain the same and apply during the May 06, 2015 to May 05, 2016 period.

**GILA COUNTY** 

Don F McDaniel Ir County Manager

Data: 4/(0)

EARTHQUEST PLUMBING, INC.

Signature



#### AMENDMENT NO. 2 TO PROFESSIONAL SERVICES CONTRACT NO. 071415

The following amendments are hereby incorporated into the contract documents for the below stated project:

# PROFESSIONAL SERVICES CONTRACT 071415 LEGAL SERVICES

#### SAMANTHA SUE ELLEDGE, PLLC

Effective July 29, 2015, Gila County and Samantha Sue Elledge, PLLC entered into a contract, in an amount of \$10,000, whereby Samantha Sue Elledge, PLLC agreed to provide Legal Services to the Superior Court in Gila County.

Amendment No. 1 to Professional Services Contract No. 071415 was executed on November 03, 2015 to increase the original contract amount by Twenty-Thousand dollars and no/100's (\$20,000), for a new total contract amount of Thirty Thousand dollars and no/100's (\$30,000), for the contract term of July 01, 2015 to June 30, 2016. It is understood, by both parties, that the increase will only be drawn upon as the caseloads warrant.

The Gila County Superior Court would like to increase the amended contract amount by an additional Ten Thousand dollars and no/100's, to provide legal services for indigent citizens. Attorney Elledge has exceeded the amended contract amount of \$30,000.00. An additional \$10,000.00 is projected to cover the remainder of the contract term.

Amendment No. 2 to Professional Services Contract No. 071415 will serve to increase the amended contract amount by Ten-Thousand dollars and no/100's (\$10,000), for a new total contract amount of Forty Thousand dollars and no/100's (\$40,000), for the contract term of July 01, 2015 to June 30, 2016. It is understood, by both parties, that the increase will only be drawn upon as the caseloads warrant.

All other terms and conditions of the original agreement shall remain in full force and effect during the July 01, 2015 to June 30, 2016 term of the contract.

IN WITNESS WHEREOF, two (2) identical copies of this amendment, each which shall include original signatures and for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named, on this 4th day of 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and 100 and

GILA COUNTY:

Don E. McDaniel, Jr., County Manager

Date: 4/13/16

Samantha Sue Elledge, PLLC.

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Tommie C. Martin, District I 610 E. Highway 260, Payson, AZ. 85547 (928) 474-2029

Michael A. Pastor, District II 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8753

John D. Marcanti, District III 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8511



Don E. McDaniel Jr., County Manager Phone (928) 425-3231 Ext.8761

> Jeff Hessenius, Finance Director Phone (928) 425-3231 Ext. 8743

> > 1400 E. Ash Street Globe, AZ 85501

GILA COUNTY www.gilacountyaz.gov

#### SHERIFF'S OFFICE

# PROFESSIONAL SERVICES AGREEMENT NO. 032216 PSYCHATRIC CONSULTATION SERVICES

	THIS A	GREEMEN	T, made and entered	d into this	4+hday	of Apri	2016	, by an	d betw	een
Gila	County,	a political	subdivision of the	State of	Arizona,	hereinafter	designated	the Co	ounty,	and
John	Ekman N	IP-C, LLC	, of the City of	Safford	, Count	y <u>Graham</u>	_ State of A	rizona,	hereina	after
desig	nated the	e Contracto	or.							

**WITNESSETH:** That the Contractor, for and in consideration of the sum to be paid him by the County, in the manner and at the time hereinafter provided, and of the other covenants and agreements herein contained, hereby agrees, for himself, his heirs, administrators, successors, and assigns as follows:

ARTICLE I – SCOPE OF SERVICES: The Contractor agrees to provide Psychiatric Consultations for the Gila County Sheriff's Office. The services shall be provided on an "as need" basis as requested by the County. In the performance of these duties under the provisions of this agreement, it is mutually understood and agreed that the Contractor, their agent(s), employee(s), and subcontractor(s), are at all times acting and performing as an independent contractor.

The Contractor agrees to obtain and keep current any and all State of Arizona licenses/certifications. If at any time during the term of the contract the Contractors licenses/certifications are revoked or rendered invalid, this Contract shall be terminated.

The Contractor is an independent Contractor of the County and agrees that they shall obey all state and federal statutes, rules and regulations which are applicable to provisions of the services of the agreement. Neither the Contractor nor any employee of the Contractor shall be deemed an officer, employee, or agent of the County.

#### **DUTIES AND RESPONSIBILITIES**

The Contractor shall provide duties as follows:

Provide four hours a month of psychiatric consultations, and subsequent documentation, for the Gila County Detention Facility.

**ARTICLE II – FEES:** For the services provided by the Contractor under this agreement, financial compensation from the County will be as follows:

Provide four hours a month of psychiatric consultations, and subsequent documentation, for the Gila County Detention Facility, for a flat fee of \$300.00 per month, for a total contract amount of \$3,600.00 annually. Should the consultation and documentation demand become more time and labor intensive, on a consistent basis, the rate will be adjusted according to the median market rate of \$100.00 per hour.

**ARTICLE III – TERMINATION:** Contract shall terminate thirty (30) days after written notice is received by either party to the other. Upon receipt of the notice, work in progress will be completed and any summaries and/or status reports shall be prepared and submitted, all within thirty (30) days. The County's financial obligation shall cover only the work performed up to the notice to terminate plus thirty (30) days, and not work completed thereafter.

ARTICLE IV - INDEMNIFICATION CLAUSE: Contractor shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, and employees. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the County.

ARTICLE V – INSURANCE REQUIREMENTS: The Contractor agrees to take out and keep in force during the term of this agreement at his expense, professional liability insurance, general liability insurance and other insurance(s) as requested by the County and listed below, with reputable insurance companies acceptable to the County under this agreement. The Contractor agrees to provide coverage equal to or greater than the limits as set forth herein. The Contractor agrees to provide the County with certificates evidencing the coverage specified.

1. Medical Professional Liability insurance in the amount of \$1,000,000.00 per incident

2. Commercial General Liability insurance in the amount of \$145,000.00 per incident.

**ARTICLE VI — ASSIGNMENTS AND SUBCONTRACTS:** No rights or obligations of the Contractor under this agreement shall be assigned. No rights or obligations of the Contractor under this agreement shall be subcontracted by the Contractor without approval of the County. All subcontracts shall incorporate the laws, rules, and regulations governing this agreement. The approved subcontracts shall forward copies of such to the County Office of Health and shall retain originals on file.

ARTICLE VII – LEGAL ARIZONA WORKERS ACT COMPLIANCE: Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor shall further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws. County shall have the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor shall advise each subcontractor of County's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:

"Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to insure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

ARTICLE VIII – LAWS AND ORDINANCES: This agreement shall be enforced under the laws of the State of Arizona. Contractor shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Contractor. The Contractor shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the Act.

**ARTICLE IX – CANCELLATION:** This agreement is subject to cancellation pursuant to A.R.S. § 38-511. If the Agreement is terminated, the county shall be liable only for payment for services rendered by the County before the effective date of termination.

**ARTICLE X – TERM:** The term of the contract shall commence on April 01, 2016 and continue in full force and effect up through and including December 31, 2017, unless terminated, canceled or extended as otherwise provided herein. Gila County shall have the sole option to renew the contract for two (2) additional one (1) year periods.

ARTICLE XI – PAYMENT: Contractor shall be paid fees stated in Article II of this agreement, but in no event shall payment exceed <u>\$4,000.00</u>, if needed and as requested, for the contract term without prior written approval from the County.

Gila County employs a "Net 15" payment term for professional services meaning the payment will be issued fifteen (15) days from the date the County receives the invoice from the Contractor. Purchase orders sent to the Contractor reflect these terms and conditions and they apply to all invoices received by the County.

The Contractor shall have a current I.R.S. W-9 form on file with the County unless not required by law. The County shall not remit payment if the Contractor does not have a current W-9

#### Invoices

All invoices shall be submitted to Gila County Accounts Payable at 1400 E. Ash St., Globe, Arizona 85501, and contain the purchase order number, contract number, and description of services performed. Invoices may be emailed to <a href="mailto:accountspayable@gilacountyaz.gov">accountspayable@gilacountyaz.gov</a>.

IN WITNESS WHEREOF, two (2) identical copies of this agreement, each which shall include original signatures and for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named, on the date and year first above written.

GILA COUNTY MANAGER

Don E. McDaniel Jr.

John Ekman NP-C

Signature

John K. Ekman NP-Psychiatric Nurse Practitioner

Tommie C. Martin, District I 610 E. Highway 260 Payson, AZ. 85547 (928) 474-2029

Michael A. Pastor, District II 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8753

John D. Marcanti, District III 1400 E. Ash St. Globe, AZ. 85501 (928) 425-3231 Ext. 8511



# GILA COUNTY www.gilacountyaz.gov

Don E. McDaniel Jr., County Manager Phone (928) 425-3231 Ext.8761

> Jeff Hessenius, Finance Director Phone (928) 425-3231 Ext. 8743

> > 1400 E. Ash Street Globe, AZ 85501

# SERVICE AGREEMENT NO. 032816-1 ENVIRONMENTAL R REVIEW REPORT FOR GILA COUNTY HOUSING REHABILITATION SERVICES COMMUNITY HOUSING

THIS AGREEMENT, made and entered into this 13th day of April	2016,
by and between Gila County, a political subdivision of the State of Arizona hereinafter de	signated the
County, and <u>Christine Lopez</u> , of the City of <u>Globe</u> , State of Arizona, hereinafter de	esignated the
Contractor.	•

**WITNESSETH:** The Contractor, for and in consideration of the sum to be paid him by the County, in the manner and at the time hereinafter provided, and of the other covenants and agreement's herein contained, hereby agrees, for himself, his heirs, administrators, successors, and assigns as follows:

**ARTICLE 1 – SCOPE OF SERVICES:** The Contractor shall provide the services and products listed in the Scope of Work below and shall do so in a good, workmanlike and substantial manner and to the satisfaction of the County under the direction of the **Community Housing** or designee.

All work performed by the Contractor shall be completed to local codes and regulation per Gila County and the State of Arizona and consistent with all Gila County guidelines.

Scope of Work: Contractor will write the Environmental Review Report for Community Services, which is required to ensure continued funding for Owner Owned Housing Rehabilitation Services.

Contractor Fee's: Contractor shall be paid a flat fee not to exceed \$600.00.

**ARTICLE 2 – TERMINATION:** The County reserves the right to terminate the Contract, in whole or in part at any time, when in the best interest of the County, without penalty or recourse. Upon receipt of the written notice, the Contractor shall stop all work as directed in the notice. If the contract is terminated, the County shall be liable only for the services rendered under this contract and accepted material received by the County before the effective date of termination.

ARTICLE 3 - INDEMNIFICATION: Contractor shall indemnify, defend, save and hold harmless the County of Gila and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the County, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the County.

**ARTICLE 4 – INSURANCE REQUIREMENTS:** Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The County in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. <u>MINIMUM SCOPE AND LIMITS OF INSURANCE</u>: Contractor shall provide coverage with limits of liability not less than those stated below.

#### 1. Commercial General Liability - Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

•	General Aggregate	\$2,000,000
•	Products – Completed Operations Aggregate	\$1,000,000
•	Personal and Advertising Injury	\$1,000,000
•	Each Occurrence	\$1,000,000

a. The policy shall be endorsed to include the following additional insured language: "The County of Gila shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".

#### 2. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$100,000
Disease - Each Employee	\$100,000
Disease - Policy Limit	\$500,000

a. Policy shall contain a waiver of subrogation against the County of Gila.

#### 3. Automobile Liability

Bodily injury and property damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL)

\$1,000,000

a. The policy shall be endorsed to include the following additional insured language:

The County of Gila shall be named as additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".

#### 4. Professional Liability (Errors and Omissions Liability)

Each Claim Annual Aggregate \$1,000,000 \$2,000,000

a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

- B. <u>ADDITIONAL INSURANCE REQUIREMENTS:</u> The policies shall include, or be endorsed to include, the following provisions:
  - 1. On insurance policies where the County of Gila is named as an additional insured, the County of Gila shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract.
  - 2 The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.
  - 3. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Contract.
- C. NOTICE OF CANCELLATION: Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided, canceled, reduced in coverage or endorsed to lower limits except after thirty (30) days prior written notice has been given to the County. Such notice shall be sent directly to Gila County Purchasing Department, 1400 E. Ash St., Globe, AZ, 85501 or and shall be sent by certified mail, return receipt requested.
- D. <u>ACCEPTABILITY OF INSURERS:</u> Insurance is to be placed with insurers duly licensed in the State of Arizona or which hold approved non-admitted status on the Arizona Department of Insurance List of Qualified Unauthorized Insurers and with an "A.M. Best" rating of not less than B+ VI. The County in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.
- E. <u>VERIFICATION OF COVERAGE:</u> Contractor shall furnish the County with certificates of insurance (ACORD form or equivalent approved by the County) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved by the County before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to **Gila County Purchasing Department**, **1400 E. Ash St.**, **Globe**, **AZ**, **85501** or email to jsgroi@gilacountyaz.gov. The County project/contract number and project description shall be noted on the certificate of insurance. The County reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

- F. <u>SUBCONTRACTORS:</u> Contractors' certificate(s) shall include all subcontractors as additional insured's under its policies **or** Contractor shall furnish to the County separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to the minimum requirements identified above.
- G. <u>APPROVAL</u>: Any modification or variation from the insurance requirements in this Contract shall be made by the County Attorney, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

ARTICLE 5 – LEGAL ARIZONA WORKERS ACT COMPLIANCE: Contractor hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Contractor shall further ensure that each subcontractor who performs any work for Contractor under this contract likewise complies with the State and Federal Immigration Laws. County shall have the right at any time to inspect the books and records of Contractor and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of Contractor's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting Contractor to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, Contractor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

Contractor shall advise each subcontractor of County's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form: "Subcontractor hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to Subcontractor's employees, and with the requirements of A.R.S. § 23-214 (A). Subcontractor further agrees that County may inspect the Subcontractor's books and records to insure that Subcontractor is in compliance with these requirements. Any breach of this paragraph by Subcontractor will be deemed to be a material breach of this contract subjecting Subcontractor to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of Contractor. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of Contractor's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which Contractor shall be entitled to an extension of time, but not costs.

ARTICLE 6 - WARRANTY: Contractor expressly warrants that all goods or services furnished under this agreement shall conform to all specifications and appropriate standards, will be new, and will be free from defects in material or workmanship. Contractor warrants that all such goods or services will conform to any statements made on the containers or labels or advertisements for such goods, or services, and that any goods will be adequately contained, packaged, marked and labeled. Contractor warrants that all goods or services furnished hereunder will be merchantable, and will be safe and appropriate for the purpose for which goods or services of that kind are normally used. If Contractor knows or has reason to know the particular purpose for which County intends to use the goods or services, Contractor warrants that such goods or services will be fit for such particular purpose. Contractor warrants that goods or services furnished will conform in all respects to samples. Inspection, test, acceptance of use of the goods or services furnished hereunder shall not affect the Contractor's obligation under this warranty, and such warranties shall survive inspection, test, acceptance and use. Contractor's warranty shall run to County. its successors, and assigns. Contractor agrees to replace or correct, at Contractor's sole cost and expense, defects of any goods or services not conforming to the foregoing warranty, or improperly installed, as well as guarantee to the County and to the Owner, against liability, losses or damage to any or all parts of the work arising from said installation during a period of two (2) years from date of completion. All guarantees will inure to the benefit of the County and the Owner, their successors or assigns, including equipment warranties, ordinary wear and tear and unusual abuse or neglect excepted.

In the event of failure of Contractor to correct defects in or replace nonconforming goods or services promptly, County, after reasonable notice to Contractor, may make such corrections or replace such goods and services and charge Contractor for the cost incurred by the County in doing so. Contractor recognizes that County's requirements may require immediate repairs in reworking of defective goods, without notice to the Contractor. In such event, Contractor shall reimburse County for those costs, delays, or other damages which County has incurred.

ARTICLE 7 – LAWS AND ORDINANCES: This agreement shall be enforced under the laws of the State of Arizona. Contractor shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Contractor. The Contractor shall comply with the applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the Act.

**ARTICLE 8 – CANCELLATION:** This agreement is subject to cancellation pursuant to A.R.S. §38-511. If the Agreement is terminated, the county shall be liable only for payment for services rendered and accepted material received by the County before the effective date of termination.

ARTICLE 9 – RELATIONSHIP OF THE PARTIES: Contractor is an independent contractor of the County. Contractor represents that he has or will secure, at his own expense, all personnel required in performing the services under this contract. Such personnel shall not be employees of or have any contractual relationship with the County. All personnel engaged in work under this contract shall be fully qualified and shall be authorized or permitted under State and local law to perform such services. Contractor warrants that he has obtained or will obtain Worker's Compensation Insurance for his employees working on this contract and that any subcontractors will likewise obtain Worker's Compensation Insurance for of their employees working on this contract. It is further agreed by Contractor that he shall obey all state and federal statutes, rules, and regulations which are applicable to provisions of the services called for herein. Neither Contractor nor any employee of the Contractor shall be deemed an officer, employee, or agent of the County.

**ARTICLE 10 – NON-APPROPRIATIONS CLAUSE:** Contractor acknowledges that the County is a governmental entity, and the contract validity is based upon the availability of public funding under its authority. In the event that public funds are unavailable and not appropriated for the performance of County's obligations under this contract, then this contract shall automatically expire without penalty to County after written notice to Contractor of the unavailability and non-appropriation of public funds.

It is expressly agreed that the County shall only activate this non-appropriation provision as an emergency fiscal measure. The County shall not activate this non-appropriation provision for its convenience, to circumvent the requirements of this contract, or to enable the County to contract with another Contractor for the same supplies or services covered under this Addendum.

**ARTICLE 11 – ENTIRE CONTRACT CLAUSE:** The Contractor and the County have read this Contract and agree to be bound by all of its terms, and further agree that it constitutes the entire contract between the two parties and may only be modified by a written mutual contract signed by the parties. No oral agreement or oral provision outside this Contract shall have any force or effect.

**ARTICLE 12 – NON-WAIVER OF ENFORCEABILITY:** Failure of the County to enforce, at any time, any of the provisions of this Contract, or to request at any time performance by Contractor of any of the provisions hereof, shall in no way be construed to be a waiver of such provisions, nor in any way affect the validity of this contract or any part thereof, or the right of the County to enforce each and every provision

**ARTICLE 13 – GOVERNING LAW:** Both parties agree that this Contract shall be governed by the laws of the state of Arizona. The parties further agree that the jurisdiction for any legal disputes arising out of this Contract shall be the Superior Court of the State of Arizona. The parties agree that even if this Contract does not specifically reference any provision required by state or federal law, those state and federally required provisions are incorporated into this Contract by this reference as though they were specifically listed herein.

**ARTICLE 14– TERM:** The Contract commences on the date it is signed by the County Manager and remains in effect through June 30, 2016.

**ARTICLE 15 – PAYMENT/BILLING:** Contractor shall be paid an amount not to exceed \$600.00 for completion of the projects as outlined in the Scope of Services.

All invoices shall be submitted to Gila County Accounts Payable, 1400 E. Ash St, Globe, Arizona and include the following information:

- Purchase Order Number
- Contract Number
- Invoice Number
- Service Location
- Vendor Name and Address
- Description of Service

Any alterations to the scope of work resulting in a change in cost must have prior written approval by the County. Any unauthorized work may result in non-payment to the vendor.

Gila County employs a "Net 15" payment term for services meaning the payment will be issued fifteen (15) days from the date the County receives the invoice from the Contractor. Purchase orders sent to the Contractor reflect these terms and conditions.

The Contractor shall have a current I.R.S. W-9 form on file with the County unless not required by law. The County shall not remit payment if the Contractor does not have a current W-9.

**IN WITNESS WHEREOF,** Service Agreement No. 032816-1 has been duly executed by the parties hereinabove named, on the date and year first above written.

**GILA COUNTY** 

Don E. McDaniel Jr., County Manager

Date: 4/13/16

CHRISTINE LOPEZ

Line N. Looez

Signature



#### **AMENDMENT NO. 2 to SERVICE AGREEMENT NO. 012815**

The following amendments are hereby incorporated into the agreement for the below project

#### MISCELLANEOUS EQUIPMENT REPAIR AND WELDING

#### NORTHERN GILA COUNTY PUBLIC WORKS

**Effective** March 18, 2015, Gila County and Holyoak's Equipment Repair & Welding entered into a contract whereby Holyoak's Equipment Repair & Welding agreed to provide miscellaneous equipment repair and welding for Northern Gila County Public Works.

Amendment No. 1 to Service Agreement No. 012815 was executed on August 4, 2015 to increase the contract amount by an amount of Six Thousand Five Hundred dollars and no/100's (\$6,500.00) for work to be performed in fiscal year 2015/2016.

The contract expires March 17, 2016. Per page 6-Article 14 of the contract, the County shall have the right at its sole option to renew the contract for two (2) additional one (1) year periods.

Amendment No. 2 to Service Agreement No 012815 will allow for Gila County to exercise the option to renew the term of the Agreement for one (1) one (1) year term, from March 18, 2016 to March 17, 2017. For a contract amount of not to exceed Four Thousand Four Hundred Fifty dollars and no/100's (\$4,450.00) without prior written approval from the County.

All other terms, conditions and provisions of the original Contract, shall remain the same and apply during the March 18, 2016 to March 17, 2017 renewal period.

**GILA COUNTY** 

HOLYOAK'S EQUIPMENT REPAIR & WELDING

Don E. McDaniel Jr., County Manager

Date: 4//2/



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Amendagent No. 2 to Scruice Agreement No 612315 will allow our tile Countrillo each ise the option to renew the term of the Agreement for one (1) one (1) year term from Misch 15, 2016 to March 17, 2017. For a constact unusual of not to exceed Four Thousand Four Interior of Fifty delians and no/100's (10, 250.00) with or prior written approval from the Courter.

All atiner (e.ms, conditions and provisions of the original Lenter, in small remain the same and are in during the March 12, 2016 to Francia UE 2017 renewal care, d

th telthigss willfactors, two (2) transcriptionies or the amoutman and a with shall include original standards for the purposes be deaded an original mereor have been duly becomed by the parties hardinabove named; on this is seen they as a constant of the parties hardinabove named; on this is seen they as a constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant of the constant

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กระทรงและเพียง ของคากกระทรงให้ ก็สมรับกระทรงและที่ หมือนักที่สักราชสมรับให้สัดการกับเมื่อสมรัชย์ แมนการและการก เกราะการที่ 1900 การการการการการที่สุดให้ 19 main การและการการสมรัช 20 มีเกราะการที่ 1900 การการการการการการกา

19. 19<del>14年</del>李月<del>日本</del> 15. 1986日本11.



#### AMENDMENT NO. 1 to SERVICE AGREEMENT NO. 030915-2

The following amendments are hereby incorporated into the agreement for the below project

# ON-CALL ELECTRICAL SERVICE FOR VARIOUS BUILDINGS IN GILA COUNTY

#### SOUTHERN GILA COUNTY

**Effective** April 28, 2015 Gila County and Burden Electric LLC entered into a contract whereby Burden Electric LLC agreed to provide On-Call Electrical Service, for Various Buildings in Gila County Facilities.

**Service Agreement No. 030915-2** will expire on April 27, 2016. **Per Article 14-Term,** Gila County shall have the sole option, to renew the contract for two (2) additional (1) year periods.

Amendment No. 1 to Service Agreement No. 030915-2, will allow for Gila County to exercise the option to renew the term of the Agreement for one (1) additional one (1) year term, from April 28, 2016 to April 27, 2017, for a contract amount of not to exceed Two Thousand dollars and 00/100's (\$2,000.00) without prior written approval from the County.

All other terms, conditions and provisions of the original Contract, shall remain the same and apply during the April 28, 2016 to April 27, 2017 renewal period.

IN WITNESS WHEREOF, two (2) identical copies of this amendment, each which shall include original signatures and for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named, on this /3 +h day of April 2016.

GILA COUNTY:

Don E. McDaniel Jr., County Manager

Date: 4/13/16

BURDEN ELECTRIC LLC

Signature

#### **EXECUTIVE SUMMARY FORM**

Contract Name: Assessment Mailings	Contract No.:	Pinal C 122018	County Contract No. PC-
Statement of Purpose and Need (3-5 Sentences) Gila County wishes to utilize a cooperative contract that Pinal Count postage for all mailings coming from the Assessor's Office.	y has with The Master's Touch. T	he Master	r's Touch will process the
Contract End Date: 04-22-16 to 06-30-17	Renewal C	ption:	☐ Yes ⊠ No
Maximum Dollar Limit: \$25,000.00			
Contract Information			
Firm Name: The Master's Touch, LLC	Contact Person:	Jim Cote	e′
Address: 1405 N. Ash Street	Phone No: 509	-326-7475	5
City: Spokane State: WA	Fax: E	mail:	masters@themasterstouch.com
Fund: Gen Fund/Assessor/Communications Postage/Freight Expense	Type of Funds:		Restricted
Fund Code: 1005.221.4230.30			Grant General Fund
			Other
Date Sent for Legal Review: n/a	Date Returned	d:	
Special Notes: Gila County is part of the Strategic Alliance for Volume Expenditures counties and cities are members of the S.A.V.E. co-op. By utilizing t county in both time and money for a rate that already been establish	he Pinal County contract with Th	e Master	s Touch, it will save the
Authorization to use a Cooperative Purchasing Agreement w Expenditures Co-op, Contract No. 122018, for Statewide En Valuation Notices approved this /3 + day of	vironmental Consulting Serv	ices for	
GILA COUNTY MANAGER			



#### SPOKANE HEADQUARTERS

1405 N ASH ST SPOKANE WA 99201-2805 PHONE: 509-326-7475 FAX: 888-828-4659 TOLL FREE: 800-301-1347

#### HAWAII BRANCH OFFICE

39 MALUNIU AVE STE 201 KAILUA HI 96734-2359 PHONE: 800-301-1347 FAX: 888-828-4659

### INDIANA BRANCH OFFICE

PO BOX 471 LAFAYETTE IN 47902-0471 PHONE: 800-301-1347 FAX: 888-828-4659



# Gila County Assessor, Arizona Assessment Mailing

#### #1 NOV Letter - 23,236 parcels - Included in this mailing:

8 ½ x 11 printed black static back on 20# white – **1.8 cents each** #10 window envelope printed one color face on 24# ww– **3.2 cents ea** 9 x 12 window envelope for packets of 5+ statements – **22 cents ea**.

#### **Statement Printing and Mail processing:**

CASS Certify, perform NCOA, and presort customer address list. Laser print statement information to face only of  $8 \frac{1}{2} \times 11$  notice of value. Fold and insert statement into #10 window envelope. Seal and presort for best automation discount postage. When two or more tax notices mail to the identical name and address, enclose all statements in one envelope. Quality check and deliver to the USPS bulk mail facility.

Mailing Services = 8.7 cents each per parcel + Automation Postage*

## #2 Personal Property mailing - 1,782 parcels - Included in this mailing:

All items same as in #1 above

Mailing Services = 10.4 cents each per parcel + Automation Postage*

#### #3 Residential Postcard mailing - 12,056 parcels - Included in mailing:

Same processing as statement mailing

Postcard printed black two sides and lasered with variable data

Mailing Services = 9.3 cents each per parcel + Automation Postage*

### #4 Agriculture Postcard mailing - 496 parcels - Included in mailing:

Same processing as statement mailing

Postcard printed black two sides and lasered with variable data

Mailing Services = 55 cents each per parcel + Automation Postage*

- Automation postage is 38.1 to 43.5 cents each for letter size and from 25.1 to 27.8 cents each for postcards
- We will combine up to 5 parcels (printed on letter size form) with identical name and address and insert into a single #10 window envelope. A 9 x 12 envelope will be used for any mail packages exceeding the 5 parcel limit.
- Setup fee waived
- One pdf file with a copy of all statements printed will be provided at <u>no</u> <u>extra charge</u>.

ALL TERMS AND CONDITIONS OF PINAL COUNTY CONTRACT NO. PC-122018 APPLY.

Jim Cote' President April 12, 2016 Accepted:

Date:

#### **ARF-3705**

## Consent Agenda Item 3. O.

**Regular BOS Meeting** 

**Meeting Date:** 05/03/2016

**Reporting** Mar. 28-Apr. 3, 2016; Apr. 4-10, 2016; Apr. 11-17, 2016;

**Period:** and Apr. 18-24, 2016

Submitted By: Laurie Kline,

Deputy Clerk

#### Information

## **Subject**

Finance reports/demands/transfers for the weeks of Mar. 28-Apr. 3, 2016; Apr. 4-10, 2016; Apr. 11-17, 2016; and Apr. 18-24, 2016.

## **Suggested Motion**

Approval of finance reports/demands/transfers for the weeks of Mar. 28-Apr. 3, 2016; Apr. 4-10, 2016; Apr. 11-17, 2016; and Apr. 18-24, 2016.

#### **Attachments**

April 18-24, 2016

April 11-17, 2016

April 4-10, 2016

Mar. 28-Apr. 3, 2016



Gila County, Arizona

# **Weekly Expenditure Report** (18 April – 24 April 2016)

**Gila County Finance Department** 

# **Gila County Finance Department**

## **Weekly Expenditure Report**

(18 April - 24 April 2016)

<b>Accounts Payable Expenditures</b>			
AP Expenditure Type	Payee/Description	Amount	Comment
Special Check Run Special Check Run Special Check Run	Arizona Counties Worker's Insurance Pool Commerical Card Solutions	\$ 72,612.62 \$ 129,651.99	
Regular Weekly AP Check Run	Various Payees - 104 Checks	\$ 221,727.83	Batch Date 4/25/16
		\$ -	-
	Gross AP Expenditures:	\$ 423,992.44	
Void - Check# Void - Check# Void - Check#		\$ - \$ - \$ -	
Void - Check#		\$ -	
	Less Voided Payments:	\$ -=	
	Net AP Expenditures:	\$ 423,992.44	=
AP Reference Only	Payee/Description	Amount	Comment
Void #274766/ Reissue #276444 Void #274767/ Reissue #276445 Void #274768/ Reissue #276446	State of Arizona (ADEQ) State of Arizona (ADEQ) State of Arizona (ADEQ)	\$ 0.63 \$ 2,500.00 \$ 2,500.00	Lost in Mail
Payroll Expenditures			
Payroll Expenditure Type	Payee/Description	Amount	Comment
Regular Payroll Regular Payroll Employer Taxes Withholdings / Deductions Benefits	Direct Deposit Payments Paper Checks Social Security and Medicare Employee Withholdings / Deductions Retirement, Health Insurance, etc.	\$ 545,340.76 \$ 30,119.33 \$ 65,512.44 \$ 310,201.68 \$ 298,889.10	;-
	Sub-total Payroll Expenditures:	\$ 1,250,063.31	
Payroll - Hand Issue Payroll - Hand Issue Employer Taxes Withholdings / Deductions Benefits	Social Security and Medicare Employee Withholdings / Deductions Retirement, Health Insurance, etc.  Sub-total Hand Issue Payroll Expenditures:	\$ - \$ - \$ - \$ -	-
	Total Payroll Expenditures:		
		3 1,230,003.31	
Payroll Reference Only	Payee/Description	Amount	Comment
Void #276449	JP Morgan ACH	\$ 545,340.76	Electronic Transaction
Summary of Expenditures			
	Net Accounts Payable Expenditures: Total Payroll Expenditures:		-
	Total Accounts Payable & Payroll Expenditures:	\$ 1,674,055.75	:
Credit Card Charges			
cicait cara citaiges			

Various Merchants

280 Transactions 18 Apr - 24 Apr 2016

Payment Due: May 2016

34,007.19

\$

# **Accounts Payable**

### *****Gila County*****

Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/19/2016

Туре	Date	Number Source		Payee Name	EFT Bank/Account	Transaction Amount
Bank Ac	count: JP Morgar	n AP - JP Morgan Accounts	s Payable			
Check	04/19/2016	276447 Accounts Pay	able	ARIZONA COUNTIES WORKERS COMPENSATION POOL		72,612.62
	Invoice	D	ate	Description		Amount
	033116	03	3/31/2016	1ST QTR 2016 WORKERS CO	OMPENSATION	72,612.62
JP Morga	n AP JP Morgan	Accounts Payable Totals:		Transactions: 1		\$72,612.62
	Checks:	1	\$72.612	62 /		

User: Vicki Deanda

Pages: 1 of 1

4/19/2016 10:01:11 AM

Review of History

# *****Gila County*****

# **Accounts Payable Payment Edit Listing**

Batch Departme	nt / Invoice Department	Bank Account	<u> </u>	Check D	Pate	Starting Check Number
201.140 Finance	e Department,System Generated	JP Morgan Ad	ccounts Payable	04/20/20	016	276448
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
201_140 Fi	inance Department,System Gener	ated				
	10435 - COMMERCIAL CARI SOLUTIONS	04012016	March 2016 Cc# 556723900000214	04/01/201	16 04/16/2016 [′]	129,651.99
	Total Selected Invoices: 1					\$129,651.99

Reviewed HI25116

## *****Gila County****

# **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/25/2016

Туре	Date Numbe	r Source	Payee Name	EFT Bank/Account	Tra	ansaction Amoun
	Account: JP Morga 04/25/2016 2764	n AP - JP Morgan Accounts 80 Accounts Payable	S Payable  ADVANCE FORENSI  ASSESSMENTS INC	C		500.00
	Invoice	Date	Description		Amount	
	033116	03/31/2016	Amendment No. 2/Pr	obation/ILimited Services Contract	500.00	•
Check	04/25/2016 2764	81 Accounts Payable	AGUILAR , VICKI S			40.14
	Invoice	Date	Description		Amount	
	041916AGU	ILARV 04/19/2016	VICKI AGUILAR JUR	Y SUPPLIES REIMBURSEMENT	40.14	
Check	04/25/2016 2764	82 Accounts Payable	ALHAMBRA MOBILE PARK & STORAGE	HOME		400.00
	Invoice	Date	Description		Amount	
	22741	04/12/2016	1264 E MONTECITO	DR #6 HH#6819	400.00	
Check	04/25/2016 2764	83 Accounts Payable	ALLIANT GAS LLC			162.26
	Invoice	Date	Description		Amount	
	31042	03/28/2016	SERV FOR ACCT#00	00674300	162.26	
Check	04/25/2016 2764	84 Accounts Payable	ALTERNATIVE EQUIT	FIES LLC		650.00
	Invoice	Date	Description		Amount	
	22599	04/15/2016	300 W FRONTIER #2	2 FOR MAY 2016	650.00	
Check	04/25/2016 2764	35 Accounts Payable	AMERICAN INSTITUT	E OF		560.00
	Invoice	Date	Description		Amount	
	2049603311	6 03/31/2016	TOXICOLOGY TEST	S FOR DECEASED	560.00	
Check	04/25/2016 27648	36 Accounts Payable	AMERICAN REPROGRAPHICS C	O LLC		324.71
	Invoice	Date	Description		Amount	
	8568139	03/31/2016	Assessor's Office Plot	ter Equipment and Software	324.71	
Check	04/25/2016 27648	37 Accounts Payable	AMERIGAS-PAYSON	6950		135.37
	Invoice	Date	Description		Amount	
	22707	04/01/2016	ACCT#20874803 HH	¥7733	135.37	
Check	04/25/2016 27648	88 Accounts Payable	AMERIPRIDE LINEN APPAREL SERVICES	AND		50.88
	Invoice	Date	Description		Amount	
	1700547100	04/06/2016	Floor mat service at P	W Administration Building	50.88	
Check	04/25/2016 27648	9 Accounts Payable	ARIZONA COUNTIES INSURANCE POOL		16	3,237.08
	Invoice	Date	Description		Amount	
	2016120	04/04/2016	MARCH 2016 SVS		16,237.08	
Check	04/25/2016 27649	0 Accounts Payable	ARIZONA DEPARTME HEALTH SERVICES	NT OF	•	1,875.00
	Invoice	Date	Description		Amount	
	ADHS032016	04/05/2016	Death & Birth Certifica	tes	1,875.00	
Check	04/25/2016 27649	1 Accounts Payable	ARIZONA DEPARTME	NT OF		616.48

PUBLIC SAFETY			

			PUBLIC SAFETY		
	Invoice	Date	Description	Amount	
	GCSOP1/16-3/	16 03/31/2016	JAN-MAR 2016 ACCT#83580709	616.48	
Check	04/25/2016 276492	Accounts Payable	ARIZONA DEPARTMENT OF PUBLIC SAFETY		67.00
	Invoice	Date	Description	Amount	
	041816	04/18/2016	FINGERPRINT CLEARANCE	67.00	
Check	04/25/2016 276493	Accounts Payable	ARIZONA DEPARTMENT OF REVENUE		911.59
	Invoice	Date	Description	Amount	
	March2016	04/20/2016	Use Tax for March 2016	911.59	
Check	04/25/2016 276494	Accounts Payable	ARIZONA DEPARTMENT OF TRANSPORTATION	26	0,399.00
	Invoice	Date	Description	Amount	
	LA2016000121	04/21/2016	TE Funds per FHWA project Construction share	20,399.00	
Check	04/25/2016 276495	Accounts Payable	ARIZONA PUBLIC SERVICE		791.82
	Invoice	Date	Description	Amount	
	22715	04/05/2016	ACCT#734707289 HH#7038	94.82	
	22735	04/12/2016	ACCT#141786288 HH#4172	240.00	
	22738	04/12/2016	ACCT#519906283 HH#9132	240.00	
	22744	04/15/2016	ACCT#000480289 HH#2454	217.00	
Check	04/25/2016 276496	Accounts Payable	ARIZONA PUBLIC SERVICE	3	3,725.99
	Invoice	Date	Description	Amount	
	0413160466132		046613280 CENTRAL HEIGHTS SLID	108.01	
	0413164928262		492826287 MIDLAND CITY CENTRAL HEIGHTS SLID	1,304.37	
	0413169728262		972826287 CLAYPOOL LOWER SLID MIAMI	1,875.38	
	0412166488622 0415163442622		648862289 APACHE HILLS LANE SLID	253.62	
Check	04/25/2016 276497	Accounts Payable	344262282 CARETAKER TRAILER, STAR VALLEY YARD ARIZONA SECRETARY OF	184.61	42.00
Official	0-12512010 210-01	Accounts I ayable	STATE		43.00
	Invoice	Date	Description	Amount	
	042116RUSTK	04/21/2016	KIMBERLY RUST NOTARY LICENSE	43.00	
Check	04/25/2016 276498	Accounts Payable	ARIZONA STATE PRISON GLOBE		571.00
	Invoice	Date	Description	Amount	
	B191072016033	0 04/06/2016	Facilities Mgmt/Inmate Labor	196.00	
	B191082016033	0 04/06/2016	Landfill Inmante Labor.	160.00	
	B191092016033	0 04/06/2016	Roads Dept/Inmate Labor	215.00	
Check	04/25/2016 276499	Accounts Payable	ARIZONA SUPREME COURT		824.16
	Invoice	Date	Description	Amount	
	ESD-2015-0395	04/19/2016	TRUE COLORS TRAINING GILA COUNTY	824.16	
Check	04/25/2016 276500	Accounts Payable	ARIZONA WATER COMPANY		64.51
	Invoice	Date	Description	Amount	
	0413160912008	155 04/13/2016	SEARCH & RESCUE 1992 HWY 88	64.51	
Check	04/25/2016 276501	Accounts Payable	AVANTE PRINT CENTER		408.81
	Invoice	Date	Description	Amount	
	31883	03/31/2016	MOORE BUSINESS CARDS ACCT#2343	43.22	
	31885	03/31/2016	PEEL N SEAL WINDOW ENVELOPES ACCT#2343	322.37	
	31884	03/31/2016	TURNEY BUSINESS CARDS	43.22	
Check	04/25/2016 276502	Accounts Payable	BLACKSTONE SECURITY SERVICE INC	15	,226.00
	Invoice	Date	Description	Amount	

	0316286	04/01/2016	Armed/Unarmed Security Services-Payson Courthouse	4,137.50	
	0316285	04/01/2016	Provide Armed Security Services	3,972.00	
	0416183	04/19/2016	Offset of 10 Hours Payson	(165.50)	
	0416084	04/16/2016	Provide Armed Security Services	3,641.00	
	0416085	04/16/2016	Armed/Unarmed Security Services-Payson Courthouse	3,641.00	
Check	04/25/2016 276503	Accounts Payable	BOB THE BUG MAN LLC		55.00
	Invoice	Date	Description	Amount	
	44895	03/24/2016	March 2016	55.00	
Check	04/25/2016 276504	Accounts Payable	BRIDGERS & PAXTON CONSULTING ENGINEERS INC		874.30
	Invoice	Date	Description	Amount	
	78354	03/31/2016	Gila County Fairgrounds Modular Building Electrical Design	749.00	
	78210	03/31/2016	Electrical Engineering Design	125.30	
Check	04/25/2016 276505	Accounts Payable	BYRUM, SUSAN		1,928.30
	Invoice	Date	Description	Amount	
	041416Diem	04/14/2016	Per Diem 0411-0413-0414	975.00	
	032416Diem	03/24/2016	Per Diem 0322-0324	837.50	
	041416-2	04/14/2016	JV2014-0063 Appeal Hearing	85.00	
	041416-1	04/14/2016	JV2014-0063 Appeal Hearining	30.80	
Check	04/25/2016 276506	Accounts Payable	CANYON STATE OIL	13	3,765.33
	Invoice	Date	Description	Amount	
	0565141-IN	04/06/2016	Fuel @ Star Valley	7,196.70	
	0569497-IN	04/11/2016	Fuel@ Tonto Basin	4,869.52	
	0569556-IN	04/11/2016	Fuel @ Young	1,699.11	
Check	04/25/2016 276507	Accounts Payable	CAROLINA SOFTWARE		300.00
	Invoice	Date	Description	Amount	
	60715	04/01/2016	Waste Works Software Support	300.00	
Check	04/25/2016 276508	Accounts Payable	CASTANEDA , JOHN D		96.26
	Invoice	Date	Description	Amount	
	032516CASTAN	EDAJ 03/25/2016	EE JOHN CASTANEDA MAR TRAVEL REIMBURSEMENT	96.26	
Check	04/25/2016 276509	Accounts Payable	CENGAGE LEARNING INC		173.42
	Invoice	Date	Description	Amount	
	57861335	04/05/2016	Basic 6	173.42	
Check	04/25/2016 276510	Accounts Payable	CENTER FOR DISEASE		196.33
		•	DETECTION LLC		.00.00
	Invoice	Date	Description	Amount	
	1477325	03/31/2016	Laboratory Testing Services	196.33	
Check	04/25/2016 276511	Accounts Payable	CENTURYLINK		853.19
	Invoice	Date	Description	Amount	
	92842592740328	316 03/28/2016	SERV FOR 928 425 9274 705B	36.87	
	92842539520328	316 03/28/2016	SERV FOR 928 425 3952 305B	69.51	
	92847461280328	316 03/28/2016	SERV FOR 928-474-6128	36.87	
	92847409570328		SERV FOR 928 474 0957 293G	31.03	
	92847633500328		SERV FOR 928 476 3350 255B	66.62	
	92842537470328 92847407280328		CENTURY LINK 928 425 3747 167B SERV FOR 928 474 0728 111B	39.78	
	92842544570328		SERV FOR 928 474 0726 111B SERV FOR 928 425 4457 706B	198.28 98.66	
	92842582540328		Serv For 928-425-8254	55.39	
	92842537210328		SERV FOR 928 425 3721 065B	32.18	
	92842532880328	316 03/28/2016	SERV FOR 928-425-3288	68.80	
	92842536250328		SERV FOR 928 425 3625 571B	34.40	
	92847496520328	03/28/2016	SERV FOR 928 474 9652 726B	44.05	

	9284745341032816 03/28/2016	S SERV FOR ACCT# 928-474-5341	40.75	
Check	04/25/2016 276512 Accounts Payable	CFA SOFTWARE INC	2	2,995.00
	Invoice Date	Description	Amount	-,0000
	13141 04/05/2016	Platinum support for CFAWin8	2,995.00	
Check	04/25/2016 276513 Accounts Payable	CHILDHELP INC	2,000.00	300.00
OHOOK			A	300.00
		Description	Amount	
	03312016GCATTNY 04/06/2016	Forensic Interviews March 2016	300.00	
Check	04/25/2016 276514 Accounts Payable	CINTAS FIRST AID & SAFETY		12.15
	Invoice Date	Description	Amount	
	5004921510 04/13/2016	First Aid Supplies	12.15	
Check	04/25/2016 276515 Accounts Payable	CNS BUSINESS FORMS INC	2	,849.16
	Invoice Date	Description	Amount	
	5243 04/05/2016	Envelopes	2,849.16	
Check	04/25/2016 276516 Accounts Payable	COBRE VILLAGE APARTMENTS DBA GLOBE FAMILY ASSOC.		350.00
	Invoice Date	Description	Amount	
	22718 04/05/2016	Eviction Prevention - # 2 HH# 7958	350.00	
Check	04/25/2016 276517 Accounts Payable	COIN & PROFESSIONAL EQUIPMENT COMPANY	2	,245.36
	Invoice Date	Description	Amount	
	138390 03/31/2016	Commercial Washer for Payson Detention Facility	2,245.36	
Check	04/25/2016 276518 Accounts Payable	COPPER COUNTRY MHP & MINI STORAGE		326.00
	Invoice Date	Description	Amount	
	22731 04/08/2016	Rent Eviction #17 HH# 4357	326.00	
Check	04/25/2016 276519 Accounts Payable	CREDIT CARD REVOLVING FUND	24	,065.12
	Invoice Date	Description	Amount	
	032816ROMEROB 04/08/2016	BARBARA ROMERO MAR STMT FOR FEB CHGS	487.54	
	12012016CATES 12/01/2016	Dec Chrgs Jan Stmnt Celena Cates	338.00	
	042616RIGGSK 04/01/2016	KELLY RIGGS APR STMT FOR MAR CHGS	1,159.52	
	042616RHYNEK 04/01/2016	KENDALL RHYNE APR STMT FOR MAR CHGS	43.27	
	042616PASTORM 04/01/2016	MICHAEL PASTOR APR STMT FOF MAR CHGS	100.00	
			100.00	
	042616WILLIAMSC 04/01/2016	CHARLOTTE WILLIAMS APR STMT FOR MAR CHGS	704.67	
	042616ROGERSD 04/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS	704.67 387.39	
	042616ROGERSD 04/01/2016 022616PISANOE 02/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS	704.67 387.39 595.65	
	04/2616ROGERSD 04/01/2016 022616PISANOE 02/01/2016 032816WRIGHTT 03/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS	704.67 387.39 595.65 230.00	
	042616ROGERSD       04/01/2016         022616PISANOE       02/01/2016         032816WRIGHTT       03/01/2016         04012016DESCAAF       04/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff	704.67 387.39 595.65 230.00 150.78	
	042616ROGERSD       04/01/2016         022616PISANOE       02/01/2016         032816WRIGHTT       03/01/2016         04012016DESCAAF       04/01/2016         04012016HAMM       04/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March CHrgs April Stmnt A. Hamm	704.67 387.39 595.65 230.00 150.78 54.76	
	042616ROGERSD       04/01/2016         022616PISANOE       02/01/2016         032816WRIGHTT       03/01/2016         04012016DESCAAF       04/01/2016         04012016HAMM       04/01/2016         04012016LITTLE       04/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March CHrgs April Stmnt A. Hamm March CHrgs April Stmnt Dorthey Little	704.67 387.39 595.65 230.00 150.78 54.76 280.57	
	042616ROGERSD       04/01/2016         022616PISANOE       02/01/2016         032816WRIGHTT       03/01/2016         04012016DESCAAF       04/01/2016         04012016HAMM       04/01/2016         04012016CHAMBERS       04/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March CHrgs April Stmnt A. Hamm March CHrgs April Stmnt Dorthey Little March Chrgs April Stmnt Bryan Chambers	704.67 387.39 595.65 230.00 150.78 54.76 280.57 278.91	
	042616ROGERSD       04/01/2016         022616PISANOE       02/01/2016         032816WRIGHTT       03/01/2016         04012016DESCAAF       04/01/2016         04012016HAMM       04/01/2016         04012016CHAMBERS       04/01/2016         04012016GHAMBERS       04/01/2016         04012016BENNETT       04/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March CHrgs April Stmnt A. Hamm March CHrgs April Stmnt Dorthey Little March Chrgs April Stmnt Bryan Chambers March CHrgs April Stmnt Forest Bennett	704.67 387.39 595.65 230.00 150.78 54.76 280.57 278.91 106.50	
	042616ROGERSD       04/01/2016         022616PISANOE       02/01/2016         032816WRIGHTT       03/01/2016         04012016DESCAAF       04/01/2016         04012016HAMM       04/01/2016         04012016LITTLE       04/01/2016         04012016CHAMBERS       04/01/2016         04012016BENNETT       04/01/2016         032816SCALESG       03/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March CHrgs April Stmnt A. Hamm March CHrgs April Stmnt Dorthey Little March Chrgs April Stmnt Bryan Chambers March CHrgs April Stmnt Forest Bennett GARY SCALES MAR STMT FOR FEB CHGS	704.67 387.39 595.65 230.00 150.78 54.76 280.57 278.91 106.50 230.00	
	042616ROGERSD       04/01/2016         022616PISANOE       02/01/2016         032816WRIGHTT       03/01/2016         04012016DESCAAF       04/01/2016         04012016HAMM       04/01/2016         04012016CHAMBERS       04/01/2016         04012016GHAMBERS       04/01/2016         04012016BENNETT       04/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March CHrgs April Stmnt A. Hamm March CHrgs April Stmnt Dorthey Little March Chrgs April Stmnt Bryan Chambers March CHrgs April Stmnt Forest Bennett	704.67 387.39 595.65 230.00 150.78 54.76 280.57 278.91 106.50 230.00	
Check	042616ROGERSD 04/01/2016 022616PISANOE 02/01/2016 032816WRIGHTT 03/01/2016 04012016DESCAAF 04/01/2016 04012016LITTLE 04/01/2016 04012016CHAMBERS 04/01/2016 04012016BENNETT 04/01/2016 032816SCALESG 03/01/2016 03012016FARNHAM 03/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March CHrgs April Stmnt A. Hamm March CHrgs April Stmnt Dorthey Little March Chrgs April Stmnt Bryan Chambers March CHrgs April Stmnt Forest Bennett GARY SCALES MAR STMT FOR FEB CHGS Feb Chrgs March Stmnt Glen Farnham	704.67 387.39 595.65 230.00 150.78 54.76 280.57 278.91 106.50 230.00 14,190.81 4,726.75	765.77
Check	042616ROGERSD 04/01/2016 022616PISANOE 02/01/2016 032816WRIGHTT 03/01/2016 04012016DESCAAF 04/01/2016 04012016HAMM 04/01/2016 04012016CHAMBERS 04/01/2016 04012016BENNETT 04/01/2016 032816SCALESG 03/01/2016 032616TANNERC 04/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March CHrgs April Stmnt A. Hamm March CHrgs April Stmnt Dorthey Little March Chrgs April Stmnt Bryan Chambers March Chrgs April Stmnt Bryan Chambers March CHrgs April Stmnt Forest Bennett GARY SCALES MAR STMT FOR FEB CHGS Feb Chrgs March Stmnt Glen Farnham CAROL TANNER APR STMT FOR MAR CHGS DIAMOND PHARMACY	704.67 387.39 595.65 230.00 150.78 54.76 280.57 278.91 106.50 230.00 14,190.81 4,726.75	765.77
Check	042616ROGERSD       04/01/2016         022616PISANOE       02/01/2016         032816WRIGHTT       03/01/2016         04012016DESCAAF       04/01/2016         04012016HAMM       04/01/2016         04012016LITTLE       04/01/2016         04012016CHAMBERS       04/01/2016         04012016BENNETT       04/01/2016         032816SCALESG       03/01/2016         03012016FARNHAM       03/01/2016         04/25/2016       276520       Accounts Payable         Invoice       Date	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March Chrgs April Stmnt A. Hamm March Chrgs April Stmnt Dorthey Little March Chrgs April Stmnt Bryan Chambers March Chrgs April Stmnt Forest Bennett GARY SCALES MAR STMT FOR FEB CHGS Feb Chrgs March Stmnt Glen Farnham CAROL TANNER APR STMT FOR MAR CHGS DIAMOND PHARMACY SERVICES Description	704.67 387.39 595.65 230.00 150.78 54.76 280.57 278.91 106.50 230.00 14,190.81 4,726.75	765.77
Check	042616ROGERSD 04/01/2016 022616PISANOE 02/01/2016 032816WRIGHTT 03/01/2016 04012016DESCAAF 04/01/2016 04012016HAMM 04/01/2016 04012016CHAMBERS 04/01/2016 04012016GENNETT 04/01/2016 03012016FARNHAM 03/01/2016 03012016FARNHAM 03/01/2016 042616TANNERC 04/01/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March CHrgs April Stmnt A. Hamm March CHrgs April Stmnt Dorthey Little March Chrgs April Stmnt Bryan Chambers March Chrgs April Stmnt Forest Bennett GARY SCALES MAR STMT FOR FEB CHGS Feb Chrgs March Stmnt Glen Farnham CAROL TANNER APR STMT FOR MAR CHGS DIAMOND PHARMACY SERVICES	704.67 387.39 595.65 230.00 150.78 54.76 280.57 278.91 106.50 230.00 14,190.81 4,726.75 Amount	765.77
Check	042616ROGERSD 04/01/2016 022616PISANOE 02/01/2016 032816WRIGHTT 03/01/2016 04012016DESCAAF 04/01/2016 04012016HAMM 04/01/2016 04012016LITTLE 04/01/2016 04012016CHAMBERS 04/01/2016 04012016BENNETT 04/01/2016 032816SCALESG 03/01/2016 03012016FARNHAM 03/01/2016 042616TANNERC 04/01/2016 04/25/2016 276520 Accounts Payable  Invoice Date CN000134078 02/29/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March CHrgs April Stmnt A. Hamm March Chrgs April Stmnt Dorthey Little March Chrgs April Stmnt Bryan Chambers March Chrgs April Stmnt Forest Bennett GARY SCALES MAR STMT FOR FEB CHGS Feb Chrgs March Stmnt Glen Farnham CAROL TANNER APR STMT FOR MAR CHGS DIAMOND PHARMACY SERVICES Description Returned Meds for Inmate Feb 2016	704.67 387.39 595.65 230.00 150.78 54.76 280.57 278.91 106.50 230.00 14,190.81 4,726.75 Amount (1,924.55) 2,690.32	
	042616ROGERSD         04/01/2016           022616PISANOE         02/01/2016           032816WRIGHTT         03/01/2016           04012016DESCAAF         04/01/2016           04012016HAMM         04/01/2016           04012016LITTLE         04/01/2016           04012016CHAMBERS         04/01/2016           04012016BENNETT         04/01/2016           032816SCALESG         03/01/2016           03012016FARNHAM         03/01/2016           04/25/2016         276520         Accounts Payable           Invoice         Date           CN000134078         02/29/2016           IN000617486         03/31/2016	DAVID ROGERS APR STMT FOR MAR CHGS ERIKA PISANO FEB STMT FOR JAN CHGS TIMOTHY WRIGHT MAR STMT FOR FEB CHGS March Chrgs April Stmnt Tina Deschaff March CHrgs April Stmnt A. Hamm March Chrgs April Stmnt Dorthey Little March Chrgs April Stmnt Bryan Chambers March Chrgs April Stmnt Forest Bennett GARY SCALES MAR STMT FOR FEB CHGS Feb Chrgs March Stmnt Glen Farnham CAROL TANNER APR STMT FOR MAR CHGS DIAMOND PHARMACY SERVICES Description  Returned Meds for Inmate Feb 2016 Medications for Inmates March 2016	704.67 387.39 595.65 230.00 150.78 54.76 280.57 278.91 106.50 230.00 14,190.81 4,726.75 Amount (1,924.55) 2,690.32	765.77 451.97

	16-919	03/01/2016	Copper Roads Department Portable Toilets	196.14	
	16-918	03/01/2016	Porta-Jon Service-Fairgrounds	98.07	
	16-951	03/01/2016	Portable Toilet/Russell Gulch Landfill	157.76	
Check	04/25/2016 276522	Accounts Payable	DOLLYWOOD FOUNDATION		5,200.20
	Invoice	Date	Description	Amount	
	05161238	04/19/2016	Monthly books for children (San Carlos)	1,246.95	
	05161019	04/19/2016	Monthly books for children (Gila)	3,953.25	
Check	04/25/2016 276523	Accounts Payable	DUKE DEVELOPMENT AND BUILDERS LLC		399.00
	Invoice	Date	Description	Amount	
	23172	04/15/2016	May REnt	399.00	
Check	04/25/2016 276524	Accounts Payable	EARTHQUEST PLUMBING INC		3,585.59
	Invoice	Date	Description	Amount	
	1383	04/15/2016	D Home Check Valves REplacement	882.09	
	490167	04/06/2016	HH# 4299 Replaced Valves	278.68	
	490165	04/06/2016	HH# 18685 Repair Sewer line	1,087.79	
	490166	04/06/2016	HH# 4357 Part Replacement	907.03	
	1381 1384	04/11/2016 04/15/2016	Backflow Inspection and Repairs Globe Facilities Water Sample Copper Admin	60.00	
	1386	04/19/2016	Troubleshoot Water Heater @ Jail	150.00 220.00	
Check	04/25/2016 276525	Accounts Payable	ELLEDGE , SAMANTHA		6,000.00
	Invoice	Date	Description	Amount	-,
	1031	02/12/2016	Court Appointments - 14-25-02	3,000.00	
	1034	04/06/2016	Court Appointment - 018-008-010	3,000.00	
Check	04/25/2016 276526	Accounts Payable	FABOK , GLINDA S		615.30
	Invoice	Date	Description	Amount	
	822	04/14/2016	Grand Jury 041216	615.30	
Check	04/25/2016 276527	Accounts Payable	FEDEX		21.03
	Invoice	Date	Description	Amount	
	5-384-06760	04/14/2016	Shipping Through 041416	21.03	
Check	04/25/2016 276528	Accounts Payable	GBH COMMUNICATIONS INC	4	4,278.22
	Invoice	Date	Description	Amount	
	SI626976	04/13/2016	Lifesize Icon 400 for Superior Court	4,278.22	
Check	04/25/2016 276529	Accounts Payable	GILA COUNTY TREASURER		1,891.32
	Invoice	Date	Description	Amount	
	04182016	04/18/2016	Payment for Jurors	1,891.32	
Check	04/25/2016 276530	Accounts Payable	GLOBE EXTERMINATORS		30.00
	Invoice	Date	Description	Amount	
	GCSOCCPC541	1316 04/13/2016	Pest Control Services Southern Gila County-911 Dispatch Center	30.00	
Check	04/25/2016 276531	Accounts Payable	GLOBE MIAMI CHAMBER OF COMMERCE & ECONOMIC DEVELOP		75.00
	Invoice	Date	Description	Amount	
	7668	04/06/2016	Membership Dues - Schools	75.00	
Check	04/25/2016 276532	Accounts Payable	GREEN VALLEY APARTMENTS		400.00
	Invoice	Date	Description	Amount	
	22862	04/07/2016	PArtial Rent HH# 10522 # 3	400.00	
Check	04/25/2016 276533	Accounts Payable	GRICE , ROSE MARY		80.00
	Invoice	Date	Description	Amount	
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	04182016	04/18/2016	CP2016 06 Anodoro	90.00	
Check	04/25/2016 276534	Accounts Payable	CR2016-96 Apodaca HILLYARD FLOOR CARE	80.00	364.78
	Invaina	Data	FLAGSTAFF	A	
	Invoice	Date	Description	Amount	
	602035370	04/12/2016	Janitorial Supplies & Equipment for Northern Gila County	364.78	
Check	04/25/2016 276535	Accounts Payable	HILLYARD PHOENIX		64.90
	Invoice	Date	Description	Amount	
	602023539	03/31/2016	Janitorial Supplies & Equipment	64.90	
Check	04/25/2016 276536	Accounts Payable	JANI SERV INC	1	6,520.61
	Invoice	Date	Description	Amount	
	16-367	03/31/2016	Janitorial Service for Northern Gila County	1,696.46	
	16-107B	04/15/2016	Janitorial Service for Northern Gila County	1,696.46	
	16-105B	04/15/2016	Janitoial for Southern Gila County	3,127.69	
Check	04/25/2016 276537	Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A. INC		1,818.00
	Invoice	Date	Description	Amount	
	238977453	03/31/2016	BizHub C652DS Globe Assessor's/Color	77.16	
	238977365	03/31/2016	BizHub 552 Gobe Probation/Over 7500 copies per quarter	28.10	
	238977187	03/31/2016	BizHub C652DS Finance/Color/Quarterly	461.52	
	238977090	03/31/2016	BizHub C552DS Globe Probation/Color/Quarterly	135.18	
	238977070	03/31/2016	BizHub 223 Human Resource	128.25	
	238965207 238965130	03/31/2016 03/31/2016	BizHub C353 Public Works Color	101.29	
			Maintenance Agreements-Bizhub C20X Payson CAP Program/Color	313.90	
	238977534 238977537	03/31/2016 03/31/2016	BizHub C552DS Payson Probation/Color/Quartly Quarterly C652DS Health	182.14 390.46	
Check	04/25/2016 276538	Accounts Payable	KS STATEBANK	390.40	264.94
CHECK		-		A a	204.94
	Invoice	Date	Description	Amount	
	Pyt#20-3347311	04/14/2016	BizHub C554e Globe Sheriff's Admin/Records Office	264.94	
Check	04/25/2016 276539	Accounts Payable	KS STATEBANK		108.05
	Invoice	Date	Description	Amount	
	Pyt#7-3348901	04/14/2016	BizHub C224e Copier-Probation/Detention	108.05	
Check	04/25/2016 276540	Accounts Payable	KS STATEBANK		216.43
	Invoice	Date	Description	Amount	
	Pyt#6-3349111	04/19/2016	Act# 3349111Recorder Office Bizhub	216.43	
Check	04/25/2016 276541	Accounts Payable	KS STATEBANK		216.43
	Invoice	Date	Description	Amount	
	Pyt#7-3349111	04/19/2016	Act# 3349111 - Recorder Office Bizhub 554e-Mohave Contract #10i-	216.43	
Check	04/25/2016 276542	Accounts Payable	LABORATORY CORPORATION OF AMERICA HOLDING		95.25
	Invoice	Date	Description	Amount	
	51330056	03/26/2016	Testing for 3 Patients	95.25	
Check	04/25/2016 276543	Accounts Payable	LANGUAGE LINE SERVICES, INC.		8.61
	Invoice	Date	Description	Amount	
	3803799	03/31/2016	Spanish Interpreter	4.60	
	3802638	03/31/2016	Phone Interpertation	4.01	
Check	04/25/2016 276544	Accounts Payable	LAWRENCE CONTRERAS DBA CORONA SIGNS		84.43
	Invoice	Date	Description	Amount	
	5691	04/18/2016	Victim Rights Notifications	84.43	

Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Profession   Pr	Check	04/25/2016 276545	Accounts Payable	LexisNexis Risk Solutions		50.00
		Invoice	Date	Description	Amount	30.00
Cheek         4/L25/2016 278648         Cocounts Payable         Check (PARTS AM DIMINS) INC         1,012.50           Cheek         4/L25/2016 278647         Cocounts Payable         Check (PARTS AM DIMINS) INC         1,012.50           Cheek         4/L25/2016 278647         Accounts Payable (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         493.73           Cheek         4/L25/2016 278648         Accounts Payable (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         493.73           Cheek         4/L25/2016 278648         Accounts Payable (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC         Amount (PARTS AM DIMINS) INC		1007487-2016	03/31/2016	Monthly Membership		
Check         PER301         0.3/31/2016         RULE 11 EVAL PEREZ CR2015-369         Annount           Check         4/25/2016 276547         Accounts Payable         MATLOCK GAS & EQUIPMENT         Amount           Propane for Animal Control Act# 132588         Amount         Amount           Check         04/25/2016 276548         Accounts Payable         MCI COMM SERVICE         33.52           Check         04/25/2016 276549         Accounts Payable         MCI COMM SERVICE         Amount           Check         04/25/2016 276549         Accounts Payable         MCI COMM SERVICE         Amount           Elmotice         Date         Description         Autopsy Sincs	Check	04/25/2016 276546	Accounts Payable			1,012.50
Check         04/25/2016 276547         Accounts Payable (DMHENT)         MATLOCK GAS & EUR/MENT         493.73           Linvoice         Date         Description         Amount           Check         04/25/2016 276548         Accounts Payable (Date (DMM SERVICE)         33.52           Check         04/25/2016 276549         Cocunts Payable (Date (Description)         MCI COMM SERVICE         33.52           Check         04/25/2016 276549         Accounts Payable (Date (Description)         MCI COMM SERVICE         Amount           Find Invoice         Date (Date (Description)         Description (DMM SERVICE)         Amount           FF5777G         O4/12/2016 (Date (DMM SERVICE)         PS000         Amount           PF5777G         O4/12/2016 (DMD Authopsy Srice - T.Burns (DMD STR)         495.00           PF5877G (DMD AUT) (DMD STR)         Authopsy Srice - T.Burns (DMD STR)         495.00           PF5891G (DMD STR)         O4/18/2016 (DMD STR)         Authopsy Srice - T. Schold (DMD STR)         495.00           PF5891G (DMD STR)         O4/18/2016 (DMD STR)         Authopsy Srice - T. Schold (DMD STR)         335.87           Check (DMD STR)         Date (DMD STR)         MCI CHELL MRASUBEMENT (DMD STR)         335.87           Check (DMD STR)         Date (DMD STR)         Description (DMD STR)         Amount (DMD S		Invoice	Date	Description	Amount	
		PER301	03/31/2016	RULE 11 EVAL PEREZ CR2015-369	1,012.50	
Check         04/25/2016 278548         04/12/2016         Propane for Animal Control Act# 13/2589         493.73           Check         04/25/2016 278548         Accounts Payable         MCI COMM SERVICE         33.52           Check         04/25/2016 278549         Accounts Payable         Description         Amount           Check         04/25/2016 278549         Accounts Payable         MESSINGER PAYSON         2,980.00           F1/07/2016         Autops Strics - T. Burns         590.00           PF5/97/2016         O4/10/2016         Autopsy Strics - T. Burns         590.00           PF5/97/2016         O4/10/2016         Autopsy Strics - T. Burns         590.00           PF5/97/2016         O4/10/2016         Autopsy Strics - T. Burns         590.00           PF58816         0.3/13/2016         Autopsy Strics - T. Subnd         165.00           PF58817         0.4/18/2018         Autopsy Strics - T. Schold         165.00           PF58818         0.4/18/2018         Autopsy Strics - T. Schold         336.87           Check         0/4/25/2016 278557         Accounts Payable         MICHELL MEASUREMENT         33.687           Envice         Date         Description         Aminual Scale Calibration Landfill         335.87           Check         1/	Check	04/25/2016 276547	Accounts Payable			493.73
Check         04/25/2016 278548         Accounts Payable (molece posciplion posciplion)         MCI COMM SERVICE         33.52 (molece posciplion)         2,880.00 (molece posciplion)         40.00 (molec		Invoice	Date	Description	Amount	
Invoice   Date   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description		75794	04/12/2016	Propane for Animal Control Act# 132589	493.73	
Phones in Young 9284683303   33.52   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,880.00   2,88	Check	04/25/2016 276548	Accounts Payable	MCI COMM SERVICE		33.52
Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page   Page		Invoice	Date	Description	Amount	
PESTOTO		041116-6P9254	143 04/11/2016	Phones in Young 9284683303	33.52	
PF5707G	Check	04/25/2016 276549	Accounts Payable		2	2,980.00
PF5677G   03/13/2016		Invoice	Date	Description	Amount	
PF5684G   03/19/2016   Autopsy Srvcs for K. Koon   905.00   165.00   PF5690G   03/26/2016   Autopsy Srvcs - T. Schold   165.00   PF5690G   03/26/2016   Autopsy Srvcs - D. Berge   905.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00   05.00		PF5707G	04/01/2016	Autopsy Srvcs - T. Burns	590.00	
PF5690G   03/26/2016   Autopsy Srives - T. Schold   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   165.00   16					415.00	
Check         04/25/2016 276550         04/25/2016 276550         Accounts Payable GOUP LLC         MICHELLI MEASUREMENT GOUP LLC         335.87 GOUP LLC           Check         1/25/2016 276550         Accounts Payable Description         MICHELI MEASUREMENT GOUP LLC         Amount Amount Description         Amount Amount Amount Description           Check         04/25/2016 276551         Accounts Payable Description         NETWORK SERVICES SUITIONS, LLC         5,139.78           Check         1/2000224160401         04/01/2016         T.1 FOR INTERNET ACCESS FOR HAYDEN LIBRARY B88.33         888.33           1/2000224160401         04/01/2016         T.1 FOR INTERNET ACCESS FOR MIAMI MEMORIAL LIBRARY B82.91         823.91           1/2000211160401         04/01/2016         T.1 FOR INTERNET ACCESS FOR ISABELLE HUNT BC000209160401         823.91           1/20002016160401         04/01/2016         T.1 FOR INTERNET ACCESS FOR PAYSON LIBRARY BC000209160401         40/10/2016         T.1 FOR INTERNET ACCESS FOR PAYSON LIBRARY BC000209160401         40/10/2016         T.1 FOR INTERNET ACCESS FOR PAYSON LIBRARY BC000209160401         40/10/2016         T.1 FOR INTERNET ACCESS FOR PAYSON LIBRARY BC000209160401         40/10/2016         T.1 FOR INTERNET ACCESS FOR PAYSON LIBRARY BC000209160401         40/10/2016         T.1 FOR INTERNET ACCESS FOR PAYSON LIBRARY BC000209160401         40/10/2016         T.1 FOR INTERNET ACCESS FOR PAYSON LIBRARY BC000209160401         40/10/2016						
Check         04/25/2016 276550         Accounts Payable ROUP LC GROUP LC GROUP LC Description         MICHELLI MEASUREMENT GROUP LC GROUP LC GROUP LC GROUP LC Description         335.87           Check         1/406/2016         Date         Description         Amount Amount MICHING SERVICES SOLUTIONS, LC SOLUTIONS, LC SOLUTIONS, LC SOLUTIONS, LC DESCRIPTIONS, LC DESCRIPTIONS, LC TAIL TO PRIVATE ACCESS FOR HAYDEN LIBRARY B88.33 PER PAYABLE TO PRIVATE ACCESS FOR HAYDEN LIBRARY B88.33 PER PAYABLE TO PRIVATE ACCESS FOR MICHING MICHING BRAY B88.33 PER PAYABLE TO PRIVATE ACCESS FOR MICHING MICHING BRAY B88.39 PER PAYABLE TO PRIVATE ACCESS FOR GLOBE LIBRARY B88.39 PER PAYABLE TO PRIVATE ACCESS FOR GLOBE LIBRARY B88.39 PER PAYABLE TO PRIVATE ACCESS FOR GLOBE LIBRARY B88.39 PER PAYABLE TO PRIVATE ACCESS FOR GLOBE LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE TO PRIVATE ACCESS FOR FAYBON LIBRARY BEAUTION BRAY PER PAYABLE T						
Invoice   Date   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Descriptio	Chack				905.00	
Check   04/25/2016 276555   Accounts Payable   Date   Description   Date   Description   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Date   Da	CHECK		•	GROUP LLC		335.87
Check         04/25/2016 276551         Accounts Payable         NETWORK SERVICES SOLUTIONS, LLC         5,139.78           Linvoice         Date         Description         Amount 12000224160401         Amount 24/01/2016         Amoun		Invoice	Date	Description	Amount	
Invoice   Date   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description		22499	04/06/2016	Annual Scale Calibration Landfill	335.87	
12000224160401	Check	04/25/2016 276551	Accounts Payable		5	5,139.78
12000214160401		Invoice	Date	Description	Amount	
120002111604∪1				T-1 FOR INTERNET ACCESS FOR MIAMI MEMORIAL		
12000210160401		1200021116040	1 04/01/2016	T-1 FOR INTERNET ACCESS FOR ISABELLE HUNT	823.91	
12000209160401		1200021016040	1 04/01/2016		823.91	
120002071604U		1200020916040	1 04/01/2016			
Check         04/25/2016 276552         Accounts Payable         NORCHEM DRUG TESTING         2,013.65           Invoice         Date         Description         Amount           03312016         03/31/2016         Drug Testing Act# 45-46         726.75           03312016A         03/31/2016         Drug Testing Act# 4288-4289         1,286.90           Check         04/25/2016 276553         Accounts Payable         OASIS INSURANCE         50.00           Invoice         Date         Description         Amount           1001908         03/25/2016         Notary Bond for Dawnie Lyon         50.00           Check         04/25/2016 276554         Accounts Payable         OASIS PRINTING         487.54           Check         1nvoice         Date         Description         Amount           Check         04/25/2016 276555         Accounts Payable         OFFICE DEPOT         143.40           Check         04/25/2016 276555         Accounts Payable         Description         Amount           832060807001         03/31/2016         Supplies for Elections         143.40           Check         04/25/2016 276556         Accounts Payable         PAYSON JUSTICE COURT         1,122.38					825.55	
Invoice   Date   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description				T-1 FOR INTERNET ACCESS FOR TONTO BASIN LIBRARY	560.79	
03312016   03/31/2016   Drug Testing Act# 45-46   726.75   03312016A   03/31/2016   Drug Testing Act# 4289   1,286.90     Check   04/25/2016 276553   Accounts Payable   Description   Amount	Check		•		2	,013.65
1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90   1,286.90		Invoice	Date	Description	Amount	
Check         04/25/2016 276553         Accounts Payable         OASIS INSURANCE         50.00           Invoice         Date         Description         Amount           1001908         03/25/2016         Notary Bond for Dawnie Lyon         50.00           Check         04/25/2016 276554         Accounts Payable         OASIS PRINTING         487.54           Invoice         Date         Description         Amount           5153         04/15/2016         Promotional Certificiates Schools         487.54           Check         04/25/2016 276555         Accounts Payable         OFFICE DEPOT         143.40           Invoice         Date         Description         Amount           832060807001         03/31/2016         Supplies for Elections         143.40           Check         04/25/2016 276556         Accounts Payable         PAYSON JUSTICE COURT         1,122.38					726.75	
Invoice   Date   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description   Description					1,286.90	
1001908	Check		•			50.00
Check         04/25/2016 276554         Accounts Payable         OASIS PRINTING         487.54           Invoice         Date         Description         Amount           5153         04/15/2016         Promotional Certificiates Schools         487.54           Check         04/25/2016 276555         Accounts Payable         OFFICE DEPOT         143.40           Invoice         Date         Description         Amount           832060807001         03/31/2016         Supplies for Elections         143.40           Check         04/25/2016 276556         Accounts Payable         PAYSON JUSTICE COURT         1,122.38			Date	Description	Amount	
Invoice   Date   Description   Amount				•	50.00	
Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Since   Sinc	Check	04/25/2016 276554	Accounts Payable	OASIS PRINTING		487.54
Check         04/25/2016 276555         Accounts Payable         OFFICE DEPOT         143.40           Invoice         Date         Description         Amount           832060807001         03/31/2016         Supplies for Elections         143.40           Check         04/25/2016 276556         Accounts Payable         PAYSON JUSTICE COURT         1,122.38		Invoice	Date	Description	Amount	
Invoice   Date   Description   Amount     832060807001   03/31/2016   Supplies for Elections   143.40     Check   04/25/2016 276556   Accounts Payable   PAYSON JUSTICE COURT   1,122.38		5153	04/15/2016	Promotional Certificiates Schools	487.54	
832060807001 03/31/2016 Supplies for Elections 143.40  Check 04/25/2016 276556 Accounts Payable PAYSON JUSTICE COURT 1,122.38	Check	04/25/2016 276555	Accounts Payable	OFFICE DEPOT		143.40
Check 04/25/2016 276556 Accounts Payable PAYSON JUSTICE COURT 1,122.38		Invoice	Date	Description	Amount	
Involve Date David (		832060807001	03/31/2016	Supplies for Elections	143.40	
Invoice Date Description Amount	Check	04/25/2016 276556	Accounts Payable	PAYSON JUSTICE COURT	1,	122.38
		Invoice	Date	Description	Amount	

	32277	03/31/2016	PASSKEY DEVICES	1,234.00	
Check	04/25/2016 276570	Accounts Payable	STAR VALE LEISURE LIVING	.,==•	432.00
	Invoice	Date	Description	Amount	
	22564	04/15/2016	16 N STAR VALLEY DR #27 FOR MAY 2016	432.00	
Check	04/25/2016 276571	Accounts Payable	STATE OF ARIZONA BOARD OF TECHNICAL REGISTRATION	102.00	225.00
	Invoice	Date	Description	Amount	
	040116GARRE	TTJ 04/01/2016	JAKE GARRETT REG#40974	225.00	
Check	04/25/2016 276572	Accounts Payable	SWISS VILLAGE SELF STORAGE		133.00
	Invoice	Date	Description	Amount	
	2170	04/13/2016	UNIT 0306 MAY 2016	133.00	
Check	04/25/2016 276573	Accounts Payable	TANNER, CAROL		282.02
	Invoice	Date	Description	Amount	
	040116TANNEF	RC 04/01/2016	EE CAROL TANNER MAR/APR TRAVEL REIMBURSEMENT	282.02	
Check	04/25/2016 276574	Accounts Payable	TDS TELECOMM	202.02	156.87
Officer	Invoice	Date	Description	Amount	130.07
	•				
	0413169284792 0413169284792		SERV FOR - ACCT#928-479-2896 SERV FOR 928-479-2400 TB FAX LINE	33.43 46.94	
	0413169284672		SERV FOR - ACCT#928-467-2516	76.50	
Check	04/25/2016 276575	Accounts Payable	TIM'S TIRE LLC		230.00
0110011	Invoice	Date	Description	Amount	200.00
	-				
	7393 7401	04/01/2016 04/01/2016	Payson Tire Repair/Roads Department Payson Tire Repair/Roads Department	115.00 115.00	
Check	04/25/2016 276576	Accounts Payable	TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS	113.30	23.25
	Invoice	Date	Description	Amount	
	030116	04/01/2016	ACCT#563477 MAR SVS	23.25	
Check	04/25/2016 276577	Accounts Payable	UNIFIRST CORPORATION		128.29
	Invoice	Date	Description	Amount	120.20
	315-1633845	04/06/2016	Copper & Timber Shops Uniform delivery & cleaning serv	79.96	
	315-1631879	03/31/2016	Copper & Timber Shops Uniform delivery & cleaning serv	48.33	
Check			UNIVERSAL POLICE SUPPLY	10.00	117.76
	Invoice	Date	Description	Amount	
	191244	04/06/2016	THOMPSON UNIFORM ACCT#010919142942	117.76	
Check	04/25/2016 276579	Accounts Payable	VORTEX INDUSTRIES INC	7	2,032.00
	Invoice	Date	Description	Amount	
	19-1016989-1	03/31/2016	On-Call Service & Repair Rolling Steel Doors	2.032.00	
Check	04/25/2016 276580	Accounts Payable	WARDEN, MARK A	_,0000	100.00
0	Invoice	Date	Description	Amount	100.00
	100753361WAR		MARK WARDEN SAFETY BOOTS REIMBURSEMENT		
Chack	04/25/2016 276581	Accounts Payable	WEST PAYMENT CENTER	100.00	177.00
Check	Invoice	Date	Description		,177.96
	•			Amount	
	833730098	04/01/2016	ACCT#1000315265 MAR 2016	281.31	
	833739888 83382564	04/01/2016 04/04/2016	ACCT#1000610674 MAR 2016  Law Library materials	1,701.26 2,195.39	
Check	04/25/2016 276582	Accounts Payable	WILLIAMS , DEZIRAE	۵, ۱۰۰۰۰۰۰	259.45
OHOOK	Invoice	Date	Description	Amount	200.70
	HIVOICE	Date	Босоличион	Amount	

	2016-00002394	03/30/2016	TRAVEL CASH ADVANCE 5/4/16-5/5/16	259.45
Check	04/25/2016 276583	Accounts Payable	YAVAPAI COUNTY	33,850.00
	Invoice	Date	Description	Amount
	FEB16RTC	03/18/2016	Restoration to Compentency Program for GCSO Inmates	18,350.00
	JAN16RTC	02/19/2016	Restoration to Compentency Program for GCSO Inmates	15,500.00
JP Morg	gan AP JP Morgan Acc	ounts Payable Totals:	Transactions: 104	\$221,727.83

Checks:

104

\$221,727.83

#### **Void Payment - Reissue Check Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/19/2016

Original Type	Original Date	Original Number Source	Payee Name	EFT Bank/Account	Reissue Type	Reissue Number	Transaction Amount
Bank Acc	ount: JP Morgan	AP - JP Morgan Accounts Payabl	e				
Check	01/25/2016	274766 Accounts Payable	STATE OF ARIZONA (ADEQ)		Check	276444	0.63
Check	01/25/2016	274767 Accounts Payable	STATE OF ARIZONA (ADEQ)		Check	276445	2.500.00
Check	01/25/2016	274768 Accounts Payable	STATE OF ARIZONA (ADEQ)		Check	276446	2,500.00
JP Morgai	n AP JP Morgan /	Accounts Payable Totals:	Transactions: 3			_	\$5,000.63
	Checks:	3	\$5,000.63				

User: Vicki Deanda

Pages: 1 of 1

4/19/2016 8:11:53 AM

# **Payroll**



#### **GILA COUNTY AZ**

## **Pay Day Register Report**

Pay Date Range 04/04/16 - 04/17/16 Pay Batch 220168

Pay Batch 220168 Total							
Employees in Pay Batch 573							
Female Employees in Pay Batch 316							
Hours Description	Hours	Gross	Withholdings and Deductions				
ADMINL - Admin Leave	80,0000	1,241.00	Gross Gross	200 050 15	Gross Base	Benefits	Amount
CALL - Call Out Pay	7,0000		Federal	898,353.45		ASRS Altern Contr Rate	1,569.38
CALLOW - Clothing Allowance	.0000	2,434.94		74,084.76	755,006.76	Deputy's Alternate Contrib Rate	1,052.23
CASE PREP - Case Preparation	.0000	50.00		53,095.02	856,372.16	Employer Provided	167,543.25
DF - Bereavement	60.0000	1,083.40		12,417.42	856,372.16	Health Savings Acct	660.00
ECOMP - Earned Comp Time	57.0000	.00	Buyback - AZ State Ret	24,327.82	755,006.76	Retirement - AZ State	67,456.83
ECOMP 1.5 - Earned Comp Time	218,7500	.00		1,119.95	.00	Retirement - AZ State LTD	713.23
ESCK - Earned Sick Time	1,612.4570	.00	Def Comp Pre-Tax - National  Def Comp Pre-Tax - Security Bft	3,255.50	.00	Retirement - Corp AOC	10,833.53
EVAC - Earned Vacation	2,301.4590	.00	Def Comp Pre-Tax - Security Bit Def Comp Pre-Tax- Met Life	1,837.85	.00	Retirement - Corr Detention	7,237,91
HALLOW - Housing Allowing	.0000	500.00	Def Comp Pre-Tax- Met Life	240.00	.00	Retirement - Corr Dispatcher	1,253.42
JPT - Judge Pro Temp Pay	.0000	57.64	Def Comp Pre-Tax-Waddell	987.50	.00	Retirement - Corr Medical	666.91
JUDG PRO TEMP - Temporary	160.0000	7,936.92		1,426.00	.00	Retirement - Deputy	31,556.31
MILITARY W/O PAY - MILITARY	80.0000		Dental Premium	1,377.65	.00	Retirement - Elected Official	
PREM - Premium - Overtime Pay	420.2500	.00	Dues - Northern AZ Law Enf	240.00	.00	Total	8,346.10
REFUND W/ TAX - TAXED-	.0000	13,710.01		914.46	.00		\$298,889.10
REG - Regular - Hourty		171.46	Garn - Chd Supp Clearinghouse	3,118.89	.00	Direct Deposits	
REG PT - Part-time - hourly	37,411.5000	732,808.89		202.59	,00	*JP Morgan	Amount
RETRO - Retro (back) pay	612.2500	9,483.76	and property reductions	141.06	.00	American Express Centurion Bank	60,367.25
SAL - Salary	.0000	221.00	Garn-HRC/S.Hammerman	107.70	.00	American United FCU	869.86
TEMP - Temporary	.0000	45,592.41	The state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s	141.84	.00	America's Christian Credit Union	1,032.54
UCOMP - Used Comp Time	646.5000	8,913.78		182.20	.00	Arizona Central Credit Union	80.00
USCKH - Used Sick - Hourly	302.3250	5,305.61	Health Savings Acct	1,570.16	.00	Arizona Federal Credit Union	100.00
USED ETO - Used Earned Time	1,505.2200	31,857.07		1,103.00	.00	Arizona State Credit Union	320.00
UVACH - Used Vacation - Hourly	6.0000	74.19	High Deductible Plan Post-Tax	132.50	,00	Bank of America	6,526.75
VLT - Vehicle License Tax	1,805.6550	36,783.13		581.49	.00	Bank of America NA	44,137.90
Total	.0000	2,423.66	Ins - AFLAC Pre-Tax	4,314.13	.00	Bank of the West	807.15
otai	47,286.3660	\$898,353.45	Ins - Colonial After-Tax	3,536.65	.00	Bank of the West 2	657.77
			Ins - Colonial Pre-Tax	1,617.37	.00		70,338.05
			Ins - Modern Woodmen	33.55		Canyon State CU	18,159.71
			Levy-AZ Dept of Revenue	133.99	.00	Charles Schwab Bank	2,191.87
			Preferred Provider Only	31,271.18	.00	Colorado State Employees CU	50.00
			Preferred Provider Post-Tax	1,245.50	.00	Compass Bank	6,055.83
			Retirement - AZ State	•	.00	Desert School Federal CU	21,645.24
			Retirement - AZ State LTD	67,456.83 713.23	594,333.74	Discover Bank	763,44
			Retirement - Corp AOC		594,333.74	First Convenience Bank	150.00
			Retirement - Corr Detention	4,566.89	54,303.35	GE Money Bank	820.06
			Retirement - Corr Dispatcher	6,824.09	81,142.48	Great Western Bank	20,488.80
			Retirement - Corr Medical	704.10	8,845.51	Green Dot Bank	1,047.93
			Retirement - Deputy	628.78	7,476.56	M & T Bank	1,052.64
			· ement - peputy	9,126.90	78,342.41	Meta Bank/Money Network	751.38

# **GILA COUNTY AZ**

### Pay Day Register Report

Pay Date Range 04/04/16 - 04/17/16 Pay Batch 220168

Retirement - Elected Official	4,617.01
Union Dues - AZCOPS	40.00
Union Dues - FOP	157,44
Vision	811.00
Voluntary Term Life Ins	2,489.36
Net	\$575,460.09

35,515.49 .00 .00 .00 .00

W/H; Ded. \$ 310,201.68 ER Taxes: \$ 65,512.44

MidFirst Bank	3,077.14
Mountain America Credit Union	80.00
National Bank of Arizona	11,419.20
Pima Federal Credit Union	100.00
Pinal County FCU	801.56
Ray Federal Credit Union	3,378.61
Redwood Credit Union	2,192.78
Robins Federal Credit Union	1,676.53
Tucson Old Pueblo CU	1,150.84
USAA Federal Savings Bank	14,737.93
Vantage West Credit Union	1,065.41
Washington Federal	·
Wells Fargo	42,300.54
Wells Fargo - California	2,316.60
Wells Fargo - New Mexico	587.41
	1,083.11
Wells Fargo Bank - North Dakota	1,154.67
Wells Fargo Bank 1	1,567.28
Wells Fargo Bank NA - Arizona	197,593.36
Wells Fargo Bank NA - Nevada	643.62
Total	\$545,340.76
Check	\$30.119.33 <b>&lt;</b>

\$30,119.33

# Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/21/2016

Туре	Date	Number Source	Payee Name EFT Bank/Account	Transaction Amount
Bank Ac	count: JP Morgan A	P - JP Morgan Accounts Payable		
Check	04/22/2016	276450 Accounts Payable	AMERICAN FAMILY LIFE ASSURANCE COMPANY	4,895.62
	Invoice	Date	Description	Amount
	2016-00002357	04/22/2016	AFLAC - Ins - AFLAC Pre-Tax*	4.895.62
Check	04/22/2016	276451 Accounts Payable	ARIZONA DEPARTMENT OF REVENUE	133.99
	Invoice	Date	Description	Amount
	2016-00002358	04/22/2016	LEVY-AZ REVENUE - Levy-AZ Dept of Revenue	133.99
Check	04/22/2016	276452 Accounts Payable	ARIZONA LOCAL GOVT EMPLOYEE BENEFIT TRUST PRE TAX	207,399.44
	Invoice	Date	Description	Amount
	2016-00002359	04/22/2016	PPO - Preferred Provider Only*	207,399.44
Check	04/22/2016	276453 Accounts Payable	ARIZONA STATE RETIREMENT SYSTEM	139,029.45
	Invoice	Date	Description	139,029.45 Amount
	2016-00002360	04/22/2016	AZ State Retirem - Retirement - AZ State *	139.029.45
Check	04/22/2016	276454 Accounts Payable	AZCOPS	139,029.45
	Invoice	Date	Description	Amount
	2016-00002361	04/22/2016	UN DUES-SHER - Union Dues - AZCOPS	
Check	04/22/2016	276455 Accounts Payable	COLONIAL SUPPLEMENTAL INSURANCE	40.00 5,154.02
	Invoice	Date	Description	Amount
	2016-00002362	04/22/2016	COLONIAL - Ins - Colonial Pre-Tax*	5.154.02
Check	04/22/2016	276456 Accounts Payable	CORRECTIONS OFFICER RETIREMENT PLAN	32,715.63
	Invoice	Date	Description	Amount
	2016-00002363	04/22/2016	CORR MEDICAL - Retirement - Corr Medical *	32,715.63
Check	04/22/2016	276457 Accounts Payable	DELTA MANAGEMENT ASSOCIATES INC	32,715.63 141.84
	Invoice	Date	Description	Amount
	2016-00002364	04/22/2016	Gamish- Delta - Gamishment Delta Management Ass	141.84
Check	04/22/2016	276458 Accounts Payable	ELECTED OFFICIALS RETIREMENT	12,963.11

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### **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/21/2016

Туре	Date	Number Source	Payee Name EFT Bank/Account	Transaction Amoun
	1		PLAN	
	Invoice	Date	Description	Amount
	2016-00002365	04/22/2016	ELEC OFF RET - Retirement - Elected Official *	
Check	04/22/2016	276459 Accounts Payable	FRATERNAL ORDER OF POLICE	12,963.11
	Invoice	Date	Description	157.44
	2016-00002366	04/22/2016	UNION DUES - Union Dues - FOP	Amount
Check	04/22/2016	276460 Accounts Payable	GILSBAR FSA	157.44
	Invoice	Date	Description	914.46
	2016-00002367	04/22/2016	FSA-FULL - FSA-Full	Amount
Check	04/22/2016	276461 Accounts Payable	GILSBAR HSA	914.46
	Invoice	Date	Description	2,230.16
	2016-00002368	04/22/2016	HSA - Health Savings Acct*	Amount
heck	04/22/2016	276462 Accounts Payable	HAMMERMAN & HULTGREN P.C.	2,230.16
	Invoice	Date	Description	107.70
	2016-00002369	04/22/2016		Amount
heck	04/22/2016	276463 Accounts Payable	GARNISH-HRC - Garn-HRC/S.Hammerman  JP MORGAN CHASE DOR	107.70
	Invoice	Date	Description	24,343.91
	2016-00002370	04/22/2016		Amount
heck	04/22/2016	276464 Accounts Payable	STATE - State Tax*	24,343.91
	Invoice	Date	JP MORGAN CHASE FEDERAL TAX	74,119.76
	2016-00002371		Description	Amount
heck	04/22/2016	04/22/2016 276465 Accounts Payable	FED - Federal*	74,119.76
	Invoice	Date	JP MORGAN CHASE FICA EE	53,105.52
			Description	Amount
heck	2016-00002372 04/22/2016	04/22/2016	FICA - FICA*	53,105,52
IICCK	Invoice	276466 Accounts Payable	JP MORGAN CHASE FICA ER	53,105.52
		Date	Description	Amount
hook	2016-00002373	04/22/2016	FICA - FICA*	53,105.52
heck	04/22/2016	276467 Accounts Payable	JP MORGAN CHASE MEDICARE EE	12,419.89

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## **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/21/2016

Туре	Date	Number Source	Payee Name EFT Bank/Accou	int Transaction Amount
	Invoice	Date	Description	Amount
	2016-00002374	04/22/2016	MEDICARE - Medicare*	12,419.89
Check	04/22/2016	276468 Accounts Payable	JP MORGAN CHASE MEDICARE ER	12.419.89
	Invoice	Date	Description	Amount
	2016-00002375	04/22/2016	MEDICARE - Medicare*	12.419.89
Check	04/22/2016	276469 Accounts Payable	METLIFE	240.00
	Invoice	Date	Description	Amount
	2016-00002376	04/22/2016	DEF COMP EJ - Def Comp Pre-Tax- Met Life	240.00
Check	04/22/2016	276470 Accounts Payable	MIDLAND FUNDING LLC C/O JOHNSON MARK	182.20
	Invoice	Date	Description	Amount
	2016-00002377	04/22/2016	GARNISH-MIDLAND - Garn-Midland Funding LLC	182.20
Check	04/22/2016	276471 Accounts Payable	MODERN WOODMEN OF AMERICA	33.55
	Invoice	Date	Description	Amount
	2016-00002378	04/22/2016	INSURANCE - Ins - Modern Woodmen	33.55
Check	04/22/2016	276472 Accounts Payable	NATIONWIDE RETIREMENT SOLUTIONS	3,255,50
	Invoice	Date	Description	Amount
	2016-00002379	04/22/2016	DEF COMP - Def Comp Pre-Tax - National	3,255.50
Check	04/22/2016	276473 Accounts Payable	NORTHERN ARIZONA LAW ENFORCEMENT ASSOC	240.00
	Invoice	Date	Description	Amount
	2016-00002380	04/22/2016	ASSOC DUES - Dues - Northern AZ Law Enf	240.00
Check	04/22/2016	276474 Accounts Payable	PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM	41,735.44
	Invoice	Date	Description	Amount
	2016-00002381	04/22/2016	DEPUTY'S RET - Retirement - Deputy *	41,735,44
Check	04/22/2016	276475 Accounts Payable	SECURITY BENEFIT GROUP	1,837.85
	Invoice	Date	Description	Amount
	2016-00002382	04/22/2016	DEF COMP SB - Def Comp Pre-Tax - Security Bft	1,837.85

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#### **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/21/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	04/22/2016	276476 Accounts Payable	SUPPORT PAYMENT CLEAF	INGHOUSE	3,118.89
	Invoice	Date	Description		Amount
	2016-00002383	04/22/2016	CHILD SUPPORT - Gam	- Chd Supp Clearinghouse*	3,118.89
Check	04/22/2016	276477 Accounts Payable	THUNDERBIRD COLLECTIO	N SPEC INC	202.59
	Invoice	Date	Description		Amount
	2016-00002384	04/22/2016	GARNISH-THUNDER - G	arn - Thunderbird Collection	202.59
Check	04/22/2016	276478 Accounts Payable	US DEPARTMENT OF EDUC	ATION	141.06
	Invoice	Date	Description		Amount
	2016-00002385	04/22/2016	GARNISH-EDUC - Garn -	US Dept of Education	141.06
Check	04/22/2016	276479 Accounts Payable	WADDELL & REED		987.50
	Invoice	Date	Description		Amount
	2016-00002386	04/22/2016	DEF COMP WR - Def Cor	np Pre-Tax-Waddell	987.50
JP Morga	n AP JP Morgan Ad	counts Payable Totals:	Transactions: 30		\$687,371.93

Checks:

30

\$687,371.93

User: Sylvia Martinez

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Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/21/2016

Туре	Date	Number Source	)	Payee Name	EFT Bank/Account	Transaction Amount
		AP - JP Morgan Ac				
Check	04/21/2016	276449 Account	ts Payable	JP MORGAN CHASE ACH DEPOSIT		545,340,76
	Invoice		Date	Description		Amount
	220168		04/21/2016	PR ACH DEPOSIT 04/04-16-04/17/16		545,340.76
JP Morgar	AP JP Morgan A	ccounts Payable To	etals:	Transactions: 1		\$545,340.76
	Checks:	1	\$545,340.7	76		

User: Sylvia Martinez

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4/21/2016 8:16:10 AM

## **Void Payment Post Listing**

Туре	Num	ber	Issue Date	Status	Void Reason	Void Date	Source	Payee		Amount
Bank Acco	ount: JP	Morgan AP -	JP Morgan Accounts	Payable						
Check	2764		04/21/2016	Voided	Ach Direct Deposit	04/21/2016	Accounts Payable	JP MORGAN CHASE AC	H DEPOSIT	545,340.76
Pay	/ments:	Invoice Nur	mber Invoice Da	te Descrip	tion		Void Action		Net Amount	
		220168	04/21/2016	PR ACI	H DEPOSIT 04/04-16-04/1	7/16	Void Invoice		545,340.76	
Distribut	tions:	G/L Account	Number		45	Due To/Du	ue From	Debit Amount	Credit Amount	
		1005_1000.1 1005_1000.1 warrants)	0 ( General Fund_Օր 5 ( General Fund_Օր	perating cash I perating cash I	palances Cash in treasury) palances Outstanding payr	oll		545,340.76	545,340.76	
Tot	al Voide	d Transactions	s: 1							

User: Sylvia Martinez

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4/21/2016 9:00:34 AM

\$545,340.76

# **Credit Card Transaction Summary**

US90037

Date/Time Printed: 04/25/2016 12:23:49 PM

Selection Criteria: Post Date Is Between '04/18/2016' AND '04/24/2016' AND Transaction Type ❖ 'Payment'

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
ACE HARDWARE	3	\$127.13		\$0.00	3	\$127.13
ACE HDWE.	11	\$214.92		\$0.00	11	\$214.92
ACTIVE PLAY BOOKS	1	\$222.00		\$0.00	1	\$222.00
ADOBE *PHOTOGPHY PLAN	1	\$10.85		\$0.00	1	\$10.85
AMAZON MKTPLACE PMTS	13	\$797.59		\$0.00	13	\$797,59
AMAZON.COM	8	\$1,800.34		\$0.00	8	\$1,800.34
ARIZONA PROFESOO OF 00	1	\$190.00		\$0.00	1	\$190.00
AUTOZONE #2713	1	\$81.15	1	(\$81.15)	2	\$0.00
AUTOZONE #2715	2	\$67.40		\$0.00	2	\$67.40
AZ BATTERY STORE	T	\$141.09		\$0.00	1	\$141.09
AZ MOTOR VEHICLE DIV W	6	\$24.00		\$0.00	6	\$24.00
BAUER REPAIR LLC	1	\$151.43		\$0.00	1	\$151.43
BELL FORD INC	3	\$358.18		\$0.00	3	\$358.18
BIZCHAIR.COM	2	\$539.96		\$0.00	2	\$539.96
BLACK AND TAN TALES LL	2	\$140.80		\$0.00	2	\$140.80
BROCKERTS BATH BOUTIQU	1	\$4.94		\$0.00	1	\$4.94
C & M COMMUNICATIONS,	1	\$146.61		\$0.00	1	\$146.61
CASH WELLS FARGO C/A #	4	\$459.00		\$0.00	4	\$459.00
CELTIC SPIRIT	1	\$129.16		\$0.00	1	\$129.16
CHAPMAN AUTO CENTER	8	\$1,073.91		\$0.00	8	\$1,073.91
CHARM-TEX	1	\$170.10		\$0.00	1	\$170.10
CHEVRON 0307425	3	\$200.28		\$0.00	3	\$200.28
CHILI'S PAYSON	1	\$22.31		\$0.00	1	\$22.31
CIRCLE K 06670	3	\$158.40		\$0.00	3	\$158.40

Orientation: Landscape

US90037

Date/Time Printed: 04/25/2016 12:23:49 PM

Selection Criteria: Post Date Is Between '04/18/2016' AND '04/24/2016' AND Transaction Type > 'Payment'

Orientation: Landscape

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
CLEAR ADVNTG AUTO GLAS	4	\$856.60	And Andrews Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control of the Control o	\$0.00	4	\$856,60
COBRE VALLEY COMMUNITY	1	\$300.00		\$0.00	1	\$300.00
COBRE VALLEY MOTORS	1	\$67.14		\$0.00	1	\$67.14
CRAFCO (CHANDLER EQUIP	2	\$459.18		\$0.00	2	\$459.18
CREATIVE COMM E BROAD	1	\$107.78		\$0.00	1	\$107.78
CRESCENT ELECTRIC 190	1	\$196.09		\$0.00	a <b>1</b>	\$196.09
DEK AUTO PARTS LLC	15	\$536.50	1	(\$115.48)	16	\$421.02
DELTA 0062342529434	3	\$1,784.10		\$0.00	3	\$1,784.10
DEMARCO'S ITALIAN REST	1	\$48.40		\$0.00	1	\$48.40
DL SALES CORP	1	\$496,29		\$0.00	1	\$496,29
DMI* DELL BUS ONLINE	1	\$1,254.71		\$0.00	1	\$1,254.71
DOUBLETREE HOTEL DALLA	1	\$194.79		\$0,00	1	\$194.79
EB AZANDWIC ANNUAL C	1	\$180.00		\$0.00	ï	\$180.00
EL RANCHITO RESTAURANT	1	\$7.00		\$0,00	i	\$7.00
EMPIRE 00.PT	1	\$44.21		\$0.00	1	\$44.21
EMPIRE INTERNET PARTS	6	\$733.62		\$0,00	6	\$733.62
FAMILY DOLLAR #5082	1	\$4.34		\$0.00	1	\$4.34
FIESTA BUSINESS PRODUC	1	\$297.07		\$0.00	1	\$297.07
FREIGHTLINER OF AZ - T	1	\$489.83	1	(\$544.91)	2	(\$55.08)
FRYS-FOOD-DRG #099	110	\$30.55		\$0.00	1	\$30.55
FRYS-FOOD-DRG #109	2	\$171.95		\$0.00	2	\$171.95
GIANT #6634	1	\$31.00		\$0.00	1	\$31.00
GIANT CAR WASH #62	1	\$10.00		\$0.00	1	\$10.00
GLOBE MVD/CDL/ENF	2	\$16.00		\$0.00	2	\$16.00
					2	\$10.00

US90037

Date/Time Printed: 04/25/2016 12:23:49 PM

Selection Criteria: Post Date Is Between '04/18/2016' AND '04/24/2016' AND Transaction Type > 'Payment'

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
HERTZ RENT-A-CAR	2	\$61.79	i ye.	\$0.00	2	\$61.79
HOLIDAY INN EXPRESS	1	\$117.83		\$0.00	1	\$117.83
IN *AZ PROSECUTING ATT	1	\$99.00		\$0.00	1	\$99.00
INTERMOUNTAIN LOCK AND	1	\$49.88		\$0.00	. i	\$49.88
INTERSTATE BATTERIES O	1	\$102.57		\$0.00	1	\$102.57
KEVLIN STEEL & SUPPLY	1	\$266.41		\$0.00	1	\$266.41
KIMBALL MIDWEST	4	\$1,785.64		\$0.00	4	\$1,785.64
MACKS AUTO SUPPLY GLOB	3	\$373.55		\$0.00	3	\$373.55
MAJESTIC MOUNTAIN INN	1	\$95.53		\$0.00	1	\$95.53
MARCANTI ELECTRIC INC	3	\$195.59		\$0.00	3	\$195.59
MAVERIK #445	1	\$250.00		\$0.00	1	\$250.00
MAZATZAL HOTEL	1	\$151.55		\$0.00	1	\$151.55
MCSPADDEN FORD	2	\$449,59		\$0.00	2	\$449.59
MERLE'S AUTO SUPPLY	1	\$20.72		\$0.00	1	\$20.72
MICROSOFT *STORE	1	\$249.77		\$0.00	1	\$249.77
MID STATE PIPE & SUPPL	1	\$12.13		\$0.00	1	\$12.13
MOTOROLA, INC ONLIN	1	\$13.05		\$0.00	1	\$13.05
MTE COMMUNICATIONS	1	\$86.58		\$0.00	1	\$86.58
NORTHERN ARIZONA WIND	1	\$206.20		\$0.00	1	\$206.20
NREA	1	\$100.00		\$0.00	1	\$100.00
OASIS PRINTING	1	\$181.19		\$0.00	1	\$181.19
OFFICE DEPOT #1080	1	\$57.94		\$0.00	1	\$57.94
OFFICE DEPOT #5101	15	\$1,991.29	2	(\$282.86)	17	\$1,708.43
OFFICE DEPOT #5125	1	\$197.33		\$0.00	1	\$197.33

Orientation: Landscape

US90037

Date/Time Printed: 04/25/2016 12:23:49 PM

Orientation: Landscape

Selection Criteria: Post Date Is Between '04/18/2016' AND '04/24/2016' AND Transaction Type ❖ 'Payment'

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
PALACE HEALTH MART	2	\$31.33		\$0.00	2	\$31.33
PAYPAL *ARIZONAGANG	1	\$250,00		\$0.00	1	\$250.00
PAYPAL *WASSERSTROM	1	\$91.32		\$0.00	ī	\$91.32
PAYSON CARQUEST	10	\$1,101.03	1	(\$18.25)	11	\$1,082.78
PERFORMANCE MOBILITY	1	\$1,000.00		\$0.00	1	\$1,000.00
PERSONNEL SAFETY	Ì	\$45.92		\$0.00	1	\$45.92
PHOENIX SPRINGHILL SUI	5	\$1,350.70		\$0.00	5	\$1,350.70
PINAL LUMBER	8	\$251.13		\$0.00	8	\$251.13
PLN*PRICELINE HOTELS	1	\$586.25		\$0.00	1	\$586.25
POSGUYS.COM	1	\$496.00		\$0.00	1	\$496.00
POSTAGE REFILL	1	\$300.00		\$0.00	1	\$300.00
REALTRUCK	1	\$140.99		\$0.00	1	\$140.99
RESIDENCE INN PHOENIX	1	\$390.45		\$0.00	1	\$390.45
SAFEWAY STORE00017335	1	\$16.58		\$0.00	1	\$16.58
SAFEWAY STORE00031872	2	\$35.29		\$0.00	2	\$35.29
SEPHORA.COM	1	\$345.76		\$0.00	1	\$345.76
SHELL OIL 12464740005	2	\$66,60		\$0.00	2	\$66.60
SHOPLET.COM	3	\$1,028.08		\$0.00	3	\$1,028.08
SKEDDA.COM SKEDDA PREM	1	\$49.00		\$0.00	1	\$49.00
SQ *MHA FOUNDATION	1	\$15.00		\$0.00	ī	\$15.00
STATE BAR OF ARIZONA	1	\$135.00		\$0.00	ī	\$135.00
TALLYSMAN WIRELESS	1	\$293.00		\$0.00	1	\$293.00
TASER TRAINING ACADEMY	1	\$225.00		\$0.00	ī	\$225.00
TECHNIPRINT CO	1	\$65.16		\$0.00	1	\$65.16

US90037

Date/Time Printed: 04/25/2016 12:23:49 PM

Orientation: Landscape

Selection Criteria: Post Date Is Between '04/18/2016' AND '04/24/2016' AND Transaction Type ⇔ 'Payment'

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
THE HOME DEPOT #0422	7	\$518.58		\$0.00	7	\$518.58
TOWN OF PAYSON	1	\$12.00		\$0.00	1	\$12.00
TRACTOR SUPPLY CO #172	7	\$439.88		\$0.00	7	\$439.88
TRACTOR SUPPLY CO #201	1	\$27.89		\$0.00	ī	\$27.89
USPS 03617904733803438	3	\$17.80		\$0.00	3	\$17.80
VERIZON WRLS W1844-01	2	\$76.19		\$0.00	2	\$76.19
WAL-MART #1230	1	\$55.05		\$0.00	1	\$55.05
WAL-MART #1334	2	\$500.18		\$0.00	2	\$500.18
WAL-MART #1369	2	\$80.61		\$0.00	2	\$80.61
WESTERN REPROGRAPHICS	1	\$338.57		\$0.00	1	\$338.57
WIST SUPPLY EQUIPMENT	6	\$713.46		\$0.00	6	\$713.46
WM SUPERCENTER #1230	1	\$42.94		\$0.00	1	\$42.94
WM SUPERCENTER #1334	9	\$368,20		\$0.00	9	\$368.20
WORLDWEST ADVERTISING	1	\$234.63		\$0.00	1	\$234.63
WWW.AZNOA.ORG	2	\$650.00		\$0.00	2	\$650.00
XFRD/CELTIC SPIRIT		\$0.00	1	(\$129.16)	1	(\$129.16)
ZORO TOOLS INC	1	\$129.60		\$0.00	1	\$129.60
Grand Total:	273	\$35,179.00	7	(\$1,171.81)	280 Transaction(s)	\$34,007.19





Gila County, Arizona

## Weekly Expenditure Report (11 April – 17 April 2016)

**Gila County Finance Department** 

#### **Gila County Finance Department**

#### **Weekly Expenditure Report**

(11 April - 17 April 2016)

<b>Accounts Payable Expenditures</b>		4.		
AP Expenditure Type	Payee/Description		Amount	Comment
Special Check Run Special Check Run Special Check Run		\$	-	
Regular Weekly AP Check Run	Various Payees - 83 Checks	\$	353,229.94	Batch Date 4/18/16
		\$	-	-
	Gross AP Expenditures:	\$	353,229.94	
Void - Check # 271440	Patrick S. Moore	\$ \$ \$ \$	105.00	Over 6 Months old
/oid - Check # 271965	Saigh Law PLLC	Ş	225.61	
/oid - Check # 272244	Arizona Department of Administration	\$	120.00	Over 6 Months old
/oid - Check # 272645	John McCrory	·	86.98	Over 6 Months old
	Less Voided Payments:		537.59	
	Net AP Expenditures:	\$	352,692.35	:
AP Reference Only	Payee/Description		Amount	Comment
/oid #272103/ Reissue #276360	Gila County Sheriff's Posse	\$	153.12	Lost
oid #/ Reissue #		\$ \$ \$	-	
oid #/ Reissue #		\$	-	
Payroll Expenditures				
ayroll Expenditure Type	Payee/Description		Amount	Comment
Regular Payroll	Direct Deposit Payments	\$	_	
egular Payroll	Paper Checks	\$ \$ \$	_	
mployer Taxes	Social Security and Medicare	Ś	_	
/ithholdings / Deductions	Employee Withholdings / Deductions	Ś	-	
enefits	Retirement, Health Insurance, etc.	\$		
	Sub-total Payroll Expenditures:	\$	-	
ayroll - Hand Issue	Mary K. Brunson	\$	95.19	Final Check
ayroll - Hand Issue	John H. Bacon	\$	9.95	Final Check
nployer Taxes	Social Security and Medicare	\$	12.97	
ithholdings / Deductions	Employee Withholdings / Deductions	\$	40.28	
enefits	Retirement, Health Insurance, etc.	\$	-	
	Sub-total Hand Issue Payroll Expenditures:	\$	158.39	
	Total Payroll Expenditures:	\$	158.39	
ayroll Reference Only	Payee/Description		Amount	Comment
oid #	JP Morgan ACH	\$	-	
ummary of Expenditures				
a y or muhorinitarios				
	Net Accounts Payable Expenditures: Total Payroll Expenditures:		352,692.35 <b>158.39</b>	
	Total Accounts Payable & Payroll Expenditures:	\$	352,850.74	
redit Card Charges	-			
euit Caru Charges				
ansaction	Merchant	-	Amount	Comment

Various Merchants

\$

24,544.26

255 Transactions 11 Apr - 17 Apr 2016

(18 Apr 2016) AW

Payment Due: May 2016

# **Accounts Payable**

## Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/18/2016 /

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amoun
Bank Ac	count: JP Morgan A	AP - JP Morgan Accounts Paya	ole		
Check	04/18/2016	276361 Accounts Payable	ADVANCED TACTICAL CONCEPTS LLC	ARMAMENT	195.80
	Invoice	Date	Description		Amount
	7479	03/30/20	16 BLEMS 45230TMJ E	BLEMS 45230TMJ	195,80
Check	04/18/2016	276362 Accounts Payable	AGUERO PONCE , KAR	EN	32.50
	Invoice	Date	Description		Amount
	2016-00002318	04/20/20	16 TRAVEL CASH ADV	ANCE 4/26/16-4/27/16	32.50
Check	04/18/2016	276363 Accounts Payable	ALLIANT GAS LLC		100,00
	Invoice	Date	Description		Amount
	22858	04/04/20	16 ACCT#000073600 F	H#7087	
Check	04/18/2016	276364 Accounts Payable	AMERIMARK DIRECT	11171001	100.00
	Invoice	Date	Description		378.84
	30816	03/24/20	· · · · · · · · · · · · · · · · · · ·	ADTUDAY	Amount
Check	04/18/2016	276365 Accounts Payable	ARIZONA DEPARTMEN		378.84
	0 11 10/20 10	21 0000 Accounts 1 ayable	ADMINISTRATION	TOF	60.00
	Invoice	Date	Description		Amount
	ADJ58D160900	03/01/20	16 Provide Client Inform	ation Technology Services & Support	60.00
Check	04/18/2016	276366 Accounts Payable	ARIZONA LAW ENFORO RECORDS MANG ASSO	EMENT	75.00
	Invoice	Date	Description		Amount
	040716VALENZ	UELB 04/07/20	16 BEVERLY VALENZU	JELA 2016 MEMBERSHIP	25,00
	040716ALLINS	ONM 04/07/20			50.00
Check	04/18/2016	276367 Accounts Payable	ARIZONA PUBLIC SERV	/ICE	5,283,49
	Invoice	Date	Description		Amount
	22865	04/08/20	16 ACCT#540756287 H	H#4055	304.00
	22874	04/07/20	16 ACCT#067548284 H	H#10687	400.00
	22856	04/04/20	16 ACCT#121086289 H	H#6894	200.00
	22860	04/04/20	16 ACCT#821768285 &	837568288 HH#10680	320.00
	22859	04/04/20	16 ACCT#751276286 H	H#7087	100.00

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Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/18/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	22714	04/05/2016	ACCT#132234284 & 19580	7288 HH#7038	375.00
	22725	04/07/2016	ACCT#279768280 & 38896	8283 HH#9480	400.00
	22732	04/08/2016	ACCT#763078283 & 40815	400.00	
	22854	03/31/2016	ACCT#797248282 HH#106	75	400.00
	22734	04/08/2016	ACCT#917368282 HH#106	90	250.00
	22712	04/04/2016	ACCT#259496281 HH#324	9	229.49
	22728	04/07/2016	ACCT#979428283 HH#676	4	400.00
	22723	04/06/2016	ACCT#743608281 HH#277	7	749.00
	22717	04/05/2016	ACCT#666665284 HH#106	83	197.00
	22721	04/06/2016	ACCT#925268280 HH#547	2	314.00
	22730	04/13/2016	ACCT#993631282 HH#435	7	245.00
Check	04/18/2016	276368 Accounts Payable	ARIZONA PUBLIC SERVICE		552.62
	Invoice	Date	Description		Amount
	04041672770	0280 04/04/2016	727700280 BEELINE/PINE	HWY	147,84
	04051647351	0 1100/2010	473510284 VERDE PARK S	SLID	339.59
	04071612823	5287 04/07/2016	1100 N Beeline Unit G Educ	ation Service	65.19
Check	04/18/2016	276369 Accounts Payable	ARIZONA SILVER BELT		2,453.23
	Invoice	Date	Description		Amount
	66677	03/16/2016	Advertising and Marketing A	greement	408.00
	66407	03/02/2016	Community Development 10	01556	16.83
	66409	03/02/2016	Humane Resource		17.95
	66547	03/09/2016	Humane Resource		17.95
	66672	03/16/2016	Humane Resource		17.95
	66775	03/23/2016	Humane Resource		17.95
	66900	03/30/2016	Humane Resource		17.95
	66898	03/30/2016	Advertising Legal Notices - F	Public Works Division	58.34
	66408	03/02/2016	EQUIPMENT TESTING CU		8.80
	66663	03/16/2016	ATTENTION VOTERS ENG	LISH CUST#101605	270.00
	66664	03/16/2016	ATTENTION VOTERS SPA		270.00
	66666	03/16/2016	ATTENTION VOTERS SPA		118.80
	66667	03/16/2016	ATTENTION VOTERS ENG		118.80
	66545	03/09/2016	LE9650 AMENDED SEIZUR	E RANGEL CUST#104618	79.66
	66778	03/23/2016	DRUG TAB PG2 CUST#101		384.74

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Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/18/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	66779	03/23/2016	DRUG TAB PRESCRIPT	ION BOTT CUST#109393	202.98
	66780	03/23/2016	DRUG TAB SYRINGE PO	96 CUST#109393	170.54
	66781	03/23/2016		DRUG TAB DRUG DUMP PG8 CUST#109393	
	66406 66899	04/14/2016	Public Works Advertiseme		88.00
Check	04/18/2016	03/30/2016	Public Works Advertisem		66.00
CHECK		276370 Accounts Payable	ARIZONA STATE LAND DEP	ARTMENT	5,227.00
	Invoice	Date	Description		Amount
	124412	04/01/2016	Cherry Flats ROW No. 23	031 / 016-117830-00	5,227.00
Check	04/18/2016	276371 Accounts Payable	ARIZONA STATE TREASUR	ER	117,767.00
	Invoice	Date	Description		Amount
	050116	04/14/2016	SERV FOR MONTH YEA	R	117,767,00
Check	04/18/2016	276372 Accounts Payable	ARIZONA SUPREME COUR	г	252.00
	Invoice	Date	Description		Amount
	2016-00015004	03/24/2016	WESTLAW CUST#1285		252.00
Check	04/18/2016	276373 Accounts Payable	ARIZONA WATER COMPAN	Y	70.00
	Invoice	Date	Description		Amount
	22705	04/01/2016	ACCT#09124031802 HH	<b>*</b> 7016	70,00
Check	04/18/2016	276374 Accounts Payable	BLUELINE SERVICES		427.00
	Invoice	Date	Description		Amount
	25495	03/31/2016	Employee Testing March	2016	305.00
	2549A	03/31/2016	Drug Screening for Volen		122.00
Check	04/18/2016	276375 Accounts Payable	BOB BARKER COMPANY IN	C	247.51
	Invoice	Date	Description		Amount
	UT1000378693	03/28/2016	Shorts for Detention		247.51
Check	04/18/2016	276376 Accounts Payable	BOSE PUBLIC AFFAIRS GRO	DUP	10.856.65
	Invoice	Date	Description		Amount
	647981	04/12/2016	Federal Relations Service	s and Support	10.856.65
Check	04/18/2016	276377 Accounts Payable	BRUNSON, MARY K		100.00
	Invoice	Date	Description		Amount

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## Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/18/2016

Туре	Date	Number Source		Payee Name	EFT Bank/Account	Transaction Amount
	04082016		04/08/2016	Refund of ACH Deposit that	at was Rejected	100.00
Check	04/18/2016	276378 Accounts	Payable	BYRUM, SUSAN		750.00
	Invoice		Date	Description		Amount
	04072016DIE	M	04/07/2016	04/04/16 + 04/07/16 Per D	em	750.00
Check	04/18/2016	276379 Accounts	Payable	CABLE ONE		3.716.79
	Invoice		Date	Description		Amount
	040116-10563	9405	04/01/2016	105639405/Community Se	nvines	
	040116-10561	9159	04/01/2016	Acct. No. 105619159	VICES	3,633.88 82.91
Check	04/18/2016	276380 Accounts	Payable	CANAL SENIOR APARTMENT	s	353.00
	Invoice		Date	Description		Amount
	22855		04/04/2016	Rent Assistance Apt# 104	HH# 6894	
Check	04/18/2016 276381 Accounts Payable		Payable	CEMEX CONSTRUCTION MAI SOUTH LLC		353.00 1,999.92
	Invoice		Date	Description		Amount
	9432971997		03/30/2016	Cold Mix 13.86 Tons		1,999,92
Check	04/18/2016	276382 Accounts	Payable	CENTURYLINK		1,259,47
	Invoice		Date	Description		Amount
	928425326403	32816	03/28/2016	SERV FOR 928 425 3264	478B	98.66
	928474415503	32216	03/22/2016	Serv For 928-474-4155		38.45
	928474710003	32816	03/28/2016	Serv For 928-4747100		212.89
	928425339303		03/28/2016	SERV FOR 928 425 3393	394B	207.49
	928425828603		03/28/2016	Serv For 928-425-8286		53.45
	928425828103		03/28/2016	SERV FOR 928 425 8281	123B	360.60
	928425385403		03/22/2016	Serv for 928-425-3854		33.47
	928425852003		03/28/2016	SERV FOR 928 425 8520		71.23
	928425747003		03/28/2016	SERV FOR 928 425 7470 :	344B	39,39
	928425826103		03/28/2016	Serv For 928-425-8261		55,39
	928425824803		03/28/2016	SERV FOR 928-425-8248		53.89
	928425378203	32816	03/28/2016	SERV FOR 928 425 3782	168B	34.56
Check	04/18/2016	276383 Accounts I	Payable	CENTURYLINK		4,837.72

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Batch Date: 04/18/2016

Туре	Date	Number Source	Payee Name EFT Bank/Account	Transaction Amount
	Invoice	Date	Description	Amount
	100658683	03/01/20	6 IGA#050215 Position Equip Maintenance	308.47
	70330555	02/24/20		4,529.25
Check	04/18/2016 276384 Accounts Payable		CHAMBERS , BRYAN B	75.00
	Invoice	Date	Description	Amount
	030316CHAME	3ERSB 03/03/20	6 EE BRIAN CHAMBERS FEB/MAR TRAVEL REIMBURSEMENT	
Check	04/18/2016	276385 Accounts Payable	CODE CO LAW PUBLISHERS	75.00
	Invoice	Date	Description	259.00
	B61372			Amount
Check		03/17/20	1 TOUR FIGURE COOLONICE AT 1440	259.00
Check	04/18/2016	276386 Accounts Payable	COPPER COUNTRY NEWS	1,110.78
	Invoice	Date	Description	Amount
	66698	03/16/20	Advertizing English- Elections	555.39
	66699	03/16/20	Advertising Spanish- Elections	555.39
Check	04/18/2016 276387 Accounts Payable		CREDIT CARD REVOLVING FUND	83,492.21
	Invoice	Date	Description	Amount
	04012016BELL	- 04/01/20	MArch Chrgs Apr Stmt Candy Bell	
	03012016BOY	ERH 03/01/20		742.56
	032816ROMAN	NCEC 03/01/20		96.39
	032816SZPOT	OWSKI 03/01/20		55.42
	032816URSIN	ZACHA 03/01/20		103.89
	032816WILLIA	MSD 03/01/20		17.33
	022616SZPOT	OWSKI 02/01/20		119.00 149.17
	032816TODDT	03/01/20		214.95
	032816SANCH	IEZJ 03/01/20		59.74
	032816SCOTT	T 03/01/20		1,577,51
	032816SANCH	EZA 03/01/20		1,577.51
	032816ODELLL 03/01/2016			258.92
	032816RUIZN	03/01/20		256.92
	032816ZAMOR	RAK 03/01/20	KIMBERLY ZAMORA MAR STMT FOR FEB CHGS	230.00
	032816STENS	ONC 03/01/20		230.00
	042816ODRIS0	COLLM 04/01/20		43.40

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Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/18/2016

Туре	Date Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	032816SLUYTERC	03/01/2016	CHERYL SLUTYER MA	R STMT FOR FEB CHGS	226.12
	032816PAYNED	03/01/2016	DWIGHT PAYNE MAR	STMT FOR FEB CHGS	3,700.83
	032816ARMINGTONR 03/01/2016		RAYMOND ARMINGTO	N MAR STMT FOR FEB CHGS	564.16
	022816WARDENM	02/01/2016	MARK WARDEN FEB S	TMT FOR JAN CHGS	1,535,09
	032816ANDERSONS	03/01/2016	STEVEN ANDERSON N	IAR STMT FOR FEB CHGS	207.00
	04012016BEARUP	04/01/2016	March Chrgs April Stmnt	Jon Bearup	824.62
	02012016BUZAN	02/01/2016	Jan Chrgs Feb Stmnt Ma	alissa Buzan	2,105,65
	032816WARDENM	03/01/2016	MARK WARDEN MAR S	STMT FOR FEB CHGS	403.47
	042616SCALESR	04/01/2016	RAMONA SCALES APR	STMT FOR MAR CHGS	1.051.68
	022616RHYNEK	02/01/2016	KENDALL RHYNE FEB	STMT FOR JAN CHGS	1,020.08
	042616ARNEYS	04/01/2016	SAMSON ARNEY APR		82.34
	042616WINTERSS	04/01/2016	SHARON WINTERS AP	R STMT FOR MAR CHGS	836.98
	042616AGUILARV	04/01/2016	VICKI AGUILAR APR S	TMT FOR MAR CHGS	40.59
	032816RHYNEK	03/01/2016	KENDALL RHYNE MAR		1,235.56
	042616RIOSE	04/01/2016	ESTHER RIOS APR ST	MT FOR MAR CHGS	2,142.41
	042616WEAVERN	04/01/2016		STMT FOR MAR CHGS	524.30
	042616SOLBERGT	04/01/2016	TERRY SOLBERG APR STMT FOR MAR CHGS		496.81
	042616ARMINGTONR	04/01/2016		N APR STMT FOR MAR CHGS	354.63
	042616ROOTJ	04/01/2016	JOHN ROOT APR STM	FOR MAR CHGS	33.00
	02012016BARAJAS	02/01/2016	Jan Chrgs Feb Stmnt Ma	ariion Barajas	101.80
	02012016BRADWAY	02/01/2016	Jan Chrgs Feb Stmt Deb	Bradway	446.02
	02012016BUFFINGT	02/01/2016	Jan Chrgs Feb Stmnt Da	vid Buffington	574.62
	02012016CASTANEJ	02/01/2016	Jan Chrgs Feb Stmnt Jo		55.94
	02012016CUNNINHA	02/01/2016	Jan Chrgs Feb Stmnt Ale		792.67
	02012016DEAN	02/01/2016	Jan Chrgs Feb Stmnt An	nber Dean	42.92
	02012016DOOLY	02/01/2016	Jan Chrgs Feb Stmnt La		415.86
	02012016ESCOBEDO	02/01/2016	Jan CHrgs Feb Stmnt Ar		28.23
	01042016EYLICIO	01/04/2016	Dec Chrgs Jan Stmnt Ga		37.82
	02012016EYLICIO	02/01/2016	Jan CHrgs Feb Stmnt Ga	-	157.19
	02012016HANNA	02/01/2016	Jan CHrgs Feb Stmnt W		206.15
	02012016HENRY	02/01/2016	Jan Chrgs Feb Stmnt Ro		25.49
	02012016HICKMAN	02/01/2016	Jan Chrgs Feb Stmnt Bo		134.43
	02012016HernandS	02/01/2016	Jan Chrgs Feb Stmnt Sy		38.01
	02012016HOMD	02/01/2016	Jan Chrgs Feb Stmnt Da		993.26
	02012016KEEGAN	02/01/2016	Jan Chrgs Feb Stmnt Mi		68.13

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Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/18/2016

уре	Date	Number Sou	rce	Payee Name	EFT Bank/Account	Transaction Amount
			02/01/2016	Jan Chrgs Feb Stmnt Tra	vis Baxley	152.77
	010420160	RONK	01/04/2016	Dec Chrgs Jan Stmnt Roo	dney Cronk	30.33
	020120160	CRONK	02/01/2016	Jan Chrgs Feb Stmnt Roo	dney Cronk	67.90
	01042016F	RANCE	01/04/2016	Dec Chrgs Jan Stmnt Joh		615.80
	020120160	SARRETT	02/01/2016	Jan Chrgs Feb Stmnt Chi		566.50
	020120160	GRICE	02/01/2016	Jan Chrgs Feb Stmnt She		921.00
	01042016K	ŒRSZYKO	01/04/2016	Dec Chrgs Jan Stmnt Lec	onard Kerszyowski	200.00
	02012016K	ERSZYKO	02/01/2016	Jan Chrgs Feb Stmnt Leo		175.32
	04012016B	BROOKS	04/01/2016	March Chrgs April Stmnt	Claudia Brooks	137.11
	04012016N	MCPHERSO	04/01/2016	March chrgs April Stmnt S		190.00
	03012016F	RANCE	03/01/2016	Feb CHrgs March Stmnt	•	1,146,22
	03012016H	IALE	03/01/2016	Feb Chrgs March Stmnt K		12.12
	03012016H	IAVEY	03/01/2016	Feb Chrgs March Stmnt E	•	32.09
	03012016H	IOLMES	03/01/2016	Feb CHrgs March Stmnt		429.00
	03012016H	IORNUNG	03/01/2016	Feb Chrgs March Stmnt D	•	155,64
	03012016H	IUNSAKER	03/01/2016	Feb Chrgs March Stmnt D		50,00
	02012016H	IUNSAKER	02/01/2016	Jan Chrgs Feb Stmnt Deb		523.78
	03012016L	AVIN	03/01/2016	Feb Chrgs March Stmnt F		313,19
	02012016N	ICGROART	02/01/2016	Jan CHrgs Feb stmnt C M	IcGroartv	158.55
	03012016N	IEWMAN	03/01/2016	Feb Chrgs March Stmnt V	The state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s	823.75
	03012016B	AXLEYA	03/01/2016	Feb Chrgs March Stmnt A		260.70
	04012016B	LEVINS	04/01/2016	March Chrgs April Stmnt I	•	3,432.45
	04012016B	URNam	04/01/2016	March Chrgs April Stmnt I	Martina Burnham	102.20
	02012016E	SCOBEDR	02/01/2016	Jan Chrgs Feb Stmt Ronn		595.00
	04012016F	OWLER	04/01/2016	March Chrgs April Stmnt I		938,83
	04012016H	ERNANDE	04/01/2016	March Chrgs April Stmnt S		10,35
	04012016J	OHNSONP	04/01/2016	March Chrgs April Stmt Pa	-	10.76
	04012016L	ANCIERI	04/01/2016	March Chrgs April Stmnt A		489.03
	02012016M	ICCLURE	02/01/2016	Jan CHrgs Feb Smt Jeff N		595.00
	03012016B	AXLEYT	03/01/2016	Feb Chrgs March Smtn Ti	ravis Baxley	222.52
	02012016C	ATES	02/01/2016	Jan Chrgs Feb Stmt Celer		94.00
	03012016G	RICE	03/01/2016	Feb Chrgs March Stmnt S		738.04
	04012016G	RIFFINJ	04/01/2016	March Chrgs April Stymnt	•	107.51
	03012016B	AER	03/01/2016	Feb Chrs March Stmnt Je	•	928.95
	03012016B	UZAN	03/01/2016	Feb Chrs March Stmnt Ma		1,066.49

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# Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/18/2016

Туре	Date	Number Source	Payee Name EFT Bank/Account	Transaction Amount
		04/01/2016	March Chrs April Stmnt Art Epperson	74.01
	04012016CAST	0 110 1120 10	March Chrgs APril Stmtn Cyndi Castaneda	454.76
	04/01/2016		March Chrgs April Stmnt Dave Franquero	272.85
	04012016Grice 04012016MAN	0 110 1120 10	March Chrgs April Stmnt Sherry Grice	1,516.81
	04012016FAR		March Chrys Feb Stmnt Ruben Mancha	402.76
	04012016MEA		March Chres April Street Britain March Chres April Chrest Britain March	16,885.53
	04012016BENE		March Chrgs April Stmnt Roilene Measeles March Chrgs April Stmnt Malinda Benedetto	13,305.36
	04012016LISTI		March Chrys April Stmnt Sharon Listiak	6,305.47
Check	04/18/2016	276388 Accounts Payable	DATABANK IMX LLC	707.67
	Invoice	Date		3,328.13
			Description	Amount
	154002036	02/28/2016	OnBase Upgrade	3,328.13
Check	04/18/2016	276389 Accounts Payable	DE LOS REYES , MARK	75.00
	Invoice	Date	Description	Amount
	04292016	04/11/2016	Travel Cash Advance 42616-042916	75.00
Check	04/18/2016	276390 Accounts Payable	FERGASON, JARED	75.00
	Invoice	Date	Description	Amount
	04292016	04/11/2016	Travel Cash Advance 042616-042916	75.00
Check	04/18/2016	276391 Accounts Payable	FLORESCUE, JUNE A	205.00
	Invoice	Date	Description	Amount
	04062016	04/06/2016	Reimbursement AZ School Board Dues	205.00
Check	04/18/2016	276392 Accounts Payable	FOOD SERVICE WAREHOUSE.COM	
	Invoice	Date	Description	1,389.92
	1369812-INV1	03/30/2016	HUBBELL 414 J66R 6 GALLON COMPACT BOOSTER WATER HEA	Amount
Check	04/18/2016	276393 Accounts Payable	GILA COUNTY TREASURER	1,000.02
	Invoice	Date	Description	3,604.20
	04112016	04/11/2016		Amount
Check	04/18/2016		Juror Reimbursement	3,604.20
J.1001		276394 Accounts Payable	GILA COUNTY TREASURER	3,511.66
	Invoice	Date	Description	Amount

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Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/18/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	04042016	04/04/	016 Reimbursement Jul	rors	3,511,66
Check	04/18/2016	276395 Accounts Payable	GLASS MASTERS INC		40.00
	Invoice	Date	Description		Amount
	1313	03/31/	016 Vech # B219 Winsh	ield	
Check	04/18/2016	276396 Accounts Payable	GLOBE EXTERMINATO		40.00
	Invoice	Date	Description		70.00 Amount
	GCLSPC5329	03/29/	016 Extermination @ So	ralehouse	
	GCJDCPC532		=/		15.00 55.00
Check	04/18/2016	276397 Accounts Payable	HILL , MICHAEL		37.50
	Invoice	Date	Description		Amount
	02262016	02/26/	016 Travel Reimbursem	ent	37.50
Check	04/18/2016	276398 Accounts Payable	HOLIDAY HILLS MHP		290.00
	Invoice	Date	Description		Amount
	22711	04/04/	016 Eviction Prevention	#41 HH# 3249	290.00
Check	04/18/2016	276399 Accounts Payable	HUSK , RICHARD V		558.14
	Invoice	Date	Description		Amount
	03302016	03/30/	016 Training Session - F	Preperation + Attendance	558.14
Check	04/18/2016	276400 Accounts Payable	INTERSTATE ELECTR	ONICS	316.73
	Invoice	Date	Description		Amount
	9441	03/31/	de de de de de de de de de de de de de		128.69
	9442	03/31/			71.95
	9451	03/31/	7.0000		0.61
	9453 9452	03/31/			16.37
	9452	03/31/			94.56
011		03/31/		Justice Court	4.55
Check	04/18/2016	276401 Accounts Payable	JANI SERVINC		4,824.15
	Invoice	Date	Description		Amount
	16-365	03/31/			3,127.69
	16-366	03/31/	016 Janitorial Service fo	r Northern Gila County	1,696.46

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Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/18/2016

Туре	Date	Number Source	Payee Name EFT Bank/Account	Transaction Amount
Check	04/18/2016	276402 Accounts Payable	KWIK KOOL REFRIGERATION	2.467.90
	Invoice	Date	Description	Amount
	5787	04/06/2016	Replaced Compressor TXV - Distributor system - Courthouse Roof	2,467,90
Check	04/18/2016	276403 Accounts Payable	LANCIERI, ALBERTA L	200.00
	Invoice	Date	Description	Amount
	03292016	03/29/2016	Travel REimbursement 022916-032916	200.00
Check	04/18/2016	276404 Accounts Payable	LAW OFFICE OF JOHN S.PERLMAN LLC	931.50
	Invoice	Date	Description	Amount
	2016-400	04/06/2016	Attorney for the Public Fiduciary	931.50
Check	04/18/2016	276405 Accounts Payable	MCCLURE, JEFF A	62.50
Invoice Date De	Description	Amount		
	03022016	03/02/2016	Travel REimbursement 022916-030216	62.50
Check		157.04		
	Invoice	Date	Description	Amount
	75821933	03/28/2016	Family Planning Supplies	157.04
Check	04/18/2016	276407 Accounts Payable	MELFORD , CARL	78,29
	Invoice	Date	Description	Amount
	03252016	03/25/2016	Travel REimburement 032116-032516	78.29
Check	04/18/2016	276408 Accounts Payable	MOUL, JESSICA	32.50
	Invoice	Date	Description	Amount
	04272016	04/11/2016	Travel Cash Advance 042616-042716	32.50
Check	04/18/2016	276409 Accounts Payable	MOUNTAIN RETREAT BUILDERS LLC	4.125.00
	Invoice	Date	Description	Amount
	041316-HH#1	0601 04/13/2016	Weatherization Project No. HH#10601	
Check	04/18/2016	276410 Accounts Payable	NATIONAL SEMINARS GROUP	4,125.00 199.00
	Invoice	Date	Description	Amount
	04052016	04/05/2016	Annual - Star 12 Training Pass	
Check	04/18/2016	276411 Accounts Payable	OFFICE DEPOT	199.00 65.54

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Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/18/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice	Date	Description		Amount
	830551746001	03/15/2016	Copy Paper + Lables		65,54
Check	04/18/2016	276412 Accounts Payable	PALACE HEALTH MART PHARI	MACY	2,498.07
	Invoice	Date	Description		Amount
	033116	03/31/2016	GILA COUNTY SHERIFF'S	OFFICE	2,498.07
Check	04/18/2016	276413 Accounts Payable	PAUL BROCK DBA PINTO CRE	EK MHP	900.00
	Invoice	Date	Description		Amount
	22719	04/06/2016	1695 N WHEATFIELDS #8 H	H#5472	900,00
Check	04/18/2016	276414 Accounts Payable	PAYNE , DWIGHT		82.50
	Invoice	Date	Description		Amount
	031816PAYNEI 040816PAYNEI 032516PAYNEI	04/08/2016	EE DWIGHT PAYNE MAR T EE DWIGHT PAYNE APR TI EE DWIGHT PAYNE MAR T	RAVEL REIMBURSEMENT	27.50 27.50
Check	04/18/2016	276415 Accounts Payable	PAYSON POLICE DEPARTMEN		27.50
	Invoice	Date	Description		5,076.06 Amount
	4012016	04/01/2016		BRITE TRAINING REIMBURESEMENT	
Check	04/18/2016	276416 Accounts Payable	PINNACLE PREVENTION CORE		5,076.06
	Invoice	Date	Description		25,000.00 Amount
	1132	04/12/2016		tones Browner Education Compart Com	
Check	04/18/2016	276417 Accounts Payable	PITNEY BOWES INC	tance Program Education Support Svcs	25,000.00
	Invoice	Date	Description		20.34
	589442	03/26/2016	ACCT#1650-4741-88-1		Amount
Check	04/18/2016	276418 Accounts Payable	PUEBLO MECHANICAL AND CO	ONTROLS	20.34 389.00
	Invoice	Date	Description		Amount
	26818	03/03/2016	Emergency Jail Boiler Repair	г	389.00
Check	04/18/2016	276419 Accounts Payable	RICE , DANNY J , JR		37.50
	Invoice	Date	Description		Amount

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Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/18/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	022616RICED	02/26/2016	EE DANNY RICE FEB	TRAVEL REIMBURSEMENT	37.50
Check	04/18/2016	276420 Accounts Payable	RIGGS, KELLY L		854,76
	Invoice	Date	Description		Amount
	022416RIGGSk	02/24/2016	EE KELLY RIGGS FEB	TRAVEL REIMBURSEMENT	507.96
	031816RIGGSk	03/18/2016		R TRAVEL REIMBURSEMENT	346.80
Check	04/18/2016	276421 Accounts Payable	SAMARITAN VETERINARY	•	120.00
	Invoice	Date	Description		Amount
	6434	03/01/2016	3/1/16 SVS ACCT#3604	1	120.00
Check	04/18/2016	276422 Accounts Payable	SAN CARLOS IRRIGATION	PROJECT	1,120.00
	Invoice	Date	Description		Amount
	22710	04/04/2016	ACCT#105820 HH#622	0	480.00
	22722	04/06/2016	ACCT#1008492 HH#62	41	640.00
Check	04/18/2016	276423 Accounts Payable	SANOFI PASTEAUR INC		852.08
	Invoice	Date	Description		Amount
	906016919	03/28/2016	Sanofi vaccines for Priva	ate Stock Vaccine program	852.08
Check	04/18/2016	276424 Accounts Payable	SCALES, GARY V		247.86
	Invoice	Date	Description		Amount
	031416SCALES	G 03/14/2016	EE GARY SCALES MA	R TRAVEL REIMBURSEMENT	247.86
Check	04/18/2016	276425 Accounts Payable	SHAW, JEAN TURNEY		150.00
	Invoice	Date	Description		Amount
	4816	04/08/2016	Family Planning Consul	ting Services	150.00
Check	04/18/2016	276426 Accounts Payable	SHRED IT USA LLC		125.25
	Invoice	Date	Description		Amount
	9409968870	03/24/2016	ACCT#11930164 3/24/1	6	125.25
Check	04/18/2016	276427 Accounts Payable	SOUTHWEST GAS		1.741.33
	Invoice	Date	Description		Amount
	22708	04/04/2016	ACCT#4611011546002	HH#6939	59.33
	22713	04/05/2016	ACCT#4610060021025		105.00

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## **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/18/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	22716	04/05/2016	ACCT#4610111829061 H	#10683	331.00
	22720	04/06/2016	ACCT#4610109118047 HI	#5472	525.00
	22724	04/06/2016	ACCT#4610038793023 H	l#2777	291.00
	22726	04/07/2016	300 S CHERRY FLATS RI	) #31 HH#9480	80.00
	22729	04/08/2016	ACCT#4610095418024 HI	<del>1#4</del> 357	270.00
	22733	04/08/2016	6005 S MORROW AVE H		80.00
Check	04/18/2016	276428 Accounts Payable	SUDDENLINK COMMUNICAT	ONS	84.95
	Invoice	Date	Description		Amount
	032416520418	201 03/24/2016	ACCT#100001-3551-5204	18401	84.95
Check	04/18/2016	276429 Accounts Payable	SWIM & SPORT TEAM OUTFI	TTERS INC	229.90
	Invoice	Date	Description		Amount
	2058	03/25/2016	POLO SHIRTS		229.90
Check	04/18/2016	276430 Accounts Payable	TELECHECK SERVICES INC		90.00
	Invoice	Date	Description		Amount
	D620906572	04/05/2016	SERV FOR TELECHECK	‡20906572	90.00
Check	04/18/2016	276431 Accounts Payable	THYSSENKRUPP ELEVATOR CORPORATION		647.09
	Invoice	Date	Description		Amount
	3002471943	04/01/2016	Gold Service Agreement		647.09
Check	04/18/2016	276432 Accounts Payable	TIOGA ENERGY, INC		4.851.85
	Invoice	Date	Description		Amount
	SLB-1440	03/31/2016	SERV FOR CENTRAL HE	GHTS	2,221,07
	SLB-1463	03/31/2016	SERV FOR GLOBE COUR	THOUSE	2,630,78
Check	04/18/2016	276433 Accounts Payable	TNFX		3.096.00
	Invoice	Date	Description		Amount
	5032	01/22/2016	12 MONTH SERVER HOS	TING FOR JUVENILE DETENTION	3,096,00
Check	04/18/2016	276434 Accounts Payable	TURNEY, CHARLES R		161.92
	Invoice	Date	Description		Amount
	022916TURNE	YC 02/29/2016	EE CHARLES TURNEY FE	EB TRAVEL REIMBURSEMENT	74.17

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## **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/18/2016

Туре	Date	Number Source	Payee Name EFT Bank/	Account Transaction Amount
	040116TURNE	EYC 04/01/2016	EE CHARLES TURNEY MAR/APR TRAVEL REIME	URSEMENT 87.75
Check	04/18/2016	276435 Accounts Payable	UNIFIRST CORPORATION	127.06
	Invoice	Date	Description	Amount
	3151631339	03/30/2016	Copper & Timber Shops Uniform delivery & cleaning	serv 78.73
	315-1629375	03/24/2016	Copper & Timber Shops Uniform delivery & cleaning	serv 48.33
Check	04/18/2016	276436 Accounts Payable	UNITED STATES POSTAL SERVICE POSTMASTER	5,000.00
	Invoice	Date	Description	Amount
	041516	04/15/2016	STATE WIDE ELECTION RECORDER	5,000.00
Check	04/18/2016	276437 Accounts Payable	UNIVERSAL POLICE SUPPLY CO	980.57
	Invoice	Date	Description	Amount
	190731	03/24/2016	UNIFORMS DETENTION OFFICER GARDNER	498.90
	190726	03/24/2016	UNIFORMS DETENTION OFFICER GONZALES	481.67
Check	04/18/2016	276438 Accounts Payable	UNIVERSITY OF ARIZONA - COLLEGE OF AGRICULTURE	15,000.00
	Invoice	Date	Description	Amount
	115287	04/04/2016	ACCT#5710400 FY16 3RD QTR JAN, FEB & MAR	2016 15,000.00
Check	04/18/2016	276439 Accounts Payable	US POSTAL SERVICE POSTAGE BY PHONE	10,000.00
	Invoice	Date	Description	Amount
	041516	04/15/2016	ACCT# 34504969 RECORDER ELECTION	10,000,00
Check	04/18/2016	276440 Accounts Payable	WORLD WEST LLC DBA PAYSON ROUNDUP	1,021.20
	Invoice	Date	Description	Amount
	10683366-67	03/31/2016	Advertising and Marketing Agreement	1,021,20
Check	04/18/2016	276441 Accounts Payable	WRIGHT, RACHEL	118.18
	Invoice	Date	Description	Amount
	020516WRIGH	ITR 02/05/2016	EE RACHEL WRIGHT FEB TRAVEL REIMBURSEN	118.18
Check	04/18/2016	276442 Accounts Payable	Forensic Alcohol Science & Technology	295.20
	Invoice	Date	Description	Amount

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## **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/18/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	12529	03/31/201	6 Sanford Allen DUI Witnes	ss	295.20
Check	04/18/2016	276443 Accounts Payable	USAC		3,734.04
	Invoice	Date	Description		Amount
	04052016	04/05/201	6 Return to Network Service	es for OverPyt	3,734.04
JP Morga	n AP JP Morgan	Accounts Payable Totals:	Transactions: 83		\$353,229.94
	Checks:	83 /	\$353,229,94		

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## **Void Payment Post Listing**

Туре	Number	Issue Date	Status	Void Reason	Void Date	Source	Payee	Amount
Bank Acc	ount: JP Morgan	AP - JP Morgan Accou	nts Payable					
Check	271440	07/14/2015	Voided	Over six months old	04/14/2016	Accounts Payable	PATRICK S MOORE /	105.00 /
Check	271965	08/14/2015	Voided	Over six months old	04/14/2016	Accounts Payable	SAIGH LAW PLLC /	225.61 /
Check	272244	08/31/2015	Voided	Over six months old	04/14/2016	Accounts Payable	ARIZONA DEPARTMENT OF 1 ADMINISTRATION	120.00 🗸
Check	272645	09/21/2015	Voided	Over six months old	04/14/2016	Accounts Payable	JOHN McCRORY	86.98
То	tal Voided Transac	ctions: 4						\$537.59

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## **Void Payment - Reissue Check Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/14/2016

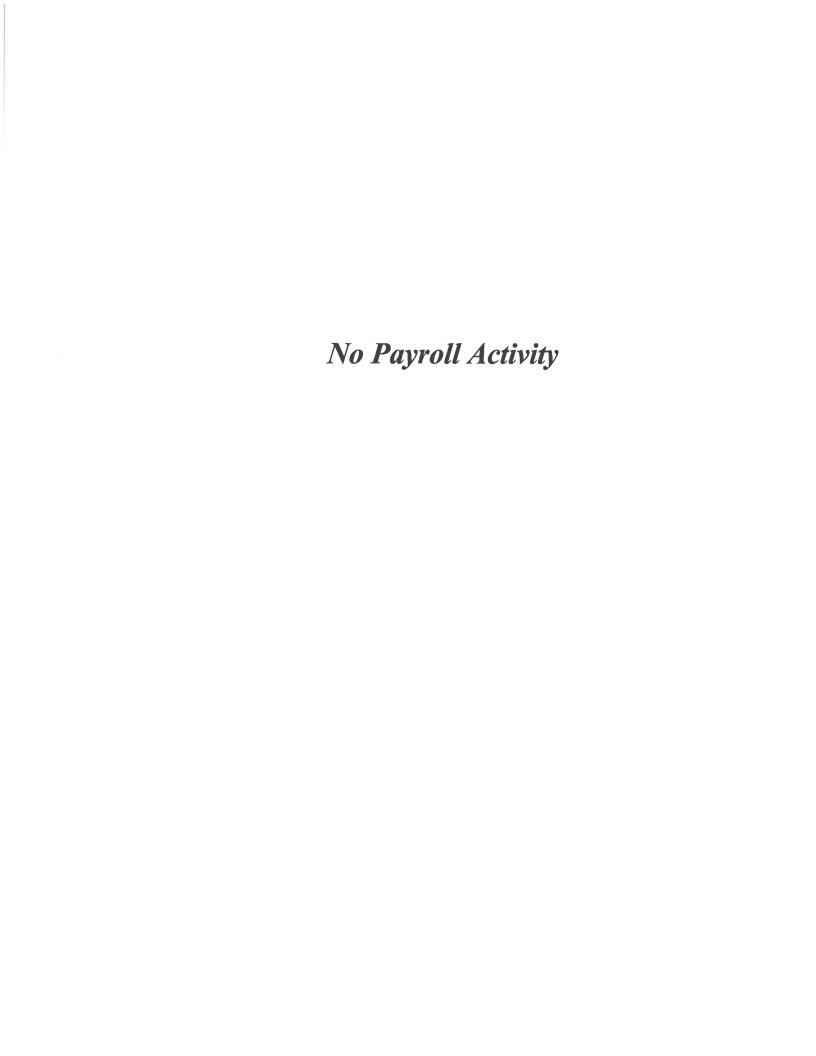
Original Type	Original Date	Original Number Source	Payee Name	EFT Bank/Account	Reissue Type	Reissue Number	Transaction Amount
Bank Acc	ount: JP Morgan	AP - JP Morgan Accounts Payable					
Check	08/24/2015	272103 Accounts Payable	GILA COUNTY SHERIFFS POSSE /		Check	276360 -/	153.12
JP Morgar	AP JP Morgan A	Accounts Payable Totals:	Transactions: 1			_	\$153.12
	Checks:	1	\$153.12				

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## **Payroll**



# **Credit Card Transaction Summary**

US90037

Date/Time Printed: 04/25/2016 11:09:07 AM

Orientation: Landscape

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
ACAA	1	\$135.00	The state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s	\$0.00	1	\$135,00
ACE HARDWARE	6	\$122.57		\$0.00	6	\$122.57
ACE HDWE.	8	\$421.48		\$0.00	8	\$421.48
ACT*PHS ONLINEJDU	1	\$20.00		\$0.00	1	\$20.00
AMAZON MKTPLACE PMTS	12	\$829.28		\$0.00	12	\$829,28
AMAZON.COM	9	\$1,150.89		\$0.00	9	\$1,150.89
AMERICAN 0010275208907	1	\$50,00		\$0.00	1	\$50.00
AQUARIUS RESERVATIONS		\$0.00	1	(\$39.19)	1	(\$39.19)
ARIZONA GLOVE AND SAFE	1	\$285.15		\$0.00	1	\$285.15
ARIZONA SUPREME COURT	2	\$500,00		\$0.00	2	\$500.00
AUTOZONE #2713	3	\$13.78		\$0.00	3	\$13.78
AVERY'S CONVENIENCE ST	1	\$35.75		\$0,00	1	\$35.75
BELL FORD INC	1	\$45.74	2	(\$146.80)	3	(\$101.06)
BEST WESTERN PLUS COLU	1	\$480.60		\$0.00	1	\$480,60
BIG HENG CHINESE RESTA	1	\$10.00		\$0.00	1	\$10.00
BIG LOTS #4614	2	\$52.19		\$0.00	2	\$52.19
BRIDES AUTO CENTER LLC	1	\$49.99		\$0.00	1	\$49.99
BROWNS PARTSMASTER	1	\$177.44		\$0.00	. 1	\$177.44
BURGER KING #4600 Q07	1	\$7.50		\$0.00	1	\$7.50
CANYON STATE WIRELESS	1	\$182.34		\$0.00	:e 1	\$182.34
CAROLINAS MEXICAN FOOD	1	\$7.71		\$0.00	. 1	\$7.71
CDW GOVERNMENT	1:	\$435.99		\$0.00	. 1	\$435.99
CHAPMAN AUTO CENTER	3	\$59.38		\$0.00	3	\$59.38
CHEVRON 0213144	1	\$36.88		\$0.00	1	\$36.88
				\$0.00	1	\$30.88

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Orientation: Landscape

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
COBRE VALLEY COMMUNITY	1	\$17.19		\$0.00	1	\$17.19
COBRE VALLEY MOTORS	1	\$137.93		\$0.00	1	\$137.93
COPPER COUNTRY NEWS	1	\$280.00		\$0.00	1	\$280,00
DEK AUTO PARTS LLC	9	\$361.14	1	(\$102.68)	10	\$258,46
DISC SPORT PRODUCTS	1	\$207.90		\$0.00	1	\$207.90
DMI* DELL BUS ONLINE	1	\$148.88		\$0.00	1	\$148.88
DMI* DELL K-12/GOVT	1	\$205.64		\$0.00	1	\$205.64
DOLRTREE 3117 00031179	2	\$29.20		\$0.00	2	\$29.20
DRURY INNS		\$0.00	1	(\$482.72)	1	(\$482.72)
EB HEALTHCARE COMMUNI	1	\$375.00		\$0.00	1	\$375.00
EMBASSY SUITES 24TH ST	1	\$315.02		\$0.00	1	\$315.02
EMBASSY SUITES NASHVIL	1	\$711.20		\$0.00	1	\$711.20
EMPIRE 00.PT	1	\$300.00		\$0.00	1	\$300.00
EMPIRE INTERNET PARTS	16	\$2,102.37		\$0.00	16	\$2,102.37
ENTERPRISE RENT-A-CAR	1	\$315.90		\$0.00	1	\$315,90
FEATHER FLAG NATION	1	\$186.54		\$0.00	1	\$186.54
FREIGHTLINER OF AZ - T	1	\$544.91		\$0.00	1	\$544.91
FRYS-FOOD-DRG #109	3	\$48.93		\$0.00	3	\$48.93
GHA TECHNOLOGIES, INC.	1	\$535.26		\$0.00	1	\$535.26
GIANT #6634	2	\$70.90		\$0.00	2	\$70,90
HOLIDAY INN EXP PEORIA	1	\$221.22		\$0.00	1	\$221.22
HOLIDAY INN EXPRESS	2	\$282.09		\$0.00	2	\$282.09
HOLIDAY INN EXPRESS GL	1	\$93.54		\$0.00	1	\$93,54
HOMEWOOD SUITES		\$0.00	1	(\$25.33)	1	(\$25.33)
				,	•	(423.33)

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Orientation: Landscape

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	<b>Total Number of Transactions</b>	Total Transaction Amount
IN *CRS	1	\$40.00		\$0.00	1	\$40.00
IN *YMC ENTERPRISE LLC	1	\$189.81		\$0.00	1	\$189.81
INO*INTELIUS.COM/SB	1	\$19.95		\$0.00	1	\$19.95
INTERMOUNTAIN LOCK AND	1	\$436.50		\$0.00	1	\$436.50
KIMBALL MIDWEST	1	\$302.45		\$0.00	1	\$302.45
LEAGUE OF ARIZONA CITI	1	\$50.00		\$0.00	1	\$50.00
MACKS AUTO SUPPLY GLOB	5	\$417.96		\$0.00	5	\$417.96
MATLOCKGAS&EQUIPCO,INC	1	\$36.78		\$0.00	1	\$36.78
MAZATZAL HOTEL	1	\$108.90		\$0.00	1	\$108.90
MCSPADDEN FORD	6	\$728.36		\$0.00	6	\$728.36
MERLE'S AUTO SUPPLY	6	\$228.44		\$0.00	6	\$228.44
MICHELLI MEASUREMENT	1	\$335,86		\$0.00	1	\$335.86
MID STATE PIPE & SUPPL	1	\$48.82		\$0.00	1	\$48.82
MIRAGE - ADVANCE DEPOS	1	\$124.32		\$0.00	1	\$124.32
MOORE MEDICAL LLC	1	\$354.35		\$0.00	1	\$354.35
NATIVE GRILL & WINGS 1	1	\$20.00		\$0.00	1	\$20.00
NEST LABS	1	\$162.90		\$0.00	1	\$162.90
OFFICE DEPOT #5101	14	\$1,470.78		\$0.00	14	\$1,470.78
OFFICE DEPOT #5125	2	\$45.64		\$0.00	2	\$45.64
OREILLY AUTO 00027755		\$0.00	1	(\$81.45)	1	(\$81.45)
ORIENTAL TRADING CO	1	\$73.80		\$0.00	1	\$73.80
PALACE HEALTH MART	3	\$351.03		\$0.00	3	\$351,03
PAYPAL *B H PHOTO	1	\$141.58		\$0.00	Ť	\$141.58
PAYPAL *ELECTRONICS	1	\$16.50		\$0.00	Í	\$16.50

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Orientation: Landscape

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
PAYSON CARQUEST	14	\$997.13	1	(\$36.55)	15	\$960.58
PAYSON COMFORT INN	1	\$94.11		\$0.00	1	\$94.11
PAYSON MVD	1	\$578.46	1	(\$578.46)	2	\$0.00
PAYSON PAINT AND SUPPL	1	\$37.10		\$0.00	1	\$37.10
PAYSON TIRE AND AUTOMO	2	\$100.00		\$0.00	2	\$100.00
PINAL LUMBER	7	\$322.66	1	(\$230.75)	8	\$91.91
PINE COUNTRY ANIMAL CL	1	\$244.25		\$0.00	1	\$244.25
PLANT FAIR NURSERY	1	\$19.07		\$0.00	1	\$19.07
PLN*PRICELINE.COM AIR	1	\$7.00		\$0.00	1	\$7.00
PLOTTERPAPER.COM	1	\$90.50		\$0.00	1	\$90.50
POSTNET	1	\$58.71		\$0.00	1	\$58.71
PRESCOTT RESORT AND CO	3	\$268.44		\$0.00	3	\$268,44
PROVANTAGE LLC	ï	\$370.27		\$0.00	1	\$370,27
QT 447 05004478	Ï	\$17.06		\$0.00	1	\$17.06
QUALITY INN	2	\$136.46		\$0.00	2	\$136.46
SAFEWAY STORE00031872	1	\$20.98		\$0.00	1	\$20.98
SCHLOTZSKY'S #1917	1	\$17.47		\$0.00	1	\$17.47
SEPHORA.COM	1	\$291.74		\$0.00	1	\$291.74
SHOW LOW PIZZA FACTORY	1	\$7.50		\$0.00	1	\$7.50
SKY HARBOR PARKING EE	1	\$45,00		\$0.00	i	\$45.00
SMARTNFINAL49511604956	1	\$9.99		\$0.00	1	\$9.99
SONIC DRIVE IN #4555	1	\$5.94		\$0.00	1	\$5.94
STAR VALLEY VETERINARY	1	\$137.25		\$0.00	ŭ	\$137,25
STARBUCKS #05622 PEORI	1	\$4.59		\$0.00	1	\$4.59

US90037

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Orientation: Landscape

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
SUPPLIESOUTLET.COM	1	\$385.92		\$0.00	1	\$385.92
TACO BELL #29515	1	\$10.52		\$0.00	1	\$10.52
THE HOME DEPOT #0422	2	\$15.94		\$0.00	2	\$15.94
THE HOME DEPOT 404	1	\$68.96		\$0.00	1	\$68.96
TRACTOR SUPPLY CO #172	2	\$56.51		\$0.00	2	\$56.51
TURNER MOTORSPORT	1	\$168.09		\$0.00	1	\$168.09
ULTA.COM	2	\$704.08		\$0,00	2	\$704.08
UNITED 0167792492849	1	\$401.70		\$0.00	1	\$401.70
USPS 03173901733811431	1	\$17.91		\$0.00	1	\$17.91
USPS 03617904733803438	2	\$9.72		\$0.00	2	\$9.72
WAL-MART #1334	4	\$199.04		\$0.00	4	\$199,04
WIST SUPPLY EQUIPMENT	7	\$1,067.93	1	(\$157.60)	8	\$910.33
WM SUPERCENTER #1334	3	\$380.44		\$0.00	3	\$380.44
WM SUPERCENTER #1369	4	\$331.47		\$0.00	4	\$331.47
WW GRAINGER	1	\$53.35		\$0.00	1	\$53,35
ZEP SALES AND SERVICE	1	\$367.38		\$0.00	1	\$367.38
Grand Total:	244	\$26,425.79	11	(\$1,881.53)	255 Transaction(s)	\$24,544.26



Gila County, Arizona

## **Weekly Expenditure Report** (4 April – 10 April 2016)

**Gila County Finance Department** 

#### **Gila County Finance Department**

#### **Weekly Expenditure Report**

(4 April - 10 April 2016)

<b>Accounts Payable Expenditures</b>				
AP Expenditure Type	Payee/Description		Amount	Comment
Special Check Run	Commericial Card Solutions	\$	114,227.80	Batch Date 4/7/16
Special Check Run	Dell Marketing LP	\$	10,187.90	Batch Date 4/7/16
Special Check Run	Jessica Moul	\$	20.00	Batch Date 4/7/16
Regular Weekly AP Check Run	Various Payees - 129 Checks	\$	650,295.29	Batch Date 4/11/16
		\$	-	
	Gross AP Expenditures	s: \$	774,730.99	
Void - Check#		\$	-	
Void - Check # Void - Check #		\$ \$	-	
Void - Check #	Less Voided Payments		-	
	Net AP Expenditures		774,730.99	
		· <u> </u>	774,730.99	
AP Reference Only	Payee/Description		Amount	Comment
Void #/ Reissue # Void #/ Reissue #		\$		
Void #/ Reissue #		\$ \$ \$	-	
Payroll Expenditures	Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Construction of the Constr			
Payroll Expenditure Type	Payee/Description		Amount	Comment
Regular Payroll	Direct Deposit Payments	\$	560,144.91	
Regular Payroll	Paper Checks	\$	28,006.86	
Employer Taxes	Social Security and Medicare	\$ \$ \$	66,657.42	
Withholdings / Deductions Benefits	Employee Withholdings / Deductions Retirement, Health Insurance, etc.	\$ _\$	327,825.26 302,685.57	
	Sub-total Payroll Expenditures:	\$	1,285,320.02	
Payroll - Hand Issue		\$	-	
Payroll - Hand Issue		\$	-	
Employer Taxes Withholdings / Deductions	Social Security and Medicare	\$	-	
Benefits	Employee Withholdings / Deductions Retirement, Health Insurance, etc.	\$ \$ \$ \$ \$	-	
Delicito	Sub-total Hand Issue Payroll Expenditures:			
	Total Payroll Expenditures:		1,285,320.02	
Decimal Defended Only				
Payroll Reference Only	Payee/Description		Amount	Comment
Void # 276198	JP Morgan ACH	\$	560,144.91	Electronic Transaction
Summary of Expenditures			<b>计算数据数据</b>	
	Net Accounts Payable Expenditures: Total Payroll Expenditures:	-	774,730.99 1,285,320.02	
	Total Accounts Payable & Payroll Expenditures:		2,060,051.01	
Credit Cord Change	Shall share the manufacture of a special tales.		2,000,031.01	
Credit Card Charges	Section in the second section of the second section of the section of the second section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the section of the	3 2 10		2000年 6世 30年 600年 1世 1
Transaction	Merchant		Amount	Comment
234 Transactions 4 Apr - 10 Apr 2016	Various Merchants	\$	31,397.60	Payment Due: May 2016

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(11 Apr 2016) AW

## **Accounts Payable**

## **Accounts Payable Payment Edit Listing**

Batch Departme	nt / Invoice Department	Bank Account	t	Check Da	nte	Starting Check Number
201.140 Finance	e Department,System Generated	JP Morgan Ad	ccounts Payable	04/07/20	16	276228
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
201_140 F	inance Department,System Generat					
	10435 - COMMERCIAL CARD SOLUTIONS	03012016	Billing Feb Chrgs 5567239000000214	03/01/201	6 03/16/2016	114,227.80
	10538 - DELL MARKETING LP	78317490	Dell KACE System Management System	02/01/201	6 03/02/2016	10,187.90
	18199 - MOUL JESSICA	04122016	Travel Cash Advance 041116- 041216	04/04/201	6 04/11/2016	20.00 /
	Total Selected Invoices: 3					\$124,435.70

Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/11/2016 /

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amoun
Bank Ac	count: JP Morgan	AP - JP Morgan Accounts Payable			
Check	04/11/2016	276231 Accounts Payable	ALLIANT GAS LLC		1,800.00
	Invoice	Date	Description		Amount
	22853	03/28/2016	ACCT#390400 HH#10673		480.00
	22851	03/28/2016	ACCT#010019465 HH#227	0	480.00
	22846	03/24/2016	ACCT#000190300 HH#660	0	360.00
	22805	02/29/2016	ACCT#008870000 HH#106	36	480.00
Check	04/11/2016	276232 Accounts Payable	AMERIGAS-PAYSON 6950		372.00
	Invoice	Date	Description		Amount
	22836	03/24/2016	ACCT#202661151 HH#972	8	372.00
Check	04/11/2016	276233 Accounts Payable	AMERIPRIDE LINEN AND APP SERVICES	AREL	50.88
	Invoice	Date	Description		Amount
	1700543187	03/22/2016	Floor mat service at PW Ad	ministration Building	50.88
Check	04/11/2016	276234 Accounts Payable	ARIZONA DEPARTMENT OF ADMINISTRATION		2,747.10
	Invoice	Date	Description		Amount
	033116	03/31/2016	MAR 2016 RISK MANAGEN	MENT	2,747.10
Check	04/11/2016	276235 Accounts Payable	ARIZONA PUBLIC SERVICE		1,351.00
	Invoice	Date	Description		Amount
	22837	03/24/2016	ACCT#361462281 HH#972	8	122.00
	22847	03/24/2016	ACCT#201708286 HH#660	0	161.00
	22852	03/28/2016	ACCT#255847289 HH#227	0	129.00
	22706	04/01/2016	ACCT#156771283 HH#587	2	186.00
	22704	04/01/2016	ACCT#063158285 HH#532	3	573.00
	22850	03/25/2016	ACCT#392933283 HH#405	6	180.00
Check	04/11/2016	276236 Accounts Payable	ARIZONA PUBLIC SERVICE		30,020.63
	Invoice	Date	Description		Amount
	040116184801	280 04/01/2016	ACCT#184801280		30,020,63
Check	04/11/2016	276237 Accounts Payable	ARIZONA STATE PRISON GLO	BE	579.00

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Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/11/2016

Туре	Date	Number Source	ce	Payee Name	EFT Bank/Account	Transaction Amoun
	Invoice		Date	Description		Amount
	B1910820160	317	03/23/2016	Landfill Inmante Labor,		135.00
	B1910720160		03/23/2016	Facilities Mgmt/Inmate La	bor	224.00
	B1910920160	317	03/23/2016	Roads Dept/Inmate Labor		220.00
Check	04/11/2016	276238 Accou	ints Payable	AT&T		38.06
	Invoice		Date	Description		Amount
	03181692846	72155	03/18/2016	ACCT#051 355 1584 001		38.06
Check	04/11/2016	276239 Accou	ints Payable	BELL, DAVID		3,122.00
	Invoice		Date	Description		Amount
	GILABELLAPI	R2016	03/31/2016	Legal Services for Indigen	t Citizens	3,122.00
Check	04/11/2016	276240 Accou	ints Payable	BOYER , HEATHER L		27.50
	Invoice		Date	Description		Amount
	02112016		02/11/2016	Travel Reimbursement 02	1016-021116	27.50
Check	04/11/2016	276241 Accou	nts Payable	BURDEN MECHANICAL		450.00
	Invoice		Date	Description		Amount
	M122		03/23/2016	Weatherization Project No	- 2446-10659-24564	450 00
Check	04/11/2016	276242 Accou	nts Payable	BYRUM , SUSAN		
	Invoice		Date	Description		1,125.00 Amount
	033116DIEM		03/31/2016	Per Diem March 2016		
Check	04/11/2016	276243 Accou	nts Payable	CABLE ONE		1,125.00
	Invoice		Date	Description		357.20 Amount
	040116-10562	27525	04/01/2016	Acct No. 105627525		
	040116-10552	9168	04/01/2016	Acct. No. 105529168		207.33 149.87
Check	04/11/2016	276244 Accou	nts Payable	CANYON COUNTRY DESIGN	IS INC	5,960.80
	Invoice		Date	Description		Amount
	03312016		03/31/2016	Consulting and Architectur	ral Services	5,960,80
Check	04/11/2016	276245 Accou	nts Payable	CANYON STATE OIL		•
	Invoice		Date	Description		13,200.00 Amount

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Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/11/2016

Туре	Date	Number Source	Payee Name EFT Bank/Ac	count Transaction Amount
	0560680-IN	03/30/2016	Fuel@ Globe SHop	13,200.00
Check	04/11/2016	276246 Accounts Payable	CANYON STATE WIRELESS	1,986.23
	Invoice	Date	Description	Amount
	12-0316015	03/01/2016	JUVENILE DETENTION RADIO RENTALS	192.98
	1250362	12/31/2015	Radio - Thompson	548.43
	2113497	12/31/2015	Radio Chrgs Vac Single Desk	622.41
	2113618	12/31/2015	Radio Chrg TriChem	622.41
Check	04/11/2016	276247 Accounts Payable	CARPENTER , RAY A	100.00
	Invoice	Date	Description	Amount
	03312016	03/31/2016	CDL Physical Reimbursement	100.00
Check	04/11/2016	276248 Accounts Payable	CEMEX CONSTRUCTION MATERIALS SOUTH LLC	1,788.37
	Invoice	Date	Description	Amount
	9432931640	03/22/2016	Cold Mix	1,788,37
Check	04/11/2016	276249 Accounts Payable	CENGAGE LEARNING INC	335.62
	Invoice	Date	Description	Amount
	57765172	03/17/2016	Thorndike Western 8	187.77
	57788518	03/22/2016	Basic 6	57.54
	57817129	03/28/2016	Basic 6	90.31
Check	04/11/2016	276250 Accounts Payable	CENTURYLINK	1,673.75
	Invoice	Date	Description	Amount
	928402948103	31016 03/10/2016	SERV FOR SOLID WASTE	40.31
	928472792003	31016 03/10/2016	SERV FOR SHERIFFS	103.90
	928472302403		SERV FOR SHERIFFS	32.83
	928402042303	31016 03/10/2016	SERV FOR FUEL MANG	33.47
	928468688103	31616 03/16/2016	Serv For 928-468-6881-895B	101.25
	928468896303	00/10/2010	Serv For 928-468-8963-436B	62.21
	928468176403		Sev For 928-468-1764-902B	2.29
	928468110603	00/10/2010	Serv For 928-468-1106-371B	98.72
	928468112403		Serv For 928-468-1124 Courts EIS	127.85
	928468167103	31616 03/16/2016	Serv For 928-468-1671-025B	167.55

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Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/11/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	92846880560	31616 03/	6/2016 Serv For 928-46	8-8056-725B	40.47
	92840285000	31016 03/	0/2016 Serv for 928-402	2-8500	532.15
	92840218700	31016 03/	0/2016 SErv for 928-40	2-1870	330.75
Check	04/11/2016	276251 Accounts Payal	le CHAMBERS, BRYA	N B	206.55
	Invoice	Dat	Description		Amount
	03292016	03/2	9/2016 Travel REimburs	sement 030316-032916	206,55
Check	04/11/2016	276252 Accounts Payal	le CINTAS FIRST AID	& SAFETY	7.83
	Invoice	Dat	Description		Amount
	5004017019	11/	9/2015 Safety Supplies		7.83
Check	04/11/2016	276253 Accounts Payal			6,506,74
	Invoice	Dat			6,506.74 Amount
	033116-1511	9001 03/3	1/2016 Comm. Srys Act	# 15 1190 01	71.78
	033116-1318	0001 03/3		ds Enterance Act# 13.1800.01	71.78
	033116-13176	03/3	1/2016 Globe Water Ac		33.59
	033116-1315	3001 03/3	1/2016 Globe Water Ac		401.27
	033116-9254	03/3	1/2016 Globe Water Ac	# 9.2540.01	4.750.87
	033116-1314	3001 03/3	1/2016 Globe Water Ac		23.17
	033116-93860	03/3	1/2016 Globe Water Ac	# 9.3860,01	86.21
	033116-9208	03/3	1/2016 Globe Water Ac	# 9.2080.01	283.00
	033116-51610	03/3	1/2016 Water for Act#5.	1610.01	62.73
	033116-1315	5001 03/3	1/2016 Globe Water Ac	# 13.1550.01	24,28
	033116-1364	03/3	1/2016 GLobe Water Ad	t# 1-3640.01	75.61
	033116-9207	03/3	1/2016 Globe Water Ac	# 9.2070.01	64.30
	033116-7464	03/3	1/2016 Water for Act#7.	4640.01	116.20
	033116-93050	03/3	1/2016 Water for Act#9.	3050.01	49.93
	033116-93040	03/3	1/2016 Globe Water Ac	# 9.3040.01	89.67
	033116-92550	03/3	1/2016 Globe Water Ac	# 9.2550,01	296.20
Check	04/11/2016	276254 Accounts Payak	le COBRE VALLEY RE CENTER	GIONAL MEDICAL	92.33
	Invoice	Date	Description		Amount
	03122016	03/	2/2016 Medical Treatme	ent - JuvAW	92.33
Check	04/11/2016	276255 Accounts Payab	le COPPER COUNTRY	NEWS	408.00

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## **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/11/2016

Туре	Date	Number Sou	ırce	Payee Name	EFT Bank/Account	Transaction Amoun
	Invoice		Date	Description		Amount
	66811		03/29/2016	Comm Health + Wellness		408.00
Check	04/11/2016	276256 Acc	ounts Payable	COPPERNET SYSTEM INC		
	Invoice		Date	Description		79.95
				<u> </u>		Amount
	138802		04/01/2016	COPPERNET 1658270		79.95
Check	04/11/2016	276257 Acc	ounts Payable	COX COMMUNICATIONS		427.35
	Invoice		Date	Description		Amount
	032716-00185	50115	03/27/2016	COX 011 8501 15353580	2	427.35
Check	04/11/2016	276258 Acc	ounts Payable	CRAFCO		
	Invoice		Date	Description		4,324.18 Amount
	00197922		03/17/2016	Crack Seal Material		4.324.18
Check	04/11/2016	276259 Acc	ounts Payable	CREDIT CARD REVOLVING	FUND	,
	Invoice		Date	Description	. 5115	73,281.22
	11022015God	odina	11/02/2015		0	Amount
	02012016HAN	•	02/01/2016	Oct Chrgs Nov Stmnt Ath Jan CHrgs FebStmnt Ror		1.00
	02012016LAV		02/01/2016	Jan Chrgs Feb Stmnt Fre		37.97
	03012016MA		03/01/2016	Feb Chrgs March Stmnt N		97.02
	03012016MCI		03/01/2016	Feb Chrgs March Chrgs S		47.48
	02012016NEV	MMAN	02/01/2016	Jan Chrgs Feb Stmnt Will		150.00
	02012016BAE	R ·	02/01/2016	Jan Chrgs Feb Stmnt Jefl		1,159.38
	03012016GOI	LDEN	03/01/2016	Feb Chrgs March Stmnt N		80.98
	11022016GRI	FFINL	11/02/2015	Oct Chrgs Nov Stmnt Leit		134.92
	03012016BEA	ARUP	03/01/2016	Feb Chrs March Stmnt Jo		482.43 253.32
	03012016CHA	AMBERS	03/01/2016	Feb Chrgs March Stmnt B		23.76
	03012016CO	ONS	03/01/2016	Feb Chgs March Stmnt S		733.22
	03012016DEF	ROULAC	03/01/2016	Feb Chrgs March Stmnt D		551.34
	03012016DES		03/01/2016	Feb Chrgs March Stmnt L		280.46
	03012016GOI		03/01/2016	Feb Chrgs March Strnnt N	fartha GOnzales	458.00
	02012016GOF	-	02/01/2016	Jan CHrs Feb Stmnt Cate		15.55
	03012016GUE		03/01/2016	Feb Chrgs March Stmnt N	fark Guerena	390.86
	03012016HON	MAN	03/01/2016	Feb Chrgs March Stmnt T	om Homan	104.23

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Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/11/2016

Гуре D	ate Number So	urce	Payee Name	EFT Bank/Account	Transaction Amoun
C	03012016LISTIAK	03/01/2016	Feb Chrgs March Stmnt	Sharon Listiak	501.17
0	03012016LITTLE	03/01/2016	Feb Chgrgs March Stmn		196.93
(	03012016MANCHA	03/01/2016	Feb Chrgs March Stmnt		8.41
(	03012016BELL	03/01/2016	Feb Chrgs March Stmnt		1.348.81
C	3012016BENNETTF	03/01/2016	Feb Cgrgs March Stmnt		184.57
C	02012016ENFIELDG	02/01/2016	Jan Chrs Feb Stmnt Ashl		182.11
C	03012016BROOKS	03/01/2016	Feb Chrgs March Stmt C		54.08
C	03012016FANE	03/01/2016	Feb Chrgs March Stmnt		1.142.01
C	03012016MEASLES	03/01/2016	Feb Chrs March Stmnt R		11,993.72
C	3012016BRADWAY	03/01/2016	Feb Chrgs March Stmnt i		808.13
C	03012016Buffingt	03/01/2016	Feb Chgs March Stmnt D	•	727.73
C	012916WILLIAMSJ	01/04/2016	JOSEPH WILLIAMS JAN		282.71
1	22815WILLIAMSJ	12/01/2015		STMT FOR NOV CHGS	115.64
1	22815PRICEM	12/01/2015	MISTY PRICE DEC STM		100.43
C	2012016COTNEY	02/01/2016	Jan CHrgs Feb Stmnt By		1,857,10
C	32816WILLIAMSJ	03/01/2016		R STMT FOR FEB CHGS	62,29
C	2012016DALTON	02/01/2016	Jan CHrgs Feb Stmnt Je		490.00
0	32816YEOMANE	03/01/2016	EMMA YEOMAN MAR S		598.82
0	2012016FLORESCU	02/01/2016	Jan Chrgs Feb Stmnt Jur		980.00
0	32816AGUILARV	03/01/2016	VICKI AGUILAR MAR ST		122.39
0	2012016GOODING	02/01/2016	Jan CHrgs Feb Stmnt Atl		490.00
0	3012016HENRY	03/01/2016	Feb Chrgs March Stmnt I	•	35.87
0	32816ARNEYS	03/01/2016	SAMSON ARNEY MAR		140.60
0	2012016HERNANDE	02/01/2016	Jan Chrgs Feb Stmnt R F		201.80
0	32816STRATTONK	03/01/2016		AR STMT FOR FEB CHGS	1,764.89
0	32816PRINED	03/01/2016	DORINE PRINE MAR ST		407.45
0	3012016NAVARRO	03/01/2016	Feb Chrgs March Stmnt I		2.456.94
0	12916STENSONC	01/04/2016	-	N STMT FOR DEC CHGS	396.32
0	32816RIOSE	03/01/2016	ESTHER RIOS MAR STI		1,271.86
0	32816WINTERSS	03/01/2016	SHARON WINTERS MAI		646.40
0	22616PRICEM	02/01/2016	MISTY PRICE FEB STM		2,315.72
0	32816WOODR	03/01/2016	RHONDA WOOD MAR S		132.65
0	22616PUHARAD	03/01/2016	DONNA PUHARA FEB S		1,837.79
0	12916PUHARAD	01/04/2016	DONNA PUHARA JAN S		3,320.80
1	22816PUHARAD	12/01/2015			2,217.72
1	22816PUHARAD	12/01/2015	DONNA PUHARA DEC S	TMT FOR NOV CHGS	· ·

Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/11/2016

Туре	Date	Number Source		Payee Name	EFT Bank/Account	Transaction Amount
			03/01/2016	Feb Chrgs March Stmnt	t M Barajas	99.25
	012916PRI	ICEM	01/04/2016	MISTY PRICE JAN STA	MT FOR DEC CHGS	389.95
	02012016B	BECK	02/01/2016	Jan Chrgs Feb Stmt Jos	sh Beck	1,477.44
	032816ANI	DERSONJ	03/01/2016	JAMILYN ANDERSON	MAR STMT FOR FEB CHGS	565.00
	03012016B	BECK	03/01/2016	Feb Chrgs March Stmnt	t Josh Beck	827.24
	03012016B	BYRUM	03/01/2016	Feb Chrgs March Stmt S	Susan Byru,	78.27
	03012016C	CASTANED	03/01/2016	Feb Chrgs March Stmnt	t John Castaneda	12.77
	12012015C	COTNEY	12/01/2015	Nov Chrgs Dec Stmnt B	Byron Cotney	466.51
	01042016C		01/04/2016	Dec Chrgs Jan Stmnt B	Syron Cotney	128.37
	03012016F	EEZOR	04/04/2016	Feb Chrgs March Stymr	nt Kevin Feezor	7.76
	03012016J	EROME	03/01/2016	Feb Chrgs March Stmnt		6.00
	022616PAS	STORM	02/01/2016	MICHAEL PASTOR FEI	B STMT FOR JAN CHGS	822.95
	022616STE	ENSONC	02/01/2016		EB STMT FOR JAN CHGS	48.51
	022616SCA	ALESGA	02/01/2016	GARY SCALES FEB ST		325.00
	022616RO	MANCEC	02/01/2016	CYNTHIA ROMANCE F	FEB STMT FOR JAN CHGS	105.23
	022616AN[	DERSONS	02/01/2016		FEB STMT FOR JAN CHGS	125.94
	022616SHE	EPHERDJ	02/01/2016		S STMT FOR JAN CHGS	118.69
	032816RO	GERSD	03/01/2016	DAVID ROGERS MAR.		633.71
	032816PEN	NNELLY	03/01/2016	YODONA PENNELL MA	AR STMT FOR FEB CHGS	1,363,27
	022616SC	TTTC	02/01/2016	TIMOTHY SCOTT FEB		887.08
	022616RO	GERSD	02/01/2016	DAVID ROGERS FEB S		284.36
	032816ODF	RISCOLLM	03/01/2016	MICHAEL ODRISCOLL	MAR STMT FOR FEB CHGS	1,182.18
	022616AGU	UILARV	02/01/2016	VICKI AGUILAR FEB S		2,097.45
	022616ALV	/AREZD	02/01/2016	DEVIN ALVAREZ FEB S		101.96
	03012016D	OOLY	03/01/2016	Feb Chrgs March Stmnt		45.58
	112715WIL	LIAMSJ	11/02/2015		DV STMT FOR OCT CHGS	314.90
	03012016H	IICKMAN	03/01/2016	Feb Chrg March Stmnt b		100.00
	03012016H	IOMD	03/01/2016	Feb Chrgs mArch Stmnt	t David hom	1,004.73
	022616PEN	NELLY	02/01/2016	YODONA PENNELL FE	B STMT FOR JAN CHGS	1,407.94
	022616RO	GERSB	02/01/2016	BRIAN ROGERS FEB S	STMT FOR JAN CHGS	360.32
	032816PER	REZJ	03/01/2016	JOHN PEREZ MAR ST		267.96
	032816WE	AVERN	03/01/2016		R STMT FOR FEB CHGS	647.51
	030120160	LIVAREZ	03/01/2016	Feb Chrgs March Stnt G		7.89
	032816VAL	ENZUELG	03/01/2016	•	A MAR STMT FOR FEB CHGS	590.00
	022616WO	ODR	02/01/2016	RHONDA WOOD FEB S		412.89

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## Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

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Туре	Date	Number Source	<u> </u>	Payee Name	EFT Bank/Account	Transaction Amount
			02/01/2016	DWIGHT PAYNE FEB S	TMT FOR JAN CHGS	1,561,54
	022616PER	EZJ	02/01/2016	JOHN PEREZ FEB STM	T FOR JAN CHGS	699.47
	032816ALV	AREZD	03/01/2016	DEVIN ALVAREZ MAR	STMT FOR FEB CHGS	243.33
	032816ALLI	ISONM	03/01/2016	MISTY ALLINSON MAR	STMT FOR FEB CHGS	593.25
	032816PAD	GETTP	03/01/2016	PENNI PADGETT MAR	STMT FOR FEB CHGS	1,165,00
	03012016B0	OYER	03/01/2016	Feb Chrgs March Stmnt	Shannon Boyer	197.28
	03012016BF	RAMLET	03/01/2016	Feb Chrgs March Stmnt	Josh Bramlet	40.27
	03012016Bl	URNAM	03/01/2016	Feb Chrgs March Stmtn	Martina Burnam	59.95
	03012016CF	RUZ	03/01/2016	Feb Chgs March Stmnt J	Cruz	103.89
	03012016EN	NFIELDG	03/01/2016	Feb Chrgs March Stmnt	Ashley Enfield	1,352.37
	03012016H	ANNA	03/01/2016	Feb Chrgs March Stmnt	William Hanna	447.16
	03012016BA		03/01/2016	Feb Chrgs March Stmnt	Karen Baltz	154.81
	03012016CA	AMPBELL	03/01/2016	Feb Chrgs March Stmnt	R. Campbell	107.67
	03012016D0	ORSETT	03/01/2016	Feb Chrgs March Stmnt	Wayne Dorsett	595.34
	03012016DU	UARTER	03/01/2016	Feb Chrgs March Stmnt	Ruben Duarte	453.37
	03012016H	OBSON	03/01/2016	Feb Chrgs March Stmnt R Hobson		1,226,80
	03012016HE	ERNANDE	03/01/2016	Feb Chrgs March Stmnt S Hernandez		217.12
	03012016JC	DHNSON	03/01/2016	Feb Chrgs March Stmnt	Mike Johnson	109.72
	03012016KE	EEGAN	03/01/2016	Feb Chrgs March Stmnt	Michelle Keegan	43.80
	03012016LA	ANCIERI	03/01/2016	Feb Chrgs March Stmnt	Alberta Lancieri	297.97
	02012016M	ODGLIN	02/01/2016	Jan Chrgs Feb Stmnt Lis	a Modglin	59.68
	03012016M	ODGLIN	03/01/2016	Feb Chrgs March Stmnt	Lida Modglin	217.95
	032816PER	EZJE	03/01/2016	JESSE PEREZ MAR ST	MT FOR FEB CHGS	103.89
	032816PRA	TERN	03/01/2016	NOREEN PRATER MAR	STMT FOR FEB CHGS	1,375.99
	032816SHE	PHERDJ	03/01/2016	JOHN SHEPHERD MAR	STMT FOR FEB CHGS	100.00
	032816SOLI	BERGJ	03/01/2016	JUSTIN SOLBERG MAR	STMT FOR FEB CHGS	43.21
Check	04/11/2016	276260 Account	ts Payable	CRIDER LAW PLLC		1,300.00
	Invoice		Date	Description		Amount
	1511A		03/31/2016	Legal Services for Indige	nt Citizens	1,300,00
Check	04/11/2016	276261 Account	ts Payable	DEASE, IONA		80.00
	Invoice		Date	Description		Amount
	04012016		04/01/2016	Burnham-Martinez		
Check	04/11/2016	276262 Account	ts Pavable	DELL MARKETING LP		80.00
				DECE IN WALLING LI		12,114.37

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Bank Account: JP Morgan AP - JP Morgan Accounts Payable
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Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice	Date	Description		Amount
	XJWXW4K36	03/23/2016	Dell Latitude E6540		1,375.84
	XJWX2M475	03/18/2016	Dell Topload		42.24
	XJX169D22	03/24/2016	Dell Optiplex 9020		991.97
	XJX27RW44	03/30/2016	Multiple CA Office PCs		9,704.32
Check	04/11/2016	276263 Accounts Payable	DUBER, ROBERT, II		114,06
	Invoice	Date	Description		Amount
	04062016	04/06/2016	PSPRS Subsidy March		114.06
Check	04/11/2016	276264 Accounts Payable	EARTH MOVER TIRE SALE	ES INC	341.87
	Invoice	Date	Description		Amount
	29233	04/01/2016	Copper Fleet passenge	tires for 2015-2016	197.59
	69491	04/05/2016	Copper Fleet passenge	tires for 2015-2016	144.28
Check	04/11/2016	276265 Accounts Payable	EARTHQUEST PLUMBING	INC	500.00
	Invoice	Date	Description		Amount
	1379	03/23/2016	Soils Test for Septic Sys	stem at 5709 S. Russell Road	500.00
Check	04/11/2016	276266 Accounts Payable	Emily Danies Attorney at La	w, LLC	6,576,41
	Invoice	Date	Description		Amount
	9950	04/04/2015	Legal Services for Indig	ent Citizens	6,576,41
Check	04/11/2016	276267 Accounts Payable	EMPIRE CAT		229.02
	Invoice	Date	Description		Amount
	EMPS3831590	03/18/2016	Heavy Equip PREVENT	ATIVE MAINTENANCE EMPIRE FILTERS	187.28
	EMPS3828478	03/14/2016	Sender	THE TELEVISION OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY	187.28 41.74
Check	04/11/2016	276268 Accounts Payable	EMPIRE MACHINERY COM	IPANY	3,001,23
	Invoice	Date	Description		3,001.23 Amount
	EMPS3834954	03/23/2016	J-13 water pump		1.072.82
	EMPS3841114	04/01/2016		ssell Gulch Landfill Equip	560.55
	EMPS3842162	04/04/2016	I-2 pinion housing Russe		1,367.86
Check	04/11/2016	276269 Accounts Payable	ESTEVES , JUDY N		215.00
	Invoice	Date	Description		Amount

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Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	04072016	04/07/2016	ASRS Subsidy Pyt		215.00
Check	04/11/2016	276270 Accounts Payable	EXPERIAN		32.00
	Invoice	Date	Description		Amount
	CD1612000746	03/25/2016	Monthly Subscriber Serv	rices	32.00
Check	04/11/2016	276271 Accounts Payable	FABOK , GLINDA S		295.20
	Invoice	Date	Description		Amount
	821	04/01/2016	Grand Jury 032916		295.20
Check	04/11/2016	276272 Accounts Payable	FirstEval , Melissa Kovacs		2,250.00
	Invoice	Date	Description		Amount
	1	03/31/2016	Conduct, Process and C	outcome Evaluation of Choices Program	2,250.00
Check	04/11/2016	276273 Accounts Payable	FISCHIONE, MARK A		12,765.00
	Invoice	Date	Description		Amount
	04012016	04/04/2016	Medical Examiner Servi	ces	12,765.00
Check	04/11/2016	276274 Accounts Payable	FOREST VIEW INC. DBA P	OSTNET	16.31
	Invoice	Date	Description		Amount
	455332	03/23/2016	COLOR PRINTING KRA	AH BUSINESS CARDS	16.31
Check	04/11/2016	276275 Accounts Payable	FOUNTAIN HILLS LAW FIR	M	1,654.00
	Invoice	Date	Description		Amount
	1720	04/01/2016	Legal Services for Indig	ent Citizens	1,654.00
Check	04/11/2016	276276 Accounts Payable	FSL HOME IMPROVEMENT	rs	2,495.00
	Invoice	Date	Description		Amount
	182292	01/08/2016	QCI PREP AND EXAM	FOR GABRIEL EYLICIO	2,495.00
Check	04/11/2016	276277 Accounts Payable	GABRIELLI, CECELIA		116.73
	Invoice	Date	Description		Amount
	032216GABRIE	LLIC 03/22/2016	ELECTION WORKER		116.73
Check	04/11/2016	276278 Accounts Payable	GILA COUNTY TREASURE	R	5,345.93
	Invoice	Date	Description		Amount

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Туре	Date	Number Source	Payee Name EFT Bank/Account	Transaction Amount
	03312016	03/31/2016	Payment for Jurors	5,345.93
Check	04/11/2016	276279 Accounts Payable	GILA SWEEPING	325.00
	Invoice	Date	Description	Amount
	296329	03/31/2016	Parking Lot Sweeping - Various Locations/Amend No. 1	325.00
Check	04/11/2016	276280 Accounts Payable	GLASS MASTERS INC	310.00
	Invoice	Date	Description	Amount
	1293	03/10/2016	36x36 block size K7	310.00
Check	04/11/2016	276281 Accounts Payable	GLOBALSTAR USA LLC	373.21
	Invoice	Date	Description	Amount
	107199821	03/17/2016	Phones for Act# 110013826	373,21
Check	04/11/2016	276282 Accounts Payable	GLOBE MIAMI CHAMBER OF COMMERCE & ECONOMIC DEVELOP	75.00
	Invoice	Date	Description	Amount
	7665	03/01/2016	Membership Dues	75.00
Check	04/11/2016	276283 Accounts Payable	GREAT AMERICA LEASING CORPORATION	511.41
	Invoice	Date	Description	Amount
	18507323	03/28/2016	BizHub 454e Payson/ BizHub C554e Globe Clerk of the Court	511.41
Check	04/11/2016	276284 Accounts Payable	HAYES ENTERPRISES	3,797.92
	Invoice	Date	Description	Amount
	27	04/04/2016	Medical Director Services-Sheriff's Office	3.797.92
Check	04/11/2016	276285 Accounts Payable	HILLYARD FLOOR CARE FLAGSTAFF	638.84
	Invoice	Date	Description	Amount
	602006746	03/18/2016	Janitorial Supplies & Equipment for Northern Gila County	247.09
	602009206	03/21/2016	Janitorial Supplies & Equipment for Northern Gila County	382.13
	602011743	03/23/2016	Window Cleaner	9.62
Check	04/11/2016	276286 Accounts Payable	HORNUNG, DAVID	125.00
	Invoice	Date	Description	Amount
	03252016	03/25/2016	Travel Reimbursement 032016-032515	125.00

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Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	04/11/2016	276287 Accounts Payable	HUMANE SOCIETY OF CENTRARIZONA	AAL	2,600.00
	Invoice	Date	Description		Amount
	MARCH2016	03/31/2016	Impound Agreement		2,600.00
Check	04/11/2016	276288 Accounts Payable	INTERNATIONAL INSTITUTE O MUNICIPAL CLERKS	DF	195.00
	Invoice	Date	Description	Description	
	03222016	03/22/2016	Clerks Membership Fees M	arion Sheppard	195.00
Check	04/11/2016	276289 Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A. INC		771.51
	Invoice	Date	Description		Amount
	236544123	10/22/2015	Credit for Courthouse		(21.82)
	238793530	03/22/2016	BizHub 282 Payson Courtho	ouse	11.40
	236987143	11/22/2015	BizHub 282 Payson Courtho	ouse	11.08
	238964998	03/31/2016	BizHub C280 Payson Const	able/Color	73.79
	237214988	12/01/2015	BizHub C552DS BOS/Pays	on/Color/Quarterly	178.92
	237114788	11/30/2015	BizHub C552DS BOS/Pays		398.75
	235950214	09/14/2015	BizHub 282 Payson Courtho	puse	14.25
	238881123	03/30/2016	BizHub 601 BOS/Copy Roo	m	105.14
Check	04/11/2016	27.6290 Accounts Payable	KROEGER, DENNIS		173.40
	Invoice	Date	Description		Amount
	03152016	03/22/2016	Travel Reimbursement 0314	116-032216	173.40
Check	04/11/2016	276291 Accounts Payable	KS STATEBANK		246,81
	Invoice	Date	Description		Amount
	Pyt31-3345816	03/22/2016	BizHub C654e Payson Asse	essor's Office	246.81
Check	04/11/2016	276292 Accounts Payable	KS STATEBANK		247.12
	Invoice	Date	Description		Amount
	Pyt19-3347357	03/22/2016	BizHub C224e Globe/Payso	n Task Force	247.12
Check	04/11/2016	276293 Accounts Payable	KS STATEBANK		216,43
	Invoice	Date	Description		Amount

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## Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

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Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Act#3349111-#4	04/06/2016	Pyt# 4- Recorder Office Bizh	ub 554e-Mohave Contract #10i-KMBS-01	216.43
Check	04/11/2016	276294 Accounts Payable	KWIK KOOL REFRIGERATION		900.00
	Invoice	Date	Description		Amount
	18883	04/06/2016	URRD#7267 WaterLine		900.00
Check	04/11/2016	276295 Accounts Payable	LAMONT MORTUARY OF GLOB	BE	535.00
	Invoice	Date	Description		Amount
	2016-49	04/05/2016	Autopsy Srvcs - Kenyon		535.00
Check	04/11/2016	276296 Accounts Payable	LANCIERI , ALBERTA L		120.00
	Invoice	Date	Description	De als III a	Amount
	02232016	02/23/2016	Travel REimbursement 0201	16-022316	
Check	04/11/2016	276297 Accounts Payable	LAW OFFICE OF HARRIETTE P		120.00 1.000.00
	Invoice	Date	Description		Amount
	20161-Carlson	03/31/2016	Carlson - CR2013006		
	2016-1ACOSTA	04/04/2016	CR201400020 Rule 32		500.00 500.00
Check	04/11/2016	276298 Accounts Payable	LAW OFFICE OF JONATHAN L WARSHAW PLCC		6,955.00
	Invoice	Date	Description		Amount
	4-4-16	04/01/2016	Legal Services for Indigent C	itizens	6,955,00
Check	04/11/2016	276299 Accounts Payable	LBISAT LLC		144.00
	Invoice	Date	Description		Amount
	31505	04/01/2016	Satellite Service for the Gila	Monster	144.00
Check	04/11/2016	276300 Accounts Payable	LIN CUM INC		1,189,40
	Invoice	Date	Description		Amount
	21603021	03/31/2016	Archival Vault Storage/Gila C	county Superior Court	797.65
	21603022	03/31/2016	Treasurer's Office/Document		391,75
Check	04/11/2016	276301 Accounts Payable	MATLOCK GAS & EQUIPMENT		343.00
	Invoice	Date	Description		Amount
	22840	03/17/2016	Propane Assistance #353946	3 HH# 2760	343.00
Check	04/11/2016	276302 Accounts Payable	MELFORD, CARL		87.88

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Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice	Date	Description		Amount
	021816MELFO	RDC 02/18/2016	EE CARL MELFORD FEE	TRAVEL REIMBURSEMENT	87.88
Check	04/11/2016	276303 Accounts Payable	MENDEZ , MARY E		150.00
	Invoice	Date	Description		Amount
	04072016	04/07/2016	ASRS Subsidy Pyt		150.00
Check	04/11/2016	276304 Accounts Payable	MODGLIN, LISA M		83.13
	Invoice	Date	Description		Amount
	03222016	03/22/2016	Travel REimbursement 03	2216	83.13
Check	04/11/2016	276305 Accounts Payable	MOUNTAIN RETREAT BUILD	PERS LLC	6.250.00
	Invoice	Date	Description		Amount
	032916-HH#952	29 03/29/2016	Weatherization Project No	. HH#9529	6,250.00
Check	04/11/2016	276306 Accounts Payable	MTE COMMUNICATIONS		312.34
	Invoice	Date	Description		Amount
	040116-013798	04/01/2016	Account No. 013798/Phor	ne Service	312.34
Check	04/11/2016	276307 Accounts Payable	MULTI BUSINESS SYSTEMS		2.000.00
	Invoice	Date	Description		Amount
	31716	03/17/2016	PrePaid Postage for Mailir	nas	2,000,00
Check	04/11/2016	276308 Accounts Payable	MULTI BUSINESS SYSTEMS		802.60
	Invoice	Date	Description		Amount
	271895	03/18/2016	Questionnaire Mailings 03	0416	802.60
Check	04/11/2016	276309 Accounts Payable	MYERS & ASSOCIATES PLL		2,923,41
	Invoice	Date	Description		Amount
	1604	04/01/2016	Legal Services for Indigen	t Citizens	2,923.41
Check	04/11/2016	276310 Accounts Payable	NELSON , TIMOTHY		6.979.00
	Invoice	Date	Description		Amount
	TN063	04/06/2016	Legal Services for Indigen	t Citizens	6.979.00
Check	04/11/2016	276311 Accounts Payable	NETWORK IMAGING		267.43

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Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice	Date	Description		Amount
	138700	02/23/2016	Replacement Cartridge Lar	ndfill	267.43
Check	04/11/2016	276312 Accounts Payable	NOBLE BUILDING LLC		5,145.65
	Invoice	Date	Description		Amount
	04042016-HH#	1027 04/04/2016	Weatherization Project No.	HH#10270	5,145,65
Check	04/11/2016	276313 Accounts Payable	OFFICE DEPOT		1,313,26
	Invoice	Date	Description		Amount
	830069688001	03/24/2016	Brenton Studio Bellanca G	uest Chair, Brown	1,140.35
	830441484001	03/31/2016	Name Plates for Public Wo	rks	172.91
Check	04/11/2016	276314 Accounts Payable	OLD MAIN STORAGE		90.59
	Invoice	Date	Description		Amount
	4006906	03/26/2016	Unit 22 REnt		90.59
Check	04/11/2016	276315 Accounts Payable	ONEIL PRINTING		1,299,30
	Invoice	Date	Description		Amount
	303721	03/15/2016	PPE Printing		1,299,30
Check	04/11/2016	276316 Accounts Payable	PASTOR , MICHAEL A		414.24
	Invoice	Date	Description		Amount
	012116PASTOR	RM 02/21/2016	EE MICHAEL PASTOR JA	N TRAVEL REIMBURSEMENT	414.24
Check	04/11/2016	276317 Accounts Payable	PAYSON JUSTICE COURT		360.00
	Invoice	Date	Description		Amount
	040116	04/07/2016	WELLS FARGO #711-2269	9217 JURY TRIAL 3/31/16-4/1/16	360.00
Check	04/11/2016	276318 Accounts Payable	PAYSON RODEO COMMITTE	E	2,500.00
	Invoice	Date	Description		Amount
	032116PRC	03/21/2016	DISTRICT 1 CONTRIB PA	YSON PRO RODEO	2.500.00
Check	04/11/2016	276319 Accounts Payable	PAYSON WATER DEPT		827.27
	Invoice	Date	Description		Amount
	0330160012023	03/30/2016	ACCT#00120230 110 WES	T MAIN STREET	33.08
	0330160000905	03/30/2016	SERV FOR ACCT#000090		33.08 81.41

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## Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/11/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	03301600121	265 03/30/2016	SERV FOR ACCT#00121	265	48.89
	03301600110110 03/30/2016		SERV FOR ACCT#00110	110	33.08
	03301600121262 03/30/2016		SERV FOR ACCT#00121		130.00
	03301600101	50/00/2010	SERV FOR ACCT#00101	325 GREEN VALLEY PARKWAY	33.09
	03301600120		SERV FOR ACCT#00120		86.82
	03301600121		SERV FOR ACCT#00121		162.82
	03301600009	00,00.2010	SERV FOR ACCT#00009		33.08
	22849	03/25/2016	305A N MCLANE RD HH#	4056	100.00
<u>.</u>	22845	03/24/2016	ACCT#8354 HH#6600		85.00
Check	04/11/2016	276320 Accounts Payable	PINE STRAWBERRY WATER	IMP DIS	89.00
	Invoice	Date	Description		Amount
	22835	03/24/2016	ACCT#55375 HH#9728		89.00
Check	04/11/2016	276321 Accounts Payable	PRINE , DORINE E		110.00
	Invoice	Date	Description		Amount
	022716PRINE	EDO 02/27/2016	EE DORINE PRINE FEB	TRAVEL REIMBURSEMENT	110.00
Check	04/11/2016	276322 Accounts Payable	PROFFITT , LINDA		300.00
	Invoice	Date	Description		Amount
	2015-59	03/13/2016	CR2015-0059 ELLISON C	OURT INVESTIGATION	300,00
Check	04/11/2016 276323 Accounts Payable		R&M REPEATERS LLC		933.77
	Invoice	Date	Description		Amount
	17398	04/01/2016	Diamond Point Mtn.		169.57
	17399	04/01/2016	Diamond Point Mountain F	tadio Equipment	764.20
Check	04/11/2016	276324 Accounts Payable	RHYNE, KENDALL DEE		173.82
	Invoice	Date	Description		Amount
	021916RHYN	EK 02/19/2016	EE KENDALL RHYNE JAI	N/FEB TRAVEL REIMBURSEMENT	173.82
Check	04/11/2016	276325 Accounts Payable	RIGHT AWAY DISPOSAL		200.00
	Invoice	Date	Description		Amount
	0001250181	04/01/2016	GILA COUTY JAIL		200.00
Check	04/11/2016	276326 Accounts Payable	RIM COMMUNICATIONS		1,140.60

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## Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/11/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice	Date	Description		Amount
	4-2016	04/01/2016	Site Lease/Five Mile Rac	lio Equipment	1,140.60
Check	04/11/2016	276327 Accounts Payable	RIPPLE, DENICE		697.50
	Invoice	Date	Description		Amount
	174	04/01/2016	GRAND JURY 3/22/16		697.50
Check	04/11/2016	276328 Accounts Payable	ROMANCE, CYNTHIA M		7.40
	Invoice	Date	Description		Amount
	012216ROMA	NCEC 01/22/2016	EE CYNTHIA ROMANCI	JAN TRAVEL REIMBURSEMENT	7.40
Check	04/11/2016	276329 Accounts Payable	SALT RIVER PROJECT		951.89
	Invoice	Date	Description		Amount
	033116586670	0008 03/31/2016	SERV FOR ACCT#586-6	570-008	951.89
Check	04/11/2016	276330 Accounts Payable	SANOFI PASTEAUR INC		1,704,15
	Invoice	Date	Description		Amount
	906009323	03/23/2016	Sanofi vaccines for Priva	te Stock Vaccine program	1,704,15
Check	04/11/2016	276331 Accounts Payable	SAVAGE , MONICA MARIE		140.00
	Invoice	Date	Description		Amount
	032416A	03/24/2016	CPR CLASS HAMM, DE	SCHAAF, FAGAN & HILL	140.00
Check	04/11/2016	276332 Accounts Payable	SCATUI		433.96
	Invoice	Date	Description		Amount
	0401165523	04/01/2016	DSL for Internet Access		433.96
Check	04/11/2016	276333 Accounts Payable	SD CRANE BUILDERS INC		314,720.95
	Invoice	Date	Description		Amount
	3	03/31/2016	Statewide General Contr	actor JOC R4	314,720,95
Check	04/11/2016	276334 Accounts Payable	SIENNA COUNSELING AND CONSULTING INC		1,775.00
	Invoice	Date	Description		Amount
	MAR2016	03/19/2016	Sex Offender Counseling		1,775,00
Check	04/11/2016	276335 Accounts Payable	SIMPSON , JUSTIN		100.00

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## Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/11/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amoun
	Invoice	Date	Description		Amount
	160402SIMPS	ONJ 04/02/2016	EE JUSTIN SIMPSON CDL PHYSICA	AL REIMBURSEMENT	100.00
Check	04/11/2016	276336 Accounts Payable	SOUTHWEST GAS		• • • • • • • • • • • • • • • • • • • •
	Invoice	Date	Description		400.00
	22703				Amount
		04/01/2016	ACCT#4610000426023 HH#5323		400.00
Check	04/11/2016	276337 Accounts Payable	SPARKLETTS		977.75
	Invoice	Date	Description		Amount
	FEB2016	03/17/2016	ANIMAL SHELTER		5,00
	FEB2016-1	03/17/2016	Assessor's Office		52.25
	FEB2016-2	03/17/2016	BOARD OF SUPERVISORS		38.75
	FEB2016-3	03/17/2016	CHILD SUPPORT		62.75
	FEB2016-4	03/17/2016	COUNTY ATTORNEY		97.75
	FEB2016-5	03/17/2016	COUNTY SCHOOLS		32.00
	FEB2016-6	03/17/2016	COURT ADMINISTRATION		18.50
	FEB2016-7	03/17/2016	ELECTIONS		16.75
	FEB2016-8	03/17/2016	FINANCE		65.75
	FEB2016-9	03/17/2016	HEALTH DEPT		51.25
	FEB2016-10	03/17/2016	JUVENILE DETENTION		6.75
	FEB2016-11	03/17/2016	PROBATION		6.75
	FEB2016-12	03/17/2016	PERSONNEL		45.50
	FEB2016-13	03/17/2016	PUBLIC FIDUCIARY		11.75
	FEB2016-14	03/17/2016	PUBLIC WORKS		47.25
	FEB2016-15	03/17/2016	RE EMPLOYMENT		61.25
	FEB2016-16	03/17/2016	RECORDER		39.25
	FEB2016-17	03/17/2016	Sheriff's Admin Office		279.75
	FEB2016-18	03/17/2016	TREASURER		38.75
Check	04/11/2016	276338 Accounts Payable	STANDIFIRD , BARRY		9,582.05
	Invoice	Date	Description		Amount
	BASMARCH20	16 03/30/2016	Legal Services for Indigent Citizens		9,582.05
Check	04/11/2016	276339 Accounts Payable	STATE OF ARIZONA (ADEQ)		500,00
	Invoice	Date	Description		Amount

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# Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/11/2016

Туре	Date	Number Source	e	Payee Name	EFT Bank/Account	Transaction Amount
	0000231874X		03/15/2016	CUST ID#60878C RU	SSELL GULCH	500.00
Check	04/11/2016	276340 Accou	nts Payable	STATE OF ARIZONA (AD		500.00
	Invoice		Date	Description	,	Amount
	0000231854X		03/15/2016	CUST ID#60885C BU	CKHEAD MESA	500.00
Check	04/11/2016	276341 Accou	nts Payable	SZPOTOWSKI, STEPHA	NIE	25.00
	Invoice		Date	Description		Amount
	012216SZPOT	PWSKS	01/22/2016	EE STEPHANIE SZP	DTOWSKI JAN TRAVEL REIMBURSEMENT	25.00
Check	04/11/2016	276342 Accoun	nts Payable	THYSSENKRUPP ELEVA CORPORATION	TOR	1,251.93
	Invoice		Date	Description		Amount
	6000186774		03/22/2016	Repair #337913		1,251,93
Check	04/11/2016	276343 Accoun	nts Payable	TIM'S TIRE LLC		115.00
	Invoice		Date	Description		Amount
	7329		03/31/2016	Payson Tire Repair/Re	pads Department	115.00
Check	04/11/2016	276344 Accour	nts Payable	TODD , TRAVIS		75.00
	Invoice		Date	Description		Amount
	021016TODDT		02/19/2016	EE TRAVIS TODD FE	B TRAVEL REIMBURSEMENT	75.00
Check	04/11/2016	276345 Accoun	nts Payable	TOWN OF PAYSON		250.00
	Invoice		Date	Description		Amount
	040116		04/01/2016	Rental, Green Valley F	Parkway/month to month	250.00
Check	04/11/2016	276346 Accour	nts Payable	TRINITY SERVICE GROU		30,569,58
	Invoice		Date	Description		Amount
	3008600029		03/04/2016	Inmate Meals		2,347,85
	3008600030		03/04/2016	Inmate Meals		481.80
	3008600031		03/04/2016	Inmate Meals/Adults		27,739.93
Check	04/11/2016	276347 Accour	nts Payable	UNIFIRST CORPORATIO	N	139.29
	Invoice		Date	Description		Amount
	315-1628849		03/23/2016		os Uniform delivery & cleaning serv	78.56
	315-1626888		03/17/2016	Copper & Timber Shop	os Uniform delivery & cleaning serv	60.73

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# Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/11/2016

Туре	Date	Number Source	Payee Name EFT Bank/Account	Transaction Amount
Check	04/11/2016	276348 Accounts Payable	US IMAGING	221.56
	Invoice	Date	Description	Amount
	8344	03/22/2016	Recorders Office Imaging	221.56
Check	04/11/2016	276349 Accounts Payable	US POSTAL SERVICE POSTAGE BY PHONE	2,563.00
	Invoice	Date	Description	Amount
	031816	03/18/2016	ACCT# 34504969	2,563,00
Check	04/11/2016	276350 Accounts Payable	VELASQUEZ, MARGARETA	65.28
	Invoice	Date	Description	Amount
	032216VELAS	QUEZM 03/22/2016	EE MARGARET VELASQUEZ MAR TRAVEL REIMBURSEMENT	65.28
Check	04/11/2016	276351 Accounts Payable	VERIZON WIRELESS	19,062.69
	Invoice	Date	Description	·
	9762611042	03/23/2016	ACCT#242008372-00001 LIBRARY DISTRICT	Amount
	9762282960	03/16/2016	ACCT#970320993-00001	360.38
	9762611043	03/23/2016	ACCT#242008372-00002	2,261.14
	9762611044	03/23/2016	ACCT#2420083720-00002 ACCT#24200083720-00003	40.01
	9762611045	03/23/2016	ACCT#24200083720-00005	40.01
	9762611046	03/23/2016	ACCT#242008372-00006	40.01
	9762611047	03/23/2016	ACCT#242008372-00006 ACCT#242008372-00007	40.01
	9762611048	03/23/2016	ACCT#242008372-00007	40.01
	9761522489	03/03/2016	SERV FOR ACCT#564075389-00001	40.01
Check	04/11/2016			16,201.11
OTICOR		276352 Accounts Payable	WASTE MATTERS INC	280.70
	Invoice	Date	Description	Amount
	160401658457	04/01/2016	4 YARD MONTHLY SERVICE PICKED UP 2X WEEKLY	128.70
	160401658526	04/01/2016	107 W FRONTIER & 610 E HWY 260	152.00
Check	04/11/2016	276353 Accounts Payable	WEXFORD HEALTH SOURCES	1,738,31
	Invoice	Date	Description	Amount
	IVC-7149	01/21/2016	RTC MEDICATIONS FOR INMATES	368.14
	IVC-7246	03/21/2016	RTC DEFENDANTS MEDICATIONS	1,370,17
Check	04/11/2016	276354 Accounts Payable	WILLIAMS , DEZIRAE	1,370.17
		·	,	151.84

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Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/11/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice	Date	Description		Amount
	2016-0000223	7 04/05/2016	TRAVEL CASH ADVANC	E 4/17/16-4/18/16	151.84
Check	04/11/2016	276355 Accounts Payable	WIST OFFICE PRODUCTS C	OMPANY	1,975.61
	Invoice	Date	Description		Amount
	1448434	03/22/2016	Fellows Powershred 4250	I Cross Cus Shredder	1,975,61
Check	04/11/2016	276356 Accounts Payable	WORLD WEST LLC DBA PAY ROUNDUP	SON	134.82
	Invoice	Date	Description		Amount
	0407165775	04/07/2016	ASSESSOR ACCT#0005	775 2 YEARS	134.82
Check	neck 04/11/2016	276357 Accounts Payable	WRIGHT, TIMOTHY		427.28
	Invoice	Date	Description		Amount
	040516WRIGH	HTT 04/05/2016	EE TIMOTHY WRIGHT M	AR/APR TRAVEL REIMBURSEMENT	427.28
Check	04/11/2016	276358 Accounts Payable	WYDEBEAM BROADBAND		49.99
	Invoice	Date	Description		Amount
	265127	04/01/2016	SERVICE FOR #480-964-	4749 TONTO BASIN INTERNET	49.99
Check	04/11/2016	276359 Accounts Payable	Grand Canyon Chapter I.C.C , Buzan	Attn: Scott	300.00
	Invoice	Date	Description		Amount
	1	03/09/2016	Membership Application		300,00
JP Morga	n AP JP Morgan A	ccounts Payable Totals:	Transactions: 129		\$650,295.29
	Checks:	129 / \$650,2	95.29		

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# **Payroll**



## **GILA COUNTY AZ**

# Pay Day Register Report Pay Date Range 03/21/16 - 04/03/16 Pay Batch 220167

Employees in Pay Batch 576							
Female Employees in Pay Batch 319							
Hours Description	Hours	Gross	Withholding				
ADMINL - Admin Leave	80.0000	1,241.00			Gross Base	Benefits	
CALL - Call Out Pay	8.0000	146.56		915,977.03		ASRS Altern Contr Rate	Amoun
CALLOW - Clothing Allowance	.0000	2,434.94		75,802.32	768,744.87	Deputy's Alternate Contrib Rate	1,570.1
CASE PREP - Case Preparation	.0000			54,022.97	871,339,46	Employer Provided	1,052.23
CS INCENTIVE - Child Support	.0000	50.00		12,634.45	871,339,46	Health Savings Acct	170,096.29
OF - Bereavement	54.0000	16,500.00		24,796.62	768,744.87	Retirement - AZ State	660.00
ECOMP - Earned Comp Time	48.0000	867.99		1,119.95	.00	Retirement - AZ State LTD	69,718.00
ECOMP 1.5 - Earned Comp Time	251,8000	.00.	Def Comp Pre-Tax - National	2,110.50	.00	Retirement - Corp AOC	731.54
ELECTION PAY - Election Pay	.0000	.00.	and the ray peculity bit	1,937.85	.00	Retirement - Corr Detention	10,808.09
SCK - Earned Sick Time	1,627.3950	807.21		240.00	.00	Retirement - Corr Dispatcher	7,126.21
EVAC - Earned Vacation	2,337,1320	.00	- a domp i ic Tax-waddell	1,412.50	.00	Retirement - Corr Dispatcher	1,265.07
ALLOW - Housing Allowing		.00	Dental PPO	1,436.00	.00	Potiroment Corr Medical	512.51
PT - Judge Pro Temp Pay	.0000	500.00	Dental Premium	1,412.75	.00	Retirement - Deputy	30,799.38
UDG PRO TEMP - Temporary	.0000	144.10	Dues - Northern AZ Law Enf	240.00	.00	Retirement - Elected Official Total	8,346.10
ILITARY W/O PAY - MILITARY	90.0000	5,856.92		914.46	.00	TOTAL	\$302,685.57
PREM - Premium - Overtime Pay	80.0000	.00	are albe cical lifelionse	3,118.89		Discoulable and	•
REFUND w/ TAX - TAXED-	469.5000	13,882.85	Garn - Thunderbird Collection	335.31	.00	Direct Deposits	Amoun
REG - Regular - Hourly	.0000	61.98	Garn - US Dept of Education	141.06	.00	*JP Morgan	60,282.83
REG PT - Part-time - hourly	36,806.5500	724,743.24	Garn-HRC/S.Hammerman	107.70	.00	American Express Centurion Bank	1,028.91
AL - Salary	590.2500	8,988.36	Garn-Midland Funding LLC	182.20	.00	American United FCU	1,032.54
	.0000	45,592.41	Health Savings Acct	1,570.16	.00	America's Christian Credit Union	80.00
EMP - Temporary	674.5000	9,156.86	High Deductible HIth Plan	•	.00	Arizona Central Credit Union	100.00
ICOMP - Used Comp Time	359.4100	6,677.31	High Deductible Plan Post-Tax	1,103.00	.00	Arizona Federal Credit Union	320.00
SCKH - Used Sick - Hourly	1,572.6280	29,906.23	Ins - AFLAC Post-Tax	132.50	.00	Arizona State Credit Union	5,651.14
ISED ETO - Used Earned Time	10.0000	217.19	Ins - AFLAC Pre-Tax	581.49	.00	Bank of America	
VACH - Used Vacation - Hourly	2,263.7030	44,268,94	Ins - Colonial After-Tax	4,341.28	.00	Bank of America NA	47,843.64
AC PAYOUT - Vacation Payout	272.1250	3,932.94	Ins - Colonial Pre-Tax	3,546.41	.00	Bank of the West 2	807.15
otal	47,594,9930		Ins - Modern Woodmen	1,617.37	.00	Canyon State CU	73,282.25
	,	4723,777.03	Loss AZ Dark of B	33.55	.00	Charles Schwab Bank	19,109.27
			Levy-AZ Dept of Revenue	253.79	.00	Colorado State Employees CU	2,191.88
			Preferred Provider Only	31,419.05	.00	Compass Bank	50.00
			Preferred Provider Post-Tax	1,245.50	.00	Desert School Federal CU	5,845.56
			Retirement - AZ State	69,779.98	614,449.92	Discover Bank	21,783.72
			Retirement - AZ State LTD	731.54	614,449,92	First Convenience Bank	763.46
			Retirement - Corp AOC	4,556.17	54,175.96	GE Money Bank	150.00
			Retirement - Corr Detention	6,718.80	79,890,12	Great Western Bank	893.11
			Retirement - Corr Dispatcher	710.65	8,927.76	Green Dot Bank	23,606.79
			Retirement - Corr Medical	483.21	5,745.66	M & T Bank	1,047.93
			Retirement - Deputy	8,907.97	76,463.19	Meta Bank/Money Network	1,052.63
			Retirement - Elected Official	-/201121	70,703.19	Meta Bank/Money Network	751.37



# Pay Day Register Report Pay Date Range 03/21/16 - 04/03/16

Pay Batch 220167

Union Dues - AZCOPS	40.00
Union Dues - FOP	157.44
Vision	823.50
Voluntary Term Life Ins	2,489.36
Net	\$588,151.77

W/H : Ded \$ 327,825.26 ER Taxes \$ 66,657.42

Wells Fargo Bank - North Dakota 1,811.06  Wells Fargo Bank 1 1,154.65  Wells Fargo Bank 1 1,567.27  Wells Fargo Bank NA - Arizona 200,498.64  Wells Fargo Bank NA - Nevada 643.62  Total \$560,144.91	.00 Mountain America Credit Union 80.00 .00 National Bank of Arizona 11,458.38 .00 Pima Federal Credit Union 100.00 .00 Pinal County FCU 801.56 Ray Federal Credit Union 3,113.68 Redwood Credit Union 2,192.78 Robins Federal Credit Union 1,676.54 Tucson Old Pueblo CU 1,140.80 USAA Federal Savings Bank 14,899.27 Vantage West Credit Union 1,065.42 Washington Federal 44,285.91 Wells Fargo 2,316.61 Wells Fargo - California 587.41 Wells Fargo - New Mexico 1,811.06
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Check

Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/07/2016

Transact	EFT Bank/Account	Payee Name		Number	Date	Туре
Amo	2. I BulloAccount		Morgan Accounts Payable	n AP - JP M	count: JP Morgan	Bank Ac
4,922.	SSURANCE	AMERICAN FAMILY LIFE A			04/08/2016	Check
A		Description	Date		Invoice	
Amount	-Tax*	AFLAC - Ins - AFLAC F	04/08/2016	02254	2016-000	
4,922.77	REVENUE	ARIZONA DEPARTMENT	Accounts Payable	276200	04/08/2016	Check
253.	Description		Date		Invoice	
Amount	w-AZ Dept of Revenue	LEVY-AZ REVENUE -	04/08/2016	02255	2016-000	
253.79 210,157.		ARIZONA LOCAL GOVT E BENEFIT TRUST PRE TAX	Accounts Payable	276201	04/08/2016	Check
			Invoice			
Amount	Onlv*	PPO - Preferred Provid	04/08/2016	02256	2016-000	
210,157.95	•	ARIZONA STATE RETIREI	Accounts Payable	276202	04/08/2016	Check
143,651.		Description	Date		Invoice	
Amount	ment - A7 State *	AZ State Retirem - Reti	04/08/2016	2016-00002257 04		
143,651.16		AZCOPS	Accounts Payable	276203	04/08/2016	Check
40.		Description	Date		Invoice	
Amount	Dues - AZCOPS	UN DUES-SHER - Unio	04/08/2016	02258	2016-000	
40.00 5,163.`		COLONIAL SUPPLEMENT	Accounts Payable	276204	04/08/2016	Check
		Description	Date		Invoice	
Amount	Pre-Tay*	COLONIAL - Ins - Color	04/08/2016	02259	2016-000	
5,163.78 32,180.7		CORRECTIONS OFFICER PLAN	Accounts Payable	276205	04/08/2016	Check
		Description	Date		Invoice	
Amount	ment - Corr Medical *	CORR MEDICAL - Retir	04/08/2016	02260	2016-000	
32,180.71 12,963.1		ELECTED OFFICIALS RET	Accounts Payable	276206	04/08/2016	Check
		Description	Date		Invoice	
Amount 12,963,11	ent - Elected Official *	ELEC OFF RET - Retire	04/08/2016	02261	2016-000	

User: Sylvia Martinez

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Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/07/2016

Гуре	Date	Number	Source	Payee Name EFT Bank/Account		nsactio
Check	04/08/2016	276207	Accounts Payable	FRATERNAL ORDER OF POLICE		Amou
	Invoice		Date	Description		157.4
	2016-00	002262	04/08/2016	UNION DUES - Union Dues - FOP	Amount	
Check	04/08/2016	276208	Accounts Payable	GILSBAR FSA	157.44	
	Invoice		Date	Description		914.4
	2016-00	002263	04/08/2016	FSA-FULL - FSA-Full	Amount	
Check	04/08/2016	276209	Accounts Payable	GILSBAR HSA	914.46	
	Invoice		Date	Description		,230.1
	2016-00	002264	04/08/2016	HSA - Health Savings Acct*	Amount	
Check	04/08/2016	276210	Accounts Payable	HAMMERMAN & HULTGREN P.C.	2,230.16	
	Invoice		Date	Description		107.7
	2016-00	002265	04/08/2016	GARNISH-HRC - Garn-HRC/S.Hammerman	Amount	
Check	04/08/2016	276211	Accounts Payable	JP MORGAN CHASE DOR	107.70	
	Invoice		Date	Description	24,	,805.9
	2016-00	002266	04/08/2016	STATE - State Tax*	Amount	
Check	04/08/2016	276212	Accounts Payable	JP MORGAN CHASE FEDERAL TAX	24,805.98	
	Invoice		Date	Description	75,	,802.3
	2016-000	002267	04/08/2016	FED - Federal	Amount	
heck	04/08/2016	276213	Accounts Payable	JP MORGAN CHASE FICA EE	75,802.32	
	Invoice		Date	Description	54,0	039.1
	2016-000	002268	04/08/2016	FICA - FICA*	Amount	
heck	04/08/2016	276214	Accounts Payable	JP MORGAN CHASE FICA ER	54,039.10	
	Invoice		Date	Description	54,	039.1
	2016-000	002269	04/08/2016		Amount	
heck	04/08/2016	276215	Accounts Payable	FICA - FICA*	54,039.10	
	Invoice		Date	JP MORGAN CHASE MEDICARE EE	12,€	638.22
	2016-000	02270	04/08/2016	Description	Amount	
heck	04/08/2016		Accounts Payable	MEDICARE - Medicare*	12,638.22	
			ayabic	JP MORGAN CHASE MEDICARE ER	12.6	638.22

User: Sylvia Martinez

Pages: 2 of 4

Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/07/2016

Transactio Amoun	EFT Bank/Account	ource Paye	mber	Nu	Date	Туре
Amount		Date D		e	Invoice	
12,638.22	ire*	04/08/2016 N	1	0000227	2016-0	
12,038.22		ccounts Payable METI	6217	3 27	04/08/2016	Check
Amount		Date		æ	Invoice	
	Comp Pre-Tax- Met Life	04/08/2016	2	0000227	2016-0	
240.00 182.20	C C/O JOHNSON		6218	6 27	04/08/2016	Check
Amount		Date		е	Invoice	
Amount	- Garn-Midland Funding LLC	04/08/2016 G	3	0000227	2016-0	
182.20	OF AMERICA		6219	3 27	04/08/2016	Check
33.55		Date D		e	Invoice	
Amount	Modern Woodmen	04/08/2016 IN	4	0000227	2016-0	
33.55	ENT SOLUTIONS		6220	3 27	04/08/2016	Check
2,110.50		Date D		e	Invoice	
Amount	mp Pre-Tax - National	04/08/2016 D	5	0000227	2016-00	
2,110.50 240.00	AW	counts Payable NOR ENFO	6221	3 27	04/08/2016	Check
Amarint		Date D		e	Invoice	
Amount	s - Northern AZ Law Enf	04/08/2016 A	6	0000227	2016-00	
240.00 40,759.58	DNNEL		6222	3 27	04/08/2016	Check
Amount		Date		е	Invoice	
	tirement - Deputy *	04/08/2016 D	7	0000227	2016-00	
40,759.58	• •	counts Payable SECU	6223	27	04/08/2016	Check
1,937.85		Date D		e	Invoice	
Amount	Comp Pre-Tax - Security Bft	04/08/2016 D	В	0000227	2016-00	
1,937.85	LEARINGHOUSE		5224 /	270	04/08/2016	Check
3,118.89	· <del>-</del>	Date		е	Invoice	
3,118.89	Sarn - Chd Supp Clearinghouse*	04/08/2016 C	9	0000227	2016-00	

User: Sylvia Martinez

Pages: 3 of 4

Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/07/2016

Туре	Date	Number	Source	Payee Name	EFT Bank/Account		nsaction
Check	04/08/2016 276225 Acc		Accounts Payable	THUNDERBIRD COLLECTION			Amount
	Invoice		Date	Description			335.31
	2016-000	2016-00002280 04/08/2016 GARNISH-THUNDER - Garn - Thunderbird Collection (2016 276226 Accounts Payable US DEPARTMENT OF EDUCATION		GARNISH-THUNDER - C	Sarn - Thunderbird Collection*	Amount 335.31	
Check	04/08/2016						
	Invoice		Date Description				141.06
	2016-000	002281	04/08/2016	GARNISH-EDUC - Garn	- US Dept of Education	Amount	
Check	04/08/2016	08/2016 276227 Accounts Payable		WADDELL & REED		141.06	
	Invoice		Date	Description			,412.50
	2016-00		2016-00002282 04/08/2016		mp Pre-Tax-Waddell	Amount	
JP Morgan AP JP Morgan Accounts Payable Totals:				DEL COMI VIII DEL CO	inp Fie-Tax-yvaddell	1,412.50	
			ayable Totals:	Transactions: 29		\$697	,217.41

Checks:

\$697,217.41

User: Sylvia Martinez

Pages: 4 of 4

## **Void Payment Post Listing**

Туре	Nun	nber	Issue Date	Status	Void Reason	Void Date	Source	Payee		Amount
Bank Acco	ount: JP	Morgan AP -	JP Morgan Account	s Payable						
Check	2761	198	04/07/2016	Voided	Ach Direct Deposit	04/07/2016	Accounts Payable	JP MORGAN CHASE AC	H DEPOSIT	560,144.91
Pay	ments:	Invoice Nur	mber Invoice Da	ate Descrip	tion		Void Action		Net Amount	
		220167	04/07/201	6 PR ACI	H DEPOSIT 03/23/16-04/03	3/16	Void Invoice		560,144.91	
Distribut	tions:	G/L Account I	Number			Due To/Du	ie From	Debit Amount	Credit Amount	
ж					palances Cash in treasury) palances Outstanding payro		·	560,144.91	560,144.91	
Tota	al Voide	d Transactions	s: 1							\$560,144.91

User: Sylvia Martinez

Pages: 1 of 1 4/7/2016 9:15:39 AM



# **Credit Card Transaction Summary**

US90037

Date/Time Printed: 04/12/2016 05:33:44 PM

Orientation: Landscape

Selection Criteria: Post Date Is Between '04/04/2016' AND '04/10/2016' AND Transaction Type ❖ 'Payment'

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
ACCUWEATHER INC	1	\$7.95		\$0.00	1	\$7.95
ACE HARDWARE	1	\$45.60		\$0.00	1	\$45.60
ACE HDWE.	9	\$202.26		\$0.00	9	\$202.26
AMAZON MKTPLACE PMTS	9	\$1,016.14		\$0.00	9	\$1,016.14
AMAZON.COM	4	\$920.38		\$0,00	4	\$920.38
AMERICAN 0010275208907	1	\$25.00		\$0,00	1	\$25.00
AMOMA.COM HOTELBOOKING	1	\$355.32		\$0.00	1	\$355,32
APCO INTERNATIONAL INC	ī	\$460.00		\$0.00	1	\$460.00
ARBYS 5288	1	\$6.89		\$0.00	1	\$6.89
ARIZONA EMERGENCY PROD	2	\$452.66		\$0.00	2	\$452.66
ASU FOUNDATION	1	\$600,00		\$0.00	1	\$600.00
ATL BRAVES ALLSTAR GRL	2	\$45.86		\$0.00	2	\$45.86
AUTOZONE #2715	1	\$5.96		\$0.00	1	\$5.96
AVANTE PRINT CENTER	1	\$512.54	1	(\$103.73)	2	\$408.81
AVIS RENT-A-CAR 1	1	\$420.70		\$0.00	1	\$420.70
BASHAS' #054	1	\$26.39		\$0.00	1	\$26,39
BASS PRO SHOPS	1	\$77.75		\$0.00	1	\$77.75
BELL FORD INC	4	\$621.68	1	(\$565.48)	5	\$56.20
BIG LOTS STORES - #451	1	\$17.24		\$0.00	1	\$17.24
BLUEDOG INK.COM	1	\$40.94		\$0.00	1	\$40.94
CASH WELLS FARGO C/A #	2	\$966.21		\$0.00	2	\$966.21
CHAPMAN AUTO CENTER	6	\$152,98		\$0,00	6	\$152.98
CHARM-TEX	1	\$58.12		\$0.00	1	\$58.12
COBRE VALLEY MOTORS	1	\$67.66		\$0.00	1	\$67.66
					•	\$07.00

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Transaction Summary by Parent Merchant

US90037

Date/Time Printed: 04/12/2016 05:33:44 PM

Selection Criteria: Post Date Is Between '04/04/2016' AND '04/10/2016' AND Transaction Type ❖ 'Payment'

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
COPPER HILLS INN	2	\$494.35		\$0.00	2	\$494.35
D J*WALL-ST-JOURNAL	1	\$34.28		\$0.00	1	\$34.28
DEK AUTO PARTS LLC	6	\$309.30		\$0.00	6	\$309.30
DIAMOND POINT SHADOWS	1	\$116.21		\$0.00	1	\$116.21
DOLLAR GENERAL #6811	1	\$21.72		\$0.00	1	\$21.72
EB 2016 ARIZONA APCO	1	\$60.00		\$0.00	1	\$60,00
EMPIRE INTERNET PARTS	12	\$2,041.74		\$0.00	12	\$2,041.74
FIESTA BUSINESS PRODUC	2	\$274.85		\$0.00	2	\$274.85
FIND IT PARTS	1	\$104.42		\$0.00	1	\$104.42
FITBIT, INC. FP4JDUXLQ	1	\$1,999.50		\$0.00	1	\$1,999.50
FREIGHTLINER OF AZ - T	1	\$353.88		\$0.00	1	\$353,88
FRYS-FOOD-DRG #099	1	\$23.96		\$0.00	1	\$23.96
FRYS-FOOD-DRG #109	2	\$129.75		\$0.00	2	\$129.75
GAN*AZ REP SUB	1	\$38.66		\$0.00	1	\$38.66
GEMINICOMPUTERS.COM	1	\$160.94		\$0.00	1	\$160.94
GHA TECHNOLOGIES, INC.	1	\$680.47		\$0.00	1	\$680.47
GIANT #6042	1	\$25.04		\$0.00	1	\$25.04
GIANT #6634	1	\$26.75		\$0.00	1	\$26.75
GUAYO'S ON THE TRAIL	1	\$102.60		\$0.00	1	\$102.60
HARBOR FREIGHT TOOLS 2	1	\$22.63		\$0.00	1	\$22.63
HP *HP HOME STORE	1	\$474.89		\$0.00	1	\$474.89
IN *YMC ENTERPRISE LLC	1	\$189.81		\$0.00	1	\$189.81
INLAND KENWORTH INC #2	2	\$511.88		\$0.00	2	\$511.88
INTERMOUNTAIN LOCK AND	1	\$44.91		\$0.00	1	\$44.91
						Ψ11.21

Orientation: Landscape

US90037

Date/Time Printed: 04/12/2016 05:33:44 PM

Selection Criteria: Post Date Is Between '04/04/2016' AND '04/10/2016' AND Transaction Type > 'Payment'

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
IRENES REAL MEXICAN FO	1	\$90.30		\$0.00	1	\$90.30
KACHINA HEAT TRANSFER	1	\$150,00		\$0.00	1	\$150.00
LA QUINTA INN & SUITES	2	\$196.62		\$0.00	2	\$196.62
MACKS AUTO SUPPLY GLOB	5	\$641.07	1	(\$120.65)	6	\$520.42
MAJESTIC MOUNTAIN INN	1	\$95.53		\$0.00	1	\$95,53
MATHESON R66	1	\$97.05		\$0.00	1	\$97.05
MCDONALD'S F13035	1	\$5,31		\$0.00	1	\$5.31
MCSPADDEN FORD	5	\$796.87		\$0.00	5	\$796.87
MERLE'S AUTO SUPPLY	2	\$226.49	2	(\$149.12)	4	\$77.37
MID STATE PIPE & SUPPL	1	\$744.06		\$0.00	1	\$744.06
NATIONALTOOLWAREHOU	1	\$286.65		\$0.00	1	\$286.65
OASIS PRINTING	1	\$31.27		\$0.00	1	\$31.27
OFFICE DEPOT 1135		\$0.00	1	(\$51.67)	1	(\$51.67)
OFFICE DEPOT #5101	20	\$2,738.97	1	(\$131.92)	21	\$2,607.05
OFFICE DEPOT #5125	1	\$95.03		\$0.00	1	\$95.03
OREILLY AUTO 00027755	1	\$221.57		\$0.00	1	\$221.57
PALACE HEALTH MART	3	\$491.43		\$0,00	3	\$491.43
PAY*PAYSON MINI STORAG	1	\$322.54		\$0.00	1	\$322.54
PAYPAL *ARIZONAASSO	2	\$500.00		\$0.00	2	\$500,00
PAYSON CARQUEST	12	\$1,297.53		\$0.00	12	\$1,297.53
PAYSON COMFORT INN	1	\$96.39		\$0.00	12	\$96.39
PINAL LUMBER	6	\$281.82		\$0.00	6	\$281.82
PRESCOTT RESORT AND CO	3	\$402.66		\$0.00	3	\$402.66
QT 401 05004015	1	\$36.20		\$0.00	3	
				\$0.00	A.	\$36.20

Orientation: Landscape

US90037

Date/Time Printed: 04/12/2016 05:33:44 PM

Orientation: Landscape

Selection Criteria: Post Date Is Between '04/04/2016' AND '04/10/2016' AND Transaction Type > 'Payment'

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
QUALITY INN	1	\$79.60		\$0.00	1	\$79.60
READYTALK	1	\$53.46		\$0.00	1	\$53.46
RWC INTERNATIONAL 75TH	1	\$35.02		\$0.00	1	\$35.02
SAFEWAY STORE00031872	1	\$24.80		\$0.00	1	\$24.80
SAMARITAN VETERINARY C	1	\$126.25		\$0.00	1	\$126.25
SCHOOL OUTFITTERS	1	\$835.43		\$0.00	1	\$835.43
SHELL OIL 605412204QPS	1	\$28.53		\$0.00	1	\$28.53
SHOPLET.COM	3	\$803.35	1	(\$35.85)	4	\$767.50
SKY HARBOR PARKING EE	1	\$54.00		\$0.00	1	\$54.00
SOUTHWES 5262197323695	1	\$302.47		\$0.00	1	\$302.47
SPRING CREEK STORE	1	\$87.75	6	\$0.00	1	\$87.75
SQ *BERNIE'S AWARDS	1	\$36.50		\$0.00	1	\$36.50
STAPLES 00114488	2	\$42.97		\$0.00	2	\$42.97
STAR VALLEY STORAGE	1	\$124.03		\$0.00	1	\$124.03
STEVE COURY	1	\$19.52		\$0.00	1	\$19.52
SWEET TOMATOES 36 Q14	2	\$26.98		\$0.00	2	\$26.98
TECHSOUP	1	\$24.00		\$0.00	1	\$24.00
THE HOME DEPOT #0422	2	\$44,68		\$0,00	2	\$44.68
THE HOME DEPOT 456	1	\$75.58		\$0.00	T	\$75.58
TLO TRANSUNION	1	\$25.00		\$0.00	T.	\$25.00
TMS*SOUTHWEST TIRE SUP	1	\$37.03		\$0.00	Ĩ	\$37.03
TRI TECH FORENSICS	1	\$29.00		\$0.00	1	\$29.00
USPS 03617904733803438	1	\$49.00		\$0.00	1	\$49.00
VETERINARY DIAGNOSTIC	1	\$252.00		\$0.00	1	\$252.00
				,	*	<i>φ232.</i> 00

US90037

Date/Time Printed: 04/12/2016 05:33:44 PM

Selection Criteria: Post Date Is Between '04/04/2016' AND '04/10/2016' AND Transaction Type > 'Payment'

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
VU PAK MEDIDOSE EPS	1	<b>\$263</b> .19		\$0.00	1	\$263.19
WAL-MART #1334	4	\$335.79		\$0.00	4	\$335.79
WAL-MART #1369	2	\$179.24		\$0.00	2	\$179.24
WASH N FLUFF	1	\$74.00		\$0.00	- 1	\$74.00
WESTIN PEACHTREE DININ	3	\$11.08		\$0.00	3	\$11.08
WESTIN PEACHTREE PLAZA	3	\$1,655.12		\$0.00	3	\$1,655.12
WIST SUPPLY EQUIPMENT	4	\$633.65		\$0.00	4	\$633.65
WM SUPERCENTER #1334	2	\$305.80		\$0.00	2	\$305.80
WM SUPERCENTER #1369	3	\$40.21		\$0.00	3	\$40.21
WWW.AZNOA.ORG	1	\$325.00		\$0.00	1	\$325.00
WWW.NEWEGG.COM	2	\$321.86		\$0.00	2	\$321.86
Grand Total:	226	\$32,556.02	8	(\$1,158.42)	234 Transaction(s)	\$31,397.60

Orientation: Landscape



Gila County, Arizona

# Weekly Expenditure Report (28 March – 3 April 2016)

Gila County Finance Department

#### **Gila County Finance Department**

#### **Weekly Expenditure Report**

(28 March - 3 April 2016)

<b>Accounts Payable Expenditures</b>	THE CONTRACT OF THE PARTY OF	SOLVEN CONTRACT SERVICE	Call In		Manager and the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the st
AP Expenditure Type	Payee/Description	OTHER DESIGNATION OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPE		Amount	Comment
Special Check Run Special Check Run Special Check Run	Canyon State Oil Hayes Enterprises		\$ \$ \$	5,972.76 3,797.92	Batch Date: 3/29/16 Batch Date: 3/29/16
Regular Weekly AP Check Run	Various Payees - 244 Che	ecks	\$	214,592.42	Batch Date
			\$		_
		Gross AP Expenditures:	\$	224,363.10	
Void - Check # 275485 Void - Check # 275924 Void - Check #	Amelia Y. Baxley Denice Ripple		\$ \$ \$	150.00 4,202.80	Wrong Vendor Wrong Amount
		Less Voided Payments:	\$	4,352.80	
		Net AP Expenditures:	\$	220,010.30	:
AP Reference Only	Payee/Description			Amount	Comment
Void #/ Reissue # Void #/ Reissue #			\$ \$	-	
Void #/ Reissue #			\$ \$	-	
Payroll Expenditures					
Payroll Expenditure Type	Payee/Description			Amount	Comment
Regular Payroll	Direct Deposit Payments		\$	-	
Regular Payroll Employer Taxes	Paper Checks Social Security and Medica	ire	\$ \$ \$ \$	-	
Withholdings / Deductions	Employee Withholdings / (	Deductions	\$	-	
Benefits	Retirement, Health Insurar	-	<u> </u>	-	
	Sub-tota	il Payroll Expenditures:	\$	•	
Payroll - Hand Issue Payroll - Hand Issue			\$	-	
Employer Taxes	Social Security and Medica	re	\$ \$ \$ \$	-	
Withholdings / Deductions	Employee Withholdings / [	Deductions	\$	_	
Benefits	Retirement, Health Insurar	nce, etc.	\$		
	Sub-total Hand Issue	e Payroll Expenditures:	\$	-	
	Tota	l Payroll Expenditures:	\$	-	
Payroll Reference Only	Payee/Description			Amount	Comment
Void #	JP Morgan ACH		\$	-	Electronic Transaction
Summary of Expenditures			9		
		Payable Expenditures:   Payroll Expenditures:		220,010.30	
	Total Accounts Payable &	Payroll Expenditures:	\$	220,010.30	
Credit Card Charges		and a second residence			
Transaction	Merchant			Amount	Comment
222 Transactions 28 Mar - 3 Apr 2016	Various Merchants	;	\$	27,853.37	Payment Due: April 2016

# **Accounts Payable**

Payment Batch Register

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 03/29/2016

Туре	Date Nun	nber \$	Source	Payee Name EF	T Bank/Account	Transaction Amount
Bank A	.ccount: JP Mo	rgan AP	o - JP Morgan Accounts F	^P ayable		
Check	03/29/2016 27	75952	Accounts Payable	CANYON STATE OIL		5,972.76 [/]
	Invoice		Date	Description		Amount
	05-00172	18	01/22/2016	Fuel @ Tonto Basin		5,972.76
Check	03/29/2016 27	75953	Accounts Payable	HAYES ENTERPRISES		3,797.92
	Invoice		Date	Description		Amount
	26		03/01/2015	Medical Director Services-Sheriff	s Office	3,797.92
JP Morg	gan AP JP Morg	jan Acco	ount <b>s</b> Payable Totals:	Transactions: 2		\$9,770.68
	Checks:	2	\$9,770.6	\$8 */		

# **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/04/2016

Transactie Amou	EFT Bank/Account	Payee Name	Source	Number	Date	Туре
			organ Accounts Payable	n AP - JP Mo	ount: JP Morga	Bank Acc
91.8		ABEYTA, MANUEL	Accounts Payable	275954	04/04/2016	Check
Amount		Description	Date		Invoice	
91.80	TA MAR TRAVEL REIMBURSEMENT	EE MANUEL AB	03/22/2016	BEYTAM	032216A	
105.0		ADAY, KIM	Accounts Payable	275955	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00	ER .	ELECTION WOR	03/25/2016	DAYK	032216A	
105.0	S CORPORATION	ADVANCED CONTR	Accounts Payable	275956	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00	ystem Monitoring	Fire Alarm Pane	03/16/2016	2	16-8418-	
1,032.7	/ALLEY PLL	AFFILION OF COBE	Accounts Payable	275957	04/04/2016	Check
Amount		Description	Date		Invoice	
333.93	267339ACV 1/26/16	PAT ACCT#001	00115126733ACV 02/03/2016			
422.36	133304ACV 1/16/16		02/02/2016	33304ACV	0011511	
276.48	234080ACV 1/24/16	PAT ACCT#001	02/02/2016	34080ACV	0011512	
105.0	A G	ALBRITTON , PATR	Accounts Payable	275958	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00	R	ELECTION WOR	03/25/2016	LBRITTONP	032216A	
105.0		ALEXANDER, JOHI	Accounts Payable	275959	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00	R	ELECTON WOR	J 03/25/2016	LEXANDER	032216A	
105.0		ALEXANDER , JUDY	Accounts Payable	275960	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00	R	ELECTION WOR	J 03/25/2016	LEXANDER	032216A	
5,712.0	OME PARK &	ALHAMBRA MOBILE STORAGE	Accounts Payable	275961	04/04/2016	Check
Amount		Description	Date		Invoice	
1,428.00		Storage Unit Lea	03/11/2016		S-107031	
1,428,00		Storage Unit Lea	03/11/2016	116	S-109031	

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nsaction Amoun		EFT Bank/Account	Payee Name	Source	Date Number		Туре
	1,428.00		/11/2016 Storage Unit Lease	03/11/2016	116	S-110031	
	1,428.00		/11/2016 Storage Unit Lease	03/11/2016	116	S-115031	
454.72			ole ALLIANT GAS LLC	Accounts Payable	275962	04/04/2016	Check
	Amount		ate Description	Date		Invoice	
	162.15	T#000415300	/15/2016 CUST#044203 AC	03/15/2016		03151600	
	122.37			03/15/2016	00842600	03151600	
	59.80	00674300		03/28/2016		2392624	
	110.40	VY #G		03/15/2016		03151600	
45.00			le ALLINSON , MISTY	Accounts Payable	275963	04/04/2016	Check
	Amount		ate Description	Date		Invoice	
	45.00	N FEB TRAVEL REIMBURSEMENT	/12/2016 EE MISTY ALLINS	02/12/2016	LLINSONM	021216A	
318.33			le ALLWOOD , LAURA	Accounts Payable	275964	04/04/2016	Check
	Amount		ate Description	Date		Invoice	
	318.33	R	/25/2016 ELECTION WORK	03/25/2016	LLWOODL	032216AI	
105.00			le ALTAHA , CLARINDA	Accounts Payable	275965	04/04/2016	Check
	Amount		ate Description	Date		Invoice	
	105.00	R	/25/2016 ELECTION WORK	03/25/2016	LTAHAC	032216A	
105.00			le ALTAHA , DELBERT	Accounts Payable	275966	04/04/2016	Check
	Amount		ate Description	Date		Invoice	
	105.00	R	/25/2016 ELECTION WORK	03/25/2016	LTAHAD	032216AI	
105.00			le ALTAHA , VIRGINA	Accounts Payable	275967	04/04/2016	Check
	Amount		te Description	Date		Invoice	
	105.00	R	/25/2016 ELECTION WORK	03/25/2016	TAHAV	032216AI	
30.19			le ALVINO , DOMINICH J	Accounts Payable	275968	04/04/2016	Check
	Amount		te Description	Date		Invoice	
	30.19	₹	/25/2016 ELECTION WORK	03/25/2016	VINOD	032216AI	
105.00		R	le ANDERSEN, ELEANC	Accounts Payable	275969	04/04/2016	Check
	Amount		te Description	Date		Invoice	
	105.00	₹	/25/2016 ELECTION WORK	03/25/2016	NDERSENE	032216AI	

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Transaction Amou	EFT Bank/Account	Payee Name	Source	Number	Date	Туре
105.0		ANDERSEN , RITA	Accounts Payable	275970	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00		ELECTION WORKER	R 03/25/2016	NDERSENF	032216A	
105.0		ANTONIO , RICHARD	Accounts Payable	275971	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00		ELECTION WORKER	03/25/2016	NTONIOR	032216A	
300.0		ARIZONA DEPARTMENT ENVIRONMENTAL QUAL	Accounts Payable	275972	04/04/2016	Check
Amount		Description	Date		Invoice	
300.00	TIR WESTERN STATES PROJECT	SVANNA JAFETSDO	03/15/2016	F0216	15-AZEN	
2.005.0	CE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTO	ARIZONA PUBLIC SERVI	Accounts Payable	275973	04/04/2016	Check
Amount		Description	Date		Invoice	
118.00	9575	ACCT#971377283 HF	03/21/2016		22844	
575.00	43438	ACCT#484534285 HH	03/21/2016		22842	
112.00	2760	ACCT#799653285 HH	03/17/2016		22841	
400.00	10271	ACCT#368055282 HF	03/17/2016		22839	
800.00	10648	ACCT#406628280 HH	03/17/2016		22838	
966.4	E	ARIZONA PUBLIC SERVI	Accounts Payable	275974	04/04/2016	Check
Amount		Description	Date		Invoice	
651.04	USE PARKING LOT LIGHTS	548862289 COURTH(	03/21/2016	48862289	03211654	
72.46	NCE STORAGE BLDG	202566283 S/O EVIDI	03/21/2016	02566283	03211620	
242.96	RDENS SLID	295101283 MIAMI GA	03/21/2016	95101283	03221629	
338.3	MENT SYSTEM	ARIZONA STATE RETIRE	Accounts Payable	275975	04/04/2016	Check
Amount		Description	Date		Invoice	
338.39	PLOYEE CONTRIBUTIONS	D MCKEEN ASRS EN	03/29/2016	5MCKEEN	1118201	
1,395.1	NY	ARIZONA WATER COMP	Accounts Payable	275976	04/04/2016	Check
Amount		Description	Date		Invoice	
59.66	TILL SCALES RUSSELL GULCH	091-28-01090-1 LAND	03/22/2016	912801090	03221609	
241.72	S DEPTS & SOLID WASTE	091-28-01085-1 ROAL	03/22/2016	912801085	03221609	
603.53	W BESICH BLVD	0912-28-01054-1 1001	03/23/2016	912801054	03231609	

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Туре	Date	Number	Source	Payee Name	EFT Bank/Account	Tra	nsaction Amount
	0323160	0912801042	03/23/2016	ACCT#091-28-01042-	1 725 ROSE MOFFORD WAY	29.91	
	0323160	0912801043	03/23/2016	091-28-01043-1 745 N	ROSE MOFFORD WAY	29.91	
		0912801052	03/23/2016	091-28-01052-1 BESIG	CH ROAD/SHOP	203.26	
		0912801053	03/23/2016	091-28-01053-1 745 N		197.21	
		0912801044	03/23/2016	091-28-01044-1 AUTC	EQUIP & ROADS OFFICES	29.91	
Check	04/04/2016	275977	Accounts Payable	AT&T			41.84
	Invoice		Date	Description		Amount	
	0315169	9284747100	03/15/2016	030 476 0992 001 SHI	ERIFF YOUNG	10.13	
	0315169	9284672156	03/15/2016	ACCT#019086184500	1 928-467-2156	31.71	
Check	04/04/2016	275978	Accounts Payable	AT&T			0.54
	Invoice		Date	Description		Amount	
	0322169	9284672515	03/22/2016	ACCT#H035416572		0.54	
Check	04/04/2016	275979	Accounts Payable	ATWELL LLC			526.95
	Invoice		Date	Description		Amount	
	0183956	3	03/14/2016	Professional Consultin	g Services for Landfills	526.95	
Check	04/04/2016	275980	Accounts Payable	AZ FREELANCE INTERP	RETING		650.00
	Invoice		Date	Description		Amount	
	37778		02/15/2016	PROHIBITED HARAS	SMENT TRAINING AUSITN PAIN 1/28/16	650.00	
Check	04/04/2016	275981	Accounts Payable	BAREFOOT, MARION J			48.30
	Invoice		Date	Description		Amount	
	032216	BAREFOOT	M 03/25/2016	ELECTION WORKER		48.30	
Check	04/04/2016	275982	Accounts Payable	BARRASA, FEDERICO			56.36
	Invoice		Date	Description		Amount	
	032216	BARRASAF	03/25/2016	ELECTION WORKER		56.36	
Check	04/04/2016	275983	Accounts Payable	BAXLEY, AMELIA Y			82.50
	Invoice		Date	Description		Amount	
	021920	16	02/19/2016	Travel Reimbursemen	021616-021916	82.50	
Check	04/04/2016	275984	Accounts Payable	BAXLEY, TRAVIS W			300.00

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ransaction Amount	Tra	EFT Bank/Account	Payee Name	Source	Number	Date	Туре
nt	Amount		Description	Date		Invoice	
00	150.00	nt 012116-021116	Travel Reimbursemen	02/11/2016	3	0211201	
)0	150.00	nt 020216-031016	Travel Reimbursemen	03/10/2016	3	0310201	
105.00			BEAVER, LARRY	Accounts Payable	275985	04/04/2016	Check
nt	Amount		Description	Date		Invoice	
00	105.00	8	ELECTION WORKER	03/25/2016	EAVERL	032216B	
105.00			BILBERRY, RUTH	Accounts Payable	275986	04/04/2016	Check
nt	Amount		Description	Date		Invoice	
00	105.00	}	ELECTION WORKER	03/25/2016	LBERRYR	032216B	
7,116.50		Y SERVICE INC	BLACKSTONE SECURIT	Accounts Payable	275987	04/04/2016	Check
nt	Amount		Description	Date		Invoice	
00	3,641.00	ity Services	Provide Armed Securi	03/16/2016		0316097	
50	3,475.50	urity Services-Payson Courthouse	Armed/Unarmed Secu	03/16/2016		0316098	
22.14			BOYER , ROLAND S	Accounts Payable	275988	04/04/2016	Check
ınt	Amount		Description	Date		Invoice	
14	22.14	3	ELECTION WORKER	03/25/2016	OYERR	032216B	
105.00			BRANDT, BARBARA	Accounts Payable	275989	04/04/2016	Check
nt	Amount		Description	Date		Invoice	
00	105.00	3	ELECTION WORKER	03/25/2016	RANDTB	032216B	
95.00			BRAVO , ESTANISLADO	Accounts Payable	275990	04/04/2016	Check
ınt	Amount		Description	Date		Invoice	
<del></del>	95.00	R	ELECTION WORKER	03/25/2016	RAVOE	032216B	
105.00		3	BRENNAN, STEPHEN S	Accounts Payable	275991	04/04/2016	Check
ınt	Amount		Description	Date		Invoice	
	105.00	2	ELECTION WORKER	03/25/2016	RENNANS	032216B	
105.00			BRENNAN , VIRGINIA K	Accounts Payable	275992	04/04/2016	Check
nt	Amount		Description	Date		Invoice	
00	105.00	}	ELECTION WORKER	03/25/2016	RENNANV	032216B	

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pe	Date	Number	Source	Payee Name	EFT Bank/Account	Tra	nsactio Amour
eck	04/04/2016	275993	Accounts Payable	BUDNIAK , THOMAS A			105.00
	Invoice		Date	Description		Amount	
	032216B	UDNIAKT	03/25/2016	ELECTION WORKER		105.00	
eck	04/04/2016	275994	Accounts Payable	BULMAN FAMILY FUNERAL HO	OMES INC		450.00
	Invoice		Date	Description		Amount	
	0324201	6BURNS	03/24/2016	Autospy Srvcs Burns		450.00	
eck	04/04/2016	275995	Accounts Payable	BURNETTE , VINO			155.00
	Invoice		Date	Description		Amount	
	032216B	URNETTEV	/ 03/25/2016	ELECTION WORKER		155.00	
eck	04/04/2016	275996	Accounts Payable	BURRESON , ALEAH			105.00
	Invoice		Date	Description		Amount	
	032216B	URRESON	A 03/25/2016	ELECTION WORKER	The second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second secon	105.00	
eck	04/04/2016	275997	Accounts Payable	BURRUEL , PAM			155.00
	Invoice		Date	Description		Amount	100100
	032216B	URRUELP	03/25/2016	ELECTION WORKER		155.00	
eck	04/04/2016	275998	Accounts Payable	CALDWELL , LUELLA			105.00
	Invoice		Date	Description		Amount	
	032216C	ALDWELLL	03/25/2016	ELECTION WORKER		105.00	
eck	04/04/2016	275999	Accounts Payable	CANYON STATE OIL			6,053.11
	Invoice		Date	Description		Amount	-,
	0555391-	-IN	03/24/2016	Fuel @ Star Valley		6.053.11	
eck	04/04/2016	276000	Accounts Payable	CANYON STATE WIRELESS		0,000.17	441.43
	Invoice		Date	Description		Amount	
	1242247		12/31/2015	Radios XTS 5550		122.15	
	1250518		12/31/2015	Radios XTS 5550		97.74	
	1250451		12/31/2015	Radios XTS 5550		221.54	
eck	04/04/2016	276001	Accounts Payable	CATES , CAMERON			407.50
	Invoice		Date	Description		Amount	

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1182016 01/08/2016 Travel Reiml		Amoun
Traver Telling	sement 010316-010816 145.00	)
	sement 011016-011616 162.50	)
1222016 01/22/2016 Travel Reiml	sement 011916-012216 100.00	)
2016 276002 Accounts Payable CENTURYLINK		1,382.97
nvoice Date Description	Amoun	t
	425 9269 569B 101.40	)
	425 9273 346B 202.80	)
284737919030716 03/07/2016 SERV FOR 9	473 7919 098B 142.50	)
284732621030716 03/07/2016 Serv For 928	3-2621 170.17	7
	T 928-472-1124 146.86	6
284028090031016 03/10/2016 SERV FOR I	ALTH 928-402-8090 104.54	ļ
	ERIFFS 928-402-8089 291.14	ļ
	RK OF COURT 124.90	)
284028195031016 03/10/2016 SERV FOR I	SILITIES 928-402-8195 98.66	6
2016 276003 Accounts Payable CENTURYLINK	SINESS SERVICES	2,715.65
nvoice Date Description	Amoun	t
369697447 03/15/2016 Act# 825058	2,715.65	5
2016 276004 Accounts Payable CERTIFIED BIC	E	717.55
nvoice Date Description	Amoun	t
3302016 03/30/2016 Bike Parts	717.55	- 5
2016 276005 Accounts Payable CHENEY, BETH	IY G	186.15
nvoice Date Description	Amount	t
3232016 03/23/2016 Travel Reiml	sement 031816-032316 186.15	5
2016 276006 Accounts Payable CHERNOV, TEI	SA	60.00
nvoice Date Description	Amoun	t
2172015 12/17/2015 Reimbursem	for Training + Facility 60.00	- )
2016 276007 Accounts Payable CHINO , RAYMU		105.00
nvoice Date Description	Amount	t
32216CHINOR 03/25/2016 ELECTION V	RKER 105.00	- )
2016 276008 Accounts Payable CINTAS FIRST	& SAFETY	635.15

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Transactio Amou	EFT Bank/Account	Source	Number	Date	Туре
Amount		Date		Invoice	
276.65	ty Fire Extinguisher Inspection - Roads	02/23/2016	391	0F33026891 0F33026889	
158.25	ty Fire Extinguisher Inspection - Gas Shop	02/23/2016	389		
200.25	ty Fire Extinguisher Inspection - Diesel	02/23/2016	390	0F330268	
2,934.7	ONAL MEDICAL	Accounts Payable	276009	04/04/2016	Check
Amount		Date		Invoice	
598.86	ate DR	02/26/2016	6	CAB2718	
623.84	- SM	01/28/2016		CAB2270	
472.99	aate DR	02/24/2016	-	CAB2683	
439.46	cs - TG	01/30/2016	1	CAB2300	
13.39	s - JH	01/16/2016		CAB2072	
26.33	vs -TT	02/05/2016	6	CAB2406	
13.35	DA	02/04/2016		CAB2359	
13.39	SB	01/21/2016	7	CAB21097	
44.31	- ST	01/07/2016	-	CAB1950	
352.30	- AV	02/19/2016		CAB2625	
336.53	cs - SM	01/26/2016	5	CAB2212	
105.0		Accounts Payable	276010	04/04/2016	Check
Amount		Date		Invoice	
105.00	ER .	03/25/2016	OLLINSN	032216C	
54.5	sultants of Arizona	Accounts Payable	276011	04/04/2016	Check
Amount		Date		Invoice	
54.54	cs - ST	02/04/2016		89029B	
155.0		Accounts Payable	276012	04/04/2016	Check
Amount		Date		Invoice	
155.00	ER	03/25/2016	ORTEZC	032216C	
24,604.6	VING FUND	Accounts Payable	276013	04/04/2016	Check
Amount		Date		Invoice	
502.44	ON FEB STMT FOR JAN CHGS	J 02/01/2016	NDERSONJ	022616AN	

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Date I	Number	Source	Payee Name	EFT Bank/Account	Tra	nsaction Amount
022616PRINED		02/01/2016	DORINE PRINE FEB (	STMT FOR JAN CHGS	185.26	· · · · · · · · · · · · · · · · · · ·
022616RUI	ZN	02/01/2016	NINA RUIZ FEB STM1	FOR JAN CHGS	537.75	
032816SOL	BERGT	03/01/2016	TERRY SOLBERG MA	R STMT FOR FEB CHGS	365.51	
022616SCA	ALESG	02/01/2016	GINNIE SCALES FEB	STMT FOR JAN CHGS	1,250.00	
112715PRI	CEM	11/02/2015	MISTY PRICE NOV S	TMT FOR OCT CHGS	3,818.43	
032816RUT	THERFOR	D 03/01/2016	NANCY RUTHERFOR	D MAR STMT FOR FEB CHGS	543.01	
032816TAN	INERC	03/01/2016	CAROL TANNER MAR	STMT FOR FEB CHGS	583.58	
03012016H	ILLERY	03/01/2016	Feb Chrgs March Stmi	nt Nyra Hillery	149.89	
03012016E	PPERSO	03/01/2016	Feb Chrgs March Stm	nt Art Epperson	40.18	
022816SAN		03/01/2016	ANNA SANCHEZ FEB	STMT FOR JAN CHGS	888.61	
03012016B	RANSTET	03/01/2016	Feb Chrgs March Stmt	Barney Brandstetter	95.81	
112715PUF		11/02/2015	DONNA PUHARA NO	STMT FOR OCT CHGS	2,913.23	
032816WIS		03/01/2016	EDDIE WISDOM MAR	STMT FOR FEB CHGS	430.67	
022616TAN		02/01/2016	CAROL TANNER FEB	STMT FOR JAN CHGS	2,406.69	
032816TUR		03/01/2016	CHUCK TURNEY MAI	R SMT FOR FEB CHGS	378.69	
032816SCA		03/01/2016	RAMONA SCALES MA	AR STMT FOR FEB CHGS	243.49	
032816CHA	AVEZS	03/01/2016		STMT FOR FEB CHGS	1,704.47	
022616ALL	INSONM	02/01/2016	MISTY ALLINSON FE	S STMT FOR JAN CHGS	1,750.26	
03012016H	UGHES	03/01/2016	Feb Chrgs March Stmi		414.26	
03012016E	YLICIO	03/01/2016	Feb Chrgs March Chrg	s Gabe Eylicio	2,178.63	
02012016F	EEZOR	02/01/2016	Jan CHrgs Feb Stmnt		7.14	
02012016M	IARTIN	02/01/2016	Jan Chrgs Feb Stmnt	ommie Martin	3,216.69	
04/04/2016	276014	Accounts Payable	CUNNINGHAM , DEBRA			105.00
Invoice		Date	Description		Amount	
032216CUN	NNINGHAI	M 03/25/2016	ELECTION WORKER		105.00	
04/04/2016	276015	Accounts Payable	DALBY, WILMA			105.00
Invoice		Date	Description		Amount	
032216DAL	BYW	03/25/2016	ELECTION WORKER		105.00	
04/04/2016	276016	Accounts Payable	DALTON , JEFFERSON R			28.05
Invoice		Date	Description		Amount	
02262016		02/26/2016	Travel Reimbursement		28.05	
04/04/2016	276017	Accounts Payable	DANIELS , DIANNE			105.00

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Туре	Date	Number	Source	Payee Name	EFT Bank/Account	Tra	nsaction Amount
	Invoice		Date	Description		Amount	
	032216	ANIELSD	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276018	Accounts Payable	DANIELS, JEFF			155.00
	Invoice		Date	Description		Amount	
	032216	ANIELSJ	03/25/2016	ELECTION WORKER		155.00	
Check	04/04/2016	276019	Accounts Payable	DEBRIGIDA LAW OFFICES	PLLC	(	6,880.00
	Invoice		Date	Description		Amount	
	2016040	1	04/01/2016	Legal Services for Indig	en Citizens	6,880.00	
Check	04/04/2016	276020	Accounts Payable	DELATORRE , GILBERT M			10.55
	Invoice		Date	Description		Amount	
	032216	ELATORRE	EG 03/25/2016	ELECTION WORKER		10.55	
Check	04/04/2016	276021	Accounts Payable	DEMACK, GEORGE			105.00
	Invoice		Date	Description		Amount	
	032216	EMACKG	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276022	Accounts Payable	DIAZ , MARCOS			87.25
	Invoice		Date	Description		Amount	
	1210201	5	12/10/2015	Travel Reimbursement	120715-121015	87.25	
Check	04/04/2016	276023	Accounts Payable	DILLE , BARRY M			105.00
	Invoice		Date	Description		Amount	
	0322160	ILLEB	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276024	Accounts Payable	DILLE, CAROLYN			105.00
	Invoice		Date	Description		Amount	
	032216	DILLEC	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276025	Accounts Payable	DOEPK, CONNIE			105.00
	Invoice		Date	Description		Amount	
	032216	OOEPKC	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276026	Accounts Payable	DUDE , AILENE			105.00
	Invoice		Date	Description		Amount	

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Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/04/2016

nsaction Amoun		EFT Bank/Account	Source	Number	Date	Туре
	105.00	NORKER	03/25/2016	JDEA	032216D	
115.00		MUNICATIONS INC	Accounts Payable	276027	04/04/2016	Check
	Amount		Date		Invoice	
	47.50	Problems	03/10/2016		46472	
	67.50	Problems	03/10/2016		46471	
105.00		MES	Accounts Payable	276028	04/04/2016	Check
	Amount		Date	- Carron	Invoice	
	105.00	WORKER	03/25/2016	UTCHERJ	032216D	
155.00		NEVE	Accounts Payable	276029	04/04/2016	Check
	Amount		Date		Invoice	
	155.00	WORKER	03/25/2016	UTCHERL	032216D	
619.81		TIRE SALES INC	Accounts Payable	276030	04/04/2016	Check
	Amount		Date		Invoice	
	619.81	t passenger tires for 2015-2016	03/24/2016		29154	
500.00		MANTHA	Accounts Payable	276031	04/04/2016	Check
	Amount		Date		Invoice	
	300.00	ntment - Chambers 004	03/28/2016		1033	
	200.00	ntment GC201200040	03/23/2016		1032	
232.50		С	Accounts Payable	276032	04/04/2016	Check
	Amount		Date		Invoice	
	232.50	inistration Building-Post Design Services	03/25/2016		150097	
105.00		NA	Accounts Payable	276033	04/04/2016	Check
	Amount		Date		Invoice	
	105.00	WORKER	03/25/2016	ALLA	032216F	
23.85			Accounts Payable	276034	04/04/2016	Check
	Amount		Date		Invoice	
	23.85	rough 032416	03/24/2016	243	5-361-90	
279.40			Accounts Payable	276035	04/04/2016	Check

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Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/04/2016

Transaction Amou	EFT Bank/Account	Payee Name	Source	Number	Date	Туре
Amount		Description	Date		Invoice	
279.40		MIECHV Literacy Projects	03/04/2016	22	677-8622	
700.0		FOREST HILLS CONDOMINIUMS LLC	Accounts Payable	276036	04/04/2016	Check
Amount		Description	Date		Invoice	
700.00		Partial MOnth Rent - HH# 4056 # 305A	03/25/2016		22848	
105.0		FOSTER, ROSALIE	Accounts Payable	276037	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00		ELECTION WORKER	03/25/2016	OSTERR	032216F0	
50.0		FRANCE , JOHN R	Accounts Payable	276038	04/04/2016	Check
Amount		Description	Date		Invoice	
50.00		Travel Reimbursement 022916-030216	03/02/2016	3	03022016	
105.0		FREEGARD , MARILAND	Accounts Payable	276039	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00		ELECTION WORKER	M 03/25/2016	REEGARDN	032216FF	
6,454.0		FREEMAN, MICHAEL	Accounts Payable	276040	04/04/2016	Check
Amount		Description	Date		Invoice	
6,454.00		Legal Service for Indigent Citizens	03/28/2016	3	03282016	
3,585.0		FSL HOME IMPROVEMENTS	Accounts Payable	276041	04/04/2016	Check
Amount		Description	Date		Invoice	
3,585.00		BPI Training	03/15/2016		191807	
105.0		GASSAWAY, NANCY	Accounts Payable	276042	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00		ELECTION WORKER	N 03/25/2016	ASSAWAYN	032216G	
12,220.2		GEISER , RAYMOND	Accounts Payable	276043	04/04/2016	Check
Amount		Description	Date		Invoice	
12,220.25		Legal Services for Indigent Citizens	03/31/2016		2016-04	
3,467.2		GILA COUNTY TREASURER	Accounts Payable	276044	04/04/2016	Check
Amount		Description	Date		Invoice	

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Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/04/2016

nsaction Amoun		EFT Bank/Account	Payee Name	Source	Number	Date	Туре
	3,467.27		Payment for Jurors	03/29/2016	6	0329201	
2,315.40	2		GLAXOSMITHKLINE PHARMACEUTICALS	Accounts Payable	276045	04/04/2016	Check
	Amount		Description	Date		Invoice	
	2,315.40		Kinrix- Pediarix	03/10/2016	3	3310464	
405.00			GLOBE EXTERMINATORS	Accounts Payable	276046	04/04/2016	Check
	Amount		Description	Date		Invoice	
	30.00		Extermination @ Dispatch	03/15/2016	6	PC53151	
	35.00		Extermination @ Rabies	03/16/2016	6	9153161	
	45.00		Extermination @ Facilities/ Sign	03/18/2016	231816	GCSFPC	
	50.00		Extermination @ Roads	03/18/2016	231816	GCRSPC	
	45.00		Extermination @ Public Works Admin	03/18/2016	C231816		
	35.00		Extermination @ Landfill	03/29/2016	GCLRPC532916 03/29/2016 PC432516GCWO 03/25/2016		
	30.00		Extermination @ WIC	03/25/2016			
	135.00		Extermination @ Central heights	03/25/2016	6GCCHF	PC43251	
105.00			GODFREY, WESLEY LYNN	Accounts Payable	276047	04/04/2016	Check
	Amount		Description	Date		Invoice	
	105.00		ELECTION WORKER	03/25/2016	ODFREYW	032216G	
155.00			GOODAY , ROSIE ANNA	Accounts Payable	276048	04/04/2016	Check
	Amount		Description	Date		Invoice	
	155.00		ELECTION WORKER	03/25/2016	OODAYR	032216G	
36.23			Gore , Albert Jesse	Accounts Payable	276049	04/04/2016	Check
	Amount		Description	Date		Invoice	
	36.23		ELECTION WORKER	03/25/2016	OREA	032216G	
287.82			GREAT AMERICA LEASING CORPORATION	Accounts Payable	276050	04/04/2016	Check
	Amount		Description	Date		Invoice	
	287.82	=	BizHub C454 Superior Courts	03/23/2016	0	18494350	
105.00			GREENWOOD , CATHERYN G	Accounts Payable	276051	04/04/2016	Check
	Amount		Description	Date		Invoice	

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Transactio Amour	EFT Bank/Account	Payee Name	ource	Number	Date	Туре
105.00		ELECTION WORKER	03/25/2016	REENWOO	032216G	
44.28		GREGOVICH-BENTON, FRANCEEN	counts Payable	276052	04/04/2016	Check
Amount		Description	Date		Invoice	
44.28		ELECTION WORKER	03/25/2016	REGOVICH	032216G	
40.00		GRICE , ROSE MARY	counts Payable	276053	04/04/2016	Check
Amount		Description	Date		Invoice	
40.00		DO2015041 Varela	03/29/2016	6	03292016	
5,293.88		GROSSMAN & GROSSMAN LTD	counts Payable	276054	04/04/2016	Check
Amount		Description	Date		Invoice	
2,626.94		SAMHSA Grant # 1H79T1025497-01	03/25/2016	31B	SG10073	
2,666.94	1	SAMSHA Grant # 1H79T10255497-01	03/25/2016	31A	SG10073	
10.55		GUTHREY , DANNY	counts Payable	276055	04/04/2016	Check
Amount		Description	Date		Invoice	
10.55		ELECTION WORKER	03/25/2016	UTHREYD	032216G	
4,200.00		HALVERSON , GLEN DAVID	counts Payable	276056	04/04/2016	Check
Amount		Description	Date		Invoice	
4,200.00	rices	FY2015 Professional Consulting Servi	03/10/2016	6	03102016	
105.00		HARDY , LINDA	counts Payable	276057	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00		ELECTION WORKER	03/25/2016	ARDYL	032216H	
40.25		HAWKINS , DONALD A	counts Payable	276058	04/04/2016	Check
Amount		Description	Date		Invoice	
40.25		ELECTION WORKER	03/25/2016	AWKINSD	032216H	
105.00		HAYHURST, LOIS	counts Payable	276059	04/04/2016	Check
Amount		Description	Date		Invoice	
105.00		ELECTION WORKER	03/25/2016	AYHURSTL	032216H	
95.00		HEGBLOOM, MELVA	counts Payable	276060	04/04/2016	Check
Amount		Description	Date		Invoice	

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Туре	Date	Number	Source	Payee Name	EFT Bank/Account	Tra	nsaction Amount
	032216F	HEGBLOOM	M 03/25/2016	ELECTION WORKER		95.00	
Check	04/04/2016	276061	Accounts Payable	HICKS, SHANE			105.00
	Invoice		Date	Description		Amount	
	032216	HICKSS	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276062	Accounts Payable	HILLYARD PHOENIX			293.26
	Invoice		Date	Description		Amount	
	6019968	349	03/10/2016	Degresser for Facilities		106.29	
	6019968		03/10/2016	Supplies for Facilities		179.72	
	6019727	55	02/22/2016	<b>Buff Pads Facilities</b>		7.25	
Check	04/04/2016	276063	Accounts Payable	HOLMES, MARGARET			105.00
	Invoice		Date	Description		Amount	
	032216F	HOLMESM	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276064	Accounts Payable	HOUSE, YVONNE M			22.33
	Invoice		Date	Description		Amount	
	032216H	HOUSEY	03/25/2016	ELECTION WORKER		22.33	
Check	04/04/2016	276065	Accounts Payable	HULSE , LESLEY			105.00
	Invoice		Date	Description		Amount	
	032216H	HULSEL	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276066	Accounts Payable	JACKSON, BARBARA			155.00
	Invoice		Date	Description		Amount	
	032216J	ACKSONB	03/25/2016	ELECTION WORKER		155.00	
Check	04/04/2016	276067	Accounts Payable	JACOBS , MARILYN A			137.64
	Invoice		Date	Description		Amount	
	032216J	ACOBSM	03/25/2016	ELECTION WORKER		137.64	
Check	04/04/2016	276068	Accounts Payable	JOHNSON , BRENDA			105.00
	Invoice		Date	Description		Amount	
	032216J	OHNSONB	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276069	Accounts Payable	JONES , DAVID D		100.00	105.00
							.00.00

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Batch Date: 04/04/2016

Туре	Date	Number	Source	Payee Name	EFT Bank/Account	Tra	nsaction Amount
	Invoice		Date	Description		Amount	
	032216J	ONESD	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276070	Accounts Payable	JONES , LOIS			155.00
	Invoice		Date	Description		Amount	
	032216J	ONESL	03/25/2016	ELECTION WORKER		155.00	
Check	04/04/2016	276071	Accounts Payable	KIRCH , MARK			201.92
	Invoice		Date	Description		Amount	
	032216K	CIRCHM	03/25/2016	ELECTION WORKER		201.92	
Check	04/04/2016	276072	Accounts Payable	KONICA MINOLTA BUSINES SOLUTIONS U.S.A. INC	SS .		263.85
	Invoice		Date	Description		Amount	
	238759221 238768017 238768294 238739628		03/18/2016 03/19/2016 03/19/2016 03/16/2016	BizHub C754 Treasurer's BizHub C224e Payson Ta BizHub C554e/Sheriffs G BizHub 501 Community S	ask Force/Color/Quarterly lobe Patrol/Color	54.44 72.29 68.71 68.41	
Check	04/04/2016	276073	Accounts Payable	KRANK , JANICE		••••	105.00
	Invoice		Date	Description		Amount	
	032216k	(RANKJ	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276074	Accounts Payable	KS STATEBANK			267.25
	Invoice		Date	Description		Amount	
	Pyt19-33	347349	03/22/2016	BizHub C554e Payson SI	neriff's Record Office	267.25	
Check	04/04/2016	276075	Accounts Payable	LABCORP OF AMERICA HO	LDINGS		301.00
	Invoice		Date	Description		Amount	
	5085134	6-2	02/15/2016	Lab draw 1222016 - ID# \	NYTA071955	301.00	
Check	04/04/2016	276076	Accounts Payable	LABORATORY CORPORATI	ON OF		1,462.27
	Invoice		Date	Description		Amount	
	5053078 5089195		01/30/2016 02/27/2016	Labs for Inmates Labs for Inmates		440.02 1,022.25	

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Туре	Date	Number	Source	Payee Name	EFT Bank/Account		action mount
Check	04/04/2016	276077	Accounts Payable	LAGUNAS , MARY DEE		1	155.00
	Invoice		Date	Description		Amount	
	032216L	.AGUNASM	03/25/2016	ELECTION WORKER		155.00	
Check	04/04/2016	276078	Accounts Payable	LAGUNAS, RENE			38.24
	Invoice		Date	Description		Amount	
	032216L	.AGUNASR	03/25/2016	ELECTION WORKER		38.24	
Check	04/04/2016	276079	Accounts Payable	LAMONT MORTUARY OF GL	OBE	4	110.00
	Invoice		Date	Description		Amount	
	2016-41		03/22/2016	Indigent Burial J. Ellison		410.00	
Check	04/04/2016	276080	Accounts Payable	LAW OFFICE OF JOHN S.PE	RLMAN LLC	1,0	069.50
	Invoice		Date	Description		Amount	
	2016-39	9	03/23/2016	Attorney for the Public Fid	uciary	1,069.50	
Check	04/04/2016	276081	Accounts Payable	LIVINGSTON, MADLYN		,	105.00
	Invoice		Date	Description		Amount	
	032216L	IVINGSTO	N 03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276082	Accounts Payable	LOEHR , NANCY			105.00
	Invoice		Date	Description		Amount	
	032216L	OEHRN	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276083	Accounts Payable	LOEHR , RAYMOND		1	105.00
	Invoice		Date	Description		Amount	
	032216L	OEHRR	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276084	Accounts Payable	LOOTANS, JEAN			105.00
	Invoice		Date	Description		Amount	
	032216L	OOTANSJ	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276085	Accounts Payable	LUPE , PEARLY			105.00
	Invoice		Date	Description		Amount	
	032216L	UPEP	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276086	Accounts Payable	LUPE , RANDY			05.00
			•	•		•	

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Bank Account: JP Morgan AP - JP Morgan Accounts Payable
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ransaction Amoun	Tra	EFT Bank/Account	Payee Name	Source	Number	Date	Туре
nt	Amount		Description	Date		Invoice	
0	105.00		ELECTION WORKER	03/25/2016	UPER	032216L	
105.00			MARQUETTE, JOHN	Accounts Payable	276087	04/04/2016	Check
nt	Amount		Description	Date		Invoice	
0	105.00		ELECTION WORKER	EJ 03/25/2016	IARQUETTE	032216N	
155.00			MARQUETTE, SANDRA	Accounts Payable	276088	04/04/2016	Check
nt	Amount		Description	Date		Invoice	
0	155.00		ELECTION WORKER	ES 03/25/2016	IARQUETTE	032216M	
105.00			MARTIN , KAREN M	Accounts Payable	276089	04/04/2016	Check
nt	Amount		Description	Date		Invoice	
0	105.00		ELECTION WORKER	03/25/2016	IARTNK	032216M	
427.50			MATHEWS, CHRISTOPHER	Accounts Payable	276090	04/04/2016	Check
nt	Amount		Description	Date		Invoice	
0	145.00 162.50 120.00	011616	Travel REimbursement 010 Travel reimbursement 0110 Travel Reimbursement 011	01/08/2016 01/16/2016 01/22/2016	6	01082010 01162010 01222010	
105.00	120.00	0.22.10	MCCLARY, SANDY	Accounts Payable	276091	04/04/2016	Check
	Amount		Description	Date		Invoice	
	105.00		ELECTION WORKER	03/25/2016	ICCLARYS	032216M	
105.00	100.00		MCGEE , CAROLYN	Accounts Payable	276092	04/04/2016	Check
	Amount		Description	Date		Invoice	
-0	105.00		ELECTION WORKER	03/25/2016	ICGEEC	032216M	
105.00			MCKINNEY , PAUL A	Accounts Payable	276093	04/04/2016	Check
nt	Amount		Description	Date		Invoice	
0	105.00		ELECTION WORKER	A 03/25/2016	CKINNEYP	032216M	
19.41			MEDICAL DIAGNOSTIC IMAGI GROUP LTD	Accounts Payable	276094	04/04/2016	Check
nt	Amount		Description	Date		Invoice	

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Туре	Date	Number	Source	Payee Name	EFT Bank/Account	Tra	nsaction Amount
	Z25C26I		02/19/2016	TF- Medical Services		19.41	
Check	04/04/2016	276095	Accounts Payable	MEDICAL DIAGNOSTIC IMAGING GROUP LTD			26.83
	Invoice		Date	Description		Amount	
	457984-	MDIG	01/29/2016	TF- Medical Srvcs		26.83	
Check	04/04/2016	276096	Accounts Payable	MEDICAL DIAGNOSTIC IMAGING GROUP LTD			23.70
	Invoice		Date	Description		Amount	
	Z244A0I	_	02/08/2016	Medical Srvcs - TF		23.70	
Check	04/04/2016	276097	Accounts Payable	MEDICAL DIAGNOSTIC IMAGING GROUP LTD			26.83
	Invoice		Date	Description		Amount	
	Z247498	3	02/09/2016	Medical Srvcs - TT		26.83	
Check	04/04/2016	276098	Accounts Payable	MEDICAL DIAGNOSTIC IMAGING GROUP LTD			19.41
	Invoice		Date	Description		Amount	
	Z247492	2	02/09/2016	Inmate Srvcs TF		19.41	
Check	04/04/2016	276099	Accounts Payable	MEDICAL DIAGNOSTIC IMAGING GROUP LTD			238.90
	Invoice		Date	Description		Amount	
	Z244A0I	<	02/08/2016	Medical Srvs - TG		238.90	
Check	04/04/2016	276100	Accounts Payable	MEDICAL DIAGNOSTIC IMAGING GROUP LTD			26.83
	Invoice		Date	Description		Amount	
	Z244A10	С	02/08/2016	Medical Srvcs - TT		26.83	
Check	04/04/2016	276101	Accounts Payable	MEDICAL DIAGNOSTIC IMAGING GROUP LTD			19.41
	Invoice		Date	Description		Amount	
	448562-	MDIG	01/19/2016	Medical Srvcs - ST		19.41	
Check	04/04/2016	276102	Accounts Payable	MEDICAL DIAGNOSTIC IMAGING GROUP LTD			235.00

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Туре	Date	Number	Source	Payee Name	EFT Bank/Account	Tra	nsaction Amount
	Invoice		Date	Description		Amount	
	Z244A15	i	02/08/2016	Medical Srvcs Inmate - TF		235.00	
Check	04/04/2016	276103	Accounts Payable	MEDICAL DIAGNOSTIC IMAG GROUP LTD	BING		74.01
	Invoice		Date	Description		Amount	
	448545-1	MDIG	01/20/2016	Medical Srv- SM		74.01	
Check	04/04/2016	276104	Accounts Payable	MEDICAL DIAGNOSTIC IMAG GROUP LTD	BING		34.00
	Invoice		Date	Description		Amount	
	0316201	6	03/16/2016	Medical Treatment - Juv. A	W	34.00	
Check	04/04/2016	276105	Accounts Payable	MESA OIL INC			705.00
	Invoice		Date	Description		Amount	
	GILA132 GILA589 852377 852205		03/11/2016 03/11/2016 03/15/2016 03/11/2016	Pick up Used Oil - Buckhea Pick up used Oil @ Landfill Oil REcycling Oil REcycling		170.00 170.00 215.00	
Check	04/04/2016	276106	Accounts Payable	MICHAEL HANICH		150.00	00.40
	Invoice		Date	Description		Amount	23.46
	0226201	6	02/26/2016	Travel Reimbursement Me	eting	23.46	
Check	04/04/2016	276107	Accounts Payable	MILLER , BARBARA		25.40	105.00
	Invoice		Date	Description		Amount	100.00
	032216N	IILLERB	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276108	Accounts Payable	MILLER, FRANCES		100.00	105.00
	Invoice		Date	Description		Amount	100.00
	032216N	IILLERF	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276109	Accounts Payable	MILLER, SHELDON			105.00
	Invoice		Date	Description		Amount	
	032216N	IILLERS	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276110	Accounts Payable	MOOREHEAD, JUDY			197.24

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# **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/04/2016

Туре	Date	Number	Source	Payee Name	EFT Bank/Account	Tra	nsaction Amount
	Invoice		Date	Description		Amount	
	032216N	100REHEA	DJ 03/25/2016	ELECTION WORKER		197.24	
Check	04/04/2016	276111	Accounts Payable	MOORHEAD, SAMUEL			197.27
	Invoice		Date	Description		Amount	
	032216N	OORHEAD	S 03/25/2016	ELECTION WORKER		197.27	
Check	04/04/2016	276112	Accounts Payable	NANCARROW, PEARL			105.00
	Invoice		Date	Description		Amount	
	032216N	IANCARRO	WP 03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276113	Accounts Payable	NELSON, TIMOTHY			900.00
	Invoice		Date	Description		Amount	
	0808201	5	08/08/2015	Reimbursement for Expert	Witness- Investigator Fees	900.00	
Check	04/04/2016	276114	Accounts Payable	NEWMANN , MARJORIE A			105.00
	Invoice		Date	Description		Amount	
	032216N	IEWMANNI	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276115	Accounts Payable	NORTH COUNTRY HEALTHO	ARE INC		835.94
	Invoice		Date	Description		Amount	
	0322201	6	03/22/2016	Pyt for Office Visits		835.94	
Check	04/04/2016	276116	Accounts Payable	O'CONNER, BOB			59.16
	Invoice		Date	Description		Amount	
	0226201	6	02/26/2016	Travel REimbursement - M	eeting	59.16	
Check	04/04/2016	276117	Accounts Payable	O'DONNELL, HEATHER			44.28
	Invoice		Date	Description		Amount	
	0322160	DONNELLH	1 03/25/2016	ELECTION WORKER		44.28	
Check	04/04/2016	276118	Accounts Payable	O'DONNELL, STEVEN			44.28
	Invoice		Date	Description		Amount	
	0322160	DONNELS	03/25/2016	ELECTION WORKER		44.28	
Check	04/04/2016	276119	Accounts Payable	OLMOS, JUDAS			105.00
	Invoice		Date	Description		Amount	

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# Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/04/2016

Туре	Date	Number	Source	Payee Name	EFT Bank/Account	ıra	nsaction Amount
	0322160	LMOSJ	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276120	Accounts Payable	OREAR , FRANCES L			105.00
	Invoice		Date	Description		Amount	
	0322160	REARF	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276121	Accounts Payable	ORTIZ , ANNA C		1	8,402.40
	Invoice		Date	Description		Amount	
	04-2016		03/28/2016	Legal Services for Indige	nt Citizens	8,402.40	
Check	04/04/2016	276122	Accounts Payable	PATE , WILLIAM H			105.00
	Invoice	_	Date	Description		Amount	
	032216A	PATEW	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276123	Accounts Payable	PEEK , LUANN			105.00
	Invoice		Date	Description		Amount	
	032216P	EEKL	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016			PINNACLE PREVENTION C	ORP	24	4,300.00
	Invoice		Date	Description		Amount	
	1122		03/14/2016	Consultation for Public H	ealth Emergency Preparedness/Emergency	4,300.00	
	1123		03/15/2016	Supplemental Nutrition A	ssistance Program Education Support Svcs	20,000.00	
Check	04/04/2016	276125	Accounts Payable	PITNEY BOWES GLOBAL F SERVICES LLC	INANCIAL		143.51
	Invoice		Date	Description		Amount	
	2079616	-MR16	03/13/2016	ACCT#2079616		143.51	
Check	04/04/2016	276126	Accounts Payable	PITNEY BOWES INC			641.51
	Invoice		Date	Description		Amount	
	581823		03/24/2016	ACCT#3644-3160-20-9		641.51	
Check	04/04/2016	276127	Accounts Payable	PITNEY BOWES PURCHAS	E POWER		933.03
	Invoice		Date	Description		Amount	
	031316		03/13/2016	ACCT#8000-9000-0118-	2827 PAYSON JUSTICE COURT	933.03	
Check	04/04/2016	276128	Accounts Payable	PLUNKETT, EMELIE			105.00

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# **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/04/2016

Туре	Date	Number	Source	Payee Name	EFT Bank/Account		nsaction Amount
	Invoice		Date	Description		Amount	
	032216F	LUNKETTE	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276129	Accounts Payable	PRINS , LEE A			155.00
	Invoice		Date	Description		Amount	
	032216F	RINSL	03/25/2016	ELECTION WORKER		155.00	
Check	04/04/2016	276130	Accounts Payable	RANDALL , LA DONNA CHRI	STYNE		105.00
	Invoice		Date	Description		Amount	
	032216F	RANDALLLC	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276131	Accounts Payable	RASMUSSEN, JAMES			105.00
	Invoice		Date	Description		Amount	
	032216F	RASMUSSEI	NJ 03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276132	Accounts Payable	REDW LLC		3,	3,200.00
	Invoice		Date	Description		Amount	
	115765		11/30/2015	CLERK OF SUPERIOR C	OURT #101053	700.00	
	112514		06/30/2015	CLERK OF SUPERIOR C	OURT #101053	2,500.00	
Check	04/04/2016	276133	Accounts Payable	RICHARDS , RUTH ANN			105.00
	Invoice		Date	Description		Amount	
	032216F	RICHARDSR	A 03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276134	Accounts Payable	RICOH USA INC			67.98
	Invoice		Date	Description		Amount	
	5041174	322	03/21/2016	MPC2003/Auto/Shop/Cold	or-MPC2003/Auto/Shop/B&W	67.98	
Check	04/04/2016	276135	Accounts Payable	RIPPLE, DENICE		5,	,410.20
	Invoice		Date	Description		Amount	
	173A		03/18/2016	JURY TRIAL CR2014-446		5,410.20	
Check	04/04/2016	276136	Accounts Payable	RODRIGUEZ, DAVID			105.00
	Invoice		Date	Description		Amount	
	032216F	RODRIGUEZ	D 03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276137	Accounts Payable	RODRIGUEZ CONSTRUCTION	ONS INC	2,	2,000.00

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# **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/04/2016

Туре	Date	Number	Source	Payee Name	EFT Bank/Account		nsactior Amoun
	Invoice		Date	Description		Amount	
	3353		02/22/2016	URRD Work HH#10634		2,000.00	
Check	04/04/2016	276138	Accounts Payable	ROGERS, OLGA			30.19
	Invoice		Date	Description		Amount	
	032216F	ROGERSO	03/25/2016	ELECTION WORKER		30.19	
Check	04/04/2016	276139	Accounts Payable	ROMERO, BRITTANY			32.20
	Invoice		Date	Description		Amount	
	032216F	ROMEROB	03/25/2016	ELECTION WORKER		32.20	
Check	04/04/2016	276140	Accounts Payable	ROMERO, RICARDO JR			32.20
	Invoice		Date	Description		Amount	
	032216F	ROMEROR	03/25/2016	ELECTION WORKER		32.20	
Check	04/04/2016	276141	Accounts Payable	SAVAGE , MONICA MARIE			175.00
	Invoice		Date	Description		Amount	
	032416		03/24/2016	CPR CLASSES PAYSON	EMPLOYEES	175.00	
Check	04/04/2016	276142	Accounts Payable	SCOTT, ELIZABETH			105.00
	Invoice		Date	Description		Amount	
	0322165	COTTE	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276143	Accounts Payable	SEIBERT , MATHILDE M			82.62
	Invoice		Date	Description		Amount	
	0317168	SEIBERTM	03/17/2016	EE MATHILDA SEIBERT I	MAR TRAVEL REIMBURSEMENT	82.62	
Check	04/04/2016	276144	Accounts Payable	SHAFFERKOETTER , JUDY			105.00
	Invoice		Date	Description		Amount	
	O32216	SHAFFERK	OE 03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276145	Accounts Payable	SHORTEN, FLORA			105.00
	Invoice		Date	Description		Amount	
	0322168	SHORTENF	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276146	Accounts Payable	SHULMAN, VICKI			155.00
	Invoice		Date	Description		Amount	

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# **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/04/2016

/pe	Date	Number	Source	Payee Name EFT Bar	nk/Account Transa	actio
	032216S	HULMANV	03/25/2016	ELECTION WORKER	155.00	
neck	04/04/2016	276147	Accounts Payable	SILVER , MARY JANE	10	05.00
	Invoice		Date	Description	Amount	
	SILVER	۸J	03/25/2016	ELECTION WORKER	105.00	
neck	04/04/2016	276148	Accounts Payable	SIMMES , DIANA	1	16.10
	Invoice		Date	Description	Amount	
	0322168	IMMESD	03/25/2016	ELECTION WORKER	16.10	
heck	04/04/2016	276149	Accounts Payable	SKAMEL, JOSEPH P	7	72.45
	Invoice		Date	Description	Amount	
	0322168	KAMELJ	03/25/2016	ELECTION WORKER	72.45	
heck	04/04/2016	276150	Accounts Payable	SMITH , GRANT E	10	05.00
	Invoice		Date	Description	Amount	
	0322168	MITHG	03/25/2016	ELECTION WORKER	105.00	
heck	04/04/2016	276151	Accounts Payable	SMITH , MARDELLA	10	05.00
	Invoice		Date	Description	Amount	
	0322168	MITHM	03/25/2016	ELECTION WORKER	105.00	
heck	04/04/2016	276152	Accounts Payable	SOUTHWEST GAS	4,23	237.66
	Invoice		Date	Description	Amount	
	0325164	610090218	03/25/2016	SERV FOR ACCT#461-0090218-023	58.63	
	0325164	610084147	03/25/2016	SERV FOR ACCT#461-0084147-021	3,075.83	
	0325164	610026693	03/25/2016	SERV FOR ACCT#461-0026693-022	124.59	
	0325164	611011246	03/25/2016	SERV FOR ACCT#461-1011246-002	910.25	
	0325164	611009883	03/25/2016	SERV FOR ACCT#461-1009883-001	68.36	
heck	04/04/2016	276153	Accounts Payable	SPEER, JACK	4	44.25
	Invoice		Date	Description	Amount	
	0322168	PEERJ	03/25/2016	ELECTION WORKER	44.25	
heck	04/04/2016	276154	Accounts Payable	ST. PAUL'S UNITED METHODIST CHURCH	50	500.00
	Invoice		Date	Description	Amount	

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# **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable Batch Date: 04/04/2016

Туре	Date	Number	Source	Payee Name	EFT Bank/Account		nsaction Amount
	032416		03/24/2016	Tuffy Tiger Lease Agreer	ment	500.00	
Check	04/04/2016	276155	Accounts Payable	STEMM, JOHN R			167.05
	Invoice		Date	Description		Amount	
	0322169	STEMMJ	03/25/2016	ELECTION WORKER		167.05	
Check	04/04/2016	276156	Accounts Payable	STEMM, MARY A			167.05
	Invoice		Date	Description		Amount	
	0322169	STEMMM	03/25/2016	ELECTION WORKER		167.05	
Check	04/04/2016	276157	Accounts Payable	STENSON, CONNOR			73.52
	Invoice		Date	Description		Amount	
	1210158	STENSONC	12/10/2015	EE CONNOR STENSON	DEC TRAVEL REIMBURSEMENT	73.52	
Check	04/04/2016	276158	Accounts Payable	STEVENS, ESTHER			145.00
	Invoice		Date	Description		Amount	
	032216STEVENSE		03/25/2016	ELECTION WORKER		145.00	
Check	04/04/2016	276159	Accounts Payable	STEVENS, JON A			105.00
	Invoice		Date	Description		Amount	
	0322165	STEVENSJ	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276160	Accounts Payable	STEVENS, TERRI L			155.00
	Invoice		Date	Description		Amount	
	0322165	STEVENST	03/25/2016	ELECTION WORKER		155.00	
Check	04/04/2016	276161	Accounts Payable	STURGIS , MARGARET AN	N		105.00
	Invoice		Date	Description		Amount	
	0322165	STURGISM	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276162	Accounts Payable	SUDDENLINK COMMUNICA	ATIONS	2	2,863.31
	Invoice		Date	Description		Amount	
		22103001	03/21/2016	108 Main, Payson/72210		1,934.29	
		20525201	03/24/2016		er & Agreement 520525201	844.07	
Chook		276162	03/24/2016	SERVICE FOR #100001	-3551-520452101	84.95	
Check	04/04/2016	276163	Accounts Payable	SUNDRA , STEVE			105.00

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# **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/04/2016

Туре	Date	Number	Source	Payee Name	EFT Bank/Account	Tra	nsaction Amount
	Invoice		Date	Description		Amount	
	032216S	UNDRAS	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276164	Accounts Payable	TAYLOR, REBECCA			38.24
	Invoice		Date	Description		Amount	
	032216T	AYLORR	03/25/2016	ELECTION WORKER		38.24	
Check	04/04/2016	276165	Accounts Payable	THOMPSON, BECKY			105.00
	Invoice		Date	Description		Amount	
	032216T	HOMPSON	B 03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276166	Accounts Payable	THOMPSON, ELTON, SR			105.00
	Invoice		Date	Description		Amount	
	032616T	HOMPSON	E 03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276167	Accounts Payable	THOMPSON , LEE NETTE			105.00
	Invoice		Date	Description		Amount	
	032216T	HOMPSON	L 03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276168	Accounts Payable	TIM'S TIRE LLC			445.00
	Invoice		Date	Description		Amount	
	7218		03/02/2016	Payson Tire Repair/Roads De	partment	350.00	
	7220		02/17/2016	Payson Tire Repair/Roads De	partment	95.00	
Check	04/04/2016	276169	Accounts Payable	TONTO NATURAL RESOURCE CONSERVATION		2	0,000.00
	Invoice		Date	Description		Amount	
	031016		03/10/2016	IGA#123015		20,000.00	
Check	04/04/2016	276170	Accounts Payable	TONTO RIM SPORTS CLUB INC			385.00
	Invoice		Date	Description		Amount	
	032516T	RSC	03/25/2016	TRSC MEETING 3/26/16 ECC	DNOMIC DEVELOPMENT	385.00	
Check	04/04/2016	276171	Accounts Payable	TONTO SILK SCREEN & EMBRO	DIDERY		3,228.98
	Invoice		Date	Description		Amount	
	19804		03/14/2016	OUTDOOR CAPS PRO FLEX	SHERIFF'S OFFICE	3,228.98	

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# **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/04/2016

Туре	pe Date Number		Source	Payee Name	EFT Bank/Account		nsaction Amount
Check	04/04/2016	276172	Accounts Payable	TRUAX , LARUE			105.00
	Invoice		Date	Description		Amount	
	0322167	RUAXL	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276173	Accounts Payable	TYLER TECHNOLOGIES IN	c		550.00
	Invoice		Date	Description		Amount	
	025-151	82	03/14/2016	DAWNIE LYON PURCH	ASING & PAYABLES TRAINING	550.00	
Check	04/04/2016	276174	Accounts Payable	UNDERWOOD , BARBARA			105.00
	Invoice		Date	Description		Amount	
	032216	JNDERWOO	DDB 03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276175	Accounts Payable	UNIFIRST CORPORATION			208.38
	Invoice		Date	Description		Amount	
	315-162	4388	03/10/2016	Copper & Timber Shops	Uniform delivery & cleaning serv	48.33	
	315-162	3865	03/09/2016	Copper & Timber Shops	Uniform delivery & cleaning serv	80.64	
	315-162	6360	03/16/2016	Copper & Timber Shops	Uniform delivery & cleaning serv	79.41	
Check	04/04/2016	276176	Accounts Payable	UNIVERSAL POLICE SUPP	LY CO		853.76
	Invoice		Date	Description		Amount	
	190274		03/15/2016	UNIFORMS FOR DETE	NTION OFFICER POWELL	484.49	
	189828		03/05/2016	UNIFORMS DETENTIO	N OFFICER ROUPE	10.76	
	189815		03/06/2016	UNIFORMS DETENTIO	N OFFICER ROUPE	358.51	
Check	04/04/2016	276177	Accounts Payable	VALENZUELA, EDWARD			12.08
	Invoice		Date	Description		Amount	
	032216\	/ALENZUEL	E 03/25/2016	ELECTION WORKER		12.08	
Check	04/04/2016	276178	Accounts Payable	VINYL PRODUCT INC			2,187.45
	Invoice		Date	Description		Amount	
	059463		03/15/2016	MATTRESSES SPECIA	L MADE FOR THE FEMALE DORM	2,187.45	
Check	04/04/2016	276179	Accounts Payable	VISNAW, JOHN L			44.27
	Invoice		Date	Description		Amount	
	032216\	/ISNAWJ	03/25/2016	ELECTION WORKER		44.27	
Check	04/04/2016	276180	Accounts Payable	WEISHAAR, PAM			105.00

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# **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/04/2016

Туре	Date	Number	Source	Payee Name	EFT Bank/Account	Tra	nsaction Amoun
	Invoice		Date	Description		Amount	
	032216V	VEISHAARP	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276181	Accounts Payable	WHITNEY, TODD			248.05
	Invoice		Date	Description		Amount	
	030916V	VHITNEYT	03/09/2016	EE TODD WHITNEY MAR	TRAVEL REIMBURSEMENT	248.05	
Check	04/04/2016	276182	Accounts Payable	WILLS, ERNESTINE B			155.00
	Invoice		Date	Description		Amount	
	032216V	VILLSE	03/25/2016	ELECTION WORKER		155.00	
Check	04/04/2016	276183	Accounts Payable	WILSON, JOHN			155.00
	Invoice		Date	Description		Amount	
	032216V	VILSONJ	03/25/2016	ELECTION WORKER		155.00	
Check	04/04/2016	276184	Accounts Payable	WIST OFFICE PRODUCTS C	OMPANY		776.46
	Invoice		Date	Description		Amount	
	1415808		03/16/2016	CUST#138777 POSTCAR	D & CLEANER ANIMAL CONTROL	183.01	
	1445326		03/11/2016	Finance Office Supplies-B	lanket	310.79	
	1445405		03/11/2016	A/V Stand-up Workstation	- BLT85052	282.66	
Check	04/04/2016	276185	Accounts Payable	WITHROW, DONALD			155.00
	Invoice		Date	Description		Amount	
	032216V	VITHROWD	03/25/2016	ELECTION WORKER		155.00	
Check	04/04/2016	276186	Accounts Payable	WOODS, BEVERLY			153.30
	Invoice		Date	Description		Amount	
	032216V	VOODSB	03/25/2016	ELECTION WORKER		153.30	
Check	04/04/2016	276187	Accounts Payable	WORLD WEST LLC DBA PAY ROUNDUP	'SON		182.06
	Invoice		Date	Description		Amount	
	1008044	8	03/04/2016	INSERTIONS PUBLIC NO	TICES CUST#10028128	161.81	
	1067883	0TAX	02/29/2016	TAX ON DOC#10678830 I	RELOCATION GUIDE 2016	20.25	
Check	04/04/2016	276188	Accounts Payable	YOUNG , MICHAEL			8.05
	Invoice		Date	Description		Amount	

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# Payment Batch Register Bank Account: JP Morgan AP - JP Morgan Accounts Payable

Batch Date: 04/04/2016

Туре	pe Date Number		Source	Payee Name	EFT Bank/Account	Tran	
	032216Y	OUNGM	03/25/2016	ELECTION WORKER		8.05	
Check	04/04/2016	276189	Accounts Payable	ZWILLING, PAMELA K			105.00
	Invoice		Date	Description		Amount	
	0322162	WILLINGP	03/25/2016	ELECTION WORKER		105.00	
Check	04/04/2016	276190	Accounts Payable	Binkley , Bruce			44.88
	Invoice		Date	Description		Amount	
	0226201	6	02/26/2016	Reimbursement for Trav	el for Meeting	44.88	
Check	04/04/2016	276191	Accounts Payable	Donnell , Sandra			165.00
	Invoice		Date	Description		Amount	
	0219201	6	02/19/2016	Victim Witness REimbur	sement	165.00	
Check	04/04/2016	276192	Accounts Payable	La Plata Combined Courts			56.00
	Invoice		Date	Description		Amount	
	D03420	I0CR298	03/23/2016	Certified Court Docs Rai	ngel	56.00	
Check	04/04/2016	276193	Accounts Payable	Marion , Jennifer			80.00
	Invoice		Date	Description		Amount	
	2016-00	002216	02/19/2016	Witness REimbursemen	t	80.00	
Check	04/04/2016	276194	Accounts Payable	Miller , Clint			91.80
	Invoice		Date	Description		Amount	
	0226201	6	02/26/2016	Reimbursement for Trav	el to Meeting	91.80	
Check	04/04/2016	276195	Accounts Payable	National Black Prosecutors	Association		650.00
	Invoice		Date	Description		Amount	
	0318201	6	03/18/2016	Registration Fee for Sha	un Fuller	650.00	
Check	04/04/2016	276196	Accounts Payable	SCHAAL, PERRY			66.30
	Invoice		Date	Description		Amount	
	2016-00	002205	02/26/2016	TRAVEL REIMBURSEN	IENT GC BOARD OF ADJUSTMENT	66.30	
Check	04/04/2016	276197	Accounts Payable	WILLIAMS, TRAVIS			34.68
	Invoice		Date	Description		Amount	
	2016-00	002204	03/17/2016	TRAVEL REIMBURSEN	IENT GC BOARD OF ADJUSTMENT	34.68	

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# **Payment Batch Register**

Bank Account: JP Morgan AP - JP Morgan Accounts Payable
Batch Date: 04/04/2016

Туре	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
JP Morg	an AP JP Mor	gan Accounts Payable Totals:	Transactions: 244		\$214,592.42
	Checks:	244	\$214 592 42		

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# **Void Payment Post Listing**

Туре	Number	Issue Date	Status	Void Reason	Void Date	Source	Payee	Amount
Bank A	ccount: JP Mo	rgan AP - JP Mo	organ Accour	nts Payable				
Check	275485	03/07/2016	Voided /	Wrong Vendor	03/31/2016	Accounts Payable	AMELIA Y BAXLEY √	150.00
	Total Void							\$150.00 ✓

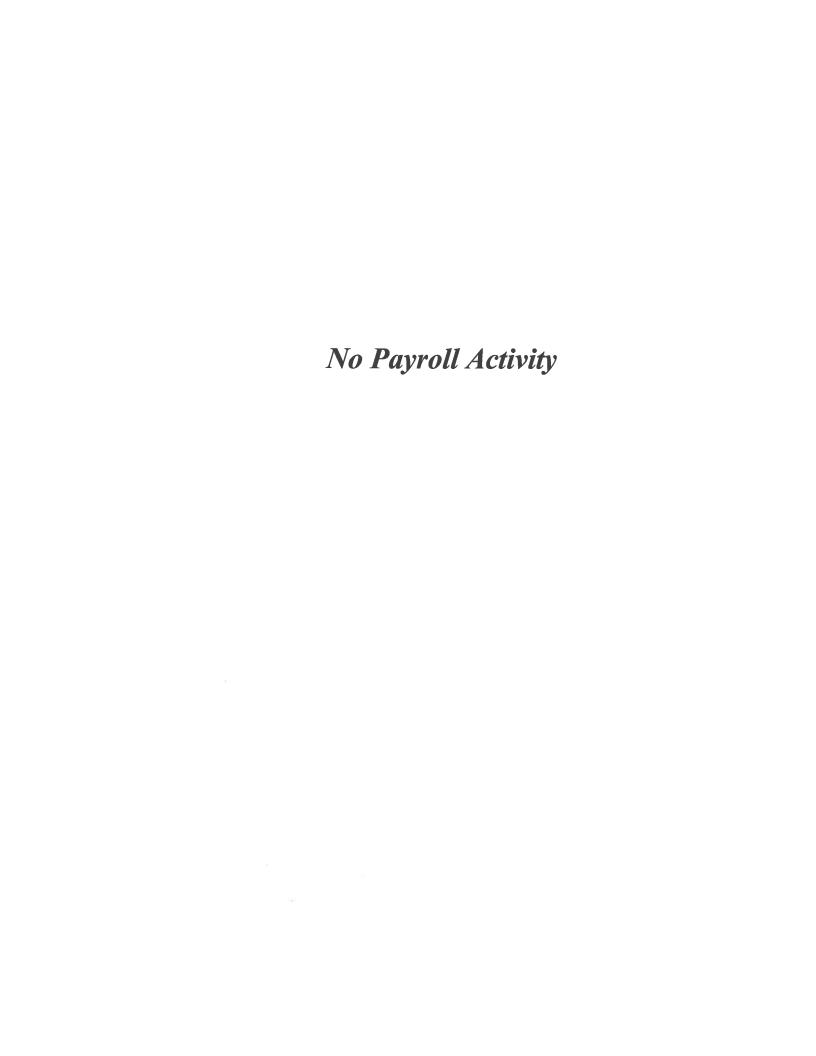
# **Void Payment Post Listing**

Туре	Number	Issue Date	Status	Void Reason	Void Date	Source	Payee	Amount
Bank Acc	ount: JP Morgan A	P - JP Morgan Accou	nts Payable	<del></del>				
Check	275924	03/28/2016	Voided 🗸	Wrong Amount	04/01/2016	Accounts Payable	DENICE RIPPLE	4,202.80
То	tal Voided Transact	ions: 1						\$4,202.80

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4/1/2016 8:37:33 AM



# **Credit Card Transaction Summary**

US90037

Date/Time Printed: 04/04/2016 01:01:54 PM

Selection Criteria: Post Date Is Between '03/28/2016' AND '04/03/2016' AND Transaction Type ♦ 'Payment'

Bound March 197						
Parent Merchant Name A TO Z EQUIPMENT RENTA	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
	1	\$84.32		\$0.00	1	\$84.32
ACAA	1	\$165.00		\$0.00	1	\$165.00
ACCO BRANDS DIRECT	1	\$15.83		\$0.00	1	\$15,83
ACE HARDWARE	1	\$15.20		\$0.00	1	
ACE HDWE.	8	\$374.06		\$0.00		\$15.20
ACTION PAWN	1	\$68,80		\$0.00	0	\$374.06
ADVANTAGE LASER	1	\$128,55		\$0.00		\$68.80
AMAZON MKTPLACE PMTS	5	\$516.24	Ī	(\$14.45)	1	\$128.55
AMAZON.COM	4	\$579.12	·	•	6	\$501.79
AMERICAN 0010275208907	1	\$25.00		\$0.00	4	\$579.12
APS PAYSON 3036	1			\$0.00	1	\$25.00
ARIZONA ASSOC OF COUNT		\$10.19		\$0.00	1	\$10.19
	1	\$80.00		\$0.00	1	\$80.00
ARIZONA BOUNCE AROUND	1	\$477.14		\$0.00	1	\$477.14
ARIZONA PROFESOO OF 00	1	\$375.00		\$0.00	1	\$375.00
ASFPM MADISON WI	1	\$140.00		\$0.00	1	\$140.00
AUTOZONE #2715	1	\$31.10		\$0.00	1	\$31.10
AVANTE PRINT CENTER	1	\$103.73		\$0.00	1	
AVENUES #27	1	\$12.71		\$0.00	1	\$103.73
BASHAS' #008	1	\$12.44		\$0.00		\$12.71
BELL FORD INC	4	\$1,339.40		\$0.00	1	\$12.44
BENIHANA AA	2	\$50.60			4	\$1,339.40
BLANCO TACOS T30038046	2	\$25.60		\$0.00	2	\$50.60
CASH ADVANCE FEE	1			\$0.00	2	\$25.60
CASH WELLS FARGO C/A #	5	\$25.76		\$0.00	1	\$25.76
THE TRANSPORT	j	\$3,976.74		\$0.00	5	\$3,976.74

US90037

Number of Credits

Date/Time Printed: 04/04/2016 01:01:54 PM

Parent Merchant Name

CDW GOVERNMENT

CHARM-TEX

CHEVRON 0302139

CHEVRON 0356213

CITY CAB OF ORL

COMFORT INN COPPER HILLS INN CRESCENT ELECTRIC 190 CVS/PHARMACY #10043 CWI*CAMPING WORLD DEK AUTO PARTS LLC DOMYOWNPESTCONTROL EB ARIZONA MAGISTRATE

**EMPIRE 50.PT** 

EMPIRE INTERNET PARTS

EREPLACEMENTPARTS.COM EXPEDIA*1122015494587 FACEBOOK 2Y3QQ9W8K2 FARGO'S STEAKHOUSE FIESTA BUSINESS PRODUC FIVE GUYS GA 1756 QSR

CIRCLE H CAR WASH

COBRE VALLEY MOTORS

CHAPMAN AUTO CENTER

Selection Criteria: Post Date Is Between '03/28/2016' AND '04/03/2016' AND Transaction Type <> 'Payment'

2

2

13

**Debit Transaction Amount** 

\$218.00

\$89.00

\$496.30

\$19.48

\$43.18

\$17.00

\$47.25

\$14.64

**Number of Debits** 

Credit Transaction Amount **Total Number of Transactions Total Transaction Amount** \$0.00 \$218,00 \$0.00 1 \$89.00 \$0.00 \$496.30 \$0.00 \$19.48 \$0.00 \$43.18 \$0.00 2 \$17.00 \$0.00 \$47.25 \$0.00 \$1.4 CA

φ. 1.01		\$0.00	1	\$14.64
\$519.75		\$0.00	1	\$519.75
\$92.63		\$0.00	1	\$92.63
\$243.91		\$0.00	1	\$243.91
\$6.47		\$0.00	ī	\$6.47
\$74.01		\$0.00	1	\$74.01
\$386.38	1	(\$69.20)	6	\$317.18
\$44.90		\$0.00	1	\$44.90
\$280.57		\$0.00	1	\$280.57
\$37.79		\$0.00	1	\$37.79
\$2,184.47		\$0.00	13	\$2,184.47
\$61.14		\$0.00	1	\$61.14
\$0,00	1	(\$454.45)	1	(\$454.45)
\$202.18		\$0,00	1	\$202.18
\$67.45		\$0.00	1	\$67.45
\$10.40		\$0.00	1	\$10.40
\$42.59		\$0.00	2	\$42.59
*CONFIDENCIAL THIC	© 2016 JPMorgan Chase & C	o. All rights reserved		
"CONFIDENTIAL - THIS	REPURI CUNTAINS SENSITIV	E DATA. UNAUTHORIZED USE PROH	BITED.*	

US90037

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Selection Criteria: Post Date Is Between '03/28/2016' AND '04/03/2016' AND Transaction Type > 'Payment'

Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
FOUR SEASONS MOTORSPOR	1	\$360.23		\$0.00	1 Tamber of Fransactions	\$360.23
FRYS-FOOD-DRG #099	1	\$42.77		\$0.00	1	\$42.77
FRYS-FOOD-DRG #109	1	\$40.59		\$0.00	1	\$40.59
GIANT #6634	2	\$57.47		\$0.00	. 7	\$57.47
GIANT CAR WASH #62	1	\$12.00		\$0.00	1	\$12.00
GRIFFIN	1	\$229.00		\$0.00	1	\$229.00
HOLIDAY INN DOWNTOWN D	1	\$20,18		\$0.00	i	\$20.18
HOLIDAY INN EXPRESS GL	1	\$93.54		\$0.00	1	\$93.54
HOLIDAY INNS	1	\$20.18		\$0.00		\$20.18
HOOTERS OF PEACHTREE S	2	\$41.92		\$0.00	2	
INTERSTATE BATTERIES O	3	\$371.05		\$0.00	3	\$41.92
IRENES REAL MEXICAN FO	1	\$130.85		\$0.00	1	\$371.05
KEVLIN STEEL & SUPPLY	1	\$21.60		\$0.00	1	\$130.85
KIMBALL MIDWEST	2	\$988.90		\$0.00	2	\$21.60
LATE PAYMENT FEE	1	\$1,142.27		\$0.00	1	\$988.90
LONE STAR #6423	1	\$31.93		\$0.00	1	\$1,142.27
LOWERYS WINDOW AND DOO	1	\$207.79		\$0.00	1	\$31.93
MACKS AUTO SUPPLY GLOB	1	\$38.00		\$0.00	1	\$207.79
MAJESTIC MOUNTAIN INN	2	\$325.25		\$0,00	2	\$38.00
MATHESON R66	1	\$26.96		\$0.00	1	\$325.25
MCSPADDEN FORD	1	\$109.23		\$0.00	1	\$26.96
MERLE'S AUTO SUPPLY	8	\$485.06	1	(\$21.08)	1	\$109.23
MYERS TIRE SUPPLY	1	\$95.49	-	\$0.00	9	\$463.98
NACO	1	\$640.00		\$0.00	1	\$95.49
				<b>\$0.00</b>	1	\$640.00

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Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Transaction Amount
NORWEST SAFETY	1	\$85.40		\$0.00	1	\$85.40
OASIS PRINTING	1	\$236.13		\$0.00	1	\$236.13
OCHARLEYS227TUCKER	2	\$45.08		\$0.00	2	\$45.08
OFFICE DEPOT #5101	17	\$2,472.05		\$0.00	17	\$2,472.05
OREILLY AUTO 00027755	1	\$8.12		\$0.00	1	\$8.12
OREILLY AUTO 00028308	1	\$59.21	1	(\$16.31)	2	\$42.90
PALACE HEALTH MART	1	\$67.62		\$0.00	1	\$67.62
PAPA JOHN'S #01704	1	\$21.38		\$0.00	1	\$21.38
PAYPAL *ARIZONAPUBL	1	\$415.00		\$0.00	1	\$415.00
PAYSON CARQUEST	10	\$423.47	1	(\$7.46)	11	\$416.01
PAYSON PAINT AND SUPPL	1	\$100.03		\$0.00	1	\$100.03
PHOENIX TIRE	1	\$87.68		\$0.00	1	
PITTYPATS PORCH RESTAU	2	\$80.04		\$0.00	2	\$87.68 \$80.04
PURELAND SUPPLY	1	\$106.50		\$0.00	1	\$106.50
RADISSON PHOENIX NORTH	1	\$249.90		\$0.00	1	\$249.90
ROMAN DELIGHT PIZZ	1	\$5.71		\$0.00	1	\$249.90 \$5.71
RUSH TRK CTR PHOENIX	2	\$168.97		\$0.00	2	\$168.97
SCHOOL OUTFITTERS	1	\$208.86		\$0.00	1	\$208.86
SHELL OIL 10051855004	1	\$34,25		\$0.00	. 1	\$34.25
SHOPLET.COM	3	\$739.27		\$0.00	3	\$739.27
SLEEP INN PHOENIX AIRP	1	\$288.72		\$0.00	1	\$288.72
SOUTHWES 0052624781224	1	\$77.96		\$0.00	1	\$77.96
SPRINKLES 014	2	\$7.22		\$0.00	2	
STEVE COURY	1	\$14.98		\$0.00	1	\$7.22
				<b>43.00</b>	1	\$14.98

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Parent Merchant Name	Number of Debits	Debit Transaction Amount	Number of Credits	Credit Transaction Amount	Total Number of Transactions	Total Towns attend
TARGET 00019604	1	\$73.46		\$0.00	1 Total Number of Fransactions	Total Transaction Amount \$73,46
THE HOME DEPOT #0422	2	\$33.31		\$0.00	2	\$33.31
TRAVELOCITY.COM	1	\$157.81		\$0.00	1	\$157.81
TULSA ENGINE PARTS	1	\$35.53		\$0.00	1	\$35.53
UNITED 0162454830127	1	\$80.00		\$0.00		\$80.00
UPS*000000X60F10525	1	\$21.96		\$0.00	1	\$21.96
USPS 03617904733803438	1	\$2.74		\$0.00	1	\$2.74
WAL-MART #1334	4	\$166.67		\$0.00	4	\$166.67
WAL-MART #1369	3	\$79.91		\$0.00	3	\$79.91
WALMART.COM	1	\$284.55		\$0.00	1	\$284.55
WESTIN PEACHTREE DININ	5	\$47.64		\$0.00	5	\$47.64
WIST SUPPLY EQUIPMENT	10	\$1,726.00		\$0.00	10	\$1,726.00
WM SUPERCENTER #1334	3	\$158.91		\$0.00	3	\$158.91
WM SUPERCENTER #1381	1	\$200.00		\$0.00	1	\$200.00
Grand Total:	216	\$28,436,32	6	(\$582.95)	222 Transaction(s)	\$27,853.37